NETAJI SUBHAS OPEN UNIVERSITY
EXAMINATION DEPARTMENT
134/1, Meghnad Saha Sarani Kolkata-700029
☎: 2463-0292; Fax: 2463-0293

Memo No. CE/288/15P   Date: 09.07.2015

NOTICE INVITING QUOTATIONS

Sealed quotations are invited from the reputed Vendors super scribing the envelope as 'Quotation against Item No. ……… & Notice No…………… dated …………………….' for the following items/jobs:

Sl No.	ITEM/JOB DESCRIPTION	SPECIFICATION/S	REMARKS
1	Copy Cartridge	Xerox WorkCentre 5325	-
2	Toner Cartridge	Xerox WorkCentre 5325	-
3	Photocopier Machine	As per attachment	Canon(iR2018) Photocopier Machine to be buy back by the Vendor

Photocopy of Trade license, PAN No., VAT No. Govt. License as applicable is to be provided with the quotation. University reserves the right to cancel this notice for calling quotations without assigning any reason.

Last date for submission of Quotation   : 17.07.2015 till 4:30 P.M.
Date of opening of Quotations   : To be notify in due course

....
Controller of Examinations (Acting)

Technical Specification for Photocopier Machine

- **General Specification**
  - Monochrome Multi-Function system with duty cycle not less than 20K.
  - Standard Memory not less than 256 MB.
  - Multiple Accounting (user account not less than 28)
  - Average power consumption not higher that 370 watt.
  - Eco-Friendly standby sound pressure not higher than 25dB.
- **Print Specification**
  - Printing speed not less than 22 PPM
  - Upto 600 x 600 dpi resolution
  - Standard print features viz. Watermark Printing, Two-sided printing, Poster Printing, Mixed Document Printing, N-up Printing, Booklet Printing.
  - Full-Functioning driver support for Windows Environment.
- **Scan Specification**
  - Document Feeder as standard with paper capacity not less than 105 sheet.
  - Optical resolution not less than 600 x 600 dpi.
  - Capability of Scanning while Printing via USB, TWAIN with a scan speed not less than 17 PPM.
  - Features of Original type Selection, Two-sided scan, Scanning density, File format, Scan to PC with standard OCR support for scanning application.
- **Copy Specification**
  - Capable of copying from Platen & Document Feeder as standard.
  - Standard copy features viz. ID Card Copy, Background Suppression, Toner Save, N-Up, 2:2 and 2:1.
  - Zoom : 25% - 400%, Preset Magnification not less than 9, User programmable magnification not less than 6
  - Multiple copy upto 999 after scanning once, Edge Erase & Output Binding Position.
  - Copy usage Tracking
- **Paper Handling**
  - Standard paper capacity should 300 sheets with a maximum support not less than 1800 sheets.
  - Paper size support upto 297mm x 432mm starting from 98 mm x 127 mm
  - Paper weight support : 60 to 215 gsm (Tray), 40-128 gsm (Feeder)
  - Plain & Recycled paper supported.

- **BIDDER SHOULD SUBMIT MANUFATURER SPECIFIC AUTHORIZATION.**

....
Controller of Examinations (Acting)