



ANNUAL REPORT

JULY, 2020 – JUNE, 2021

**Netaji Subhas Open
University**

(NAAC Accredited with grade "A")

**Regional Centre
Kalyani**

CAMPUS AT A GLANCE









INFRASTRUCTURE/FACILITIES

❖ Administrative Building

- Reception Desk/Help Desk
- Director's Room
- Assistant Director's Room
- Officer's Cabin
- Meeting Room (**Video-Conferencing Facility**)
- Visitor's Lounge
- A/V Studio Room
- NMEICT Server Room
- Learners' Facilitation Centre
- Ramp (Accessible to all)



❖ Academic Building

- Help Desk
- School of Sciences,
- School of Education,
- School of Humanities,
- School of Social Sciences

All the Schools are equipped with the following facilities::

- Director's Room,
- Faculty Rooms,
- Departmental Library,
- Smart Class Room/Conference Room,
- Lecture Halls, Examination Halls,
- Laboratories (Computer Lab, Chemistry Lab, Language & Multimedia Lab)
- Broadband Facilities, Wi-Fi Facilities, Intercom Facilities, Reprographic Facilities
- Ramp (Accessible to all) & Lift



❖ **School of Professional Studies (SPS) Building**

- Director's Room,
- Faculty Rooms,
- Departmental Library,
- Smart Class Room/Conference Room,
- Lecture cum Examination Hall,
- Broadband Facility,
- Wi-Fi Facilities, Intercom Facilities,
- Reprographic Facilities
- Herbal Plant Garden
- Ramp (Accessible to all)



❖ **Warehouse & Library Building**

- Chamber of Deputy Librarian, Assistant Librarian
- Office Room, Stack Room
- Reading Hall
- Chamber of Jt. Store Keeper
- Broadband Facilities, Wi-Fi Facilities, Intercom Facilities, Reprographic Facilities
- Storage Space for SLMs at Warehouse
- SLM distribution space
- Ramp (Accessible to all)

❖ **Second Academic Building (Pentagonal Building)**

- Office of Hon'ble Vice-Chancellor,
- Office of Registrar,
- Smart Class Room,
- Conference Room,
- **Lecture cum Examination Halls**
- **Laboratories:**



- ✓ **Zoology Lab**
- ✓ **Geography Lab**
- ✓ **Physics Lab**
- Ramp (Accessible to all)

❖ **Students' Amenities Centre**

- Canteen (Kitchen Space, Dining Space), Common Room,
- Ramp (Accessible to all)
- Provision for Lift

❖ **Generator Room**

- Sound Proof Green Generator



❖ LSC/SC under RC, Kalyani for 2020-2021

SL. NO	DISTRICT	CODE	LSCs/SCs		
1	24 Parganas (North)	C-07	A.P.C. College Study Centre	2002	Urban
2		D-02	Barasat Government College Study Centre	1998	Urban
3		D-04	Mahadevananda Mahavidyalaya	1998	Urban
4		F-04	Gobardanga Hindu College	2003	Urban
5		H-02	Taki Government College Study Centre	2004	Urban
6		H-04	Derozio Memorial College	2005	Rural
7		H-07	Nahata JNMS Mahavidyalaya	2005	Rural
8		H-08	Basirhat College	2005	Urban
9		I-02	Dinabandhu Mahavidyalaya	2006	Urban
10		D-03	Sree Chaitanya College Study Centre	1998	Urban
11		A-01	Dumdum Motijheel College	1998	Urban
12		L-01	P.R. Thakur Government College Study Centre	2016	Rural
13		M-04	Netaji Satabarshiki Mahavidyalaya	2019	Rural
14		M-05	Kanchrapara College	2019	Urban
15		Q-06	Saheed Nurul Islam Mahavidyalaya	2019	Rural
16		Q-10	Dr. A.P.J Abdul Kalam Govt. College	2020	Urban
17			Ramkrishna Vivekananda Mission		
18	Murshidabad	E-04	Krishnath College	1998	Urban
19		H-09	Sripat Singh College	2005	Urban
20		I-04	Dumkol College Study Centre	2005	Rural
21		I-05	Nagar College	2005	Rural
22		K-09	S.R. Fatepuria College Study	2016	Urban
23	Nadia	D-01	Krishnanagar Government College Study Centre	1998	Urban
24		D-05	Karimpur Pannadevi College	1998	Rural
25		D-06	Chakdah College	1998	Urban
26		D-07	Sudhiranjan Lahiri Mahavidyalaya	2002	Rural
27		G-04	Shantipur College Study Centre	2004	Urban
28		L-03	Muragachha Government College	2016	Rural
29		N-02	Sri Krishna College	2019	Rural
30		N-03	Kalyani Mahavidyalaya	2019	Urban
31			NSOU Study Centre, Kalyani		

❖ **Salient Features of the Campus:**

- **Eco-Friendly Green Campus**
- **Plastic Free Campus**
- **Wi-Fi facility throughout the Campus**
- **Free Wi-Fi facility for all Stakeholders**
- **Green Generator Backup**

❖ **Civil/Social Sector Works (Completed):**

- Construction of 3rd Floor (Light Shaded) over Existing Three Storied Ware House Building at Kalyani Campus, NSOU Vide Memo-258/NSOU dated 18-08-2020 and handed over on 03-12-2020.
- Re-construction of Ladies Toilet at ground floor of Regional Centre building to convert as attached toilet with chamber of Director, Kalyani Regional Centre vide Memo- Reg/RCK/0003 dated 02-01-2020 & Reg/RCK/0284 dated 17-07-2020 completed on 07-10-2020 (Memo-385/578-B/1 dated 07-10-2020).

❖ **Electrical Works (Completed):**

- Supplying & Laying one number 11KV cable between WBSEDCL's meter room to 11KV substation building for enhancement of contractual demand from 125 KVA to 300 KVA (conversion of LT to HT bulk) by WBSEDCL vide Reg/RCK/0133 dated 17-02-2020 and Reg/RCK/2404 dated 17.12.2019 on 5th March, 2021.
- Supply and installation of split A.C machine and allied E.I works at RC building; Kalyani campus vide Memo- Reg/RCK/0285 dated 20-07-2020.

❖ **Maintenance/ Repairing Works:**

- Painting of the Front Gate and adjoining boundary wall and fixing railing to the Ramp of the Four Storied Academic & Administrative building vide Memo-Reg/RCK/0194 dated 09-03-2021.

❖ **Ongoing Projects:**

- Construction for vertical extension (1st & 2nd Floor) of Students' Amenities Centre, Kalyani Campus vide Memo- Reg/KRC/0288 dated 17-07-2020.
- Beautification in front of the four storied Academic & Administrative Building vide Memo-Reg/RCK/0284 dated 17-07-2020.

❖ **Facilities Created for Learners' & Staff:**

- Nine Class Rooms of 2nd Academic Building/Pentagonal Building are fully equipped with Desk, Green Board, Lecture Dias and Faculty Chair.
- Vice-Chancellor Room, Office of Registrar at 2nd Academic Building.
- Conference Room at 2nd Academic Building.

Miscellaneous:

Sl. No	Memo No. & Date	Quantity & Item Description	Date of Installation/ Completion	Department/ Place of Installation
01	AC/184/20-21, 01-02-2021	One HP Color LaserJet Printer	04-03-2021	Director, RC Office
02	AC/175/20-21, 27-01-2021	One DELL Desktop, One HP LaserJet Printer	13-03-2021	Jr. Store Keeper, Kalyani
03	AC/175/20-21, 27-01-2021	One LENOVO Laptop	04-03-2021	RC Office
04	AC/106/20-21,	978 Acqua Stick	18-03-2021	Conference

	23-12-2020	False Ceiling, 66 Desklet Chair, 10 Guest Chair, 1 Wooden Flatfom, 1 Guest Table with Podium		Room-108, Pentagonal Building
05	AC/107/20-21, 23-12-2020	Wall Panelling upto 4' height from floor (401.5 Sq. Ft.), Acqua stick wall panelling after 4' from floor to ceiling (814.5 Sq.ft)	29-01-2021	Conference Room-108, Pentagonal Building
06	AC/110/20-21, 23-12-2020	2 Wooden Chair, 3 Sofa (Two Seater), 1 Centre Table	18-03-2021	Visitor's Cabin, RC Office
07	AC/108/20-21 23-12-2020	1 Executive Table, 1 High Back Chair, 6 Visitors Chair, 1 Book Cabinet, 1 Three Seater Sofa, 1 Centre Table, 1 Side Table 3 Window Blinds	18-03-2021	VC Room- 106
08	AC/109/20-21 21-12-2020	1 Executive Table, 1 High Back Chair, 6 Visitors Chair,	18-03-2021	Registrar Office, Room-105

		3 Window Blinds		
09	RC/KLY/262/20-21 08-03-2021	PARTITION-Fitting, fixing of aluminium fixed and push, pull door with lock, door closer and door stopper.	13-03-2021	Jr. Store Keeper Cabin
10	AC/176/20-21 27-01-2021	Surface dressing & Road Marking with hot Thermo-Plastic Compound	17-03-2021	Road inside RC Campus.
11	05-01-2021 20-02-2021	Design and Installation of Site Map for RC Campus	12-03-2021	
12	AC/185/20-21 04-02-2021	Energy Audit	12-03-2021	
13	GEMC-511687730689497 01-02-2021	Digital Multifunctional System photocopier Machine	04/02/2021	Store, RC
14	AC/130/20-21 30-12-2020	Video Conferencing Display Unit	03-02-2021	Meeting Room, RC Office
15	AC/131/20-21 30-12-2020	Video Conferencing Display Unit	03-02-2021	Meeting Room, RC Office
16	RC/KLY/274-A/20-	Printing & Fitting	31-03-2021	RC Campus,

	21 25-03-2021	of Board, Poster, Name Plate Etc.		Kalyani
17	AC/192/20-21 15-02-2021	Fire Extinguisher supply & Installation	31-03-2021	RC Campus, Kalyani
18	AC/198/20-21 15-02-2021	Fire Extinguisher Refilling and Installation	31-03-2021	RC Campus, Kalyani
19	AC/011/21-22 19-04-2021	HP Laserjet Pro M126, SoSc HP Laserjet Pro M126, Asst. Dir, RC	26-04-2021	School of Science, Asst. Dir, RC, Kalyani

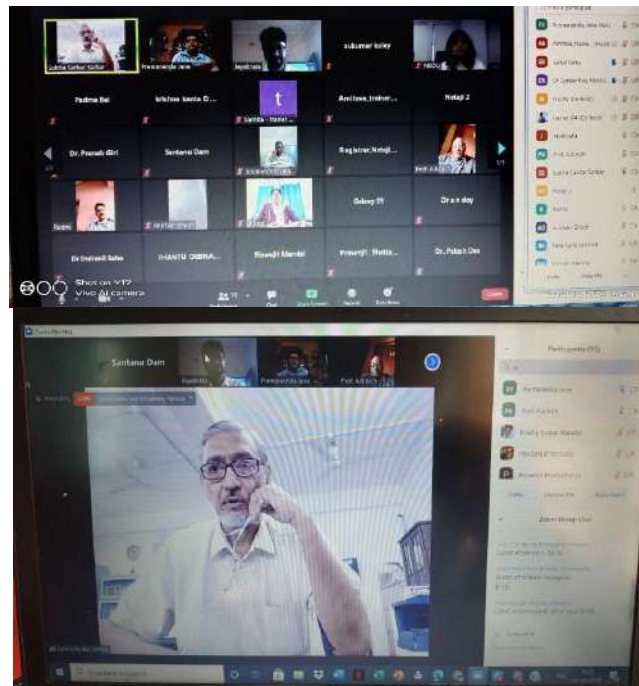
Future Plan:

- Construction of an Additional Stair Case for Fire Escape on the long side of the Four Storied (L-shaped) Academic & Administrative Building vide Reg/RCK/2432 dated 24-12-2019.
- Construction of a Warehouse at 2nd Campus, at Regional centre, Kalyani vide Memo No.- Reg/KRC/0007 dated 03-01-2020.
- Arrangement of street light from 1st Gate to 2nd Gate & construction of a Security room atop of Substation building vide Reg/RCK/0002 dated 02-01-2020.
- Rectification work of existing Concrete Campus Road from two storied Vocational Building to 2nd Gate of RC, Kalyani Campus vide Memo- Reg/RCK/0656 dated 28/12/2020.
- Vertical extension (2nd & 3rd floor) of two-storied Academic building vide Memo No.- 447/861 B(Pt. V) dated 13-08-21.

List of Programme Conducted:

❖ Online Training Session to Orient Learner Support Centres (LSC)/ Study Centres (SC) for BDP Admission (Academic Year 2020-21) on 24th August, 2020.

- Moderator: Shri Jayabrata Goswami, System Analyst, RC, Kalyani
- Welcome Address: Dr. Premananda Jana, Director, RC
- Inaugural Speech: Shri Mohan Kumar Chattopadhyay, Registrar, NSOU
- Introducing Theme: Prof. Ashit Baran Aich, Director, Study Centre
- Presidential Address: Prof. Subha Sankar Sarkar, Vice-Chancellor, NSOU
- Orientation Session: Dr. Sudeshna Chatterjee (Biswas), Deputy Registrar (Academic)
& Team
- Vote of Thanks: Shri J. P. Chowdhary, Assistant Director, RC
- Participants: Principal, Coordinators, Office Assistant of LSC/SCs under
Jurisdiction of Regional Centre, Kalyani.



Venue: Zoom Platform

Zoom Meeting Link: <https://zoom.us/j/98721171623>

Meeting ID: 987 2117 1623

Time: Aug 24, 2020 01:30 PM India

Objectives of the program:

- To sensitize about Online Admission Process of NSOU
- To sensitize for proper guidance to the learners' effectively

Expected Program Outcome:

- Knowledge about Online Admission Process of NSOU
- Development of Learners' Support Skill

❖ **Open House Meeting with LSC/SC under RC, Kalyani on 22nd May, 2021:**

As per recommendation of CIQA, NSOU; vide dated 06/05/2021 and approved by competent authority; Regional Director, Kalyani organized the online meeting with LSCs and details of the meeting is as follows:

Venue: Zoom Platform,

Meeting ID: 276 615 1416

Passcode: 04_2021

Date: 22.05.2021 at 3PM

Members Present:

1. Prof. Asit Baran Aich, Director, Study Centres
2. Prof. Anirban Ghosh, Director, CIQA
3. Dr. Premananda Jana, Director, R.C, Kalyani
4. Dr. Sudeshna Chatterjee, Dy. Registrar (Academic)

5. Shri Prosenjit Bhattachayra, Dy. Director, R.C., Durgapur
6. Shri Gopal Das, Assistant Registrar, Finance
7. Shri J. P Chowdhary, Asst. Director, R.C, Kalyani
8. Shri Sarbajit Chowdhury, Jr. Super., Store
9. Shri Gourab Barua, Asst. Registrar
10. Shri Debraj Sarkar, System Analyst, R.C, Jalpaiguri
11. Coordinator(s)/Representative(s), LSCs/SCs, R.C., Kalyani, NSOU (17 Nos.)



With the permission of the Chair, Dr. Premananda Jana, Director, R.C., Kalyani initiated the discussion. Prima facie, he welcomed heartily to all officers of NSOU, coordinators of LSC and other participants through the virtual platform. In the beginning, he informed about the grade awarded by NAAC in the first cycle and also mentioned the unstinted support/cooperation of all stakeholders of NSOU under the leadership of Director, CIQA. He further mentioned that our goal is to provide better service to our learners through LSCs to achieve better grade in next cycle. He also requested Dr. Anirban Ghosh, Director, CIQA to share his next course of action in this regard.

The meeting was convened to discuss the present situation of LSCs viz. mainly the problems facing by coordinators to run the LSC during this pandemic and their suggestions to improve the services to the students. University also conveyed the future plan of action particularly for quality improvement in the relevant areas of the University with the help of Learner Support Centres.

Detailed deliberations on the below stated points were taken place:

1. **SLM:** Most of the LSCs reported that they received either very few SLMs of PG and/or BDP or, no SLMs were received in some courses (detailed feedback is enclosed in Annexure-I). As a result, they are not in the position to distribute the SLMs. All are suggesting the learners to download the e-SLM during this pandemic situation and also requested to the university authorities to send the remaining SLMs at the earliest after the lockdown so that they can distribute among the learners.
2. **Student Enrollment, Registration and Renewal:** Coordinators also requested for the list of newly admitted learners (for both BDP & PG) or User ID & Password of NSOU admission portal to access the student's enrollment details, which will be helpful to distribute the SLMs.
 - Requested for one more Scope for Renewal of BDP & PG.
3. **Examination and Assignments:** Most of the LSCs reported that learners were enquiring when they would receive the hard copies of Mark sheet and also requested to publish the probable date of submission of assignments.
 - Many of the LSC's have reported that they still have not received the amount for assignment bill for 2020.
 - Coordinators also requested to take necessary steps for assignment marks of few candidates whose results (recently published) are showing NC status.
4. **Due in payment:** Most of the LSCs reported that maintenance grant is due after submission of audit report.
5. **Miscellaneous:**
 - It is informed that all students cannot attend the class via NSOU app.
 - Nagar College Study Centre (I-05) is interested to introduce BDP course.
 - It is observed that Coordinators of two Study Centres, Karimpur Pannadevi College (D-05) and Taki Govt. College (H-02) has been changed but not reported to the University. Prof. A. B Aich (Director, Study Centres) is requested to look into the matter.

On behalf of the University, Prof. A.B. Aich, Director, Study Centre; Prof. Anirban Ghosh, Director, CIQA and Dr. Sudeshna Chatterjee, Dy. Registrar (Academic) tried level best to address

the aforesaid issues through this online platform. The meeting was concluded with a vote of thanks to all participants.

Encl: Annexure-I (LSC wise deliberations)

Feedback received in Open House LSC/SC Meeting held on 22nd May, 2021

Annexure-I

Sl. No.	LSC Code	LSC Name & Participant(s)	Feedback/Suggestions
01	A-01	Dumdum Motijheel College, Dr. Pranab Giri, Coordinator	<ul style="list-style-type: none"> • Shortage of SLMs for PG courses & FST • Request to release Maintenance grant for 2020-21 • Necessary steps to be taken for submission of assignment marks of few candidates whose results (recently published) are showing NC status due to non-transmission of their assignment marks inadvertently by the LSC through online mode. • Assignment evaluation charges (For the last year) to be disbursed in favor of the account of study centre instead of the individual account of the evaluators. This is because in some subjects entire assignment marks were to entered through on line mode in respect of the name of one evaluator though more than one evaluators were actually engaged for evaluation in those subjects/papers.
02	B-10	Hiralal Mazumdar Memorial College for Women Dr. Prodip Das, Coordinator	<ul style="list-style-type: none"> • SLM for PG courses are not received till date. • Audit report submitted and request to release grant (2020-21).
03	D-03	Sree Chaitanya College Study Centre Dr. Bedprakash Ray, Coordinator	<ul style="list-style-type: none"> • FST, EHI-II books of BDP are not received. A few books of PG was received (pgbg). Most of the PG books, BLIS , MLIS, and PGSW BOOKS are not received till date. • Assignment payment of 2020 still not received. • Grant of 2021 was not received till date.
04	D-04	Mahadevananda Mahavidyalaya Mr. Sukumar Koley, Office Assistant	<ul style="list-style-type: none"> • Various UG and PG SLMs are not received e. g., EBG4&5, EHI-7, EPS 3-8, ESO 4-8 , ECO 3, FHG 5-8, FST, ENVS, AOC 2 -1.

05	D-05	Karimpur Pannadevi College Prof. Krishna Ghosh, Coordinator, Prof. Kakali Bandhopadhyay, Ex- Coordinator	<ul style="list-style-type: none"> All students cannot attend the class via NSOU app.
06	D-06	Chakdah College, Mr. Debasish Bhaumik, Office Assistant	<ul style="list-style-type: none"> Some SLM copies not yet received e.g., PG-Special Paper, MLIS, MSW. Not yet received Assignment related payment & PG, BLIS admission related payment.
07	H-07	Nahata JNMS mahavidyalaya, Mr. Jhantu Debnath, Office Assistant	<ul style="list-style-type: none"> He mentioned that the number students in first year are 519(BDP), and also mentioned that not a single copy received till date. Requested for Assignment related payment. Requested for one more Scope for Renewal of BDP & PG.
08	H-09	Sripat Singh College Dr. Indranil Saha, Coordinator	<ul style="list-style-type: none"> SLM for PG courses are not received till date. BDP Enrolment certificate is not received till date.
09	I-05	Nagar College Ms. Ananya Sarkar, Coordinator	<ul style="list-style-type: none"> SLM for PG & foundation course is not received till date. Assignment evaluators' bill is pending. Requested for one more Scope for Renewal of PG. Interested to introduce BDP course.
10	K-09	S.R. Fatepuria College Study Centre Dr. Malay Kumar Ghosh, Coordinator	<ul style="list-style-type: none"> SLM for PG courses are not received till date.
11	L-01	P.R. Thakur Government College Study Centre Prof. Chitta Sen Pramanik, Coordinator	<ul style="list-style-type: none"> SLM for PG courses are not received till date. Requested for list of newly admitted candidates or User ID & Password of NSOU admission portal.
12	L-03	Muragachha Government College Dr. Binayak Chanda, Coordinator	<ul style="list-style-type: none"> SLM still not received however, informed that SLM received by other nearby LSC. Consequently, they are facing lot of questions from the students.

13	M-04	Netaji Satabarshiki Mahavidyalaya Prof. Pradip Kumar Mandal, Coordinator	<ul style="list-style-type: none"> • SLM for PG courses are not received, e.g., Special Paper for 2nd year, Bengali, English, History etc.
14	D-01	Krishnanagar Govt College Study Centre Dr. Balai Ch. Das, Coordinator	<ul style="list-style-type: none"> • SLM related- It seems that our future is digital. And university can think about providing students free e-SLMs instead of paid books. It not only cuts the cumbersome bulk, but also add a feather of free gifting e-SLM. Or Open market may publish NSOU books/ SLMs and its retail price will be set by the university. In that case, university will not charge for SLMs from students. • Proposal for Mark sheet/Progress Report: Only final mark sheet (hard copy) is to be distributed from study centers. All progress reports may only be available from NSOU website. Study centers will keep a soft copy of progress reports. • Suggested to send all notification/information through Regional Center for speedy and timely communication.
15	N-02	Sri Krishna College Prof. Goutam Sarkar, Coordinator	<ul style="list-style-type: none"> • Not received SLM for PG-1st year, Education Paper-3, Paper 1-4, and also not received any SLM for 2nd year (No. of students in 2nd year is 8).
16	H-02	Taki Government College Study Centre Dr. Arindam Dutta, Coordinator	<ul style="list-style-type: none"> • The SLM for the 1st Semester UG and PG courses have not been reached at the study centre till today.

❖ **NAAC peer team visit to review of physical facilities of Schools, Labs, Library, SLMs store at RC, Kalyani on 3rd April, 2021.**

Program Outcome:

- NSOU is NAAC Accredited with grade "A" on 8th April, 2021.

❖ **Important Days Celebration:**

- **15th August, 2020** – Independence Day of India Celebration



- **23rd January, 2021** – 125th Birth Anniversary of Netaji Subhas Chandra Bose Celebration



➤ **26th January, 2021** – Republic Day Celebration



➤ **5th June, 2021**- World Environment Day Celebration



Sd/-

Dr. Premananda Jana
Director
Regional Centre, Kalyani, NSOU