



NETAJI SUBHAS OPEN UNIVERSITY

Accredited by NAAC with Grade 'A'

DD-26, Sector-I, Salt Lake City, Kolkata-700064

E-mail: registrar@wbnsou.ac.in; Ph.: (033) 4066-3220

Memo No. Reg/ 2374

Date: 07.12.2022

Order

The undersigned is directed to inform all concerned that Dr. Sudeshna Chatterjee (Biswas), Deputy Registrar (Academic) has been assigned the following duties until further order, in addition to her normal duties:

1. To monitor the different aspects of close monitoring of LSCs, publication, and store (relating to SLMs) of the University
2. To look after the progress/ allotments of printing,
3. To ensure regular despatch of SLMs from the warehouse at Kalyani Regional Centre in consultation with the Director, Regional Centre, Kalyani.

In the above matters, Deputy Registrar (Academic) will be assisted by the concerned officers/ staff of the Study Centres Department.

This has the approval of the competent authority of the University.

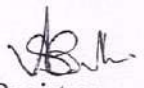
Sd/-
Registrar

Memo No. Reg/ 2374/ 1 (20)

Date: 07.12.2022

Copy to:

1. Finance Officer
2. Director, School of Sciences
3. Director, School of Social Sciences
4. Director, School of Humanities
5. Director, School of Education
6. Director (I/C), School of SPS
- ✓ 7. Director, Study Centre
8. Director, CIQA
9. Director, R.C. Kalyani
10. Officer In-Charge, Centre for Online Education
11. Controller of Examinations
12. Deputy Registrar, Administration
13. Deputy Registrar, Academic
14. Deputy Librarian
15. Assistant Director, Study Centre
16. Assistant Registrar, Study Centre
17. Debananda Biswas, System Analyst
18. Assistant Registrar
19. ES to VC for information to Vice-Chancellor
20. Guard File


Registrar,
Registrar (Acting)
Netaji Subhas Open University