



Memo No: AC/126/19-20

Date: 31.12.2020

### TENDER NOTICE

Sealed quotations are invited from reputed Supplier/Vendor to quote their possible rate for the supply, installation and delivery of the under-mentioned items at Reading cum conference Hall of Library Department, Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 subject to the following terms and conditions.

Last date for submission: 08/01/2021 up to 4 PM.
Place of Submission: Finance Department, 4 <sup>th</sup> Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064
Contact No: 9433042783, 9051162059
The supplier must have the credential of supplying similar type of items to the Educational Institute/Govt. Office. Attachment of credential is necessary.
Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, P. Tax, the credential for supply of similar type of items to the Educational Institute/Government Office
The sum of all items would be taken into consideration to have LOWEST QUOTATION. Quantity of items to be supplied may vary at the time of order. The Bidders should quote all the items (Partial bidding will not be considered). University has the right to cancel the tender notice at any time without assigning any reason.

Sl. No.	Description/ Specification of Items	Quantity
1	Structure with 4 legs fitted with 19mm laminated top. Size-30" X 30" X 30" OR 24" X 24" X 30" .	10
2	STUDY CHAIR – Made of chromium plated steel structure with 4 Legs, foam cushion seat & back upholstered in black leatherette With padded arms.	20
3	BOOK RACK – Made of 19mm MR resistance board fitted with Both side lamination having 2 glass shelves(10mm clear) Making 3 compartment open type wall to wall of size-3'-L X 2.5'H X 12"D.	4
4	Book Rack- of size- 6'H X 3'L X 12"D with 4 glass shelves Making 5 compartments ( front open)	4
5	PLATFORM- Structure made of solid ply 19mm with 3 side covered Having 1 stair step in 1 side and the slope for wheel chair on the Other side with PVC or Carpet finish top of size-20'L X 7'W X 6"H.	1
6	TABLE ON THE PLATFORM- made of 19mm MR board fitted with Lamination with 3 side cover of each size- 4' X 2' X 30"-for 8 Persons- 3 nos table.	1

Finance Officer  
Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064



### Format for Submission of Quotation

SL. No.	Item	Qty	Rate per Unit (Rs.)	GST per unit (Rs.)	Rate per Unit including GST (Rs.)	Total (Rs.)
A	B	C	D	E	F=D+E	G=C x F
1	Structure with 4 legs fitted with 19mm laminated top. Size-30" X 30" X 30" OR 24" X 24" X 30" .	10				
2	STUDY CHAIR – Made of chromium plated steel structure with 4 Legs, foam cushion seat & back upholstered in black leatherette With padded arms.	20				
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6	TABLE ON THE PLATFORM- made of 19mm MR board fitted with Lamination with 3 side cover of each size- 4' X 2' X 30"-for 8 Persons- 3 nos table.	1				
<b>Total (Rs.)</b>						
Rupees .....						

Signature with Seal & Date:

Name of Signatory:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization: