




Memo No: AC/206/19-20

Date: 19.08.2019

TENDER NOTICE

Sealed quotations are invited from reputed vendors/original manufacturers/authorized dealers for supply, delivery and installation/fittings for the following items at **Durgapur Regional Centre**, Netaji Subhas Open University, J.N. Road, Durgapur- 713214, Paschim Barddhaman, West Bengal, subject to the following terms and conditions.

Sl no.	Description/Specification of items	Qty	Remarks
1.	Office Storage (Sample Model, Slimline 4S Almirah, Godrej) Body and shelves made from 20-22 gauge steel sheets, without storage, Dim:W900 x D500 x H 1975	10	
2.	Office Table (Sample Model, Enterprise 1500 table, Godrej) 4ft made of 18 mm pre laminated board, Decorative aluminium bidding in top and modesty.Dim:4ft W-600 x L-1200 x 750 H	10	
3.	Office Chair (Sample Model, Bravo Mid Back Chair, Godrej) Dim: W-580 x D-580 x H-980	10	
4.	Visitor Chair (Sample Model, Bravo Visitor Chair, Godrej) Nylon star base for extra load carrying capacity, sandwich mesh Dim: W-595 x D-585 x H-860	20	
Last date for submission: 31/08/2019 up to 4 PM.			
Place of Submission of Sealed Quotation: Finance Department, 4 th Floor, Netaji Subhas Open University			
For detailed information and specification, vendors may contact the Deputy Director, Regional Centre, Durgapur.			
Contact No: 9433242705			
Documents to be submitted:	Layout Plan, GST No., PAN, TAN, Trade License, P.Tax		
Total of Amount of the sum of all items would only be taken into consideration to have LOWEST QUOTATION			
University reserves the right to cancel this notice without assigning any reason			


Finance Officer
Netaji Subhas Open University



NETAJI SUBHAS OPEN UNIVERSITY

DD 26, Sector - I, Salt Lake, Kolkata - 700064

Website: wbnso.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

Quotation against Memo No.: _____

Dated: _____

Format for Submission of Quotation

Sl No	Item	Qty	Base Rate (Rs.)	GST (Rs.)	Rate Incl. GST (Rs.)	Total (Rs.)
A	B	C	D	E	F=D+E	G=C x F
1	Office Storage	10				
2	Office Table	10				
3	Office Chair	10				
4	Visitor Chair	20				
Total (Rs.)						
Rupees						

Authorised Signatory:

Company Name with seal: