



Memo No: AC/188/20-21

Dated:10-02-2021

Notice Inviting e-Tender

e-Tender is invited from reputed, experienced and financially sound companies/vendors/organization for supply & delivery including fittings and installation of Air Conditioners for the Kalyani Regional Centre, NSOU and Jalpaiguri Regional Centre, NSOU of Netaji Subhas Open University(NSOU). Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I, II & III.

DATE AND TIME SCHEDULE

| | |
|--|-----------------------------|
| Date of Publication of Tender Online through website https://wbtenders.gov.in/ | 10.03.2021 after 17.00 Hrs. |
| Date of Document Download Start | 10.03.2021 after 17.00 Hrs. |
| Date of Bid Submission Start | 10.03.2021 after 17.00 Hrs. |
| Date of Bid Submission Closing | 19.03.2021 after 17.00 Hrs. |
| Date of Opening of Technical Bid | 23.03.2021 after 12.00 Hrs. |
| Date of Opening of Financial Bid | To be notified later |

Contact Mobile No: 7980182510,9433143234(Kalyani)/9339495102(Jalpaiguri)/9051162059(HQ)

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata -700064
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)
Mobile No: 9432747119



ANNEXURE - I

SPECIFICATION FOR TECHNICAL BID

1. The Bidders should have Experience in similar type of supply as specified in Annexure II at least for 3 years.
2. The supplier must have the credential of supply of similar type of items to the Educational Institute/Government Office.
3. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License.
4. The Bidder must be Original Equipment Manufacturers or must have the Authorized dealer certificate

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ANNEXURE - II

SPECIFICATION FOR FINANCIAL BID

| Sl No | Items | Specification |
|-------|------------|--|
| 1 | AC 1.5 ton | <ul style="list-style-type: none">• Split AC with inverter compressor:• Energy Rating: 5 star: BEE rating not earlier than 2020• Copper condenser coil• Special Features: Inverter• dust_filter• dehumidifier• Refrigerant gas: R32 - Environmental friendly - no ozone depletion potential• IDU dimension(96*21.5*32cms), ODU dimension (96.8*36.7*65.25cms) & IDU12(kg) and ODU Weight32(kgs) |
| 2 | AC 2 ton | <ul style="list-style-type: none">• Split AC with inverter compressor:• Energy Rating: 5 star: BEE rating not earlier than 2020• Copper condenser coil• Special Features: Inverter• dust_filter• dehumidifier• Refrigerant gas: R32 - Environmental friendly - no ozone depletion potential• IDU dimension(96*21.5*32cms), ODU dimension (96.8*36.7*65.25cms) & IDU12(kg) and ODU Weight32(kgs) |

Place of delivery & installations and quantity to be supplied:

| Sl. No. | Item | Place of delivery & installations | Quantity to be supplied |
|---------|------------|---|-------------------------|
| 1 | AC 1.5 Ton | Office of the Director, Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235(VC's Room) | 2 |
| 2 | AC 1.5 Ton | School of Education, Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235 | 2 |
| 3 | AC 2 Ton | Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235(Conference Room) | 3 |
| 4 | AC 1.5 Ton | Jalpaiguri Regional Centre, NSOU, Patkata, Kotwali (Inside the premises of Govt. Engineering College, Jalpaiguri), Jalpaiguri - 735 102 | 16 |

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ANNEXURE – III

GENERAL TERMS & CONDITIONS

1. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in>. as per prescribed formats.
2. Price should be including GST
3. Price shall be quoted in INR only.
4. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
5. Tenders must be submitted in two Separate Bids- (1) Technical Bid covering all the credentials noted above, (2) Financial Bid as specified in Annexure - II. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
6. Quantity of items to be supplied may vary at the time of order.
7. The jurisdiction of any legal disputes will be under the Hon'ble High Court, Calcutta.
8. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
9. The applicant bidders to participate in the bidding process are to fill in the following Formats given in the page No. 5 and BOQ.



To
The Finance Officer
Netaji Subhas Open University
DD 26, Sector – 1, Salt Lake
Kolkata – 700064

Ref: Memo No: AC/188/20-21 Dated: 10-02-2021

Sub: Submission of Bid – Technical & Financial with reference to the above.

Sir,

As per guidelines given in the Tender Notice we are quoting the itemwise value and the total amount in the prescribed BOQ format in the Financial bid along with the Technical Credentials supported with relevant documents as applicable. We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:

Name of Signatory:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization:

Enclosures:

1. Copy of GST Registration Certificate
2. Copy of PAN & TAN
3. Proof of Experience in similar type of supply as specified in Annexure II.
4. Details of Brand Name, Model Name, No if any. and service center details
5. Proof of Original Equipment Manufacturers / Authorized dealer certificate

eProcurement System of Government of West Bengal

Tender Details



Date : 10-Mar-2021 01:22 PM

**Basic Details**

| | | | |
|---|---|--|-----|
| Organisation Chain | DEPARTMENT OF HIGHER EDUCATION NETAJI SUBHAS OPEN UNIVERSITY | | |
| Tender Reference Number | AC/188/20-21 | | |
| Tender ID | 2021_DHE_330055_1 | | |
| Tender Type | Open Tender | Form of contract | Buy |
| Tender Category | Goods | No. of Covers | 2 |
| General Technical Evaluation Allowed | No | ItemWise Technical Evaluation Allowed | No |
| Payment Mode | Not Applicable | Is Multi Currency Allowed For BOQ | No |
| Is Multi Currency Allowed For Fee | No | Allow Two Stage Bidding | No |

Cover Details, No. Of Covers - 2

| Cover No | Cover | Document Type | Description |
|----------|-----------------------|---------------|-------------|
| 1 | Fee/PreQual/Technical | .pdf | NIT |
| 2 | Finance | .xls | BOQ |

Other Important Documents

| S.No | Category | Sub Category | Sub Category Description | Format/File |
|------|-----------------|------------------------------|---|-------------|
| 1 | CERTIFICATES | CERTIFICATES | VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE | |
| 2 | CERTIFICATES | GST Registration Certificate | GST Registration Certificate | |
| 3 | CERTIFICATES | Permanent Account Number | Permanent Account Number | |
| 4 | COMPANY DETAILS | COMPANY DETAILS 1 | PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE | |
| 5 | CREDENTIAL | CREDENTIAL 1 | CREDENTIAL 1 | |
| 6 | DECLARATION | DECLARATION FILE 1 | DECLARATION FILE 1 | |
| 7 | EQUIPMENT | MACHINERIES 1 | MACHINERIES 1 | |

Tender Fee Details, [Total Fee in ₹ * - 0.00]

| | | | |
|-------------------------------------|------|-----------------------|-----|
| Tender Fee in ₹ | 0.00 | | |
| Fee Payable To | Nil | Fee Payable At | Nil |
| Tender Fee Exemption Allowed | No | | |

EMD Fee Details

| | | | |
|------------------------|-------|---|-----|
| EMD Amount in ₹ | 0.00 | EMD through BG/ST or EMD Exemption Allowed | No |
| EMD Fee Type | fixed | EMD Percentage | NA |
| EMD Payable To | Nil | EMD Payable At | Nil |

Work /Item(s)

| | |
|---|--------------------------------|
| Title | AC/188/20-21 |
| Work Description | AIR CONDITIONER |
| Pre Qualification Details | Please refer Tender documents. |
| Independent External Monitor/Remarks | NA |

| | | | | | |
|---|---------------------|----------------------------------|------------|------------------------------|---------|
| Show Tender Value in Public Domain | No | | | | |
| Tender Value in ₹ | 0.00 | Product Category | Equipments | Sub category | NA |
| Contract Type | Tender | Bid Validity(Days) | 270 | Period Of Work(Days) | 10 |
| Location | KALYANI, JALPAIGURI | Pincode | 735102 | Pre Bid Meeting Place | NA |
| Pre Bid Meeting Address | NA | Pre Bid Meeting Date | NA | Bid Opening Place | KOLKATA |
| Should Allow NDA Tender | No | Allow Preferential Bidder | No | | |

Critical Dates

| | | | |
|--|----------------------|--|----------------------|
| Publish Date | 10-Mar-2021 05:00 PM | Bid Opening Date | 23-Mar-2021 12:00 PM |
| Document Download / Sale Start Date | 10-Mar-2021 05:00 PM | Document Download / Sale End Date | 19-Mar-2021 05:00 PM |
| Clarification Start Date | NA | Clarification End Date | NA |
| Bid Submission Start Date | 10-Mar-2021 05:00 PM | Bid Submission End Date | 19-Mar-2021 05:00 PM |

Tender Documents

| NIT Document | S.No | Document Name | Description | Document Size (in KB) |
|--------------|------|---------------|--------------------|-----------------------|
| | | 1 | Tendernotice_1.pdf | NIT |

| Work Item Documents | S.No | Document Type | Document Name | Description | Document Size (in KB) |
|---------------------|------|---------------|---------------|----------------|-----------------------|
| | | 1 | BOQ | BOQ_628310.xls | BOQ |

Bid Openers List

| S.No | Bid Opener Login Id | Bid Opener Name | Certificate Name |
|------|-----------------------|-----------------------|-----------------------|
| 1. | sachindrakar@yahoo.in | SACHINDRA CHANDRA KAR | SACHINDRA CHANDRA KAR |
| 2. | debanjanhr@gmail.com | DEBANJAN GHOSHAL | DEBANJAN GHOSHAL |

Tender Inviting Authority

| | |
|----------------|---|
| Name | FINANCE OFFICER |
| Address | NETAJI SUBHAS OPEN UNIVERSITY, DD-26, SECTOR-I, SALT LAKE, KOLKATA-700064 |

Tender Creator Details

| | |
|---------------------|-----------------------|
| Created By | SACHINDRA CHANDRA KAR |
| Designation | FINANCE OFFICER |
| Created Date | 10-Mar-2021 01:13 PM |