



Minutes of first meeting of
Centre for Internal Quality Assurance (CIQA),
Netaji Subhas Open University, Kolkata

The first meeting of members of Centre for Internal Quality Assurance (CIQA) of Netaji Subhas Open University (NSOU) was held on 23rd August, 2017 at 11.00 AM, in the Board Room of NSOU.

The following persons were present:

Name	Designation
Prof. Subha Sankar Sarkar, Vice- Chancellor	Chairman, CIQA
Prof. Kajal De, Professor of Mathematics & Director, School of Sciences	Member, CIQA
Prof. Chandan Basu, Professor of History & Director, School of Social Sciences	Member, CIQA
Dr. Atindra Nath Dey, Director, School of Education	Member, CIQA
Dr. Manan Kumar Mandal, Assoc. Prof. of Bengali & Officer-in-Charge, School of Humanities	Member, CIQA
Dr. Anirban Ghosh, Assoc. Prof. of Commerce & Officer-in-Charge, School of Professional Studies and School of Vocational Studies	Member, CIQA
Prof. Dulal Mukhopadhyay, Professor, School of Education	Special Invitee, CIQA
Mr. Mohan Kumar Chattopadhyay, Registrar, NSOU	Member – Convener, CIQA

The following agenda was placed before the committee for the discussion and resolution:

1. Discussion on UGC's Regulations for ODL programs, 2017.
2. Review and approval of quality assurance mechanism for ODL programs of NSOU.
3. Review and approval of Project Planning Reports (PPRs) prepared by various academic departments of NSOU.
4. Approval of curricula and other materials prepared for ODL programs of various academic departments of NSOU.
5. Approval of SLM prepared by experts for ODL programs of various departments of NSOU.
6. Endorsing the authorisation of the Registrar, NSOU by the competent authority to submit the applications of NSOU for UGC's approval of ODL programs for Academic Session beginning in July 2018 onwards.

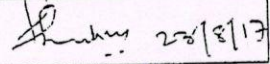
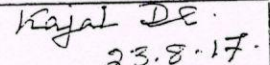
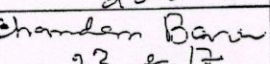
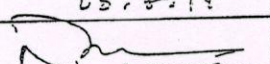
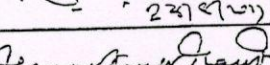
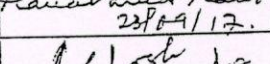
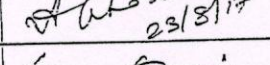
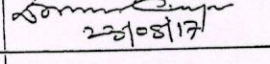
During the discussions and review of various materials, the followings are resolved by CIQA:


1. A detailed discussion took place on UGC's Regulations for ODL programs 2017. It was appreciated that various departments have already arranged all the facilities for the students which have been expected from universities under these Regulations. CIQA members appreciated that NSOU is already providing online counselling & guidance, call centre based support, mobile app, video content etc along with printed material to the ODL students.



2. Various quality related aspects were reviewed and they were found to be on par with the standards as stipulated in UGC (ODL) Regulations, 2017.
3. PPRs for the 59 (fifty nine) programs (list enclosed, vide Annexure- I) were reviewed:
All PPRs were found to be compliant with the requirements of the aforesaid ODL Regulations and therefore, CIQA resolved to approve these PPRs mentioned above.
4. CIQA resolved that the SLMs prepared for these programs meet the standards, hence the SLMs were approved. It was also noted that for the Programmes mentioned against Sl. No. 1 and 8 (vide List in Annexure -I) the preparation of the SLMs were in progress.
5. CIQA resolved that Mr. Mohan Kumar Chattopadhyay, Registrar, NSOU may take necessary action towards submission of the applications for approval of the above mentioned programs and submit the PPRs in the online application system of UGC.

Signatures:

Name	Signature
Prof. Subha Sankar Sarkar, Vice- Chancellor	 23/8/17
Prof. Kajal De, Professor of Mathematics & Director, School of Sciences	 23.8.17.
Prof. Chandan Basu, Professor of History & Director, School of Social Sciences	 23.8.17
Dr. Atindra Nath Dey, Director, School of Education	 23/8/17
Dr. Manan Kumar Mandal, Assoc. Prof. of Bengali & Officer-in-Charge, School of Humanities	 23/09/17.
Dr. Anirban Ghosh, Assoc. Prof. of Commerce & Officer-in-Charge, School of Professional Studies and School of Vocational Studies	 23/8/17
Prof. Dulal Mukhopadhyay, Professor, School of Education	 23/08/17
Mr. Mohan Kumar Chattopadhyay, Registrar, NSOU	 23.8.17


23/8/17
Professor Subha Sankar Sarkar
Vice-Chancellor
Netaji Subhas Open University