



# NETAJI SUBHAS OPEN UNIVERSITY

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Website: [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

DD No.: _____
For Rs.: _____

Paste a passport size photograph here.
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## Application Format for Non-Teaching Posts (To be submitted in duplicate)

Name of the Post Applied for (in block letters) : \_\_\_\_\_

Advertisement Memo No.: \_\_\_\_\_ Date.: \_\_\_\_\_

1. Post (Name and Serial No): \_\_\_\_\_

2. Name (in block letters): \_\_\_\_\_

3. Permanent address : \_\_\_\_\_

4. Mailing address : \_\_\_\_\_

5. Telephone No.: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

6. E-mail address: \_\_\_\_\_

7. Date of birth (DD/MM/YYYY): \_\_\_\_\_

8. Nationality: \_\_\_\_\_

9. Gender: \_\_\_\_\_

10. Marital Status (Please tick ✓) :            Married / Unmarried

11. Applicant's Mother Tongue: \_\_\_\_\_

12. Other languages the applicant can speak / write / read:

13. a) Category of the candidate (Please tick ✓):

UR	UR(PWD)	UR(Ex-Serviceman)	SC	ST	OBC-A	OBC-B

b) Category for which candidate is applying (Please tick ✓):

UR	UR(EC)	UR(PWD)	UR(Ex-Serviceman)	SC	ST	OBC-A	OBC-A(EC)	OBC-B

(Please enclose copy of the relevant documents except UR)

14.a) Present post (mention whether on **Full Time** basis)/ designation with Salary, Pay band & Grade Pay: \_\_\_\_\_

b) Present employer: \_\_\_\_\_

15. Posts held (only on **Full-Time** basis would be considered) including the present position, last pay drawn and reason of leaving:

(Use the space below, attach separate sheet if necessary) & (in chronological order)

Sl. no.	Post(s) held (only on full time basis) **	P/T	From	To	Last pay (with Pay band & Grade Pay if applicable)	Reason for leaving

\*\* It is to be clearly mentioned whether the post held was temporary or permanent in nature  
P-Permanent; T-Temporary

16. Academic qualifications:

(Use the tabular format below Attach separate sheet if required)

Sl. no.	Examination passed	Year	Board / Council / University	Percentage of marks	Grades / divisions /distinctions awarded

Specify additional qualifications / experience (IT, NCC, NSS, Sports, Music, Literary and Social Activities etc.), if any.

17. Experience in working in distance education system, if any: \_\_\_\_\_

18. Notice required to join, if selected: \_\_\_\_\_

19. Name and address of two referees (other than the present employer): \_\_\_\_\_

DATE:

SIGNATURE OF THE APPLICANT IN FULL