


West Bengal Tenders		eProcurement System of Government of West Bengal			
Tender Details					
		Date : 18-May-2023 11:42 AM			
 Print					
<b>Basic Details</b>					
<b>Organisation Chain</b>	DEPARTMENT OF HIGHER EDUCATION   NETAJI SUBHAS OPEN UNIVERSITY				
<b>Tender Reference Number</b>	AC/058/2023-24				
<b>Tender ID</b>	2023_DHE_531080_1				
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Buy		
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	2		
<b>General Technical Evaluation Allowed</b>	No	<b>ItemWise Technical Evaluation Allowed</b>	Yes		
<b>Payment Mode</b>	Not Applicable	<b>Is Multi Currency Allowed For BOQ</b>	No		
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No		
<b>Cover Details, No. Of Covers - 2</b>					
Cover No	Cover	Document Type	Description		
1	Fee/PreQual/Technical	.pdf	NIT		
2	Finance	.xls	BOQ		
		.pdf	BOQ		
		.pdf	DETAILS OF LAPTOP		
<b>Other Important Documents</b>					
S.No	Category	Sub Category	Sub Category Description	Format/File	
1	CERTIFICATES	GST Registration Certificate	GST Registration Certificate		
2	CERTIFICATES	Permanent Account Number	Permanent Account Number		
3	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE		
4	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2		
5	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1		
6	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1		
<b>Tender Fee Details, [Total Fee in ₹ * - 0.00]</b>				<b>EMD Fee Details</b>	
<b>Tender Fee in ₹</b>	0.00			<b>EMD Amount in ₹</b>	0.00
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil	<b>EMD through BG/ST or EMD Exemption Allowed</b>	No
<b>Tender Fee Exemption Allowed</b>	No			<b>EMD Fee Type</b>	fixed
				<b>EMD Payable To</b>	Nil
				<b>EMD Percentage</b>	NA
				<b>EMD Payable At</b>	Nil
<a href="#">Click to view modification history</a>					
<b>Work /Item(s)</b>					
<b>Title</b>	AC/058/2023-24				
<b>Work Description</b>	SUPPLY AND INSTALLATION OF LAPTOPS				
<b>Pre Qualification Details</b>	Please refer Tender documents.				

<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	No				
<b>Tender Value in ₹</b>	0.00	<b>Product Category</b>	Equipments	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	270	<b>Period Of Work(Days)</b>	21
<b>Location</b>	KOLKATA	<b>Pincode</b>	700064	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	KOLKATA
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	18-May-2023 05:00 PM	<b>Bid Opening Date</b>	29-May-2023 01:00 PM
<b>Document Download / Sale Start Date</b>	18-May-2023 05:00 PM	<b>Document Download / Sale End Date</b>	27-May-2023 12:00 PM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	18-May-2023 05:00 PM	<b>Bid Submission End Date</b>	27-May-2023 12:00 PM

**Tender Documents**

<b>NIT Document</b>	<b>S.No</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	Tendernotice_1.pdf	NIT	704.77

<b>Work Item Documents</b>	<b>S.No</b>	<b>Document Type</b>	<b>Document Name</b>	<b>Description</b>	<b>Document Size (in KB)</b>
	1	BOQ	BOQ_1102645.xls	BOQ	257.50

**Bid Openers List**

<b>S.No</b>	<b>Bid Opener Login Id</b>	<b>Bid Opener Name</b>	<b>Certificate Name</b>
1.	sachindrakar@yahoo.in	SACHINDRA CHANDRA KAR	SACHINDRA CHANDRA KAR
2.	debanjanhr@gmail.com	DEBANJAN GHOSHAL	DEBANJAN GHOSHAL
3.	gopaldas1984@gmail.com	Gopal Das	GOPAL DAS

**Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	Yes
<b>Show Finance bid status</b>	Yes	<b>Show Bids Details</b>	Yes
BoQ Comparative Chart model	SingleWindow	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	Yes

**Tender Inviting Authority**

<b>Name</b>	FINANCE OFFICER
<b>Address</b>	NSOU,DD-26, SECTOR-I, SALT LAKE, KOLKATA-700064

**Tender Creator Details**

<b>Created By</b>	SACHINDRA CHANDRA KAR
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<b>Designation</b>	FINANCE OFFICER
<b>Created Date</b>	18-May-2023 11:29 AM



Memo No: AC/058/23-24

Dated:11-05-2023

## Notice Inviting e-Tender

e-Tender is invited from reputed, experienced and financially sound companies/vendors/organization/OEM for supply & delivery including fittings and installation of Laptops for the Netaji Subhas Open University, DD-26, Sector -1, Salt Lake, Kolkata-700064. Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I,II & III.

### DATE AND TIME SCHEDULE

Date of Publication of Tender Online through website <a href="https://wbtenders.gov.in/">https://wbtenders.gov.in/</a>	18.05.2023 after 17.00 Hrs.
Date of Document Download Start	18.05.2023 after 17.00 Hrs.
Date of Bid Submission Start	18.05.2023 after 17.00 Hrs.
Date of Bid Submission Closing	27.05.2023 after 12.00 Hrs.
Date of Opening of Technical Bid	29.05.2023 after 13.00 Hrs.
Date of Opening of Financial Bid	To be notified later

Contact No. 9051162059

Finance Officer  
Netaji Subhas Open University  
DD-26, Sector -1, Salt Lake, Kolkata -700064  
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)  
Mobile No: 9432747119



## **ANNEXURE - I**

### **SPECIFICATION FOR TECHNICAL BID**

1. The Bidders should have Experience in similar type of supply as specified in Annexure II.
2. The supplier must have the credential of supply of similar type of items to the Educational Institute/government Office.
3. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License.
4. The Bidder must have authorization from OEM or bidder must be an OEM

Finance Officer  
Netaji Subhas Open University  
DD-26, Sector -1, Salt Lake, Kolkata-700064  
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)  
Mobile No: 9432747119



## ANNEXURE - II

### SPECIFICATION FOR FINANCIAL BID

following item to be supplied:

Sl No	Item	Basic Requirements	Qty
A	Laptop (HP)	HP Laptop: Intel core i5, 12 Gen, 16 GB RAM, 512 SSD, Win11+MSO(MS-Office must have MS-word,excel, powerpoint, access & etc.), 14" FHD, ( with bag) (these specifications are minimum and higher configuration & screen size will be accepted)	23

Details of specifications are:

Sl No	Item	Specification
1	Form Factor	Clamshell
2	Chassis	With metallic hinges
3	Chipset	Integrated in Processor
5	Processor	Intel® Core™i5-1235U Processor 12M Cache, up to 4.40 GHz,with IPU
6	Memory	16 GB (1X16GB) DDR4-2933 MHz RAM ,should support Dual Channel,Memory expandability up to 32 GB with 2 DIMM Slots
7	Storage	512GB NVMe Solid State Drive ,Scability should be 1TB SSD Integrated Graphics
8	Audio	Integrated audio controller with 2 Integrated stereo speakers
9	Operating System	Microsoft Windows 11
10	Networking	Integrated Gigabit 10/100/1000 Ethernet Controller
		802.11ac (2x2) WLAN and Bluetooth® 5.0
11	Ports	Video: 1HDMI 1.4,Audio: 1Headphone/microphone combo jack
		Minimum Two USB-A 3.2 Gen 1ports, One USB-C 3.2 Gen 1port
12	Slots	2 M.2 for WLAN & Storage
13	Accessories	Backpack
14	Keyboard	Full size textured island type keyboard
	Touchpad	Touchpad with gestures support
15	Battery	3-cell,41- 45 Whr Li-ion Longlife Battery with 1000 charge should Support battery fast charge - Approximately 90% in 90 minutes should be able to provide battery backup of atleast 8 Hours in ideal test conditions.
16	Weight	up to 1.47 Kg including battery
17	Security	TPM 2.0
18	Manageability	Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download



19	Certifications	Mic rosoft Windows 10/11 FCC,CE, RoHS, UL,EPEAT,Energy Star,MIL-STD 810, ISO 9001,14001,20001,27001 for OEM
20	Sustainable impact specifications	Low Halogen ,Percentage is required of ocean-bound plastic contained in product.
21	Display	14" ,FHD 250 nits with digital microphone and 720p HD camera with temporal noise reduction
22	Warranty	1 Year onsite including battery
23	MS Office Original Licensed	WORD,EXCEL,POWERPOINT,ACCESS,etc all should be included

Contact No. 9051162059

Place of Delivery & Installations	Qty
Netaji Subhas Open University, DD 26, Sector -1, Salt Lake, Kolkata-700064	23

Finance Officer  
Netaji Subhas Open University  
DD-26, Sector -1, Salt Lake, Kolkata-700064  
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)  
Mobile No: 9432747119



## **ANNEXURE – III**

### **GENERAL TERMS & CONDITIONS**

1. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in> as per prescribed formats.
2. Price should be including GST
3. Price shall be quoted in INR only.
4. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
5. Tenders must be submitted in two Separate Bids- (1) Technical Bid covering all the credentials noted above, (2) Financial Bid as specified in Annexure - II. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
6. Quantity of items to be supplied may vary at the time of order.
7. The jurisdiction of any legal disputes will be under the Hon'ble High Court, Calcutta.
8. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
9. The applicant bidders to participate in the bidding process are to fill in the following Formats given in the page No. 6 and BOQ.





To  
The Finance Officer  
Netaji Subhas Open University  
DD 26, Sector – 1, Salt Lake  
Kolkata – 700064

Ref: Memo No: AC/058/23-24 Dated: 11-05-2023  
Sub: Submission of Bid – Technical & Financial with reference to the above.  
Sir,

As per guidelines given in the Tender Notice we are quoting the itemwise value and the total amount in the prescribed BOQ format in the Financial bid along with the Technical Credentials supported with relevant documents as applicable. We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:  
Name of Signatory:  
Name of Organization:  
Mailing Address:  
Mobile No of Contact Person:  
Email Address of the Organization:

Enclosures:

1. Copy of GST Registration Certificate
2. Copy of PAN & TAN
3. Copy of Experience in similar type of supply as specified in Annexure II.
4. Copy of authorization certificate from OEM
5. Details of Product to be supplied i.e Model name, Model No. , Brand, warranty, Details of Specifications, Service Centre etc.

Signature Not Verified

Digitally signed by SACHINDRA CHANDRA  
KAR

Date: 2023.05.18 11:24:45 IST  
Location: West Bengal-WB

Sachindra Chandra Kar, Finance Officer, Email: sachindrakar@wbnsou.ac.in, Mobile No: 9747747119