



Memo No: AC/185/18-19

Date: 17.08.2018

TENDER NOTICE

Sealed quotations are invited from reputed vendors to quote their lowest possible rate for the supply and delivery of the under-mentioned items to the School of Sciences at Netaji Subhas Open University, (**First Floor Faculty Building, Botany and Computer Laboratory, Durgapur Regional Campus, Durgapur, West Burdwan**), subject to the following terms and conditions.

Last date for submission: 24/08/2018 up to 4 PM.
Place of Submission: Finance Department, 4th Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064
Contact No: 7003009205, 9433151129, 9051162059
Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, P. Tax
Total of Amount of the sum of all items would only be taken into consideration to have LOWEST QUOTATION

Format for Submission of Quotation

Sl No.	Item	Specification	Qty	Rate (Rs.)	GST (Rs.)	Rate including GST (Rs.)	Total (Rs.)
A	B	C	D	E	F	G=E+F	H=D x G
1	Faculty Chair	Branded company , premium executive revolving High back	4				
2	Visitor Chair	1"sp. Tubular steel frame with arm rest	7				
3	Faculty Table	Size: 60"x36"x30" (Senior executive L-shaped table with side unit.) D.L Finish aluminium tubular	3				
4	Steel Almirah	With 1 locker, 4 compartments. Size: 78"x35"x19"	2				
5	Steel Almirah	With 4 shelves making 5 compartments. Size: 78"x35"x19"	9				
Total (Rs.)							

Finance Officer

Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064