



Memo No: AC/204/18-19

Dated:27-08-2018

## **Notice Inviting e-Tender**

Tender is invited from reputed, experienced and financially sound companies/vendors / organization for supply and delivery for the School of Social Sciences at Netaji Subhas Open University (NSOU), School of Social Sciences, NSOU. Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I,II & III.

Tender Reference No. AC/204/18-19

Tender ID : 2018\_DHE\_187873\_1

### **DATE AND TIME SCHEDULE**

Date of Publication of Tender Online through website <a href="https://wbtenders.gov.in/">https://wbtenders.gov.in/</a>	28.08.2018 after 14.00 Hrs.
Date of Document Download Start	28.08.2018 after 16.00 Hrs.
Date of Bid Submission Start	04.09.2018 after 16.00 Hrs.
Date of Bid Submission Closing	15.09.2018 before 17.00 Hrs.
Date of Opening of Technical Bid	18.09.2018 at 11.00 Noon
Date of Opening of Financial Bid	18.09.2018 at 12.30 Noon
Pre- Bid Visit of the place of work	05.09.2018 to 07.09.2018 between 12.00 Hrs to 16.00Hrs

Finance Officer  
Netaji Subhas Open University  
DD-26, Sector -1, Salt Lake, Kolkata -700064  
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)  
Mobile No: 9432747119



## **ANNEXURE - I**

### **SPECIFICATION FOR TECHNICAL BID**

1. The Bidders should have Experience in similar type of job. Quality of design & work specified in the Annexure II.
2. Bidders should have turnover of minimum of 1.5 crores for the last Three financial year ending on 31.03.2017.
3. Bidder must have registered with PF & ESI.
4. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN &(3) AADHAAR (wherever applicable).
- 5 Bidder should deposit Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand Only) through online vide West Bengal Government e-procurement system "https://wbtenders.gov.in". EMD will be refunded after selection of bidder without any accrued interest for all unsuccessful bidders through online vide West Bengal Government e-procurement system https://wbtenders.gov.in

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## **ANNEXURE - II**

### SPECIFICATION FOR FINANCIAL BID

#### **Works of insulation for the Soundproofing in the Smart Class Room**

SI	Item	Description	Quantity(approx.)
1	False Ceiling	Providing and Fixing Combo of Gypsum & Grid Ceiling of Gyprock Saint Gobain /Armstrong Mineral Fibre Acoustical, Suspended Ceiling system with Classic lite, Tegular Edge Tiles, The grid should be of Saint Gobain /"ARMSTRONG" make Suprafine with 15mm thickness, All complete as per specification, Measurement to be done considering verticals in running feet, Dimension Tile - 600 mm X 600 mm, Colour - As per Brand, Brand - Armstrong/Saint Gobain .	790 feet <sup>2</sup>
2	Carpet	Supply and Installation Carpet with 100% BCF Solution dyed Synthetic, Eco back, "Pvc free", Stain resistant, permanently Antistatic(Make - Decette)	695 feet <sup>2</sup>
3	Painting	Painting - Acrylic Emulsion Paint for the Ceiling, Make - Asian/ Berger	620 feet <sup>2</sup>
4	Primer & Putty	Primer & Putty - Wall finished with Putty with 2 coats of Primer(Make - Asian Paints).	970 feet <sup>2</sup>
5	Vertical Blinds	As per the aesthetics of the room(Make - Classic/3m)	123 feet <sup>2</sup>
6	Electrical Works	Total Electrical works for the two rooms with Led lights necessary fans, Swich Sockets, Wiring with separate MCB's for the two rooms(Make - Havells, Crabtree).	695 feet <sup>2</sup>
7	Doors	Modification of the main doors with necessary hardware's also Jamb Lining will be done with Ply and Laminates, like - Locks, Handle, Door Closer, Door Stoper, etc.	2 nos
8	Acoustic Panelling	Wall panelling with Acoustic Fibre Panels boards of 9mm thickness, with Green Building materials, having enhanced acoustic ability, Superior decorative material, fabric like Finish, Density - 200 kg/ m <sup>3</sup> (+/-10%) with and ISO 354-2006, NRC Value : 0.45 (with no air gap), NRC value : 0.65 (with 25 mm air gap), NRC Value : 0.86 (with 50 mm air gap), VOC Emission ASTM D5116 Rate : <0.2 mg/m <sup>2</sup> /hr (7 days), IGBC Certified Product Manufacturer, 970 sft.	970 feet <sup>2</sup>

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Mobile No: 9432747119



## **ANNEXURE – III**

### **GENERAL TERMS & CONDITIONS AND INSTRUCTIONS**

1. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in> as per prescribed format (BOQ).
2. Price should be including GST
3. Price shall be quoted in INR only.
4. Any additional cost not mentioned in the offer has to be borne by the bidder.
5. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
6. Tenders must be submitted in two Separate Bids- (1) Technical Bid covering all the credentials noted above, (2) Financial Bid as specified in Annexure - II. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
7. The place of work is at the Kalyani Regional Centre, Netaji Subhas Open University, Ghosh Para Station Road, Kalyani, Nadia.
8. The interested Bidders may visit the place of work at Kalyani Regional Centre, Netaji Subhas Open University, Ghosh Para Station Road, Kalyani, West Bengal during the period from 5th September, 2018 to 7th September, 2018 (BETWEEN 12.00 Hrs to 16.00 Hrs.)
9. Contact Person & Mobile No. Sri Samaresh Ghosh: 9433778473
10. The applicant bidders are to submit all relevant documents in support of their Credentials viz. Copies of (a) Audited Financial statements for last Three years, (b) proof of Turnover and (c) proof of execution of supply as noted above in Annexure - I.
11. The sum of all items would only be taken into consideration to have LOWEST QUOTATION.
12. The jurisdiction of any legal disputes will be under the Hon'ble High Court, Calcutta.
13. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
14. The applicant bidders to participate in the bidding process are to fill in the following Formats given in the page No. 5, 6 & 7.



NETAJI SUBHAS OPEN UNIVERSITY  
DD 26, Sector - I, Salt Lake, Kolkata - 700064  
Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

To  
The Finance Officer  
Netaji Subhas Open University  
DD 26, Sector – 1, Salt Lake  
Kolkata – 700064

Ref: Memo No: AC/204/18-19 Dated: 27-08-2018

Sub: Submission of Bid – Technical & Financial with reference to the above.

Sir,

As per guidelines given in the Tender Notice we are quoting the itemwise value and the total amount in the prescribed BOQ format in the Financial bid along with the Technical Credentials supported with relevant documents as applicable. We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:

Name of Bidder:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization:



**CHECK LIST OF TECHNICAL SPECIFICATION**

SL. No.	Particulars	Put Y if Yes/N if No Respectively
1	Experience in similar type of job. Quality of design & work specified in the Annexure II	
2	Turnover of minimum 1.5 crores for last Three Financial years ending on 31.03.2017 (P/L & Balance Sheet of FY 2014-15,2015-16 and 2016-17)	
3	Legal compliance such as: (1) GST Number, (2) PAN / TAN & (3) AADHAAR (wherever applicable).	
4	Submission of Audited Financial statements of FY 2014-15, 2015-16 and 2016-17	
5	Bidder must have registered with PF	
6	Bidder must have registered with ESI	
7	Copy of Proof of deposit of Earnest Money of Rs. 25000 /-	

Signature with Seal & Date:

**Format of BOQ** (It is not to be filled here. This Format of BOQ duly uploaded in the e-tender website in Excel in editable form is to be filled in.)

Tender Inviting Authority: Finance Officer, Netaji Subhas Open University				
Name of Work: Works of insulation for the Soundproofing in the Smart Class Room				
Name of the Bidder/ Bidding Firm / Company :				
Sl. No.	Items	Quantity(approx.)	Rate(Rs.)	Total Amount(Rs.)
1	False Ceiling	790		
2	Carpet	695		
3	Painting	620		
4	Primer & Putty	970		
5	Vertical Blinds	123		
6	Electrical Works	695		
7	Doors	2		
8	Acoustic Panelling	970		
9	GST(Put total amount of GST in Rate )	1		
	<b>Total</b>			
Rupees in Words .....				
# The sum of all items would only be taken into consideration to have LOWEST QUOTATION				



Enclosures:

1. Copy of GST Registration Certificate
2. Copy of PAN & TAN
3. Copy of AADHAAR as applicable
4. Copy of Audited Accounts(P/L A/C and Blance Sheet) for the FY 2014-15, 2015-16 & 2016-17
5. Copy of Proof of Experience in similar type of job. Quality of design & work specified in the Annexure II
6. Copy of proof of Registration of PF
7. Copy of proof of Registration of ESI
8. Copy of Proof of deposit of Earnest Money of Rs. 25000 /-

Signature with Seal & Date: