



Memo No: AC/419/18-19

Dated:22-01-2019

Notice Inviting e-Tender

Tender is invited from reputed, experienced and financially sound companies/vendors/organization for supply & delivery including fittings and installation for the School of Education at Kalyani Regional Centre, Netaji Subhas Open University (NSOU), Kalyani, Nadia, West Bengal. Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I, II & III.

DATE AND TIME SCHEDULE

Date of Publication of Tender Online through website https://wbtenders.gov.in/	22.01.2019 after 17.00 Hrs.
Date of Document Download Start	23.01.2019 after 14.00 Hrs.
Date of Bid Submission Start	31.01.2019 after 16.00 Hrs.
Date of Bid Submission Closing	11.02.2019 before 17.00 Hrs.
Date of Opening of Technical Bid	14.02.2019 at 12.00 Noon
Date of Opening of Financial Bid	To be notified Later
Pre- Bid Visit of the place of work	28.01.2019 to 30.01.2019 between 12.00 Hrs to 16.00Hrs

Contact Person & Mobile No. 9836536396/9433143234 /7001120831/9051162059

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata -700064
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)
Mobile No: 9432747119



ANNEXURE - I

SPECIFICATION FOR TECHNICAL BID

The Bidders should have Experience in similar type of job. Quality of design & work specified in the Annexure

1. II.
2. Bidders should have turnover of minimum of 1.5 crores for the last Three financial year endng on 31.03.2018.
3. Bidder must have registered with EPF & ESI.
4. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License.
- 5 Bidder should deposit Earnest Money of Rs. 25,000/- (Rupees Twenty Five Thousand Only) through online vide West Bengal Government e-procurement system "https://wbtenders.gov.in". EMD will be refunded after selection of bidder without any accrued interest for all unsuccessful bidders through online vide West Bengal Government e-procurement system https://wbtenders.gov.in

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ANNEXURE - II

SPECIFICATION FOR FINANCIAL BID

Works of insulation for the Soundproofing in the Smart Class Room

Sl No	Description of JOB	Measurement of area (approx)	
1. Technical Specification of (Studio Acoustic Job)			
1.1	LF treatment up to height of 1000mm from the floor level; Using 2" GI frame work, Rockwool filling and wooden panelling(Ply and Polish Veneer)	320Sqft	
1.2	MF and HF wall panelling above 1000mm height of LF up to the Ceiling Height on the wall 600 x 600 x 12mm fully perforated Gypsum Board neatly fixed Over the rock wool filling GI section.	1080Sqft	
2. Sound Proof Acoustic Door			
2	2.1	Sound Proof Acoustic Door 4'(W) x 7'(H) inner and outer of frame, 19mm plywood with filling high density rubber padding with Rockwool in both inner & outer side.	95sqft
3. Stage			
3	3.1	Wooden BWP Plywood fixing with ground at 10" height from ground. Filling sand inside and padding both side with Corium finish. Single step stair and 24" x 18" size podium.	96 Sqft
4. Painting			
4	4.1	Painting – Acrylic Emulsion paint for ceiling and Perforated board – both ceiling and wall	1200sqft
5. Ceiling			
5	5.1	Acoustic Ceiling – panelling with GI frame, fixing rockwool with perforated gypsum board, finishing by painting	640 Sqft
6. Acoustic Wall paneling			
6	6.1	a. Acoustic Insulation – Polyester Fiber panel for sound absorption Flame retardant, Thermal insulation b. Main Feature: Sound absorption, flame retardant, innocuous, non-irritating, no off –smell, elastic, impact resistance, heat protection and decoration. c. Size: 2440mm * 1220mm* 9mm d. Surface Finish Matt e. Indoor use Only f. Certification: Indian Green Building Council. g. NRC: 0.88++ h. Fire Rating: Euro class B and ASTM e84-08 i. Thermal: 0.30W.m/k	240sqft



7. Electrical Works			
7	7.1	Electrical job including necessary FAN, Light , Wiring with separate MCB.	Single Job
			640Sqft
8. Floor Carpet			
8	8.1	Floor carpet Tufted Loop, nylon fiber	620Sqft
		Dimension- 500 x 500mm	
		Thickness- 4.5 x8 mm	
		Must be flame proofed to meet at least Bfl s1	

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ANNEXURE – III

GENERAL TERMS & CONDITIONS

1. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in> as per prescribed formats.
2. Price should be including GST
3. Price shall be quoted in INR only.
4. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
5. Tenders must be submitted in two Separate Bids- (1) Technical Bid covering all the credentials noted above, (2) Financial Bid as specified in Annexure - II. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
6. The place of work is at the Kalyani Regional Centre, Netaji Subhas Open University, Ghosh Para Station Road, Kalyani, Nadia.
7. The interested Bidders may visit the place of work at Kalynai Regional Centre, School of Education, Netaji Subhas Open University, Ghosh Para Station Road, Kalyani, West Bengal during the period from 28th January, 2019 to 30th January, 2019 (BETWEEN 12.00 Hrs to 16.00 Hrs.).
8. The applicant bidders are to submit all relevant documents in support of their Credentials viz. Copies of (a) Audited Financial statements for last Three years, (b) proof of Turnover and (c) proof of execution of supply as noted above in Annexure - I.
9. The sum of all items would only be taken into consideration to have LOWEST QUOTATION.
10. The Bidders should quote all the items (Partial bidding will not be considered).
11. Quantity of items to be supplied may vary at the time of order.
12. The jurisdiction of any legal disputes will be under the Hon'ble High Court, Calcutta.
13. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
14. The applicant bidders to participate in the bidding process are to fill in the following Formats given in the page No. 6,7 and BOQ.



NETAJI SUBHAS OPEN UNIVERSITY
DD 26, Sector - I, Salt Lake, Kolkata - 700064
Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

To
The Finance Officer
Netaji Subhas Open University
DD 26, Sector – 1, Salt Lake
Kolkata – 700064

Ref: Memo No: AC/419/18-19 Dated: 22-01-2019

Sub: Submission of Bid – Technical & Financial with reference to the above.

Sir,

As per guidelines given in the Tender Notice we are quoting the itemwise value and the total amount in the prescribed BOQ format in the Financial bid along with the Technical Credentials supported with relevant documents as applicable. We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:

Name of Signatory:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization:



CHECK LIST OF TECHNICAL SPECIFICATION

SL. No.	Particulars	Put Y if Yes/N if No Respectively
1	Experience in similar type of job. Quality of design & work specified in the Annexure II	
2	Turnover of minimum 1.5 crores for last Three Financial years ending on 31.03.2018 (P/L & Balance Sheet of FY 2015-16,2016-17 and 2017-18)	
3	Legal compliance such as: (1) GST Number, (2) PAN / TAN & (3) Trade License.	
4	Submission of Audited Financial statements of FY 2015-16,2016-17 and 2017-18.	
5	Bidder must have registered with EPF	
6	Bidder must have registered with ESI	
7	Copy of Proof of deposit of Earnest Money of Rs. 25000 /-	

Signature with Seal & Date:

Enclosures:

1. Copy of GST Registration Certificate
2. Copy of PAN & TAN
3. Copy of Audited Accounts(P/L A/C and Balance Sheet) for the FY 2015-16,2016-17 and 2017-18
4. Copy of Proof of Experience in similar type of job. Quality of design & work specified in the Annexure-II
5. Copy of proof of Registration of EPF
6. Copy of proof of Registration of ESI
7. Copy of Proof of deposit of Earnest Money of Rs. 25000 /-

Signature with Seal & Date: