



Memo No. AC/187/20-21

Date: 09-02-2021

NOTICE

Sealed quotations are invited from reputed vendors to **quote rate** per kg. for the sale/Disposal of the following items according to the details stated below

| SL. No. | Description of items to be collected   | Rate per Kg. | Place of Collection  | Remarks   |
|---------|--|--------------|--|---|
| 1       | Used Answer Scripts/<br>Confidential Paper   |              | 134/1, Meghnad Saha Sarani,<br>Kolkata - 700029  | Certification<br>of receiving<br>Answer<br>Scripts &<br>Obsolete<br>Books of<br>weight from<br>Paper Mill<br>is<br>mandatory.<br>Weight to<br>be measured<br>in licensed<br>weighing<br>bridge. |
| 2       | Used Answer<br>Scripts/Confidential Paper  |              | Kalyani Regional Centre, Netaji Subhas<br>Open University, Ghoshpara Station<br>Road, Kalyani, Nadia - 741 235 |   |
| 3       | Other Waste Papers   |              | 134/1, Meghnad Saha Sarani,<br>Kolkata - 700029  |   |
| 4       | Other Waste Papers   |              | Kalyani Regional Centre, Netaji Subhas<br>Open University, Ghoshpara Station<br>Road, Kalyani, Nadia - 741 235 |   |
| 5       | Other Waste Papers   |              | Netaji Subhas Open University, 7th<br>Floor, DD-26, Sector – I, Salt Lake City,<br>Kolkata – 700 064           |   |
| 6       | Waste File Covers, Waste<br>Envelopes all kinds, Note<br>Sheets, Old News Papers,<br>Damaged/Soiled Papers |              | Netaji Subhas Open University, 7th<br>Floor, DD-26, Sector – I, Salt Lake City,<br>Kolkata – 700 064           |   |
| 7       | Waste File Covers, Waste<br>Envelopes all kinds, Note<br>Sheets, Old News Papers<br>Damaged/Soiled Papers  |              | Kalyani Regional Centre, Netaji Subhas<br>Open University, Ghoshpara Station<br>Road, Kalyani, Nadia - 741 235 |   |
| 8       | Waste File Covers, Waste<br>Envelopes all kinds, Note<br>Sheets, Old News Papers<br>Damaged/Soiled Papers  |              | 134/1, Meghnad Saha Sarani,<br>Kolkata - 700029  |   |
| 9       | Trimming Paper/Obsolete<br>Books & Forms(Excluding<br>Newsprint)   |              | Kalyani Regional Centre, Netaji Subhas<br>Open University, Ghoshpara Station<br>Road, Kalyani, Nadia - 741 235 |   |
| 10      | Plastic Wrappers/Chat & Bag  |              | Kalyani Regional Centre, Netaji Subhas<br>Open University, Ghoshpara Station<br>Road, Kalyani, Nadia - 741 235 |   |
| 11      | Plastic Wrappers/Chat & Bag  |              | 134/1, Meghnad Saha Sarani,<br>Kolkata - 700029  |   |
| 12      | Plastic Wrappers/Chat & Bag  |              | Netaji Subhas Open University, 7th<br>Floor, DD-26, Sector – I, Salt Lake City,<br>Kolkata – 700 064           |   |



The purchasers are to submit the quotation rate for purchase of the above mentioned items from different places of the University as noted above subject to the following terms and conditions.

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| <b>Last date for submission: 18/02/2021 up to 4 PM.</b>  |
| Place of Submission: Finance Department, 4 <sup>th</sup> Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064  |
| Contact No: 8902499751(Golpark), 7980182510(RC, Kalyani), 9051162059 (Salt Lake)   |
| The purchase must have the credential of purchasing similar type of items from the Educational Institute/Govt. Office. Attachment of credential is necessary.                          |
| On receipt of order, the purchaser is to contact the concerned Head of the Netaji Subhas Open University before collection of materials for fixation of date and time of pick up.      |
| Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, P. Tax, the credential for purchasing of similar type of items from the Educational Institute/Government Office |
| Quantity of items to be sold/disposed of are of huge quantity and to be collected from more than one place.  |
| University has the right to cancel the quotation or tender notice at any time without assigning any reason.  |
| The jurisdiction of settlement of any disputes is within the Calcutta High Court.  |

Finance Officer  
Netaji Subhas Open University



To  
The Finance Officer  
Netaji Subhas Open University  
DD 26, Sector – 1, Salt Lake  
Kolkata – 700064

Sub: Submission of Quotation vide No. AC/187/20-21 dated 09-02-2021

Sir,

I am submitting the rate(s) for purchase of items as noted below per kg. as per the following format for different items to be collected from different places.

| SL. No. | Description of items to be collected  | Rate per Kg. | Place of Collection  | Remarks   |
|---------|---|--------------|--|---|
| 1       | Used Answer Scripts/ Confidential Paper   |              | 134/1, Meghnad Saha Sarani, Kolkata - 700029   | Certification of receiving Answer Scripts & Obsolete Books of weight from Paper Mill is mandatory. Weight to be measured in licensed weighing bridge. |
| 2       | Used Answer Scripts/Confidential Paper  |              | Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 |   |
| 3       | Other Waste Papers  |              | 134/1, Meghnad Saha Sarani, Kolkata - 700029   |   |
| 4       | Other Waste Papers  |              | Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 |   |
| 5       | Other Waste Papers  |              | Netaji Subhas Open University, 7th Floor, DD-26, Sector – I, Salt Lake City, Kolkata – 700 064           |   |
| 6       | Waste File Covers, Waste Envelopes all kinds, Note Sheets, Old News Papers, Damaged/Soiled Papers |              | Netaji Subhas Open University, 7th Floor, DD-26, Sector – I, Salt Lake City, Kolkata – 700 064           |   |
| 7       | Waste File Covers, Waste Envelopes all kinds, Note Sheets, Old News Papers Damaged/Soiled Papers  |              | Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 |   |
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| 12      | Plastic Wrappers/Chat & Bag   |              | Netaji Subhas Open University, 7th Floor, DD-26, Sector – I, Salt Lake City, Kolkata – 700 064           |   |

I have submitted documents in support of my credentials, PAN, GST, TAN, Trade Licence and P. Tax.

Signature of Purchaser: \_\_\_\_\_  
Mobile No : \_\_\_\_\_  
Date : \_\_\_\_\_



NETAJI SUBHAS OPEN UNIVERSITY  
DD 26, Sector – I, Salt Lake, Kolkata – 700064  
Website: [wbnsou.ac.in](http://wbnsou.ac.in), Tele-Fax: 03340663224, Phone: 03340663213

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