Netaji Subhas Open University

HEI Profile & Administrative Information :

HEI Basic Information :

Registration ID: **HEI-P-U-0578**	Name of the HEI: **Netaji Subhas Open University**	Institution Type: State Open
Year of Establishment: Nov 1997	Mode of Education: Single Mode	City: KOLKATA / District: 24 P.G.S North
Address_1: DD-26, SECTOR-1	Address_2: SALT LAKE CITY	Pin Code: 700064
Email: nsou@wbnsou.ac.in	Telephone: 03340663201 / Fax: 03340663224	State: WEST BENGAL
Official Website of HEI: www.wbnsou.ac.in	Official website for Open & Distance Learning: www.wbnsou.ac.in	

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Prof. Subha Sankar Sarkar	Vice Chancellor Email: sarkarsubha55@gmail.com	Vice Chancellor Mobile: 9830265334
Phone (Office): 03340663201 / Phone (Residence): 9830265334	Highest Education Qualification: Ph.D	Experience: 1980-02 Faculty;2002-11 ADPI & DPI WB;2011-22 VC

Registrar

Name of the Registrar: Sri Kishor Sengupta	Registrar Email: registrar@wbnsou.ac.in	Registrar Mobile: 6290383667
Phone (Office): 9433060286 / Phone (Residence): 03340663211	Highest Education Qualification: M.Com, LLB, FCA	Experience: Govt of W.B F.D-36 years, Registrar-2 years

CIQA

Whether Center for Internal Quality Assurance (CIQA) is establised or not : Yes

School of Studies

Srno	Name of School of Studies	Name of Head of School of studies	Designation	Mobile No	Highest Education Qualification	Date of Joining	Appointment Letter
1	School of Education	Prof .(Dr.) Atindra Nath Dey	Director, and M.Ed Coordinator School of Education	9830524148	Ph.D	31-12-2012	-
2	School of Education	Prof .(Dr.) Atindra Nath Dey	Director, and M.Ed Coordinator School of Education	9830524148	Ph.D	31-12-2012	-
3	School of Social Science	Prof. Chandan Basu	Director, School of Social Science	9433428470	Ph.D	07-03-2017	View
4	School of Sciences	Prof. Kajal De	Director, School of Sciences	9433151129	Ph.D	01-07-2013	View
5	School of Humanties	Prof. Manan Kumar Mandal	Director, School of Humanities	9433274815	Ph.D	08-03-2018	View
6	School of Professional Studies	Prof. Anirban Ghosh	Director, School of Professional Studies	9804317140	Ph.D	31-05-2018	View

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: SECTION 2(f)	Is HEI also recognized under 12 B: No
Approval of Statutory Authority: Yes	Copy of relevant page of act allowing HEI to offer the programme in ODL : View

UGC DEB Recognition

Are you recognized by UGC, DEB unde UGC(ODL) Regulations, 2017? *

Yes

If applicable	Upload the supporting documents i.e. Recognition letters			
Yes	2018-19	View (/Uploads/Proposal/recognitionletters2018/HEI-P-U-0578/HEI-P-U-0578_recognitionletters2018_20220526150005.pdf)	Letter No :- F.No. 9-4/2018 (DEB-III)	Date of UGC recognition letter :- 16-08-2018
Yes	2019-20	View (/Uploads/Proposal/recognitionletters2019/HEI-P-U-0578/HEI-P-U-0578_recognitionletters2019_20220526150005.pdf)	Leter No :- F.No. 9-4/2018 (DEB-III)	Date of UGC recognition letter :- 16-08-2018

Whether HEI is recognized by UGC, DEB under UGC (Online Courses or Programmes) Regulations, 2018? :-
No

Have you filled CIQA Report for academic year 2018-19? :-
Yes

When was SLM delivered to student for academic year 2019-20*

	Month	Year
Printing Material	8	2019
Audio-Video Material	8	2019
Online Material	8	2019
Compute based Material	8	2019

IGNOU Recognition

Whether HEI was recognised from IGNOU DEC/DEB Prior to UGC (ODL) Regulations, 2017 :-
Yes

From	To	Document
1997	2008	View
2008	2013	View
2013	2014	View
2014	2015	View
2015	2016	View
2016	2017	View

NAAC Details

Whether accredited by NAAC? :- Yes
Grade :- A

Score :- 3.05

Validity of NAAC :- 07-04-2026

Upload NAAC Document :- View

Year of assessment of NAAC :- 2021

Whether valid for the academic period January 2021 and onwards :- Yes

I/We hereby declare that HEI shall obtain National Assessment and Accreditation Council (NAAC) accreditation prior to the completion of the current recognition period i.e till June, 2023 failing which the Commission shall not accord further recognition to HEI for offering programmes under Open and Distance Learning mode and Online mode. :- Agree

NIRF Ranking

Year :- 2018

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2019

Ranking :- NotApplicable

Upload NIRF Certificate :-

Year :- 2020

Ranking :- NotApplicable

Upload NIRF Certificate :-

Territorial Jurisdiction

Information regarding Territorial Jurisdiction (For ODL only)

Territorial Jurisdiction of HEI as per its Act :- Within State

Copy of Relevant Page to act: Upload :-View

Territorial Jurisdiction as per UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 :- Within State

Infrastructure

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

Build-up Area Type	Minimum Built up area required as per Regulations	Built-Up Area available(Carpet Area Sq. ft)	Difference	Compliance or Not
Academic	7500	63776	56276	Yes
Administrative	1500	31200	29700	Yes
Academic support such as Library, Reading Room, Computer Centre, Information and Communication technology labs, Video and Audio Labs etc.	4500	28640	24140	Yes
Amenities or other support facilities(Excluding toilets)	1500	99999	98499	Yes
Total built-up area for ODL activities	15000	223615	208615	Yes

Activity Calendar

Academic Year Planner [Programmes under yearly system]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year	
		From (Month)	To (Month)
1	Admission	Nov	Jan
2	Assignment Submission (if any)	Mar	Jun
3	Evaluation of Assignment	Apr	Jun
4	Examination	Aug	Nov
5	Declaration of Result	Nov	Dec
6	Re–registration	Dec	Dec
7	Distribution of SLM	Jan	Feb
8	Contact Programmes(counselling, Practicals,etc.)	Jan	Jun

Academic Year Planner [Programmes under Semester System]:

Srno	Name of the Activity	Tentative months schedule (specify months) during Year			
		From (Month)	To (Month)	From (Month)	To (Month)
1	Admission	Jun	Jul	NA	NA
2	Assignment Submission (if any)	Aug	Sep	Feb	Mar
3	Evaluation of Assignment	Aug	Sep	Feb	Mar
4	Examination	Oct	Nov	Apr	May
5	Declaration of Result	Dec	Dec	Jun	Jun
6	Re–registration	Dec	Jan	Jun	Jul
7	Distribution of SLM	Jun	Jul	NA	NA
8	Contact Programmes(counselling, Practicals,etc.)	Jul	Sep	Jan	Mar

Payment History

Sr No	Year	Session	Category	No of programme	Fee Amount	Payment Status	Bank Transaction Reference No	PaymentDate
1	2022-23	July	Programme	1	59000.00	Cancel	NA	26-05-2022
2	2022-23	July	Programme	1	59000.00	Success	3667061456	27-05-2022

Proposed Programmes

Sr No :-1

Name of Programme :-MASTER OF EDUCATION - SPECIAL EDUCATION (INTELLECTUAL DISABILITY) [ANY OTHER]

Programme to be offered in	ODL
Year	2022-23
Level	PG
Academic Session	July Onwards
Entry Qualification (as per the Specification of Degrees, 2014)	Bachelor's
Duration (as per the Specification of Degrees, 2014)	2.5
Name of the Department	School of Education
Whether this course offered earlier by the university.	Yes
Year of Programme Document	2021
Document of Programme	View

Additional Information

Sr No :- 1

Name of Programme :- MASTER OF EDUCATION - SPECIAL EDUCATION(INTELLECTUAL DISABILITY)

Year	2022-23
Academic system followed for proposed programme	Semester
Number of Credits	80
Whether Programme requires Practical or laboratory courses as a curricular requirement	Yes
Date of Approval of Statutory Authority (s) (DD-MM-YYYY) of HEI	20-12-2019
Statutory bodies approval upload	View
Whether Regulatory Authority approval is required	/Yes
Date of Approval of Regulatory Authority (s) (DD-MM-YYYY) if applicable	31-07-2019
Regulatory bodies approval upload	View
No. of Batch passed	0

Programme Compilance

Sr No :- 1

Name of Programme :- MASTER OF EDUCATION - SPECIAL EDUCATION(INTELLECTUAL DISABILITY)

Year	2022-23
Whether Compliance to following provision for the proposed programme under Both mode is ensured same as for conventional programme	
Entry Level Qualifications	No
Curriculum	No
Teaching-Learning Scheme	No
Pattern of Question Papers For End Semester Examination or Term End Examination	No
Pass or Fail Criteria	No
Whether proposed programme are being offered by the constituent colleges or Departments or Centre for Distance and Online Education	Yes
Whether Choice Based Credit System (CBCS) is being followed for conventional mode	No
Whether Choice Based Credit System (CBCS) will be followed for Both(ODL & OL)	Yes
Whether total Programme fee includes all components as per UGC Norms	Yes
Proposed Annual Fee (in Rs)	85000
Whether 75% attendance in Personal Contact Programme will be mandatory for the proposed programme under ODL mode. If Yes, specify in hours	Yes || 140
Whether any component of the Programme is offered as MOOCs	No

Mode of Evaluation

Sr No :- 1

Name of Programme :- MASTER OF EDUCATION - SPECIAL EDUCATION(INTELLECTUAL DISABILITY)

Year	2022-23
Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes
Examination Scheme	Continuous and End-Semester
Percentage of Continuous Assessment(%)	20
Percentage of End-Semester(%)	80
Pass or Fail Criteria	50
Pass/Fail Criteria (% Pass Marks)	50
Mode of Examination	
Whether examination through Online(For ODL Programs)	No

PPR (Programme Project Report)

Srno	Name of Progrm	Other Details

Srno	Name of Progrm	Other Details	
1	**MASTER OF EDUCATION - SPECIAL EDUCATION(INTELLECTUAL DISABILITY)**	Year	2022-23
		Date of Approval of PPR	20-12-2019
		Upload of PPR	View
		Upload Approval of PPR	View
		Expected outcome	The M.Ed Spl.Ed(I.D) -ODL programme promotes three shared philosophical stances that underliying the longstanding tradition of preparing teacher educators to be education leaders. Teaching as inquiry, teaching as curriculum creations, and teaching for social justice are examples of this stances. The programme's goals are as follows: assist potential teacher educators in taking the lead in advocating for and meeting the educational needs of children with disabilities in a variety of settings. Provide opportunities for teacher educators to gain specialized leadership skills in curriculum, pedagogy and universal design. Build theoretical knowledge and skills in research methodologies and conducting research in order to enhance education of children with disabilities in all settings.
		Whether Programme Project Report (PPR) prepared for the Programme and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020	Yes

Whether HEI compliance to following provision for the Programme Project Report (PPR) as per Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020:

Programme's mission & objectives	Yes
Relevance of the program with HEI's Mission and Goals	Yes
Nature of prospective target group of learners	Yes
Instructional Design	Yes
Procedure for admissions, curriculum transaction and evaluation	Yes
Requirement of the laboratory support and Library Resources	Yes
Cost estimate of the programme and the provisions	Yes
Quality assurance mechanism and expected programme outcomes	Yes
Appropriateness of programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence	Yes

SLM (Self Learning Material)

Srno	Name of Progrm	Other Details	Annexure	Details of Developmen of SLM

Srno	Name of Progrm	Other Details		Annexure	Details of Development of SLM	
1	**MASTER OF EDUCATION - SPECIAL EDUCATION(INTELLECTUAL DISABILITY)**	Year	2022-23	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**	Development of SLM	In House Facult
		Outline of the Syllabus	It's a two and half years i.e 05 semester course with total 80 credits including both theory and practical		Percentage of SLM developed by In- House Faculty	100
		Whether SLM approved by Statutory Authority of HEI	Yes	Curriculum and Pedagogy:-Yes		
		Statutory bodies approval upload	View	Print Material :-Yes		
		When was it prepared	01-10-2020	Audio-Video Material :-Yes		
		Last Updated	30-05-2022	Online Material:-Yes		
		Name of the faculty who prepared SLM	Prof.(Dr.) Atindra Nath Dey	Computer-based material:-Yes		
		Designation	Director and M.Ed Coordinator	Computer Disks:-Yes		
		Department	School of Education	**Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**		
		Reference of Self Learning Material	APA 6th edition style of Refencing was followed	Preparation of Learning Material:-Yes		
		Upload Sample SLM (Only Content Pages)	View	Preparedness of Learning Material :-Yes		
		SLM Url	http://www.wbnsou.ac.in/online_services/slm_MED.shtml#active_slm_MED	**Preparedness of SLM as per Annexure VII of UGC(ODL Programmes and Online Programmes) Regulations, 2020**		
				1 Year:-Yes		
				2 Year:-Yes		
				3 Year:-Yes		

Examination Centre

Srno	It is certified that all the activities.	Name of Centre	Address of Centre / City/ Pin Code/ State	Briefly write on the methods and steps to be adopted for conduct of examination to ensure security, transparency & credibility of examination	Whether Examination centre fulfills all the requirement mentioned in Annexure II	A) Proposed Examination Centre for term end examinatino for ODL programme for Upcoming Academic Years		
1	No	NSOU, Kalyani Regional Centre	Ghoshpara, Station Road- Kalyani- 741235- West Bengal	There are two components of evaluation. Internal assessment/ home assignment for each theory paper carries twenty percentage weightage. The final theory examination will be held on semester wise and carries 80% weightage. Practical examination will be held semester wise with 40% weightage for internal and 60% weightage for external examiner.	Yes	1	Whether examination centre is within the territorial jurisdiction of the HEI as per Annexure IV of ODL Regulations	Yes
						2	Whether the examination centre is located as per clause 13 (7) of Part IV of Regulations	Yes
						3	Provision of CCTV Cameras	Yes
						4	Provision of Bio-metric attendance	No
						5	Provision of Video recording	Yes

Regional Centre

Srno	Name of Regional Centre	Address of Regional Centre	City	Pin Code	State	Name of the Coordinator/ Counselor	Contact Details of the Coordinator/ Counselor	Email Details of the Coordinator/ Counselor	Qualification of Coordinator/ Counselor	No. of LSCs covered under Regional Centre
1	Kalyani Regional Centre	Ghoshpara Station Road, Nadia	Kalyani	741235	West Bengal	Dr. Premananda Jana	9432111966	rd.kalyani@wbnsou.ac.in	Ph.D	1
2	Durgapur Regional Centre	Jawahar Lal Nehru Road	Durgapur	713214	West Bengal	Shri. Prosenjit Bhattachrayya	9433242705	pb@wbnsou.ac.in	Post Graduate	0
3	Jalpaiguri Regional Centre	Patkata, Kotwali	Jalpaiguri	735102	West Bengal	Shri. Santanu Dam	7980661061	sntndm@gmail.com	Post Graduate	0
4	Head Quarter	DD-26, Sector-1	Salt Lake	700064	West Bengal	Dr. Asit Baran Aich	9433778435	aichnsou@gmail.com	Ph.D	0

Learner Support Centre (LSC) details

Srno	Name of College & Address	City	Pin Code	State	Whether the College / institute is Private or Govt	Name of Affiliating University / HEI	Name of Co-ordinator	Contact Details of Co-ordinator	Qualifications	No. of Counsellors
1	Kalyani Regional Centre , Ghoshpara Station Road	Kalyani	741235	West Bengal	Government	Netaji Subhas Open University	Prof.(Dr.) Atindra Nath Dey	9830524148	PhD	10

Programme Wise Information

Srno	Name of College/Institute				
1	Kalyani Regional Centre	**Proposed Programme**	**Whether LSC is offering same programme under conventional mode**	**If Yes, than years since when being taught in conventional mode**	**No. of years**
		REHABILITATION SCIENCES - MASTER OF EDUCATION - SPECIAL EDUCATION (INTELLECTUAL DISABILITY)	No	-	-

Human Resources Information

Academic Staff for ODL Programmes	
Type of Staff *	**No. of Staff Exclusively of ODL***
Head / Professor	23
Associate Professor	46
Assistant Professor	92

Administrative Staff for ODL Programmes	
Type of Staff *	**Total No. of Staff Exclusively for ODL**
Deputy Registrar	5
Assistant Registrar	4
Section Officer	0
Assistants	35
Computer Operators	1
Class-IV / Mult Tasking Staff	28
Technical / Professional	8
Other	41

Faculty Details for ODL

Srno	Year	Academic Session	Name of Programmes	Faculty			
1	2022-23	July	REHABILITATION SCIENCES - MASTER OF EDUCATION - SPECIAL EDUCATION (INTELLECTUAL DISABILITY)	**Name of faculty**	**Designation**	**Email**	
				Antara Choudhury	Assistant Professor	9831096421	antarachoudhury23@gmail.com
				Prabir Naskar	Assistant Professor	9836536396	naskarprabir19@gmail.com
				Mandira Chakraborty	Assistant Professor	9830862973	mandirac752@gmail.com

Computerization / Digitization Status

Srno	Activities	Yes / No
1	Student registration / Admission	Yes

Srno	Activities	Yes / No
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of a Court case(s)

Srno	W.P.No	Court / Jurisdiction	Status as on date
1	NA	NA	NA

Help Desk

Help Desk Address: CA-162,Sector-1,Salt Lake City, Kolkata-700064	Name of Contact Person: Mrs Antara Choudhury	Designation: Assistant Professor University
Phone No: 9831096421	Email: antarachoudhury23@gmail.com	Contact hours for Help Desk: office hours

Compliance

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-
Yes

Learner Support Centre will not be set up under a franchisee agreement in any case. :- Yes

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-
Yes

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-
NA

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-
NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters. :- NA

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018. :-
Yes

Academic Staff mentioned in application are exclusively appointed for the proposed programmes. :- Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Upload Affidavit as per the prescribed format :- View

Upload Undertaking as per the prescribed format :- View

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adheres to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

☑ Centre for Internal Quality Assurance (CIQA) in Annexure I

☑ Conduct of Examination and Minimum Standards for Examination Centres in Annexure II

☑ Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)

☑ Human Resource and Infrastructural Requirements in Annexure-IV

☑ Guidelines on Programme Project Report (PPR) in Annexure-V

☑ Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI

☑ Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII

☑ Learner Support Centres in Annexure-VIII

☑ Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX

☑ Grievance Redress Mechanism in Annexure-X

Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its   website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode

Your application successfully submitted on 31-05-2022 under Eligible category