



Memo No: AC/070/23-24

Date: 24/05/2023

Sealed quotation is invited from reputed vendors to quote their lowest possible rate for supply, delivery and fittings & installation of Chair and Table (Plastic-Nilkamal) at Netaji Subhas Open University, 7th Floor, DD-26, Sector -1, Salt Lake, Kolkata-700064 subject to the following terms and conditions.

Last date for submission: 31/05/2023 up to 4 PM.
Place of Submission: Finance Department, 4 <sup>th</sup> Floor, Netaji Subhas Open University DD-26, Sector-I, Salt Lake, Kolkata -700064
Contact No: 9051162059
The supplier must have the credential of supply of similar type of items to the Educational Institute/Govt. Office. Attachment of credential is necessary.
Copies of Documents to be submitted: GST No., PAN, TAN, Trade Licence, P. Tax, the credential of supply of similar type of items to the Educational Institute/Government Office
The sum of all items would be taken into consideration to have LOWEST QUOTATION. Quantity of items to be supplied may vary at the time of order. The Bidders should quote all the items (Partial bidding will not be considered). Payment will be given after completion of delivery, fittings and installation of related items.
University has the right to cancel the tender notice at any time without assigning any reason.

  
Finance Officer

Netaji Subhas Open University DD-26, Sector -1, Salt Lake, Kolkata-700064

Format for Submission of Quotation						
Sl No.	Item/Specification	Qty	Rate per unit (₹)	GST per unit (₹)	Rate including GST (₹)	Total (₹)
A	B	C	D	E	F=D + E	G=C x F
1	Table:Nilkamal -Ultima 4 seater table(Brown Colour)	10				
2	Chair: Nilkamal -CHR4025 (Brown Colour)	50				
			Total (Rs.)			
Rupees in word .....						
Name of the Organization :			Name of the Signatory :			
Address with Mobile No. :			Signature with date & Seal :			

