



Netaji Subhas Open University

(Accredited by NAAC with grade A)

Centre for Internal Quality Assurance (CIQA)

E-mail : ciga@wbnsou.ac.in, www.wbnsou.ac.in

Ref. VC/16/116 (CIQA)

Date:13/10/2022

Minutes of the 14th Meeting of CIQA Committee held on 29th September 2022 on blended mode at 1pm.

Members present:

1. Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor, NSOU-Chairperson
2. Professor Radharaman Chakrabarti, Founder Vice-Vice-Chancellor, NSOU-External member (online)
3. Professor Subha Sankar Sarkar, former Vice-Chancellor, NSOU- External member
4. Professor Kajal De, Professor of Mathematics & Director, School of Sciences
5. Professor Chandan Basu, Professor of History & Director, School of Social Sciences
6. Professor Manan Kr. Mandal, Professor of Bengali & Director, School of Humanities
7. Dr. Atindra Nath Dey, Director, School of Education
8. Dr. A.B. Aich, Registrar(Acting) and Director, Study Centres
9. CA Sachindra Ch. Kar, Finance Officer
10. Dr. Premananda Jana, Director, Kalyani RC
11. Dr. Srideep Mukherjee, Associate Professor, Head-Dept. of English (SoH)
12. Dr. Bibhas Guha, Associate Professor, Head, Dept. of Zoology (SoSci.)
13. Dr. Ritu Mathur Mitra, Associate Professor, Head of History (SoSS)
14. Dr. Sudeshna Chatterjee, Dy. Registrar, (Academic)
15. Smt. Ananya Mitra, Dy. Registrar (Administration)
16. Dr. Madhusri Ghosh Upadhyay, Dy. Librarian
17. Professor Anirban Ghosh, Director, CIQA -Member Secretary
18. Shri Gourab Barua, Asst. Registrar, Non-member Convener-CIQA

With the permission of the Chair, Director, CIQA welcomed all the members including the new members to the newly constituted CIQA Committee as per provisions of UGC (ODL programme & OL Programmes) Regulations 2020. The agenda-wise discussion was initiated and after detailed deliberations the following resolutions were taken:

1. **Confirmation of the minutes of the 13th meeting of CIQA committee held on 29/8/2022 under the blended method.**

http://www.wbnsou.ac.in/about_us/CIQA/minutes_of_the_meeting/20220907_MoM_13th_CIQA_annexures.pdf

The House confirmed the minutes.

2. **Submission of Action Taken Report (ATR) on the resolution of 13th CIQA meeting (Annexure-1)**

Submitted and noted by the House.

In respect of Sl.No.5 of the minutes of the 13th CIQA committee, it was resolved that a committee with the following members may formulate the scoring pattern of category 2 of the existing GO of CAS for NSOU teachers.

Members of the Committee: Heads of all Academic Department (viz. Bengali, English, History, Political Science, Mathematics, Chemistry, Zoology and Commerce)

Director, CIQA-Convener

3. **To finalize the application form for the direct recruitment of faculty (Assistant Professor, Associate Professor and Professor) in view of the recruitment guidelines and**

Memorandum of Government of West Bengal [No. 1081–Edn.(U)/IU-91/10, dt.15/12/2021, based on UGC’s notification No. F1-2/2017, dt. 18.07.2018 notified in Gazette of India on 18/07/2018 & F 9-1/2010 (PS/MISC) Pt. Vol. 1 dt.11.10.21].

House approved the application FORMAT for recruitment of faculties (Assistant Professor, Associate Professor and Professor) in substantive posts. **(Annexure-2A, 2B, 2C, 2D)**. Registrar may now publish the recruitment notice with the approval of competent authority.

4. To introduce Research Eligibility Test (RET) for admission into Ph.D. Programme of the university in addition to the existing eligibility criteria.

Resolved that being the NAAC “Grade-A” accredited university, NSOU may conduct the RET from the next academic session.

The committee already constituted by Hon’ble Vice-Chancellor will explore the procedural aspects of introducing RET for admission into Ph.D. program and will submit its report in the next CIQA meeting (present intake capacity for each faculty with reservation status, procedure of conducting the test etc.).

5. To report the filling up of the Annual Quality Assessment Report (AQAR) for 2021-22 on the NAAC portal.

As per norms, every HEI has to submit the AQAR through NAAC portal in the subsequent cycles. We have already started the process. The Schools/ Administrative Departments are requested to send the required information and documents as and when asked for by the CIQA office in a time bound manner. To facilitate the process one Core Committee with the following members may be constituted.

Sri Prosentjit Bharttacharya, Dy. Director, Durgapur RC

Dr. Papiya Upadhyay, Assistant Professor of Education

Mr. Debojit Goswami, Assistant Professor, Public Administration

Sri Monojit Garai, Assistant Professor, Social Work

Dr. Santanu Chatterjee, Asst. Registrar, Examination

All the esteemed members of CIQA Committee were requested to go through the NAAC report (available on the website) and suggest improving the quality of different academic and administrative activities.

6. To consider the report of ICT Services for the academic year 2021-22.

http://www.wbnsou.ac.in/about_us/CIQA/ict_audit_report/20220927_Report_ICT_Services_2021-22.pdf

The report was discussed in detail and all the persons concerned were requested to take appropriate action at their end to improve the ICT services.

Resolved that the online lectures may be recorded with the consent of the faculty members which may be uploaded on the LMS after due editing by the faculty concerned and one more faculty of the department may review the content together with the faculty concerned. These activities may be supervised by the Centre for Online Education (CoEdn).

7. Any other issues with the permission of Chair.

i) Resolved that interdisciplinary Faculty Lecture Series may be introduced w.e.f. December 2022. Each faculty (from all Schools) may deliver a lecture on his/ her choice through blended mode. All the faculties/ research scholars (from all schools) and students may be invited to attend such lectures. Director, CIQA may initiate the process. All the lectures may be published in a combined volume (with ISBN) after review.

ii) Resolved that the Schools of Studies may initiate the process of revision of all PG programmes under CBCS immediately. The guidelines as resolved in 37th Academic Council meeting held on 17.9.2019 (Sl. No.3) may be followed to finalize the

programme structure for PG. It was noted that the revised syllabus for MSW, M.Com. and PG ELT have already been introduced in January 2021 session.

- iii) Resolved that each school may conduct the webinar (in compliance with NAAC) through institutional LMS from 11.30am to 4.30pm) during the slack session on any one of the following days subject to the availability of slots:
Monday—School of Social Science/ School of Education; Tuesday— School of Humanities/ School of Sciences; Wednesday- School of Professional Studies/ School of Education; Thursday—School of Humanities/ School of Social Sciences, Friday— School of Professional Studies/ School of Sciences.
- iv) Reported that the ICT Committee has been constituted to formulate the ICT policy/ regulations of the University.
- v) Faculties may take initiatives to develop MOOCs in consultation with the Centre for Online Education.

Sd/-

(Professor Anirban Ghosh)
Member Secretary, CIQA Committee

The minutes have been approved by Hon'ble Vice-Chancellor on 13/10/2022



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Annexure –I

Action Taken Report (ATR) on proceedings of 13th CIQA meeting held on 29/8/2022

Sl. No.

5. **To finalize the calculation of API in category 1a (Direct Teaching) for NSOU Teachers and Librarians** [University Grants Commission's (4th Amendment) Regulations published vide Number F.1-2/2016 dated 11.07.2016 and GO of state Govt. on the Career Advancement Scheme (CAS) vide Memo No. 1343-Edn (U)/ 1U-41/11 (Pt) dated 07.12.2017]
The scoring pattern for teachers of ODLIs for category 1a has been forwarded to UGC for adoption vide VC/15/2101 dated 8/9/2022.
6. **To introduce the system of plagiarism check for Self-learning Materials (SLMs) as per requirements of UGC-DEB. The submission of the report is a pre-requisite for submission the of application for all programmes to UGC-DEB for July 2023 session.** [UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018]
The concerned depts.(Directorate of Study Centres and Library) are taking appropriate steps at their end for the SLMs already published and uploaded on the LMS.
7. **To consider the formation of the Departmental Academic Integrity Panel (DAIP) and Institutional Academic Integrity Panel (IAIP)**
School of Education has already constituted DAIP for Dept. of Education and Dept. of Special Education.

Sd/-
Director, CIQA



Annexure-2A

NETAJI SUBHAS OPEN UNIVERSIRTY

DD-26, Sector-I, Salt Lake City, Kolkata-700 064

Ph. 033-4066-3220,

Website: www.wbnsou.ac.in

Transaction ID. _____

for Rs. _____

Payment Date: _____

Photograph

APPLICATION FORM FOR THE POST OF ASSISTANT PROFESSOR

Advertisement No: _____

1. Post/Subject (Name and Serial No.):
2. Scale of pay:.....
3. Applicant's Name :.....
(IN BLOCK LETTERS) First Name Middle Name Last Name
4. Father's/ Mother's Name :
5. Date of Birth (DD/MM/YYYY) :
6. Permanent /Mailing Address :.....
.....
7. Present/Mailing Address :.....
.....
8. Phone No. (Landline/ Mobile) :.....
9. E-mail ID :.....
10. Nationality :
11. Sex (Please tick) : Male/Female/Others
12. Marital Status (Please tick) : Married / Unmarried
13. Applicant's Mother Tongue :
14. Other languages the applicant can speak / write / read fluently:

15. a) Category of the candidate belongs to (Please tick):

UR	SC	ST	OBC-A	OBC-B	UR (PWD)

(Please enclose copy of the relevant documents except UR)

b) Category of post for which candidate is applying (Please tick):

UR	SC	ST	OBC-A	OBC-B	UR (PWD)

16. Current position held with the name of employer:.....

17. Qualified (Please tick with year):

NET	SLET/SET	GATE	NONE

18. Educational Qualifications:

(Use the tabular format below. Attach separate sheet if required.)

Sl. No.	Examination Passed	Year	Board/ Council/ University	% of Marks	Grades/ Divisions/ Distinctions Awarded
1.	Ph.D.#			xx	xx
2.	M.Phil.				
3.	Post Graduate degree				
4.	2 nd Degree Programme (viz. B.Ed., BLIS etc.)				
5.	Under Graduate degree (10+2+3)				
6.	H.S. or equivalent (10+2)				
7.	Madhyamik or equivalent				

#Particulars of Doctoral degree, if any: Title of the Thesis:

Date of Award/ Submission:

19. Teaching/Research/Industrial Experience (Most recent first)

Sl. No.	Previous Positions held	Employer/Organization	Period/Duration of the position/work	Scale of Pay

20. Particulars of experience in reverse chronological order (starting from present employment):

Name of Organization/ Institution	Post Held*	Scale of pay	Duration		Last Pay	Reason for leaving
			From	To		

* mention whether the appointment is full-time or part-time basis.

21. Specify additional qualifications / experience (Sports, Music, Literary and Social Activities etc.):

22. Period of teaching experience (only for teaching posts):

P.G Classes (in years):

U.G. Classes (in years):

23. Fields of Specialization under the Subject/Discipline:

24. Experience in working in distance education system, if any

25. Additional information if any:

26. Notice required to join if selected:

27. Name and address with mobile no. of two referees (Other than the present employer):

1.

2.

Methodology for calculating Academic/ Research Score
Table -1

(Evidence must be attached along with Application Form by the candidate such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University/College and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, certificate of participation in seminars/conference, awards, fellowship etc.)

I. Details of Publications (For Research papers/Review)

S.N	Author(s)			Year of publication	Title of the paper with vol. No., Issue No., Page No	ISSN	Peer-Reviewed	UGC list	Impact Factor (as per Thomson Reuter's list)	Calculated Score*	Remarks
	First/Principal author	Jt-author	Corresponding author								
1											
2											
3											

II. Details of Publications (For other than Research papers/Review)

a. Books

S.N	Author(s)			Year of publn.	Title of the Book	ISBN	Book Authored & published by					Score*
	First/Principal author	Jt-author	Corresponding author				International	National	Chapter in edited Volume	Editor of Book in International	Editor of Book in National	
1												
2												
3												

b. Translation works in Indian and Foreign Languages by qualified faculties

S.N	Author(s)	Chapter or Research paper	Book with ISBN	Score*
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	First/Principal Author	Jt-author	Corresponding Author		
1					
2					

III. Creation of ICT mediated teaching learning pedagogy and content and development of new and innovative course and curricula

S.N.	i) Development of Innovative pedagogy	ii) Design of new curricula and courses	iii) MOOCs				Score*
			Development of complete MOOCs in 4 quadrants (4 credit course)	MOOCs per module/Lecture	Content writer/subject matter expert for each module of MOOCs	Course coordinator for MOOCs	
1							
2							

iv) E-content

S.N.	Development of e-content in 4 quadrants for a complete course/e-book	e-content (developed in 4 quadrants) per module	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	Editor of e-content for complete course/paper/e-book	Score*
1					
2					

IV. (i) Research guidance

S.N	Ph.D.	M Phil/PG Dissertation	Awarded/submitted	Score*
1				
2				

NB. Certificate/Document must be attached with the application

(ii) Research Projects completed

S.N	More than 10 lakh	Less than 10 lakhs	Score*

(iii) Research Projects ongoing

S.N	More than 10 lakh	Less than 10 lakhs	Score*

(iv) Consultancy

V. (i) Patents

S.N	International	National	Score*

(ii) Policy document (submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc., Central Govt. or State Govt.)

S.N	International	National	State	Score*

(iii) Awards/Fellowship

S.N	International	National	Score*

VI. Invited lectures/Resource person/Paper presentation in Seminars/Conference/Full Paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.N	International (Abroad)	International (within Country)	National	State/University	Score*

*as per Govt. order no. 1081-Edn(U)1U-91/10 dt. 15.12.2021

28.No. of documents attached:

LIST OF ENCLOSURES: (Please attach, documentary proofs including copies of certificates, testimonials, sanction orders, papers, etc. wherever necessary)

1.	
2.	
3.	
4.	
5.	
6.	

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9.	
10.	
11.	
12.	
13.	
14.	
15.	

I declare that (a) the above particulars are true and correct to the best of my knowledge and original documentary evidence for each information will be produced as and when required. Should any of the information / documents

/ statements are found to be incorrect or false, the appointment given subsequently on the basis of such incorrect or false information/documents/statements is liable to be terminated forthwith. (b) I have read the G.O. No.1081- Edn(U)/1U-91/10 dt.15.12.2021, issued by Dept. of Higher Education, Govt. of WB along with the clauses laid down under the “General Information” as given in **Memo No.: Reg/Rect/.....; Date** _____ and undertake to abide by the same.

Date:

Place:

Signature of the Applicant

Note:

Where space provided in the form is found to be inadequate, annexures may be given quoting serial numbers under which additional information is supplied but strictly as per format.



Annexure-2B

NETAJI SUBHAS OPEN UNIVERSIRTY
DD-26, Sector-I, Salt Lake City, Kolkata-700 064
Ph. 033-4066-3220, Website: www.wbnsou.ac.in

Transaction ID. _____

for Rs. _____

Payment Date: _____

Photograph

APPLICATION FORM FOR THE POST OF ASSOCIATE PROFESSOR & PROFESSOR

1. Advertisement No.:
2. Post/Subject (Name and Serial No.) :
3. Scale of Pay :
4. Applicants Name :
(IN BLOCK LETTERS) First Name Middle Name Last Name
5. Father's/ Mother's Name :
6. Date of Birth (DD/MM/YYYY) :
7. Permanent/Mailing Address :
8. Present/Mailing Address :
9. Phone No. (Landline/Mobile) :
10. E-mail ID :
11. Nationality :
12. Sex (Please tick): Male / Female / Others
13. Marital Status (Please tick):Married / Single:
14. Applicant's Mother Tongue:.....
15. Other languages the applicant can speak / write / read fluently:.....

16. a) Category of the candidate belongs to (Please tick ✓):

UR	SC	ST	OBC-A	OBC-B	UR (PWD)

(Please enclose copy of the relevant documents except UR)

b) Category of post for which candidate is applying (Please tick ✓):

UR	SC	ST	OBC-A	OBC-B	UR (PWD)

17. Qualified for (Please tick and also mention the year of passing) :

NET	SLET/SET	GATE	NONE

18. Educational Qualifications:

(Use the tabular format below. Attach separate sheet if required.)

Sl. No.	Examination Passed	Year	Board / Council / University	Percentage of Marks	Grades/ Divisions/ Distinctions Awarded
1	Ph.D.				
2	M.Phil.				
3	Post Graduate Degree				
4	2 nd Degree Programme (viz. B.Ed., BLIS etc.)				
5	Under Graduate (10+2+3)				

6	H.S. or equivalent (10+2)				
7	Madhyamik or equivalent				

19. Particulars of experience in reverse chronological order (starting from present employment) :

Name of Organization/ Institution	Post Held*	Scale of Pay	Duration		Last Pay	Reason for leaving
			From	To		

* Mention whether the appointment is full-time (substantive/ contractual) or part-time basis.

20. Name of two referees with address and mobile No. (Other than the present employer):

i)

ii)

21. If appointed what minimum notice period, you require for joining the post?

22. Experience in ODL system (if any).....

Methodology for calculating Academic/Research Score
Table -I

(Evidence must be attached along with Application Form by the candidate such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University/College and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, certificate of participation in seminars/conference, awards, fellowship etc.)

I. Details of Publications (For Research papers/Review)

S.N	Author(s)			Year of publication	Title of the paper with vol. No., Issue No., Page No	ISSN	Peer-Reviewed	UGC list	Impact Factor (as per Thomson Reuter's list)	Calculated Score*	Remarks
	First/Principal author	Jt-author	Corresponding author								
1											
2											
3											

II. Details of Publications (For other than Research papers/Review)

a. Books

S.N	Author(s)			Year of publ.	Title of the Book	ISBN	Book Authored & published by					Score*
	First/Principal author	Jt-author	Corresponding author				International	National	Chapter in edited Volume	Editor of Book in International	Editor of Book in National	
1												
2												
3												

b. Translation works in Indian and Foreign Languages by qualified faculties

S.N	Author(s)	Chapter or Research paper	Book with ISBN	Score*
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	First/Principal author	Jt-author	Corresponding Author			
1						
2						

III. Creation of ICT mediated teaching learning pedagogy and content and development of new and innovative course and curricula

S.N.	i) Development of Innovative pedagogy	ii) Design of new curricula and courses	iii) MOOCs				Score*
			Development of complete MOOCs in 4 quadrants (4 credit course)	MOOCs per module/Lecture	Content writer/subject matter expert for each module of MOOCs	Course coordinator for MOOCs	
1							
2							

iv) E-content

S.N.	Development of e-content in 4 quadrants for a complete course/e-book	e-content (developed in 4 quadrants) per module	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	Editor of e-content for complete course/paper/e-book	Score*
1					
2					

IV. (i) Research guidance

S.N	Ph.D.	M Phil/PG Dissertation	Awarded/submitted	Score*
1				
2				

NB. Certificate/Document must be attached with the application

(ii) Research Projects completed

S.N	More than 10 lakh	Less than 10 lakhs	Score*

(iii) Research Projects ongoing

S.N	More than 10 lakh	Less than 10 lakhs	Score*

(iv) Consultancy

V. (i) Patents

S.N	International	National	Score*

(ii) Policy document (submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc., Central Govt. or State Govt.)

S.N	International	National	State	Score*

(iii) Awards/Fellowship

S.N	International	National	Score*

VI. Invited lectures/Resource person/Paper presentation in Seminars/Conference/Full Paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S.N	International (Abroad)	International (within Country)	National	State/University	Score*

*as per Govt. order no. 1081-Edn(U)1U-91/10 dt. 15.12.2021

23. No. of documents attached:

LIST OF ENCLOSURES: (Please attach, documentary proofs including copies of certificates, testimonials, sanction orders, papers, etc. wherever necessary)

1.	
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15.	

I declare that (a) the above particulars are true and correct to the best of my knowledge and original documentary evidence for each information will be produced as and when required. If any of the information / documents / statements furnished are found to be incorrect or false, the appointment given subsequently on the basis of such incorrect or false information/documents/statements is liable to be terminated forthwith. (b) I have read the G.O. No.1081-Edn(U)/1U-91/10 dt.15.12.2021, issued by Dept. of Higher Education, Govt. of WB along with the clauses laid down under the “General Information” as given in **Memo No.: Reg/ Rect/..... Dtd**and undertake to abide by the same.

Signature of the Applicant

Date:

Place:

Note:

Where space provided in the form is found to be inadequate, annexures may be given quoting serial numbers under which additional information is supplied but strictly as per format.

Table – 1

Annexure-2C

**Detailed Academic/Research Performance Score
(as prescribed in UGC Regulations 2018)**

(Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilized and completion certificates issued by the University and acknowledgements for patent filling and approval letters, students' Ph.D. award letter, etc.)

S.N.	Academic / Research Performance	Research Performance (RP) Score	
		Faculty of Sciences	Faculty of Languages/ Humanities /Arts / Social Sciences / Library / Education / Physical Education / Management & other related disciplines
1.	Research Papers in Peer-Reviewed or UGC listed Journals #	08 per paper (For Augmentation, see note A)	10 per paper (For augmentation, see note A)
2.	Publications (Other than Research Papers)		
	(a) Books authored which are published by		
	International Publishers	12	12
	National Publishers	10	10
	Chapter in Edited Book	05	05
	Editor of Book by International Publisher	10	10
	Editor of Book by National Publisher	08	08
	(b) Translation works in Indian and Foreign Languages by qualified faculty member		
	Chapter or Research paper	03	03
Book	08	08	
3.	Creation of ICT mediated teaching learning pedagogy and content and development of new and innovative courses and curricula		
	(a) Development of Innovative Pedagogy	05	05
	(b) Design of new curricula and courses	02 per curricula/course	02 per curricula/course
	(c) MOOCs		
	Development of complete MOOCs in 4 quadrant (4 credit course) (In case of MOOCs of lesser credits 05 marks / credit)	20	20
	MOOCs (developed in 4 quadrant) per module / lecture	05	05
	Content writer / subject matter expert for each module of MOOCs (at least one quadrant)	02	02
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credit 02 marks/credit)	08	08
	(d) E-Content		
	Development of e-content in 4 quadrants for a complete course / e-book	12	12
e-Content (developed in 4 quadrants) per	05	05	

	module		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02
	Editor of e-content for complete course/paper/e-book	10	10
4.	(a) Research Guidance		
	Ph.D.	10 per degree awarded 05 per thesis submitted	10 per degree awarded 05 per thesis submitted
	M.Phil./PG dissertation	02 per degree awarded	02 per degree awarded
	(b) Research Projects Completed*		
	More than 10 lakhs	10	10
	Less than 10 lakhs	05	05
	(c) Research Projects Ongoing		
	More than 10 lakhs	05	05
	Less than 10 lakhs	02	02
	(d) Consultancy	03	03
5.	(a) Patents		
	International	10	10
	National	07	07
	(b) 'Policy Document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)		
	International	10	10
	National	07	05
	State	04	04
	(c) Awards/Fellowship (not scholarship)		
	International	07	07
	National	05	05
6.	Invited Lecture / Resource Person / paper presentation in Seminars / Conferences / full paper in Conference Proceedings (Paper presented in Seminar / Conference and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)	07	07
	International (within country)	05	05
	National	03	03
	State/University	02	02

Publication wise detailed calculation should be provided in separate sheets

A. The Research score for research papers would be augmented as follows:

Peer-reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuterslist):

- i) Paper in referred journal without impact factor = 5 points
- ii) Paper with impact factor less than 1 = 10 points

- iii) Paper with impact factor between 1 and 2 = 15 points
 - iv) Paper with impact factor between 2 and 5 = 20 points
 - v) Paper with impact factor between 5 and 10 = 25 points
 - vi) Paper with impact factor greater than 10 = 30 points
- a. Two authors: 70% of total value of publication for each author
 - b. More than two authors: 70% of total value of publication for the First/Principal/ Corresponding author and 30% of total value of publication for each of the joint authors.

*Joint Projects: Principal investigator and Co-investigator would get 50% each.

B.

- If paper presented for part of edited book or proceeding, then it can be claimed once in either category.
- For joint authorship (book etc.) allotted score to be divided equally among the authors.
- For joint supervision of research students, the formula shall be 70% of the total score for supervisor and co-supervisor. They shall both get 7 marks each.
- For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6). Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.
- The research score shall be from a minimum of three categories out of six categories.

C. However, equivalence of the above mentioned parameters based on academic/ research experience/ performance/ publications (if required) may be decided by respective screening committee of the concerned University.

D. The number of candidates to be called for interview will be decided by respective Screening Committee of the concerned University.

Joint Projects: Principal investigator and Co-investigator would get 50% each.

Annexure-2D

Shortlisting of candidates for Interview for Assistant Professor

Table- A

Academic, Research & Teaching (ART) Score for Short-listing of Candidates for Interview for the Post of Assistant Professor

(as prescribed by UGC Regulations, 2018).

S.N.	Academic Record	ART Score			
		80% & above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
1.	Graduation	80% & above = 15	60% to less than 80% = 13	55% to less than 60% = 10	45% to less than 55% = 05
2.	Post-Graduation	80% & Above = 25	60% to less than 80% = 23	55% {50% in case of SC/ST/OBC (non-creamy layer)/PWD} to less than 60% = 20	
3.	M.Phil. ^{#1}	60% & Above = 07	55% to less than 60% = 05		
4.	Ph.D.	30			
5.	NET with JRF	07			
	NET	05			
	SLET/SET	03			
6.	Research Publications (2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)	10 (maximum)			
7.	Teaching / Post-doctoral Experience (2 marks for each year) ^{#2}	10 (maximum)			
8.	Awards				
	International / National Level (Awards given by International Organizations / Government of India / Government of India recognized National Level Bodies)	03			
	State-level (Awards given by State Government)	02			

Total ART Score =

Note:

#1: No score for M. Phil if the candidate has Ph.D. degree.

#2: If the period of teaching in full time post in a University or College approved by UGC /Post-doctoral experience is less than one year then the marks shall be reduced proportionately.

(A)

- i. Maximum - 30 Marks for M.Phil. + Ph.D.
- ii. Maximum – 07 Marks for JRF/NET/SET.
- iii. In awards category Maximum – 03 Marks

(B) Academic Score - 80; Research Publication – 10; Teaching Experience – 10

(C) However, equivalence of the above mentioned parameters based on academic/ research experience/ performance/ publications (if required) may be decided by respective screening committee of the concerned University.

(D) The number of candidates to be called for interview will be decided by respective Screening Committee of the concerned University.