



Memo No: AC/125/19-20

Date: 31.12.2020

### TENDER NOTICE

Sealed quotations are invited from reputed Supplier/Vendor to quote their possible rate for the supply, installation and delivery of the under-mentioned items at Reading cum conference Hall of Library Department, Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 subject to the following terms and conditions.

Last date for submission: 08/01/2021 up to 4 PM.
Place of Submission: Finance Department, 4 <sup>th</sup> Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064
Contact No: 9433042783, 9051162059
The supplier must have the credential of supplying similar type of items to the Educational Institute/Govt. Office. Attachment of credential is necessary.
Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, P. Tax, the credential for supply of similar type of items to the Educational Institute/Government Office
The sum of all items would be taken into consideration to have LOWEST QUOTATION. Quantity of items to be supplied may vary at the time of order. The Bidders should quote all the items (Partial bidding will not be considered). University has the right to cancel the tender notice at any time without assigning any reason.

Finance Officer  
Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064



SI No.	Item with Specification	Quantity
1	<p style="text-align: center;"><b>Table with CPU hanger</b></p> <p>Table Size : W-1500mm x D-750mm x H-728mm. Worksurface : 18mm thk. Pre Laminated Particle Board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding. Modesty Panel : 18mm thk. Pre Laminated Particle Board (PLB) All work surface edges are duly sealed with 2mm thick PVC Edgebanding. Rectangular Frame : Fabricated component in 1.2mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Leg : Fabricated component in 38mmx25mmx1.2mm thick MS ERW Tube (IS:7138), Finish: Powder coat (Epoxy polyester). CPU Modesty : 0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Plastic Cap for Cable travel : Injection Moulded Polypropylene : Leveler glide for Leg : Nylon 6 &amp; MS Bolt. Pedestal - Shell : 0.6mm thick CRCA (IS:513) , Finish: Powder coat (Epoxy polyester). Drawer Tray : 0.6mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Drawer Front : 0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Frame Assembly : 1.2mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Lock : 10 Lever Cam Lock. Handle : Injection Moulded Polypropylene. Leveller : Nylon6 &amp; MS Bolt. Horizontal Wire Carrier : 0.7mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Vertical Wire Carrier : 0.8mm thick CRCA (IS:513), Finish: Powder coat (Epoxy polyester). Manufacturer should be a certified member of BIFMA for atleast ten years and should be following managment systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home &amp; Institutional, Interiors, Furniture, Accessories &amp; Related Products and Provide Solutions for Home &amp; Work Space and should have Green Guard &amp; AIOTA Certification for few of its products and should have the service set up at least at district headquarter.</p>	5
2	<p style="text-align: center;"><b>Chair</b></p> <p>SEAT/BACK ASSEMBLY: The seat and back are made up of 1.2 cm. thick hot-pressed plywood, upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam is designed with contoured lumbar support for extra comfort. The seat has extra thick foam on front edge to give comfort to popliteal area. MID BACK SIZE (FOR 9U02RX, 9U12RX):47.5 cm. (W) x 58.0cm. (H). SEAT SIZE : 47.0 cm. (W) x 48.0 cm. (D). POLYURETHANE FOAM: The Polyurethane foam is moulded with density = 45 +/- 2 kg/m3 and Hardness = 20 +/- 2 at 25% compression. ARMRESTS: The one-piece armrests are injection moulded from black Co-polymer Polypropylene. CENTER TILT SYNCHRO MECHANISM: The mechanism is designed with the following features: • 3600 revolving type. • Upright position locking. • Tilt tension adjustment. • Seat/back tilting ratio of 1:3 (60 seat tilt/180 back tilt). TUBULAR FRAME : The powder coated tubular frame is cantilever type &amp; made of dia 25.4mm x 2mm thk M.S. ER.W. Tube. PNEUMATIC HEIGHT ADJUSTMENT : The pneumatic height adjustment has an adjustment stroke of 12.0 cm. TELESCOPIC BELLOW ASSEMBLY : The bellow is 3 piece telescopic type and injection moulded in black Polypropylene. PEDESTAL ASSEMBLY : The pedestal is injection moulded in black 30% glass-filled Nylon and fitted with 5 nos. twin wheel castors. The pedestal is 66.0cm pitch-center dia. (76.0 cm with castors). TWIN WHEEL CASTORS : The twin wheel castors are injection moulded in 30% Glass Filled black Nylon. Manufacturer should be a certified member of BIFMA for atleast ten years and should be following managment systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home &amp; Institutional, Interiors, Furniture, Accessories &amp; Related Products and Provide Solutions for Home &amp; Work Space and should have Green Guard Certification for few of its products and should have the service set up at least at district headquarter.</p>	5



3	1 Seater Table Plus Chair	10
	<p>ONE SEATER TABLE (Size W-600mm X D-500mm X H-760mm) AND CHAIR(Size W-426mm X D-420mm X H-460mm):This is offered in Openable wooden top with injection molded edges,plastic storage tray and metal understructure.Gas-spring provided with plastic hinges for easy opening of desktop.SPECIFICATIONS FOR TABLE COMPONENTS:Desk-Top Panel – Wooden top panel is made from 18mm thk Pre-laminated twin board with polypropylene injection molded edges.The panels have corners rounded for safety usage.The design of desk –top is such that there is provision for pen/pencil storage also.Plastic Storage Tray-The plastic storage tray is made of polypropylene and is fixed beneath the desktop on the metal understructure.Plastic Hinge-The hinges made of Polypropylene are fixed beneath the desktop on front side for lifting the top to access the storage below.SPECIFICATION FOR UNDERSTRUCTURE:All side metal frames and cross connectors are made from Mild steel ERW tubes,40X20X2 mm thl(approx 14 SWG) as per IS:7138 which are welded together.The welded structure and cross connectors are coated with min 45 micron thickness of epoxy polyester coating.Shelf tray and desktop mounting brackets made of 2mm thk Mild steel sheet (as per IS:513) are welded to the understructure for fixing shelf tray and desktop respectively.Hooks are provided on the vertical side frames on both sides of the desk for hanging bags/bottles.They are made from 9 Mild steel rod(As per IS:432) and are welded to the main structure.Plastic Caps-Plastic Caps made of Polypropylene are provided on the foot rest side tubes and front leg tubes adding more aesthetic value to the product.SPECIFICATION FOR CHAIR COMPONENTS:Seat - Back-Seat back is made of blow molded High-density polyethylene and is fixed on the understructure assembly with the help of Stainless steel pop rivets.Seat- Seat is made of blow molded High-density polyethylene and is fixed on the understructure assembly.Understructure-All side metal frames and cross connectors are made from Mild steel ERW tubes,40x20x 2mm thk as per IS:7138 which are welded together.The Welded structures and cross connectors coated with minimum 45 micron thickness of epoxy polyester coating.Bag storage tray made of 4 Mild steel rod (as per IS:432)forms a cage at the bottom and is welded to the main understructure.Seat support channel made of 1 mm thk Mild steel (as per IS:513) is welded to the understruture for fixing seat.Plastic Caps-Plastic Caps made of Polypropylene are provided on the foot rest side tubes and back leg tubes adding more aesthetic value to the product. Manufacturer should be a certified member of BIFMA for atleast ten years and should be following managment systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home &amp; Institutional, Interiors, Furniture, Accessories &amp; Related Products and Provide Solutions for Home &amp; Work Space and should have Green Guard &amp; AIOTA Certification for few of its products and should have the service set up at least at district headquarter.</p>	
4	Glass Door Storwel	4
	<p>Product Size: 915 mm (W) x 486mm (D) x 1981* mm (H) DMX Drg.- PL12-A4-D3689, Rev.0 *- Height without leveler. Construction &amp; Material : Welded construction. § 0.8 mm thk CRCA for Shelf &amp; 0.9 mm thk CRCA for all other components. Door : Glasses fitted to full height steel frame. Locking : 2 way locking mechanism with shooting bolt. Handle : Chrome plated brass handle. Shelving : Height wise Adjustable Shelves 4 Nos. • Uniformly Distributed Load Capacity per full shelf is 80 Kg maximum. Leveler : M10 Screw type leveler with hex plastic base. (add 10mm to unit height and additional 10mm for adjustment.). Finish : Epoxy Polyester Powder coated to the thickness of 50 microns (+/-10). Manufacturer should be a certified member of BIFMA for atleast ten years and should be following managment systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home &amp; Institutional, Interiors, Furniture, Accessories &amp; Related Products and Provide Solutions for Home &amp; Work Space and should have Green Guard &amp; AIOTA Certification for few of its products and should have the service set up at least at district headquarter.</p>	



5	Desk with ERU & Pedestal	1
	Main Desk (1800wX900DX750H) ERU/Return Desk (1200wX600DX730H) Mobile Pedestal (404wX555dX570h). Main Desk : Table top panel - Made of 25mm thick+-1mm particle board clad with decorative post formed laminate on top side & balancing laminate on bottom side with 30mm MDF pad. post forming edge on longitudinal side. Modesty panel - Made of 18mm thick +-1mm prelam particle board. Leg assembly - Made of 18mm & 25mm thick +-1mm MDF board with 2 side PU painted finish & hardness 2H. ERU/Return Desk : Table top panel - Made of 25mm thick particle board clad with decorative post formed laminate on top side & balancing laminate on bottom side with 18mm decorative strip of MDF pad. Post forming edge on longitudinal side. Leg - Made of 18mm & 25mm thick +-1mm MDF board with 2 side PU painted finish & hardness 2H. Pedestal : Top Panel - Made of 25mm thick +-1mm particle board clad with decorative post formed laminate on top side & balancing laminate on bottom side. Post forming edge at the front side. Other Panel - Made of 18mm thick +-1mm pre-lam aparticle board. Handles - Metal handles are provided on the shutter door at 128mm CD. Manufacturer should be a certified member of BIFMA for atleast ten years and should be following management systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home & Institutional, Interiors, Furniture, Accessories & Related Products and Provide Solutions for Home & Work Space and should have Green Guard & AIOTA Certification for few of its products and should have the service set up at least at district headquarter.	
6	DISPLAY CABINET 2D IN WALNUT	10
	DISPLAY CABINET 2D 1700H) X 800 (W) X 400 (D) Spacious, functional and sturdy, the Display unit is crafted with 18mm Particle board with MIP lamination. It has a flat top which makes it easier to keep things for display. It also sports three drawers which are apt for storing everyday essentials such as stationery, bills or keys. Along with that, its three cabinets with soft closing shutters ensure maximum storage and ease. To make things better, the unit has PVC legs which lend it a strong support. With a minimal design and a attractive color, this piece scores high when it comes to style & functionality. Engineered Wood Walnut Finish Color 3 Shelves and 2 doors Melamine Finish. Manufacturer should be a certified member of BIFMA for atleast ten years and should be following management systems as per ISO 9001:2015, ISO 14001:2015, ISO 18001:2007 and energy management system as per ISO 50001:2011 in accordance with the TÜV NORD CERT auditing and certification procedures for Design, Development, Manufacturing, Marketing, Sales, Supply and Servicing of Home & Institutional, Interiors, Furniture, Accessories & Related Products and Provide Solutions for Home & Work Space and should have Green Guard & AIOTA Certification for few of its products and should have the service set up at least at district headquarter.	

Finance Officer  
Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064



### Format for Submission of Quotation

SL. No.	Item	Qty	Rate per Unit (Rs.)	GST per unit (Rs.)	Rate per Unit including GST (Rs.)	Total (Rs.)
A	B	C	D	E	F=D+E	G=C x F
1	Table with CPU hanger.	5				
2	Chair	5				
3	1 Seater Table Plus Chair	10				
4	Glass Door Storwel	4				
5	Desk with ERU & Pedestal	1				
6	DISPLAY CABINET 2D IN WALNUT	10				
Total (Rs.)						
Rupees .....						

Signature with Seal & Date:

Name of Signatory:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization: