



Memo No: AC/399/18-19

Date: 04.01.2019

TENDER NOTICE

Sealed quotations are invited from reputed Supplier to quote their lowest possible rate for the supply, installation and delivery of the under-mentioned items to **Jalpaiguri Regional Center, Netaji Subhas Open University, Jalpaiguri**, subject to the following terms and conditions.

Last date for submission: 11/01/2019 up to 3 PM.
Place of Submission: Finance Department, 4th Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064
Contact No: 9433242705, 9051162059
The supplier must have the credential of supply of similar type of furniture to the Educational Institute.
Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, the credential of supply of similar type of furniture to the Educational Institute
Total of Amount of the sum of all items would only be taken into consideration to have LOWEST QUOTATION

Format for Submission of Quotation

Sl No.	Item	Specification	Qty	Rate (Rs.)	GST (Rs.)	Rate including GST (Rs.)	Total (Rs.)
A	B	C	D	E	F	G=E+F	H=D x G
1	3 Seater Student bench - Desk Back -top with Rack	54"x18" - Top, 54"x12" - Seat, 54"x9" - Back. 18 Gauge 1" Square tubular Steel frame with Powder Coating. 19 mm Board with lamination	40				
2	2 Seater Student bench - Desk Back -top with Rack	48"x18" - Top, 48"x12" - Seat, 48"x9" - Back. 18 Gauge 1" Square tubular Steel frame with Powder Coating. 19 mm Board with lamination	20				
3	Wooden Platform	10 ft x 6 ft x 6" (h) (approx)	2				
				Total (Rs.)			

University has the right to cancel the tender notice at any time without assigning any reason.

Finance Officer

Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064