



# NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector-I, Salt Lake City, Kolkata-700064

Email: registrar@wbnsou.ac.in; Ph: (033)4066-3220

Memo No.: Reg/0322

Date: 14.03.2023

39<sup>th</sup> meeting of Academic Council (AC) was held on **13<sup>th</sup> March, 2023 (Monday)** at **3.00 PM** in the Board Room of the University (3<sup>rd</sup> Floor) at University Head Quarters, DD – 26, Sector – I, Salt Lake City, Kolkata – 700 064.

## Members present

1. Professor Ranjan Chakrabarti, Vice-Chancellor, Chairperson.
2. Professor Chandan Basu, Professor of History & Director of School of Social Sciences.
3. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities.
4. Professor Anirban Ghosh, Professor of Commerce & Director of School of Professional Studies and School of Vocational Studies.
5. Professor Atindranath Dey, Director of School of Education.
6. Dr. Ashit Baran Aich, Director of Study Centres.
7. Dr. Srideep Mukherjee, Associate Professor of English.
8. Dr. Barnana Guha Thakurta (Banerjee), Associate Professor of Political Science
9. Smt. Anamika Das, Assistant Professor of Library and Information Science.
10. Dr. Sintu Ganai, Assistant Professor of Chemistry.
11. Dr. Premananda Jana, Director, Kalyani Regional Centre.
12. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
13. Shri Suparno Moitra, Secretary, Bengal National Chamber of Commerce & Industry – Govt. Nominee.
14. Shri Anindya Ch. Majumdar – Govt. Nominee.
15. Dr. Shiva Kumar G. N. – Sr. Regional Director, IGNOU, Eastern Region.
16. Dr. Ashit Baran Aich, Registrar (Acting) – Member Secretary.
17. Smt. Ananya Mitra, Joint Registrar (Administration) – Invitee
18. Dr. Sudeshna Chatterjee (Biswas), Joint Registrar (Academic) – Invitee

## Resolution:

- A. **Confirmation of the minutes:** To confirm the minutes of the 38<sup>th</sup> meeting of the Academic Council held on 3<sup>rd</sup> November, 2022. **(Annexure – I)**  
**Noted and Ratified**
- B. To report and ratify the minutes of 15<sup>th</sup> CIQA meeting to be held on 13.03.2023. **(Annexure – II)**  
**Noted and Ratified**





**C. To approve the Programme Project Report (PPR) of 33 programmes (17-UG & 16-PG).**

**Approved**

The house has considered the issue for seeking programme approval from UGC-DEB against vide letter F.No. 1-1/2023(DEB-I) dated 1<sup>st</sup> March 2023 for offering following 17 existing Under Graduate programme, 14 existing Post Graduate programme and 2 new Post Graduate Programme through Open Distance Learning mode from Academic Year 2023-24 (starting with July 2023 session) onwards. After detailed deliberation the house has approved the Programme Project Report (PPR) of following programmes as prepared by the respective faculty members of the University following the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and as recommended by the respective Board of Studies (statutory body of the University) and CIQA (in 15<sup>th</sup> CIQA meeting):

**PPR approved for following 17 existing Under Graduate Programmes:**

Degree	Name of the Programme	Minimum Duration
Bachelor of Arts (Hons)	BA in Bengali	3 Years
	BA in English	3 Years
	BA in History	3 Years
	BA in Political Science	3 Years
	BA in Public Administration	3 Years
	BA in Sociology	3 Years
	BA in Economics	3 Years
	BA in Education	3 Years
Bachelor of Commerce (Hons)	BA in Commerce	3 Years
Bachelor of Science (Hons)	B.Sc. in Mathematics	3 Years
	B.Sc. in Physics	3 Years
	B.Sc. in Chemistry	3 Years
	B.Sc. in Botany	3 Years
	B.Sc. in Zoology	3 Years
	B.Sc. in Geography	3 Years
B. Lib. I. Sc.	Bachelor of Library and Information Science	1 Year
Bachelor of Education – Special Education	B.Ed. Special Education –ODL (ID/HI/VI)	2 Years/2 years and 6 months

**PPR approved for following 14 existing Post Graduate Programmes:**

Degree	Name of the Programme	Minimum Duration
Master of Arts	MA in Bengali	2 Years
	MA in English	2 Years
	MA in English Language Teaching	2 Years
	MA in History	2 Years
	MA in Political Science	2 Years
	MA in Public Administration	2 Years
	MA in Education	2 Years
Master of Science	M.Sc. in Mathematics	2 Years
	M.Sc. in Zoology	2 Years
	M.Sc. in Geography	2 Years





Master of Commerce	Master of Commerce	2 Years
Master of Social Work	Master of Social Work	2 Years
M. lib. I. Sc.	Master of Library and Information Science	1 Year
Master of Education – Special Education	Master of Education Special Education – ODL (ID/HI)	2 Years 6 Months

**PPR approved for following 2 new Post Graduate Programmes:**

Degree	Name of the Programme	Minimum Duration
Master of Business Administration	Master of Business Administration	2 Years
Master of Science	M.Sc. in Environmental Science	2 Years

D. To approve the SLMs of 33 programmes to be submitted for approval of UGC.

**Approved**

The house has considered the issue and in continuation with the deliberation done against agenda C for seeking programme approval from UGC-DEB against vide letter F.No. 1-1/2023(DEB-I) dated 1<sup>st</sup> March 2023 for offering following 17 existing Under Graduate programme, 14 existing Post Graduate programme and 2 new Post Graduate Programme through Open Distance Learning mode from Academic Year 2023-24 (starting with July 2023 session) onwards, the house has approved the Self Learning Material (SLMs) as prepared by the respective faculty members of the University and as recommended by the respective Board of Studies (statutory body) of the University for following programmes:

**SLMs approved for following 17 existing Under Graduate Programmes:**

Degree	Name of the Programme
Bachelor of Arts (Hons)	BA in Bengali
	BA in English
	BA in History
	BA in Political Science
	BA in Public Administration
	BA in Sociology
	BA in Economics
	BA in Education
Bachelor of Commerce (Hons)	BA in Commerce
Bachelor of Science (Hons)	B.Sc. in Mathematics
	B.Sc. in Physics
	B.Sc. in Chemistry
	B.Sc. in Botany
	B.Sc. in Zoology
	B.Sc. in Geography
B. Lib. I. Sc.	Bachelor of Library and Information Science
Bachelor of Education – Special Education	B.Ed. Special Education –ODL (ID/HI/VI)





**SLMs approved for following 14 existing Post Graduate Programmes:**

Degree	Name of the Programme
Master of Arts	MA in Bengali
	MA in English
	MA in English Language Teaching
	MA in History
	MA in Political Science
	MA in Public Administration
	MA in Education
Master of Science	M.Sc. in Mathematics
	M.Sc. in Zoology
	M.Sc. in Geography
Master of Commerce	Master of Commerce
Master of Social Work	Master of Social Work
M. lib. I. Sc.	Master of Library and Information Science
Master of Education – Special Education	Master of Education Special Education – ODL (ID/Hi)

**SLMs approved for following 2 new Post Graduate Programmes:**

Degree	Name of the Programme
Master of Business Administration	Master of Business Administration
Master of Science	M.Sc. in Environmental Science

- E. To approve the formation of Executive Working Committee (EWC) by Hon'ble Vice-Chancellor. The said committee will help to guide in expediting and execution of urgent matters which are required to be resolved without delay.

**Noted and Approved**

- F. To ratify the Resolutions taken relating to certain academic matters in the 1<sup>st</sup> meeting of the Executive Working Committee (EWC) [vide Resolution point nos. 19, 20, 22, 23 and 25] held on 28.12.2022. (Annexure –III)

**Noted and Ratified**

- G. To ratify the Resolutions taken relating to certain academic matters in the 2<sup>nd</sup> meeting of the Executive Working Committee (EWC) [vide Resolution point nos. 9, 12, 13, 14, 19, and Table Agenda Resolution point nos. 4, 5 and 7] held on 15.02.2023. (Annexure –IV)

**Noted and Ratified**

- H. To report engaging faculties in different subjects on strictly contractual temporary basis, to fulfil the UGC mandate regarding full time dedicated faculties for each subject (both UG and PG), till the selection process can be completed for substantive posts which have been already advertised.

**Ratified**





I. To report that :

**(1) REPORTING OF UG ADMISSION, ACADEMIC YEAR 2022-23 (JULY 2022)**

Registrar Department has conducted online admission for Under Graduate Programme, Academic Year 2022-23, against vide memo no.: Reg/1555 dated 15.07.2022; Reg/1742 dated 17.08.2022; Reg/1845 dated 09.09.2022 and Reg/1917 dated 21.09.2022. The admission process of Under Graduate Programme (UG) for session 2022-23 was closed on 18.10.2022

**Subject and Zone Wise number of applicants:**

Subject	Durgapur Regional Centre	Jalpaiguri Regional Centre	Kalyani Regional Centre	Head Quarters	Total
BA in Bengali	3739	1739	2366	5272	13116
BA in Economics	34	28	43	85	190
BA in Education	350	612	347	818	2127
BA in English	1140	913	1071	1820	4944
BA in History	1607	1156	3512	2724	8999
BA in Political Science	406	459	533	641	2039
BA in Public Administration	82	20	91	150	343
BA in Sociology	332	262	318	584	1496
BA in Commerce	158	48	319	907	1432
B.Sc. in Botany	43	19	63	83	208
B.Sc. in Chemistry	42	50	40	144	276
B.Sc. in Geography	67	39	129	254	489
B.Sc. in Mathematics	98	90	103	183	474
B.Sc. in Physics	40	40	78	56	214
B.Sc. in Zoology	235	63	420	727	1445
<b>Total</b>	<b>8373</b>	<b>5538</b>	<b>9433</b>	<b>14448</b>	<b>37792</b>

**Ratified**

**(2) REPORTING OF PG, BLIS AND ADVANCE DIPLOMA ADMISSION, ACADEMIC YEAR 2022-23 (JANUARY 2023)**

Registrar Department has conducted online admission for Post Graduate Programme, BLIS and Advance Diploma Programme, Academic Year 2022-23, against vide memo no.: Reg/3104; Reg/0113 dated 14.12.2022 and 31.01.2023. The admission process for Academic Year 2022-23, session January 2023 was closed on 24.02.2023

**Subject and Zone Wise number of applicants:**

Subject	Number of Applicants
MA in Bengali	7672
MA in Economics	118
MA in Education	4551
MA in English	3953
MA in English Language Teaching	78
MA in History	5470
MA in Journalism and Mass Communication	222
MA in Political Science	2540





Subject	Number of Applicants
MA in Public Administration	392
Master of Commerce	1133
Master of Library and Information Science	216
M.Sc. in Geography	135
M.Sc. in Mathematics	1456
M.Sc. in Zoology	141
Master of Social Work	2206
<b>Total</b>	<b>30283</b>

Subject	Number of Applicants
Bachelor of Library and Information Science	2625
Advance Diploma in English Language Teaching	18
Advance Diploma in Journalism & Mass Communication	31
Advance Diploma in Public Relations and Advertising	20
<b>Total</b>	<b>2694</b>

**Ratified**

### **(3) REPORTING OF Ph.D. ADMISSION, ACADEMIC YEAR 2022-23**

Registrar Department has conducted Ph.D. application collection process from 23.01.2023 to 08.02.2023 vide memo no.: Reg/0080 date 19.01.2023. Total 260 applicants have applied in 12 different disciplines to pursue Ph.D. programme for academic year 2022-23.

Discipline and status wise number of applicants given below for reference:

DISCIPLINE	Vacancy published	Total Applicants
Bengali	4	32
Botany	1	1
Chemistry	13	7
Education	2	45
English Language Teaching	3	24
History	5	30
Library & Information Science	12	61
Management	6	9
Commerce		19
Physics	4	9
Sociology	1	7
Zoology	6	16
<b>Total</b>		<b>260</b>

### **(4) REPORTING FOR STATING OF LEARNER SUPPORT SERVICES FOR UG/CBCS LEARNERS**

Registrar Department opened an online platform for the enrolled learners of UG/BDP to provide various support services related to registration as "Learner Support Service" from the Academic Year 2022-23.

**Ratified**





- J. Any other miscellaneous agenda arising with permission of the chair.

Sri Suparno Moitra, one of the esteemed members of the Academic Council forwarded a proposal to consider starting of some additional certificate and diploma courses such as on financial literacy, entrepreneurship ; and in this context Hon'ble Vice Chancellor also pointed out the prospects of having courses on content writing and archiving, which the university can consider to start.

Another matter was raised by the House, that is the completion of vernacular translation of all Study materials in CBCS as far as practicable.

Sd/-  
Registrar  
Member Secretary  
A.C., NSOU

### Table Agenda

1. To approve the Academic Calendar for 2022-2023 and 2023-2024. (Annexure – V)  
**Approved**
2. To report and approve the different Committees as given below :
  - (i) Equivalence Committee
  - (ii) ABC Committee
  - (iii) Committee on Code of Conduct
  - (iv) Academic-Administrative Audit (AAA) Committee
  - (v) NEP Cell [to explore the possibilities of implementation various provisions like issue of certificate (1<sup>st</sup> year), diploma (2<sup>nd</sup> year) and degree (3<sup>rd</sup> year) for three years undergraduate degree programme, multiple entry and exist provision, multidisciplinary approach etc.]

**Approved, with note that in the Academic-Administrative Audit (AAA) Committee some members of the faculty maybe included**

**On the table was discussed the following matter**

**Hon'ble Vice Chancellor pointed out the need to complete the work of setting up separate web pages in the university website for every School of Studies as early as possible.**





3. To approve the fees for application for approval of different courses by UGC.

**The application fees for approval of programmes may be paid as per UGC requirements.**

**Sd/-**  
**Registrar**  
**Member Secretary**  
**A.C., NSOU**

Memo No.: Reg/0322/21

Date: 14.03.2023

**Copy to :**

1. Professor Ranjan Chakrabarti, Vice-Chancellor, Chairperson.
2. Professor Kajal De, Professor of Mathematics & Director of School of Sciences(On lien)
3. Professor Chandan Basu, Professor of History & Director of School of Social Sciences.
4. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities.
5. Professor Anirban Ghosh, Professor of Commerce & Director of School of Professional Studies and School of Vocational Studies.
6. Professor Atindranath Dey, Director of School of Education.
7. Dr. Ashit Baran Aich, Director of Study Centres.
8. Dr. Srideep Mukherjee, Associate Professor of English.
9. Dr. Barnana Guha Thakurta (Banerjee), Associate Professor of Political Science.
10. Smt. Anamika Das, Assistant Professor of Library and Information Science.
11. Dr. Sintu Ganai, Assistant Professor of Chemistry.
12. Dr. Premananda Jana, Director, Kalyani Regional Centre.
13. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
14. Dr. (Smt.) Chaitali Bhattacharjee, Associate Professor of Anthropology and Coordinator, APC College Study Centre, 24 Pgs.
15. Shri Suparno Moitra, Secretary, Bengal National Chamber of Commerce & Industry – Govt. Nominee.
16. Shri Somesh Dasgupta, President (Corporate Affairs & Administration), India, Power Corpn. Ltd. – Govt. Nominee.
17. Shri Debashis Bhattacharya, Faculty – Management & Technology, Bharatiya Bidyabhaban – Govt. Nominee.
18. Shri Anindya Ch. Majumdar – Govt. Nominee.
19. Regional Director, IGNOU, Eastern Region.
20. Registrar – Member Secretary.
21. Guard File

**Sd/-**  
**Registrar**  
**Member Secretary**  
**A.C., NSOU**





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Kolkata-700064

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Memo No.: Reg/2075

Date: 09.11.2022

Minutes of the 38<sup>th</sup> meeting of Academic Council (AC) held on 03<sup>rd</sup> November, 2022 at 12:00 Noon in the Board Room of the University (3<sup>rd</sup> Floor) at University Head Quarters, DD – 26, Sector – I, Salt Lake City, Kolkata – 700 064.

**Members Present :**

1. Professor Ranjan Chakrabarti, Vice-Chancellor, NSOU, Chairperson.
2. Professor Kajal De, Professor of Mathematics & Director of School of Sciences, NSOU.
3. Professor Chandan Basu, Professor of History & Director of School of Social Sciences, NSOU.
4. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities, NSOU.
5. Professor Anirban Ghosh, Professor of Commerce & Director of School of Professional Studies and School of Vocational Studies, NSOU.
6. Professor Atindranath Dey, Director of School of Education, NSOU.
7. Dr. Ashit Baran Aich, Director of Study Centres, NSOU.
8. Dr. Srideep Mukherjee, Associate Professor of English, NSOU.
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13. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
14. Dr. (Smt.) Chaitali Bhattacharjee, Associate Professor of Anthropology and Coordinator, APC College Study Centre, 24 Pgs.
15. Shri Suparno Moitra, Secretary, Bengal National Chamber of Commerce & Industry –Govt. Nominee.
16. Shri Anindya Ch. Majumdar – Govt. Nominee.
17. Smt. Rokeya Ray, Controller of Examinations, NSOU – Invitee.
18. Smt. Ananya Mitra, Deputy Registrar (Administration), NSOU – Invitee.
19. Dr. Sudeshna Chatterjee (Biswas), Deputy Registrar (Academic), NSOU – Invitee.
20. Dr. Madhusri Ghosh Upadhyay, Deputy Librarian, NSOU – Invitee.
21. Dr. Someswar Bhowmik, Officer-in-charge, Centre for Online Education, NSOU – Invitee.
22. Dr. Ashit Baran Aich, Registrar (Acting), NSOU – Member Secretary.





At the beginning of the meeting of the Academic Council, the Registrar welcomed the new Vice-Chancellor Prof. (Dr.) Ranjan Chakrabarti who has taken over the charge of the Office of the Vice-Chancellor, NSOU w.e.f. 15.09.2022.

Agenda for the 38<sup>th</sup> meeting of the Academic Council are as follows:

**AGENDA:**

- A. Confirmation of the minutes: To confirm the minutes of the 37<sup>th</sup> meeting of the Academic Council held on 17<sup>th</sup> September, 2019 (**Annexure: I**)

Noted and Ratified

- B. To report and ratify the minutes of 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> CIQA meetings  
(Minutes may be seen in the following links accordingly):

- i. <http://www.wbnsou.ac.in/about us/CIQA/minutes of the meeting/20211108 10th CIQA meeting.pdf>
- ii. <http://www.wbnsou.ac.in/about us/CIQA/minutes of the meeting/20220209 Mo M 11th CI QA Meeting.pdf>
- iii. <http://www.wbnsou.ac.in/about us/CIQA/minutes of the meeting/20220712 Mo M 12th CI QA annexures.pdf>
- iv. <http://www.wbnsou.ac.in/about us/CIQA/minutes of the meeting/20220907 Mo M 13th CI QA annexures.pdf>
- v. <http://www.wbnsou.ac.in/about us/CIQA/minutes of the meeting/20221013 Mo M 14th CI QA final.pdf>

Noted and Ratified

**C. Reporting:**

- 1) To report that the syllabus of the proposed Post Graduate Programme in Environmental Science (PGES) under the aegis of the School of Sciences (following resolution no. 4 of the minutes of 37<sup>th</sup> meeting of A.C. dated 17.09.2019) has been approved by the competent authority and the SLMs are being prepared by the writers and editors whose names were also duly approved. (Final Syllabus is attached) (**Annexure: II**)

Noted and Ratified

- 2) To report about the conduct of LCES-2022 for old BDP and new CBCS science students (for Dec 2022- Jun 2023 TEE) by the School of Sciences in offline mode after two years gap due to the pandemic situation for a total of nearly 9000 students in two phases in October, 2022 and Nov-December 2022.

Noted and Ratified

- 3) To report that the practical papers of UG Mathematics (EMT 16 in old and CC- MT-06 in new CBCS syllabus) are being conducted online through Learning Management Portal for the first time this year, by a MOOC (of duration 6 weeks) developed in-house by Mr. Mrinal Nath, Assistant Professor of Computer Science using four quadrant approach.

Noted and Ratified





4) To report that a **laboratory** space of approx. 1600 sq. ft. comprising of Room No. 007 and 008 at the Pentagonal Academic Building of the Kalyani Regional Centre for "Cell Development and Immunobiology Laboratory" of Zoology department has been sanctioned as per recommendation of 'Laboratory Infrastructure and Research Committee' (LIRC) in the meeting dated 24.11.2021. The sanction of space has been made vide memo no. Reg/BC/1787 dated 30.08.2022, the process of purchasing of equipment and furniture is going on to develop the said laboratory space as per approval of the competent authority.

Noted and Ratified

5) To report that the development of an interdisciplinary laboratory "Biodiversity Workstation" in the Jalpaiguri Regional campus is going on as per approval of the competent authority.

Noted and Ratified

6) To report of the "Workshop on Capacity Building Approach to Laboratory Based Programmes in ODL Mode" organized by the School of Sciences held on 26.09.2022 (banners/ notifications/reports/pictures are available on the NSOU website).

Noted and Ratified

7) To report of the first meeting of the 'Centre for Propagation of Scientific Knowledge (CPSK)' established under the aegis of the School of Sciences on 12.09.2022 and reporting of the finalization of the Guidelines of the CPSK (Annexure: III) (Details of CPSK are available on the NSOU website).

Noted and Ratified

8) To report of admission of 10 Ph.D. students (dated 06.09.2022) in session January, 2022 in Mathematics (3), Zoology (3), Geography (3) and Chemistry (1) under the aegis of the School of Sciences, the classes of Course work have already started for 3 subjects or others will start soon.

Noted and Ratified

9) To report that all the SLMs of UG CBCS of 1<sup>st</sup> & 2<sup>nd</sup> year of 6 different programmes (16 x 6 = 96) of School of Sciences have been published except 3-4 SLMs of Physics (HPH). All the faculties took utmost care to prepare the SLMs in time maintaining the quality. Moreover, more than 50% of the remaining SLMs of 3<sup>rd</sup> year are also ready to print out of 48 SLMs (8 x 6 programmes) right now.

Noted and Ratified

10) To report of the initiation of revision of PG syllabus of PGMT, PGGR and PGZO under SoSci. The structure of the revised syllabus has been approved by the competent authority and the faculties are working on the detailing of the syllabus presently. In PGGR, the detailed syllabus is also approved and the writing of the SLMs has started. (Annexure: IV)

Noted and Ratified

11) To report on M.Ed. Spl. Ed. (I.D)-ODL (2021-2022) status. (Annexure: V)

Noted and Ratified





- 12) To report on Ph.D. in Education (2020-2021 & 2021-2022) status. (Annexure: VI)

Noted and Ratified

- 13) To report on the revised norms of B.Ed Spl Ed (I.D.D/I.D, H.I/V.I)-ODL (2022- 2023). (Annexure: VII)

Noted and Ratified

- 14) To report on One-Year Diploma in Inclusive Education under CDSER (2021-2022). (Annexure: VIII)

Noted and Ratified

- 15) To report on SWAYAM Course on Foundations of Heutagogy, CC-Dr. Papiya Upadhyay. (Annexure: IX)

Noted and Ratified

- 16) To report on 1<sup>st</sup> Swami Vivekananda Memorial Lecture. (Annexure: X)

Noted and Ratified

- 17) To report on the various webinars, conferences, web lectures, observation of important days (national & international) held under School of Education (SoE) and CDSER during 2020-2022). (Annexure: XI)

Noted and Ratified

- 18) To report on the publication of books from SoE. (Annexure: XI)

Noted and Ratified

- 19) To report on online training module on Introduction to Educational Technology (as a compulsory course/paper in PGED Part-II). (Annexure: XII)

Noted and Ratified

- 20) To report the on-going minor research projects sanctioned to 04 faculty members under substantive post of School of Education. (Annexure: XIII)

Noted and Ratified





- 21) To report on the Publication of *Caste, Social Formation and Political Mobilization*, Edited by Debajit Goswami and Manoj Kumar Haldar, ISBN: 978-93-82112-82-2, Published by The Registrar, NSOU. Publication Date: June, 2022. Copy Right: Netaji Subhas Open University.

Noted and Ratified

- 22) To report on the National Level Webinar *Giving Voice to the Voiceless? The Sociology of Identity Politics in Contemporary India* organized by the Department of Sociology and NSOU Centre for Social Studies, School of Social Sciences, NSOU held on 23.09.2022 on the occasion of the Seventy-Fifth Year of Independence of India, *Amrit-Mahotsav*. Professor Anand Kumar, Department of Sociology, Jawaharlal Nehru University delivered the Keynote Address. The Presidential Address was delivered by Professor Abha Chauhan, Department of Sociology, Jammu University and President, Indian Sociological Society. Twenty Three scholars presented papers in the Webinar (Detailed Report is attached). (Annexure: XIV)

Noted and Ratified

- 23) To report the new syllabus for Post Graduate Programme in English Language Teaching (PGELT) and Post Graduate Programme in Journalism & Mass Communication (PGJM) as decided by the concerned Board of Studies and approved by the competent authority.

Noted and Ratified

- 24) To report the following SLM as per newly developed syllabus of PGJM & PGEL

Programme	Paper	Year/ Sem	Version
PGELT	1&2, 3&4, 5&6, 7&10 (Compulsory paper)	1 <sup>st</sup> year	English
PGELT	8A & 8B, 9A & 9B (Elective paper)	1 <sup>st</sup> year	English
PGJM	1A & 1B	1 <sup>st</sup> year	Bengali
PGJM	2A & 2B	1 <sup>st</sup> year	Bengali
PGJM	3A & 3B	1 <sup>st</sup> Year	English
PGJM	4A & 4B	1 <sup>st</sup> year	English

Noted and Ratified

- 25) To report about the CBCS syllabus for undergraduate programme in Bengali & English as per UGC Online & ODL Regulation. New syllabi are available in the NSOU website.

Noted and Ratified; It was further noted by the House that the CBCS Syllabus, as approved, for all undergraduate programmes, are now available in the NSOU website.





- 26) To report about the newly developed SLM as per CBCS syllabus in Bengali and English, i.e. CC-BG-1/2/3/4, GE-BG-11/21(Combined), CC-EG-1/2/3/4 & GE-EG-11/21(Combined). Soft copies are available in the e-SLM section of NSOU website.

**Noted and Ratified**

- 27) To report about the following publications under School of Humanities.
- Relocating Bengal Partition Milieu: Survival, Resilience and Belongings (2022)*  
ISBN: 978-9382-11286-0  
Edited by Dr Md Intaj Ali & Manan Kumar Mandal  
Demy Paper back, Four colour cover, p.180  
Published by Centre for Language, Translation & Cultural Studies, NSOU.  
Price: Rs. 350/-
  - Design of ELT (2020)*  
ISBN: 978-9382-1128-15  
Edited by Prof S. Mohanraj & Dr Sumana Bandopadhyay  
Demy Paper back, Four colour cover, p.179 Price: Rs 350/-
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ISBN 978-93-82112-80-8

**Noted and Ratified**

- 28) To report about the following International Seminar & Webinar.

- a) "The Agonies of Nationhood: Cultural Reflections from the Indian Subcontinent"

A three day international webinar organized by the Department of English in collaboration with CLTCS, SoH on 31<sup>st</sup> July to 2<sup>nd</sup> August, 2020.

[Invited speaker: Prof. Prathama Banerjee (U), Prof. Kaiser Huq (Dhaka), Nasir Aijaz (Karachi, Pakistan), Dr Amina Yaqin (SOAS, London), Prof. Abdullah Al Mamun (Rajshahi University), Bonna Mirza (Dhaka), Mofidul Huq (Dhaka), Arfa Khanum Sherwani (The Wire), Samiya Mumtaz (Lahore, Pakistan), Prof Anand Prakash (Delhi University)]

Organizing secretary: Dr Srideep Mukherjee, Associate Professor in English, SoH

(Detail can be reached at [www.cltcnsou.in](http://www.cltcnsou.in)).

- b) "বাংলার পার্টিশন কথা: প্রবন্ধ, বর্ণনা, নাগরিকত্ব, স্মৃতি ও সংরক্ষণ"

তৃতীয় আন্তর্জাতিক পার্টিশন সম্মেলন, ২৯-৩১ জুলাই - ১ আগস্ট, ২০২০

অধ্যাপক: ডাঃ, অনুবাদ ও সংগ্রহিত গ্রন্থ দ্রষ্টা, খনিত সূত্র মূল্যবোধ

(উদ্বোধন ও আমন্ত্রিত বক্তৃতা: অমর রায়, প্রবন্ধ রায়, মহাবলুজ আনন্দ (দেব প্রবীণ স্টার, ঢাকা), অধ্যাপক: ডঃ রবীন্দ্রনাথ ঠাকুর, কলকাতা)





(Details available at [www.cltcnsou.in](http://www.cltcnsou.in))

- c) To report about the inauguration of **Bengal Partition Repository** –a digital online repository on Bengal Partition developed by the Centre for Language, Translation & Cultural Studies, NSOU in sequel to the activities of several research projects (UGC-DEB & collaboration with the Khulna University and Bangladesh Open University) undertaken since 2016. The digital Repository was inaugurated by Professor Subha Sankar Sarkar, former Vice Chancellor of NSOU on 29<sup>th</sup> February, 2020. CLTCS, NSOU has also published two printed catalogues containing 400 oral interviews subsequently.

Repository can be reached at [www.cltcnsou.in](http://www.cltcnsou.in)

#### Noted and Ratified

- 29) To report about the proposal approved by the competent authority regarding the publication of Compendium(s) for Under Graduate Bengali (BDP Bengali) learner enrolled under CBCS syllabus. (Annexure: XV)

#### Noted and Ratified

- 30) To report about the signing of MoU between Bangladesh Open University & Centre for Language, Translation & Cultural Studies of NSOU regarding collaborative research initiative on Bengal Partition & the Liberation War of Bangladesh. (Annexure: XVI)

#### Noted and Ratified

- 31) To report about the signing of MoU between Serampore Girls College, Hoogly and Centre for Language, Translation & Cultural Studies, NSOU for offering CICE course to the learner admitted at Serampore Girls College. (Annexure: XVII)

#### Noted and Ratified

- 32) To report about the Short-Term course organised by the Centre for Language, Translation & Cultural Studies under the aegis of School of Humanities. Details are as follows.

Short term course	Duration	Online host	Cycle /Enrollment
<i>Certificate in Communicative English (CICE)</i>	12weeks (3months)	Google meet	2 <sup>nd</sup> cycle:
<i>Cinemat Pathshala</i> (Online Film Appreciation Course)	2weeks	NSOU LMS	1 <sup>st</sup> cycle: 48 (18/09/21 - 03/10/21)  2 <sup>nd</sup> cycle: 114 (22/11/21 – 07/12/21)  3 <sup>rd</sup> cycle: 91 (23/05/22 – 07/06/22)



<i>Sangbad Rachanar Pathshala</i> (Online course on Bengali News Writings)	8weeks (2months)	NSOU LMS	1 <sup>st</sup> cycle: 47 (15-12-21 – 15-02-22)  2 <sup>nd</sup> cycle: 51 (12-06-22 – 07-8-22)
<i>Introduction to Detective Fiction</i> (Online non-credit course)	8weeks (2months)	NSOU LMS	1 <sup>st</sup> cycle: 54 (15/01/22 – 15/03/2022)
<i>Folklore Studies in the Digital Age</i> (Online Non-credit interactive course)	8weeks (2months)	Zoom platform	1 <sup>st</sup> cycle: 105 (05/03/22 – 05/03/2022)
<i>Aesthetics &amp; Literary Criticism</i> (Non-credit online course)	4weeks/ 1month	NSOU LMS	1 <sup>st</sup> Cycle: 40 (06/06/22 – 06/07/22)

Noted and Ratified

- 33) To report the opening of new and or renewal of LSCs under SVS/ CLL. (Annexure: XVIII)

Noted and Ratified

- 34) To report on the MOOC on Research and Publication Ethics (RPE) run on SWAYAM (NC-IGNOU). (Annexure: XIX)

Noted and Ratified

- 35) To report the revision of M.Lib.I.Sc and B.Lib.I.Sc. (Annexure: XX)

Noted and Ratified

- 36) To report Ph.D. admission for Academic Year 2021-2022:

Discipline	Vacant Published	Position	Forms Forwarded by Reg. Dept.	Applicants selected by DRC	Course Fee Collected
<b>SCHOOL OF SCIENCES</b>					
Mathematics	5		17	3	3
Chemistry	10		1	1	1
Physics	3		0	0	0
Zoology	7		6	3	3
Geography	4		20	3	3
Total	29		44	10	10
<b>SCHOOL OF HUMANITIES</b>					
Bengali	1		3	1	1
English	3		15	2	2
English Language Teaching	2		2	Files not received by Registrar Department till date	





Total	6	20	3	3
<b>SCHOOL OF SOCIAL SCIENCES</b>				
Political Science	4	15	2	2
<b>SCHOOL OF EDUCATION</b>				
Education	2	30	2	2
<b>SCHOOL OF PROFESSIONAL STUDIES</b>				
Library and Information Science	1	0	0	0
<b>Grand Total</b>	<b>4</b>	<b>109</b>	<b>17</b>	<b>1</b>
	2			7

Noted and Ratified

37) To report admission for Academic Year 2019-2020:

Subject	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
BA In Bengali	6783	4847	6703	9074	27407
B.Sc. in Botany	71	19	123	121	334
B.Sc. in Chemistry	37	49	39	153	278
Bachelor of Commerce	162	65	390	1307	1924
BA in Economics	31	33	49	42	155
BA in Education	213	580	340	498	1631
BA In English	1148	1102	1350	2100	5700
B.Sc. in Geography	126	108	436	434	1104
BA in History	1995	2011	6991	4476	15473
B.Sc. in Mathematics	178	132	264	335	909
B.Sc. in Physics	53	67	134	107	361
BA in Political Science	313	544	802	711	2370
BA in Public Administration	78	23	116	180	397
BA in Sociology	523	825	593	1118	3059
B.Sc. in Zoology	232	69	568	903	1772
Master of Library and Information	67	35	52	91	245
MA in Bengali	1286	1981	1690	1747	6704
Master of Commerce	42	27	75	246	390
MA in Education	690	1091	801	1104	3686
MA in English	452	656	575	892	2575
MA in English Language Teaching	7	11	12	48	78
M.Sc. in Geography	0	17	0	110	127
MA in History	436	1096	1010	923	3465
M.Sc. in Mathematics	130	154	320	342	946
MA in Public Administration	8	16	21	29	74



Subject	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
MA in Political Science	125	420	267	253	1065
Master of Social Work	367	337	181	398	1283
M.Sc. in Zoology	31	20	0	89	140
Bachelor of Library and Information	253	130	212	331	926
B.Ed. Special Education -ODL	13	34	31	156	234
<b>Total</b>	<b>15850</b>	<b>16499</b>	<b>24145</b>	<b>28318</b>	<b>84812</b>

### Noted and Ratified

38) To report admission for Academic Year 2020-2021:

Programme	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
B.A in Bengali	5431	4137	4477	7879	21924
B.A in Economics	47	48	61	92	248
B.A in Education	186	494	289	553	1522
B.A in English	1096	1031	1273	2282	5682
B.A in History	2197	2044	6514	4344	15099
B.A in Political Science	375	709	901	810	2795
B.A in Public Administration	117	35	88	288	528
B.A in Sociology	576	///	662	1191	3206
Bachelor in Commerce	149	92	285	1067	1593
B.Sc. in Botany	76	26	134	153	389
B.Sc. in Chemistry	72	97	82	248	499
B.Sc. in Geography	125	115	403	534	1177
B.Sc. in Mathematics	166	141	205	290	802
B.Sc. in Physics	90	92	112	185	479
B.Sc. in Zoology	407	103	680	1269	2459
Bachelor of Library and Information Science	275	173	209	404	1061
B.Ed. Special Education (H.I./I.D/V.I.)-ODL	20	45	48	178	291
M.A in Bengali	3447	3125	1802	1780	10154
M.A in Education	1738	1612	760	1078	5188
M.A in English	1552	1096	579	835	4062
M.A in English Language Teaching	44	17	11	41	113
M.A in History	1162	1927	1220	1563	5872
M.A in Political Science	433	952	415	504	2304
M.A in Public Administration	52	25	16	53	146
Master of Commerce	230	56	48	460	794
Master of Library Information Science	73	16	23	53	165
M.Sc. in Geography	0	11	0	92	103
M.Sc. in Mathematics	511	189	302	337	1339
M.Sc. in Zoology	29	16	0	85	130
Master of Social Work	825	555	216	457	2053





Programme	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
Ph.D.	0	0	0	33	33

Noted and Ratified

39) To report admission for Academic Year 2021-2022:

Programme	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
B.A in Bengali	4938	2770	3560	6099	17367
B.A in Economics	42	39	58	70	209
B.A in Education	292	705	388	644	2029
B.A in English	1155	975	1184	1877	5191
B.A in History	2104	1502	5779	3374	12759
B.A in Political Science	421	595	806	722	2544
B.A in Public Administration	90	44	121	212	467
B.A in Sociology	427	383	420	834	2064
Bachelor in Commerce	163	77	334	963	1537
B.Sc. in Botany	51	24	99	111	285
B.Sc. in Chemistry	47	60	68	156	331
B.Sc. in Geography	121	100	289	360	870
B.Sc. in Mathematics	118	93	129	189	529
B.Sc. in Physics	37	59	131	78	305
B.Sc. in Zoology	263	81	615	892	1851
Bachelor of Library and Information Science	26	17	28	1261	1332
B.Ed. Special Education (H.I./I.D/V.I.)-ODL	23	48	28	188	287
M.A in Bengali	2709	2689	2481	3072	10951
M.A in Education	978	1797	1163	2143	6081
M.A in Journalism and Mass Communication	33	14	0	180	227
M.A in English	1103	1191	1029	1675	4998
M.A in English Language Teaching	14	9	28	44	95
M.A in History	1056	1902	2323	2380	7661
M.A in Political Science	439	1117	840	1186	3582
M.A in Public Administration	88	58	122	202	470
Master of Commerce	122	51	197	1091	1461
M.A in Economics	10	11	35	66	122
Master of Library Information Science	119	57	83	110	369
M.Sc. in Geography	0	17	0	90	107
M.Sc. in Mathematics	292	315	373	413	1393
M.Sc. in Zoology	31	16	24	56	127
Master of Social Work	618	495	313	773	2199
Ph.D.	0	0	0	0	19



Programme	Regional Centre, Durgapur	Regional Centre, Jalpaiguri	Regional Centre, Kalyani	Head Quarters	TOTAL
M.Ed. Special Education (I.D.)	0	0	20	0	20
Total	17930	17311	23068	31511	89839

#### Noted and Ratified

- 40) To report that University has registered in Plagiarism Detection Software (PDS) as provided by INFLIBNET Centre under the aegis of Ministry of HRD. Dr. Sudeshna Chatterjee Biswas, Deputy Registrar (Academic) was entrusted to take the responsibility of Coordinator in this regard. Coordinator along with two personnel has attended Regional Training Programme on Plagiarism Detection Software held at IIM Calcutta on 21<sup>st</sup> August, 2019. University has also activated and allotted account for all its faculty members. (Annexure: XXI)

#### Noted and Ratified

- 41) To report that University has introduced the Student Credit Card Scheme (as per Gazette Notification No. 142L/OM-90L/2021 Dated: 30.06.2021) of The Higher Education Department, Government of West Bengal for the enrolled learners. A team has been formed (as per memo no. Reg/0707 Dated :14/07/2021) to perform the SCC related activities. NSOU has organised SCC scheme awareness camp in different RC, LSC & HQ. As on 20.09.2022 total number of applications verified by NSOU was 1506 (Approx.) and total number of application approved by HED, Govt. of WB was 104. (Annexure: XXII)

#### Noted and Ratified

- 42) To report that University has adopted The Swami Vivekananda Merit Cum Means Scholarship Scheme of Govt. of West Bengal and one Ph.D. scholar of English has got the scholarship form 18.03.2021.

#### Noted and Ratified

- 43) To report that MOUs will be executed between NSOU and the following Study Centres/Learner Support Centres :

(i) Sl. No. 1 to 9 opening of New PG Study Centres/Learner Support Centres (Arts and

Commerce) Name of the Study Centre	District
1. Sarat Centenary College	Hooghly
2. Serampore Girl's College	Hooghly
3. Hiralal Bhakat College	Birbhum
4. Jangipur College	Murshidabad
5. Birbhum Mahavidyalaya	Birbhum





- |   |                   |
|---|-------------------|
| 6. Gobinda Prasad Mahavidyalaya                           | Bankura           |
| 7. Deshabandhu Mahavidyalaya                              | Paschim Bardhaman |
| 8. Dr. B.R. Ambedkar Satabarshiki Mahavidyalaya, Helencha | 24 Parganas ( N)  |
| 9. Kandra Radha Kanta Kundu Mahavidyalaya                 | Purba Burdwan     |

(ii) Sl. No. 10 to 11 opening of PG Geography in already existing Study Centres/Learner SupportCentres

- |  |                 |
|--|-----------------|
| 10. Haldia Govt. College ( PG Geography)             | Purba Medinipur |
| 11. Dr. Kanailal Bhattacharya College( PG Geography) | Howrah          |

**Noted and Ratified**

- 44) To report and ratify the formation of Research Advisory Committee in accordance to Statutes (Revised), 2014 clause 19.(1) against vide notification no.:Reg/0389 dated 21.05.2021. (Annexure: XXIII)

**Noted and Ratified**

- 45) To report and ratify the minutes of the 1<sup>st</sup> meeting of the Research Advisory Committee held on 10.03.2022 (memo no.: Reg/0241/2022 dated 08.03.2022). (Annexure: XXIV)

**Noted and Ratified**

- 46) To report and ratify the formation of Admission Committee in accordance to Statues (Revised), 2014 clause 20.(1) against vide notification no.: Reg/0329 dated 10.05.2021. (Annexure: XXV)

**Noted and Ratified**

- 47) To report and ratify the minutes of the Admission Committee meeting held on 08.06.2022 (memo no.: Reg/1385/2022 dated 15.06.2022). (Annexure: XXVI)

**Noted and Ratified**

- 48) To report and ratify the committee which has been formed against vide memo no.: Reg/1943 dated 27.09.2022 to formulate the procedure and to make other related recommendation for conduction of Research Eligibility Test (RET) for admission to Ph.D. programme following the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulation, 2016. (Annexure: XXVII)

**Noted and Ratified**

- 49) To report and ratify the formation of ICT committee and ICT subcommittee against vide memo no.: Reg/1945 dated 27.09.2022 and Reg/1944 dated 27.09.2022 respectively. (Annexure: XXVIII)



Noted and Ratified

- 50) To report and ratify the reconstitution of CIQA as constituted in accordance with clause- IV(I) of annexure-I of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020. (Annexure: XXIX)

Noted and Ratified

To consider the following Agenda items :

- D. To discuss for the arrangement of high speed internet connectivity and Generator back up for 24 x 7 hrs. to the science laboratories housed in the regional campuses.

The matter was deliberated upon by the members of the House and it was decided that the Director, Regional Centre, Kalyani, would submit a report on the above matter before a final decision on the same is taken.

- E. To discuss about the access of the faculties and other stakeholders like learners, Ph.D. scholars, project fellows and others beyond office hours and in holidays to the respective laboratories to continue their research work for proper utilization of time and resources. Specifically, the security arrangement for the science laboratories situated in the new pentagonal building at Kalyani Regional Centre, NSOU in the late evening hours is needed to facilitate a suitable working condition in the laboratories for the subjects in Sciences (Chemistry, Physics, Zoology, Geography) to support the Ph.D. Programme of the University and to develop a higher science research environment.

Approved after deliberation and it was decided that Director, Regional Centre, Kalyani would look into the matter and submit a report on the same as soon as practicable for further action on the aforesaid matter.

- F. To approve the appointment of Prof. Nimai Chand Maiti (superannuated) under contractual basis in the Department of Education. (Annexure: XXX)

Accepted and approved.

- G. To consider the proposal for introduction of CBCS in PG Education. (Annexures: XI & XXXI)

Approved in principle;

In principle, resolved that CBCS for all PG Courses to start. However details like time frame of implementation yet to be finalized. However CBCS for most PG courses to start w.e.f. 2024-2025 academic session tentatively, except for some courses like PGEL, PGJM, where the courses are likely to start w.e.f. 2023-2024, Jan, 2024 session.





- H. To consider the proposal for Hellen Keller Memorial Lecture under the University of Jammu. (Annexure: XI)

Approved in principle, and suggested that the Lecture may be organized under CDSER, School of Education.

- I. To consider the proposal for skill-based/value-added online training modules/NSOU- MOOCs on Education, Teacher Education, Special Education, Physical Education and Yoga Education. (Annexure: XI)

Approved in principle.

- J. To consider the proposal for introduction B.Ed-ODL as per NCTE norms and NEP 2020 provisions. (Annexure: XXXII)

The House discussed the matter, however it was decided that this being such an important issue, the same needed an elaborate, thread-bare discussion before a final approval on the same can be given. A small committee may be constituted to look into the matter and submit a report on this. The constitution of the Committee is left to Hon'ble Vice-Chancellor.

- K. To consider the proposal for introduction B.A. in Spl Ed as per RCI norms. (Annexures: XI & XXXIII)

Approved in principle, however nomenclature and modalities to be decided afterwards and to be ratified in the next Academic Council meeting.

- L. To discuss and approve the proposal for engagement of following faculty (full time dedicated superannuated faculty on purely contractual basis).
- 1) Bengali : 02 (one should be newly appointed and one should be replaced)
  - 2) English: 01 (to be appointed afresh)

Recommendation will be forwarded to the competent authority from the office of the Director, School of Humanities as per practice in due course.

Approved in principle.

- M. To discuss and approve the following proposal.

"As per recommendation of UGC the nomenclature of erstwhile One year Post Graduate Diploma in JMC, Post Graduate Diploma in PGPR & AD, Post Graduate Diploma in ELT has been changed into Advance Diploma in JMC (ADJMC), ADPR & Ad and ADELTA respectively. However, the syllabus and SLM are same as before. Now initiatives may be taken to update initial pages along with covers of each SLM applicable in this regard. Printing of updated and revised SLM will follow the existing procedure of NSOU."

The matter was discussed in the House and the Revised course content was approved in principle.

- N. To consider the approval of the admission notification for following online Short



Term course to be offered by the CLTCS, NSOU under the aegis of School of Humanities.

Sl no	Course title / Course Coordinator	Duration	Details
1	<i>Folklore Studies in the Digital Age</i> Course coordinator: Dr Md Intaj Ali Assistant Professor in English, SoH Course advisor: Manan Kumar Mandal & Dr Srideep Mukherjee,	8weeks	Non-credit Online STC to be offered through Google meet and Zoom platform Course fees: Admission announcement: November 1 <sup>st</sup> week tentatively.
2	<i>Certificate in Communicative English (CICE)</i> Course coordinator: Dr Sumana Bandopadhyay, Assistant Professor in ELT, SoH Course advisor: Prof S. Mohanraj & Dr Jaysankar Basu	12weeks/ 3months	Mode: Face to face & Online Arranged by Serampore Girls college as per MoU signed with CLTCS, NSOU, Course fees: Admission announcement: November 1 <sup>st</sup> week tentatively.
3	<i>Sangbad Rachanar Pathshala (Online Short Term Course on Bengali News Writing)</i> Course coordinator: Dr Baidyanath Bhattacharya, Associate Professor of JMC, SoH, & Arijit Ghosh, Assistant Professor in JMC  Course advisor: Prof Sanjay Mukhopadhyay & Prof Manan Kumar Mandal	8 weeks/ Two months	Non credit online STC to be offered through NSOU LMS. Admission announcement: November 1 <sup>st</sup> week tentatively.
4	<i>Cinemar Pathshala (Online film Appreciation course)</i>	2weeks	Non-credit online STC to be offered through NSOU LMC Admission announcement:
	Course Coordinator: Arijit Ghosh Course advisor: Prof Sanjay Mukhopadhyay & Prof Manan Kumar Mandal		November 1 <sup>st</sup> week tentatively.
5	<i>Introduction to Detective Fiction</i>  Course Coordinator: Dr Anamika Das, Assistant Professor in Bengali, SoH Course advisor: Manan Kumar Mandal, SoH	8weeks	Non-credit online STC to be offered through NSOU LMS.  Admission announcement: November 1 <sup>st</sup> week tentatively.

The matter was discussed in the House and Approved.



- O. To consider the preparation of Academic Calendar, 2022-2023.

Approved and decided that the Academic Calendar must be prepared before the next Admission Session.

- P. To consider the increasing of the tenure of engagement for superannuated faculties (full-time dedicated) up to 1 year, renewable subject to satisfactory performance.

Approved in principle. The same was discussed in the House in case of Officers too and the matter was approved.

- Q. To consider the Preparation for Admission notice of PG programmes (January 2023 session).

Approved in principle.

- R. To consider the translation work of SLM (UG-CBCS) be completed on an urgent basis.

The House noted this and ratified it.

- S. To consider the Implementation of Academic Bank of Credit (ABC) vide UGC letter D.O.F1-1/2022(ABC) dated 13/5/2022. (Annexure: XXXIV)

The Controller of Examinations informed the House that the matter was under process and would be implemented soon.

- T. To consider the increase of remuneration for Dissertation guides (applicable for PG courses etc.).

The House proposed that Directors of Schools of Studies may forward proposals on this to the Finance Officer for consideration.

- U. To consider to introduce Library visit for LIS students of NSOU on self-financed mode.

The House ratified the matter.

- V. To ratify the approval of pursuing two academic degree programme simultaneously at NSOU vide UGC letter no. D.O.No.1-6/2007 (CPP-II)(New) dated 13.04.2022. (Annexure: XXXV)

The House noted the letter of UGC on the matter relating to pursuing of two academic degree programmes simultaneously and ratified the same.

- W. To consider the introduction of the review system for SLMs and adopt the Reviewer's Guide as attached. (Annexure: XXXVI)

The House accepted the same with slight modification in the format item No.5K. \_\_\_\_\_





- X. To consider the matter related to getting programme wise approval/recognition for academic year 2023-2024 onwards from UGC. As per UGC-DEB official communications vide F.No. 9-4/2018(DEB-III) dated 16<sup>th</sup> August 2018; F.No. 9-4/2018(DEB-III) dated 24<sup>th</sup> October 2018 and F.No. 9-4/2018(DEB-III) dated 24<sup>th</sup> January 2019 programme wise approval/recognition for following 30 programmes of the University is going to be over on completion of the academic year 2022-2023.

Programme	UGC Memo No. & dated
B.A in Bengali	F.No. 9-4/2018(DEB-III) dated 16 <sup>th</sup> August 2018
B.A in Education	
B.A in English	
B.A in History	
Bachelor in Commerce	
B.Sc. in Botany	
B.Sc. in Geography	
B.Sc. in Mathematics	
B.Sc. in Zoology	
Bachelor of Library and Information Science	
B.Ed. Special Education (H.I./I.D/V.I.)-ODL	
M.A in Bengali	
M.A in Education	
Programme	UGC Memo No. & dated
M.A in English	
M.A in History	
Master of Commerce	
Master of Library Information Science	
M.Sc. in Geography	
M.Sc. in Mathematics	
M.Sc. in Zoology	
B.A in Political Science	F.No. 9-4/2018(DEB-III) dated 24 <sup>th</sup> October 2018
B.Sc. in Chemistry	
B.Sc. in Physics	
M.A in Political Science	
B.A in Economics	F.No. 9-4/2018(DEB-III) dated 24 <sup>th</sup> January 2019
B.A in Public Administration	
B.A in Sociology	
M.A in English Language Teaching	
M.A in Public Administration	
Master of Social Work	

The House noted the matter and ratified the same and it was decided that Dr. Anirban Ghosh, Director, CIQA & I/C, SVS & SPS and Dr. Sudeshna Chatterjee Biswas, Dy. Registrar (Academic) would execute the same.



- Y. To approve the Minutes of the Meeting relating to Implementations/Activation of Credit Transfer Mechanism with regard to SWAYAM – MOOCs. (Annexure: XXXVII)

**Noted and Ratified**

- Z. To consider the acceptance of credit mobility of SWAYAM-based courses highlighted in the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 dated March 25, 2021.

**Approved in principle;**

The House empowered Hon'ble Vice Chancellor to constitute a Committee comprising of the Directors of Schools of Studies, Director, CIQA, Controller of Examinations and Officer-In-Charge, Centre for Online Education to review the modalities for further necessary action on the matter.

- AA. To consider the formulation of an equivalence mechanism to address the disparity between the credit framework of NSOU programmes/courses and SWAYAM courses. (Annexure: XXXVIII)

**Approved in principle.**

- BB. To consider the proposal that the Study Centres of the university offering both PG & UG courses will be inspected/ visited on a regular basis throughout the year with officials/ faculties from all the departments. External experts may also be involved in the visiting teams from time to time.

It is also proposed that the Regional Centres at Kalyani, Durgapur and Jalpaiguri will be geared up in this regard.

**The House approved the same in principle.**

- CC. To consider the proposal that Memorandum of Understandings (MOU) will be executed with all the Study Centres in new format. This format has been restructured incorporating legal opinions.

The house approved the same in principle. The final MoU was restructured in accordance to feedback as received from the Directors of Schools of Studies and Controller of Examinations.



DD. Any other miscellaneous agenda arising with permission of the chair.

### Table Agenda

1. To approve the list of courses under the Vocational Studies (SVS) & Centre for Lifelong Learning (CLL)

(Annexure: XXXIX)

Noted and approved by the House.

2. To consider amendment in eligibility and procedure for admission to Ph.D. programme:

Eligibility for Ph.D. Admission: The eligibility of the candidate will be as per UGC Ph.D. rules. Master Degree holders with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 7 – point scale (or an equivalent grade in a point scale wherever grading is followed). A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time.

House approved the same.

3. Procedure for Ph.D. Admission:

Candidates will be selected through Research Entrance Test (RET) for admission to Ph.D. programme offered by the respective School of Studies. The RET will consist of a written test as per UGC Ph.D. rules, followed by an interview/viva voce for candidates successful in the same. Candidates who have qualified at the UGC-NET/GATE (within validity period)/ SET/ UGC – CSIR NET will be exempted by the Research Advisory Committee from appearing in the written test of RET. Teacher-Fellowship holders or candidates successfully completed M. Phil. programme will also be exempted by the Research Advisory Committee from appearing in the written test of RET.

House approved the same.

4. Publication of Quarterly Newsletter to publicize our academic or other achievements

Noted by the House and duly ratified.





5. Faculty lecture/s every month by Faculty members, Research Scholars and External Resource Persons.

The House welcomed this initiative and ratified the same.

6. Research weeks to be organized by the University/ Schools on given themes.

The House welcomed this initiative and ratified the same.

7. Fund allocation for Faculty/ Officer Training – travel grant

The House approved the matter in principle and the same may be included in the University Annual budget to be prepared by the Finance Officer.

8. Budget allocation for Personal Research Grant (PRG) for Faculty

The House approved the matter in principle and the same may be included in the University Annual budget to be prepared by the Finance Officer.

9. Budget allocation for holding seminar/workshop/conference/ Research weeks etc.

The House approved the matter in principle and the same may be included in the University Annual budget to be prepared by the Finance Officer.

10. Miscellaneous matters

Certain exam related matters were raised by the Controller of Examinations before the House, with permission of the Chair, and it was proposed by the House that these issues in detail maybe submitted by the Controller of Examinations before Hon'ble Vice Chancellor, for his consideration and to be placed for ratification in the next Academic Council.

Similarly Dy. Librarian reported about an Internship program which the House proposed to be reported and discussed in the next meeting of the Academic Council.

Sd/-Registrar  
Member Secretary  
A.C., NSOU



Memo No.: Reg/2075/ 1 (21)

Date: 09.11.2022

**Copy to :**

1. Professor Ranjan Chakrabarti, Vice-Chancellor, Chairperson.
2. Professor Kajal De, Professor of Mathematics & Director of School of Sciences.
3. Professor Chandan Basu, Professor of History & Director of School of Social Sciences.
4. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities.
5. Professor Anirban Ghosh, Professor of Commerce & Director of School of Professional Studies and School of Vocational Studies.
6. Professor Atindranath Dey, Director of School of Education.
7. Dr. Ashit Baran Aich, Director of Study Centres.
8. Dr. Srideep Mukherjee, Associate Professor of English.
9. Dr. Barnana Guha Thakurta (Banerjee), Associate Professor of Political Science.
10. Smt. Anamika Das, Assistant Professor of Library and Information Science.
11. Dr. Sintu Ganai, Assistant Professor of Chemistry.
12. Dr. Premananda Jana, Director, Kalyani Regional Centre.
13. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
14. Dr. (Smt.) Chaitali Bhattacharjee, Associate Professor of Anthropology and Coordinator, APC College Study Centre, 24 Pgs.
15. Shri Suparno Moitra, Secretary, Bengal National Chamber of Commerce & Industry –Govt. Nominee.
16. Shri Somesh Dasgupta, President (Corporate Affairs & Administration), India, PowerCorpn. Ltd. – Govt. Nominee.
17. Shri Debashis Bhattacharya, Faculty – Management & Technology, Bharatiya Bidyabhaban – Govt. Nominee.
18. Shri Anindya Ch. Majumdar – Govt. Nominee.
19. Regional Director, IGNOU, Eastern Region.
20. Registrar – Member Secretary.
21. Guard File

Sd/-  
Registrar  
Member Secretary  
A.C., NSOU



# Netaji Subhas Open University

(Accredited by NAAC with grade A)

Centre for Internal Quality Assurance (CIQA)

E-mail : [ciga@wbnsou.ac.in](mailto:ciga@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Ref. No. VC/16/1254

Date: 13/3/2023

## Minutes of the 15<sup>th</sup> Meeting of CIQA Committee

Venue: Board Room of the University

Date: 13<sup>th</sup> March 2023 at 12.30pm

### Members present:

1. Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor, NSOU-Chairperson
2. Professor Radharaman Chakrabarti, Founder Vice-Chancellor, NSOU
3. Professor Chandan Basu, Professor of History & Director, School of Social Sciences
4. Professor Manan Kr. Mandal, Professor of Bengali & Director, School of Humanities
5. Dr. Atindra Nath Dey, Director, School of Education
6. Dr. A.B. Aich, Registrar(Acting) and Director, Study Centres
7. Dr. Premananda Jana, Director, Kalyani RC
8. Dr. Srideep Mukherjee, Associate Professor, Head-Dept. of English (SoH)
9. Dr. Bibhas Guha, Associate Professor, Head, Dept. of Zoology (SoSci.)
10. Dr. Ritu Mathur Mitra, Associate Professor, Head of History (SoSS)
11. Dr. Sudeshna Chatterjee, Dy. Registrar, (Academic)
12. Smt. Ananya Mitra, Dy. Registrar (Administration)
13. Dr. Madhusri Ghosh Upadhyay, Dy. Librarian
14. Professor Anirban Ghosh, Director, CIQA -Member Secretary
15. Shri Gourab Barua, Asst. Registrar, Non-member Convener-CIQA

With the permission of the Chair, Director, CIQA welcomed all the members to take part in the deliberations of the 15<sup>th</sup> meeting of the CIQA committee. At the outset, on behalf of the University, the members present in the meeting congratulated Professor Kajal De, Professor of Mathematics and Director, School of Sciences for assuming the office of the Vice-Chancellor of Diamond Harbour Women's University for three months w.e.f. 9<sup>th</sup> March 2023.

The agenda-wise discussion was initiated and after detailed deliberations the following resolutions were taken:

1. Confirmation of the minutes of the 14<sup>th</sup> meeting of CIQA committee held on 29/9/2022 under the blended method.  
[http://www.wbnsou.ac.in/about\\_us/CIQA/minutes\\_of\\_the\\_meeting/20221013\\_MoM\\_14th\\_CIQA\\_final.pdf](http://www.wbnsou.ac.in/about_us/CIQA/minutes_of_the_meeting/20221013_MoM_14th_CIQA_final.pdf)

*The House confirmed the minutes. The minutes of the meeting are available on the website.*

2. Submission of Action Taken Report (ATR) on the resolution of 14<sup>th</sup> CIQA meeting (Annexure-A)

*Submitted and noted by the House. Hon'ble Vice-Chancellor requested all the HEADS to cooperate with the Director-CIQA regarding the data collection for NAAC-AQAR.*



- To approve the Programme Project Report (PPR) for submission of course approval application in the UGC portal.

*The House examined and approved the Programme Project Report (PPR) of the following programmes prepared as per guidelines laid down in the Annexure V of the UGC (ODL Programme and Online Programme) Regulations 2020.*

**Under Graduate Degree Programmes (Duration: 3 years; Eligibility: 10+2 or equivalent) under CBCS**

Sl. No.	Name of the Programme	Programme Code	School
1.	BA in Bengali	HBG	School of Humanities
2.	BA in English	HEG	
3.	B.A. in History	HHI	School of Social Sciences
4.	B.A. in Political Science	HPS	
5.	B.A. in Public Administration	HPA	
6.	B.A. in Sociology	HSO	
7.	B.Sc. in Physics	HPH	School of Sciences
8.	B.Sc. in Chemistry	HCH	
9.	B.Sc. in Mathematics	HMT	
10.	B.Sc. in Zoology	HZO	
11.	B.Sc. in Botany	HBT	
12.	B.Sc. in Geography	HGR	School of Professional Studies
13.	Bachelor of Commerce	HCO	
14.	B.A. in Economics	HEC	
15.	Bachelor in Library and Information Science	B.Lib.I.Sc.	School of Education
16.	BA in Education	HED	
17.	B.Ed. (Special Education)-ODL (HI /VI/IDD)	B.Ed.(Spl.Ed,-ODL)	

**Post Graduate Degree Programmes (Duration: 2 years; Eligibility: Graduate in 10+2+3 pattern)**

Sl. No.	Name of the Programme	Programme Code	School
1.	M.A. in Bengali	PGBG	School of Humanities
2.	M.A. in English	PGEG	
3.	M.A. in English Language Teaching	PGEL	
4.	M.A. in History	PGHI	School of Social Sciences
5.	M.A. in Political Science	PHPS	
6.	M.A. in Public Administration	PGPA	
7.	M.Sc. in Mathematics	PGMT	School of Sciences
8.	M.Sc. in Zoology	PGZO	
9.	M.Sc. in Geography	PGGR	
10.	M.Sc. in Environmental Science	PGES	
11.	Master of Commerce (M.Com.)	PGCO	School of Professional Studies
12.	Master of Social Work (MSW).	PGSW	
13.	Master of Library & Information Science	M.Lib.I.Sc.	
14.	Master of Business Administration	MBA	
15.	M.A. in Education	PGED	School of Education
16.	M.Ed. (Special Ed.)-ODL ( Intellectual & Development Disabilities (IDD) & Hearing Impairment)	M.Ed.(Spl. Ed)-ODL	

(Annexure-1)

4. To approve the Self Learning Materials (SLMs) for submission of course approval application in the UGC portal (33 programmes).

*The Self Learning Materials (SLMs) developed under the supervision of the respective Board of Studies have been approved.*

**Under Graduate Degree Programmes (Duration: 3 year) under CBCS**

Sl. No.	Name of the Programme	Programme Code	School
1	BA in Bengali	HBG	School of Humanities
2	BA in English	HEG	
3	B.A. in History	HHI	School of Social Sciences
4	B.A. in Political Science	HPS	
5	B.A. in Public Administration	HPA	
6	B.A. in Sociology	HSO	
7	B.Sc. in Physics	HPH	School of Sciences
8	B.Sc. in Chemistry	HCH	
9	B.Sc. in Mathematics	HMT	
10	B.Sc. in Zoology	HZO	
11	B.Sc. in Botany	HBT	
12	B.Sc. in Geography	HGR	School of Professional Studies
12	Bachelor of Commerce	HCO	
14	B.A. in Economics	HEC	
15	Bachelor in Library and Information Science	B.Lib.I.Sc.	School of Education
16	BA in Education	HED	
17	B.Ed. (Special Education)-ODL (HI/ VI/IDD)	B.Ed.(Spl.Ed,-ODL)	

**Post Graduate Degree Programmes (Duration: 2 years)**

Sl. No.	Name of the Programme	Programme Code	School
1	M.A. in Bengali	PGBG	School of Humanities
2	M.A. in English	PGEG	
3	M.A. in English Language Teaching	PGEL	
4	M.A. in History	PGHI	School of Social Sciences
5	M.A. in Political Science	PHPS	
6	M.A. in Public Administration	PGPA	
7	M.Sc. in Mathematics	PGMT	School of Sciences
8	M.Sc. in Zoology	PGZO	
9	M.Sc. in Geography	PGGR	
10	M.Sc. in Environmental Science	PGES	
11	Master of Commerce (M.Com.)	PGCO	School of Professional Studies
12	Master of Social Work (MSW).	PGSW	
13	Master of Library & Information Science	M.Lib.I.Sc.	
14	Master of Business Administration	MBA	
15	M.A. in Education	PGED	School of Education
16	M.Ed. (Special Ed.)-ODL ( Intellectual & Development Disabilities (IDD) & Hearing Impairment)	M.Ed.(Spl. Ed)-ODL	

Dr. Bibhas Guha has been requested to pursue the preparation of SLMs for PG-Environment Science (for at least 1<sup>st</sup> year) and forward the soft copy preferably by 31/3/2023.

5. To complete the course approval process on the UGC-DEB portal within the closing date vide UGC letter F.No.1-1/2023(DEB-I) dated 1<sup>st</sup> March 2023

*As per the said Public notice of the UGC, the Programme approval process will start on and from 15<sup>th</sup> March 2023 and the UGC-DEB portal will remain open till 31<sup>st</sup> March 2023.*

*Resolved that Dr. Sudeshna Chatterjee, Joint Registrar (Academic), Sri Siddhartha Biswas, Technical Assistant-II may take necessary steps to upload all the documents on the UGC-DEB portal. CIQA may provide support to facilitate the process. It was also resolved that all the Schools/ Departments will provide the necessary documents on an urgent basis as and when required.*

6. To approve the opening of new Learner Support Centres (LSCs) for UG/ PG programmes. Kalinagar College, 24 Parganas (North) for PG programme has been opened from January, 2023).

*Noted and approved by the House.*

7. To approve the Standard Operating Procedures (SOP) for the implementation of the credit transfer mechanism from SWAYAM MOOCs (Annexure-2)

*Noted and approved by the House.*

8. To suggest the Academic Calendar/Planner applicable for 2022-23 session (Annexure-3)

*Noted by the House.*

9. To report the status of PG admission for the January 2023 session and the commencement of the Personal Contact programme by the Schools of Studies (Annexure -4)

*Submitted and noted by the House. It was also resolved that the F2F Personal Contact Programme of January 2023 session may commence from the month of April 2023. Schools may continue the online counselling session as per requirements/ needs. The PCP for PG may be commenced tentatively from the 1<sup>st</sup> week of April 2023.*

10. To approve the 'Code of Conduct' for the enrolled students (Annexure- 5)

*Submitted and noted by the House. The "Code of Conduct" for the students may be finalized after legal opinion.*

11. To prepare the calendar of "Research Week" for each School of Studies.

*Resolved that the school concerned may decide the month of Research week at the School level..*

12. To report the introduction of "Faculty Lecture Series"

*Reported that the "Faculty Lecture Series" has been introduced in the month of December 2022. One faculty from the School delivers lecture in each month. The faculties of all the schools actively participate in the deliberations. The House appreciated this academic initiative of the University.*

13. To report the standardisation of the course structure for Certificate/ Diploma and Advanced Diploma and online courses under Clause of 24 of UGC (ODL Programme & OL Programme) Regulations 2020 (Annexure-6)

*Submitted and noted by the House.*



14. To report the formation of different Committees (Annexure- 7)
- Equivalence Committee
  - ABC Committee
  - Committee on Code of Conduct
  - Academic-Administrative Audit (AAA) Committee
  - NEP Cell (constituted to explore the possibilities of implementing the provisions of NEP 2020 viz. ICT integration in pedagogy, ABC ID creation, multiple entry-exit, award of Certificate, Diploma and Degree at the end of the 1<sup>st</sup> year, 2<sup>nd</sup> year and 3<sup>rd</sup> year of the three-year under graduate Degree Programme respectively etc.)
- Submitted and noted by the House.*
15. To report the minutes of the 1<sup>st</sup> meeting of the Equivalence Committee for admission into UG, PG Degree and Ph.D. Programmes (Annexure-8)
- Submitted and noted by the House.*
16. To report the generation of ABC ID for UG Students of the July 2022 session (Annexure-9).
- Submitted and noted by the House.*
17. To report the distribution of marks for the term-end examination of Under Graduate Degree Programmes-CBCS (Annexure-10)
- Submitted and noted by the House.*
18. To report the establishment of the Innovation and Incubation Centre (IIC) under the School of Professional Studies. (General Guidelines, Annexure-11)
- Submitted and noted by the House.*
19. To report the introduction of short-term courses under “one-Faculty-one Course” of the School of Professional Studies. (Annexure-12)

Sl. No.	Name of the Course	Course Coordinator	Duration	Location-RC
1	Diploma in Personal Income Tax: Planning & Filling	Dr. Sudarshan Roy Assistant Professor of Commerce	6-months	Durgapur
2	Certificate in Resource Access Management (CRAM)	Dr. Anamika Das Assistant Professor of DLIS	6-months	Kalyani
3	Advanced Diploma in Statistics and Applied Econometrics	Mrs. Priyanthi Bagchi Assistant Professor of Economics	12-month	Durgapur
4	Advanced Diploma in Banking and Finance (ADBF)	Mrs. Priyanthi Bagchi Assistant Professor of Economics	6-months	Durgapur
5	Advanced Diploma in Child-Adolescent Guidance and Counselling (ADCAGC)	Monojit Garai Assistant Professor of Social Work	12-month	Jalpaiguri

*Submitted and noted by the House.*

20. To ratify the introduction of the “Iswardhanda Vidyasagar Memorial Lecture” of the University. (Annexure-13)

*Noted and resolved that the School of Professional Studies may be entrusted to organize this prestigious memorial lecture of the university. The budget provision may be made as per existing norms of the other memorial lectures of the university. The speaker may be identified in consultation with the Hon'ble Vice-Chancellor.*

21. To consider the proposal received from KKHSOU for adoption of PG & UG Bengali programme (Annexure-14)

*Noted by the House. The Resolution of the 35<sup>th</sup> Academic Council meeting (Sl. No. 10) may be referred in this regard.*

22. To report the research and academic activities of School of Professional Studies Workshop/ seminars etc. (All reports are available on the website).

- i) Workshop on “Psychological Counselling and Well-Being” for learners of MSW held on 11/1/2023
- ii) Workshop on Career Counselling for learners of MSW held on 13/1/23
- iii) Commerce Education and its Effectiveness in Technology Enabled Pedagogy in Post Pandemic held on 10/12/2022
- iv) Commerce Education through ODL Mode: Emerging Trend in the Light of NEP 2020 held on 27/11/2022
- v) Prospects and Challenges of Commerce Education through ODL Mode and the Way Forward held on 20/11/2022

*SLM preparation:*

All the SLMs of CBCS for the second year of all the programmes (HCO & HEC) and M.Com-2<sup>nd</sup> year (new syllabus), 40 % of MSW and PGEC for the 2<sup>nd</sup> year have been published till now. SLMs for the third-year CBCS, 8 out of 12 and 11 out of 12 courses are ready for HEC & HCO respectively.

*Fund mobilised for Seminar:*

- i) Raja Rammohun Roy Library Foundation Ministry of Culture, GoI approved Rs.2.5lakhs for holding the “International Seminar on Indian Knowledge System for LIS and Allied Disciplines” by the Department of Library and Information Science.
- ii) Indian Council of Social Science Research (ICSSR), GoI approved Rs.2.0lakhs for holding National Seminar on “Macro Trade and Economic Policy in India – An Approach Towards Atmanirbhar Bharat” by the Department of Economics.
- iii) National Institute of Social Defence, GoI has sponsored the Sensitization Programme on "Provisions of Transgender Persons (Protection of Rights) Act, 2019” by the Department of Social Work.

*Submitted and noted by the House.*

23. To report the research & academic activities of the School of Social Sciences Seminar/ workshop etc. (All reports are available on the website):

- i) National Webinar cum Learners Sensitization Programme on "National Voter's Day" held on 25th January 2023
- ii) One-day Webinar on Interactive Session-cum-Awareness Programme on Electoral Literacy held on 4th January 2023
- iii) National Research Week (School of Social Sciences) held from 18/1/2023 to 23/1/2023
- iv) Tenth Netaji Subhas Chandra Bose Memorial Lecture held on 23.01.2023.

- v) Workshop on "The Applications of Google Workspace (G-suite) held on 03.01.2023
- vi) National Student Seminar (Online Mode): Topic: M. K. Gandhi - His Ideas on and Principles of Social Reconstruction and Basic Education: Their Relevance Today held on 17.11.2022

*Publication:*

The University published the Tenth Netaji Subhas Chandra Bose Memorial Lecture in printed form with ISBN (978-93-82112-84-6). Copyright: NSOU

*SLM Preparation:*

Statues of SLM development (Annexure 14A)

*Submitted and noted by the House.*

24. To report the introduction of MOOCs through the NSOU Centre for Social Studies under the aegis of the School of Social Sciences:

Course	Duration	Course Coordinator
Prospects of Tourism	6 weeks	Professor Anirban Ghosh Dr. Ritu Mathur Mitra

*Submitted and noted by the House.*

25. To report the research & academic activities of School of Sciences

*Seminar/ workshop etc.:*

- i) Workshop on "Preparation of PPR" organized in collaboration with CIQA held on 28 February, 23.
- ii) "National Science day" with the vocal theme "Global Science for Global Wellbeing" held on 28 February, 23
- iii) "Sensitization programme" for UG & PG learners of Science discipline at the Jalpaiguri R.C held on 17 February, 23
- iv) International Seminar On "Sustainable Development: From the Perspective of Nature and Nurture" held on 10th –11th February, 2023
- v) "World Wetland Day-2023" on 2 February, 2023. Special Lecture was delivered by Prof. Sunando Bandopadhyay Professor of Geography, University of Calcutta.

*SLM preparation:*

All the SLMs of CBCS pattern for the first and second year of all the programmes under the purview of School of Sciences have been published. For third year 35 SLMs have already been published out of 48 SLMs.

*Submitted and noted by the House.*

26. To report the introduction of Short-term courses through the Centre for Propagation of Scientific Knowledge (CPSK) under the aegis of the School of Sciences:

Course	Duration	Course Coordinator
C programming and its application in mathematical problem solving	8 weeks	Sri Mrinal Nath, Assistant Professor of Computer Sciences
Medicinal plant: From traditional use to sustainable utilization	6 months	Sri Sandip Das, Assistant Professor of Botany

*Submitted and noted by the House.*

27. To report the opening of new study centres under SVS/CLL with the names of the courses (Annexure-15)

- i) George Telegraph Institute of Accounts & ii) George Institute of Interior Design
- Submitted and approved by the House.*

28. To report the introduction of new courses under SVS/ CLL (Annexure-16)
- i) ICT for Educators (MOOC)-6 weeks (Reading materials have been adapted from KKHSOU & CEMCA having CC-BY-SA license), CC: Professor Anirban Ghosh
  - ii) Diploma in Machine Learning and Data Science -12 months  
*Submitted and approved by the House.*
29. To report the research & academic activities of the School of Education
- Seminar/ workshop etc.:*
- i) Workshop on Preparation of PPR in association with CIQA held on 10.02.2023
  - ii) 2nd Swami Vivekananda Memorial Lecture held on 24.01.2023
  - iii) Seven-Day Workshop on "Research Methodology in Behavioral and Social Sciences" held during 02.02.2023 to 08.02.2023
  - iv) Observance of International Day of Persons with Disabilities held on 03.12.2022
  - v) Webinar on "Disability Today: Problems & Perspectives" held on 16.02.2023
  - vi) One year diploma in Inclusive Education, 2021-22 completed in December 2022 under CDSER.
- Publication:*
- i) 1st Swami Vivekananda Memorial Lecture 2022, published on 24.01.2023
- SLM Preparation:*
- SLMs for CC ED 11, SE ED 11 & 21 are published and uploaded on the NSOU LMS. Bengali version of CC ED 1, 3 & 4 are published and uploaded on the NSOU LMS and 2<sup>nd</sup> Semester SLMs for the One-Year Diploma in Inclusive Education.
- Inspection to Spl. LSCs:*
- Inspection of eleven Spl. LSCs conducted during Sept 2022.  
*Submitted and noted by the House.*
30. To report the programmes conducted on quality initiatives
- Programme organized by CIQA:***
- i) Workshop on Development of MOOCs & Online Courses: Development & Delivery
  - ii) Sensitization programme on ICT services & LMS
  - iii) Programme Approval Process of ODL Programmes in India and Strategies Adopted for Quality Assurance
  - iv) Brainstorming session on the Development of e-modules
  - v) Orientation programme for UG/PG students on code of conduct & Academic Bank of Credit (ABC).
- Programme organized by School of Humanities:***
- i) Student Awareness Week for UG and PG Students.
  - ii) Training Workshop for Counsellors.
- Programme organized by School of Social Sciences:***
- i) Workshop on "Career Opportunities for Women Learners in NSOU History Programmes: A Case Study of NSOU"
  - ii) Learners Sensitization Programme on "National Voter's Day"
- Programme organized by School of Sciences:***
- i) Sensitization Programme for UG & PG Learners of Science Discipline
  - ii) Orientation Programme for Under Graduate (HMT) students appearing for Laboratory Counselling and Evaluation Session-2022 in paper CC-MT-06.
  - iii) One-Day Orientation Programme for Content Writers and Editors of P.G. Environmental Science (PGES)



***Programme organized by School of Education:***

- i) Workshop on Preparation of PPR
- ii) Workshop on Research Methodology in Behavioral and Social Sciences
- iii) Focus Group Discussion on Blended Learning Ecosystem
- iv) Virtual Coordinators Meet of B.Ed Spl Ed programme on 4<sup>th</sup> March 2023

***Programme organized by School of Professional Studies:***

- i) Four-Week Library Intern Programme
- ii) Research Project Workshop

***Programme organized by School of Vocational Studies:***

- i) Sensitization of Examination System (Examination REFORM) for Vocational Programmes under the School of Vocational Studies.
- ii) Sensitization on LMS for MOOCs
- iii) Workshop on Technology-Enabled Open and Distance Learning and Vocational Education.

*Submitted and noted by the House.*

**31. Reporting of Observance of Students' Week at Regional Centres.**

- i) Awareness Program on Students' Credit Card
- ii) State Level Webinar on Digital & Blended Learning
- iii) Career Counselling
- iv) Awareness Programme on Mental Health and Wellness
- v) Interactive Exposure Visit (Science Laboratories) by School Students
- vi) Training Programme for Learners on 'Use of Online Resources and Online Public Access Catalogue'.

*Submitted and noted by the House.*

**32. Any other issues with the permission of the Chair.**

- i) *Special Lecture at Regional Centres:* It was resolved that the faculties posted at regional centres may arrange special lecture programmes (SLP) for at least one or two days at their respective regional centres for proper utilization of infrastructure. Prior notice may be issued to both UG and PG learners of the LSCs located at the respective RCs may attend these SLPs. There will be no financial liability for holding such SLPs on working days. The faculty members may submit their choice of days for the said SLPs.
- ii) *CIQA Report:* As per UGC Communication, university has to submit the annual CIQA report for 2020-21 and 2021-22.
- iii) To activate the Regional Centres, the following has been suggested: a) A committee meeting may be held with the Directors of Schools, Head of the Departments, for a chart to be made out about feasible programmes as Extension Activities of the university.

Sd/-

(Professor Anirban Ghosh)  
Member Secretary, CIQA Committee

*The minutes have been approved by Hon'ble Vice-Chancellor vide Ref. No.VC/16/1254 dated 13/3/2023.*



# Netaji Subhas Open University

(Accredited by NAAC with grade A)

Centre for Internal Quality Assurance (CIQA)

E-mail : [ciqa@wbnsou.ac.in](mailto:ciqa@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

## Annexure –A

### Action Taken Report (ATR) of 14<sup>th</sup> Meeting of CIQA Committee held on 29<sup>th</sup> September, 2022

Sl. No.3: To finalize the application form for the direct recruitment of faculty (Assistant Professor, Associate Professor and Professor) in view of the recruitment guidelines and Memorandum of Government of West Bengal [No. 1081–Edn.(U)/IU-91/10, dt.15/12/2021, based on UGC's notification No. F1-2/2017, dt. 18.07.2018 notified in Gazette of India on 18/07/2018 & F 9-1/2010 (PS/MISC) Pt. Vol. 1 dt.11.10.21].

**The recruitment process for substantive faculty position has already been started.**

Sl. No. 4: To introduce Research Eligibility Test (RET) for admission into Ph.D. Programme of the university in addition to the existing eligibility criteria.

**The process has already been started for admission into Ph.D. Programme (2022-23 session) of the university. The NSOU Ph.D. Regulations 2023 has been finalized.**

Sl. No.5: To report the filling up of the Annual Quality Assessment Report (AQAR) for 2021-22 on the NAAC portal.

**The NAAC has extended the period of submission of AQAR in the portal. The concerned departments are requested to kindly submit the data without delay.**

Sl. No.6: To consider the report of ICT Services for the academic year 2021-22.

**The report on ICT services for 2021-22 is now available on the NSOU website.**

Sd/-

(Professor Anirban Ghosh)  
Member Secretary, CIQA Committee



# Netaji Subhas Open University

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Centre for Internal Quality Assurance (CIQA)

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## Annexure –1

Programme Project Report (PPR) of the following programmes have been prepared as per Annexure V of the UGC (ODL Programme and Online Programme) Regulations 2020.

### Under Graduate Degree Programmes (Duration: 3 years; Eligibility: 10+2 or equivalent) under CBCS

Sl. No.	Name of the Programme	Programme Code	School
1.	BA in Bengali	HBG	School of Humanities
2.	BA in English	HEG	
3.	B.A. in History	HHI	School of Social Sciences
4.	B.A. in Political Science	HPS	
5.	B.A. in Public Administration	HPA	
6.	B.A. in Sociology	HSO	
7.	B.Sc. in Physics	HPH	School of Sciences
8.	B.Sc. in Chemistry	HCH	
9.	B.Sc. in Mathematics	HMT	
10.	B.Sc. in Zoology	HZO	
11.	B.Sc. in Botany	HBT	
12.	B.Sc. in Geography	HGR	
13.	Bachelor of Commerce	HCO	School of Professional Studies
14.	B.A. in Economics	HEC	
15.	Bachelor in Library and Information Science	B.Lib.I.Sc.	
16.	BA in Education	HED	School of Education
17.	B.Ed. (Special Education)-ODL (HI /VI/ IDD)	B.Ed.(Spl.Ed,-ODL)	

### Post Graduate Degree Programmes (Duration: 2 years; Eligibility: Graduate in 10+2+3 pattern)

Sl. No.	Name of the Programme	Programme Code	School
1.	M.A. in Bengali	PGBG	School of Humanities
2.	M.A. in English	PGEG	
3.	M.A. in English Language Teaching	PGEL	
4.	M.A. in History	PGHI	School of Social Sciences
5.	M.A. in Political Science	PHPS	
6.	M.A. in Public Administration	PGPA	
7.	M.Sc. in Mathematics	PGMT	School of Sciences
8.	M.Sc. in Zoology	PGZO	
9.	M.Sc. in Geography	PGGR	
10.	M.Sc. in Environmental Science	PGES	
11.	Master of Commerce (M.Com.)	PGCO	School of Professional Studies
12.	Master of Social Work (MSW).	PGSW	
13.	Master of Library & Information Science	M.Lib.I.Sc.	
14.	Master of Business Administration	MBA	School of Education
15.	M.A. in Education	PGED	
16.	M.Ed. (Special Ed.)-ODL (Intellectual & Development Disabilities (IDD) & Hearing Impairment)	M.Ed.(Spl. Ed)-ODL	

Sd/-  
(Professor Anirban Ghosh)  
Director- CIQA



NETAJI SUBHAS OPEN UNIVERSITY

**Standard Operating Procedure  
(SOP)**

**Credit Transfer for SWAYAM courses  
[Applicable for UG Programmes]**

**Centre for Online Education  
DD-26, Sector-I, Salt Lake  
Kolkata-700064  
2023**

## **1. Preamble:**

This document is proposed in view of an advisory from the Secretary, UGC [D.O.F.No. 1-812017 (SWAYAM) dated 3rd June, 2022] with a request to adopt University Grants Commission (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021. UGC has also shared a survey report on the status of credit transfer for non-technical courses for July 2021 Semester. It reveals that 72 students enrolled with 13 state/private universities/HEIs in West Bengal have sought credit transfer on the basis of credits earned through SWAYAM. But most important is the fact that amongst these 72 students, there is one NSOU student who has sought credit transfer. On receipt of MOOCs completion certificate from Host Institute, the University to give equivalent credit weight (up to 40%) for the credits earned through SWAYAM. As per UGC mandate, no University shall refuse any student for credit mobility for courses earned through MOOCs.

In this backdrop, an SOP for integration of SWAYAM-MOOCs at NSOU has been framed to address not only the above matters but also to implement the provisions of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 along with NEP 2020 Guidelines in letter and spirit. This SOP will be applicable for UG-CBCS programmes for the time being.

## **2. General Principles:**

- 2.1 SWAYAM-MOOCs Courses/Credits will be accepted for GE courses across all the Schools, subject to mapping of Course Content and Engagement Hours.
- 2.2 SWAYAM-MOOCs Courses/Credits will be accepted for AECC-1 [Bengali/ English] across all the Schools.
- 2.3 SWAYAM-MOOCs Courses/Credits should be accepted for AECC-2 [ENVS] across all the Schools.
- 2.4 Acceptance of SWAYAM-MOOCs Courses/Credits for Core Courses (CC)/ Discipline Specific Courses (DSEC)/ Skill Enhancement Courses (SEC) may depend upon the respective Schools subject to other conditions applicable from time to time.
- 2.5 SOP for Inbound Credit Transfer mechanism-(a) application for inbound Credit Transfer to be submitted to the Controller of Examinations by the incumbent; (b) these applications to be routed to appropriate Schools; (c) Credit Equivalence/ Weightage/marks to be finalised/proposed by the appropriate department in consultation with the Board of Studies under the aegis of respective Schools.
- 2.6 Directors of the Schools may publish a list of MOOCs under SWAYAM applicable for courses/programmes offered in a particular semester on the website and share the same with the Controller of Examinations, the Director, CIQA, and the Officer-in-charge, Centre for Online Education.
- 2.7 At the time of filling up the examination form, the Controller of Examinations may collect the data of such students who want to transfer their SWAYAM credit to NSOU course.
- 2.8 SWAYAM issues mark sheet/results with the assignment and final examination marks.
- 2.9 As SWAYAM-MOOCs have an in-built assignment component, the Assignment weightage in the students' mark sheet will be shown as NOT APPLICABLE.
- 2.9 The mark sheets of NSOU will reflect APPROVED SWAYAM-MOOC as the Paper Name.



### 3. Equivalence and Conversion of SWAYAM MOOCs for NSOU

The following formula will be considered for a 4-credit SWAYAM MOOC recognized for transfer of credit in NSOU result:

**3.1 Equivalence:** A 4-credit SWAYAM MOOC carries total marks of 100 [30 for Assignments & 70 for Proctored Examination] => **Mark Load per Credit** for SWAYAM MOOC is 25 [100/4]-----**(A)**

NSOU prescribes 70 marks [20 for Assignments & 50 for TE Exam.] for a 6-credit course => **Mark Load per Credit** for NSOU is 11.67 [70/6]-----**(B)**

Comparing (A) & (B), we can say that the Load Value of SWAYAM MOOC is 2.4 times [(A)/(B)] the Load Value of NSOU course, which is compatible in terms of CBCS content => SWAYAM MOOC has a **Load Quotient** of 2.14 per credit compared with NSOU-----**(C)**

Hence a 4-credit SWAYAM MOOC may be treated as EQUIVALENT to 8.56 credit score at NSOU [4 x 2.14 = 8.56].

The above IMPLIES, a student who successfully completes a 4-credit SWAYAM-MOOC may be awarded 8.56 credit score for his/her effort. But, since NSOU awards only 6 credits at the maximum, the student may be awarded 6 credits, which will be shown in the Marks-sheet.

**3.2 Conversion of Marks:** SWAYAM MOOC marks have TWO distinct components adding up to Full Mark [30 for Assignments + 70 for Proctored Examination = 100] but NSOU's full marks per paper is 70[20 for Assignments + 50 TE Examination].

To convert SWAYAM marks, NSOU has to scale down, multiplying marks of all the components by 0.7 and rounded off to the nearest integer.

Marks for each component to be restricted to the maximum in each component prescribed at NSOU, i.e. 20 for Assignments and 50 for TE Examinations. Any mark being excess in one component to be distributed to the other component, so that the total marks and percentage remain unaffected.

EXAMPLE:

Let, a student completes a 4-credit SWAYAM MOOC with 72%, [scoring 30/30 for Assignments and 42/70 in Proctored Examination].

NSOU conversion may be as follows—

Assignment-30 x 0.7 = 21, Protocotored Examination-42 x 0.7 = 29.4, Total -72 x 0.7 = 50.4

Maximum marks for Assignments at NSOU are 20. So, NSOU will award only 20 for the student's Assignment, award 30.4 [29.4+1], rounded off to 30, for his/her TE Exam. His/her Total marks will be 50, rounding off 50.4.

The student's Marks-sheet will show the above marks.

### 3.3 SWAYAM Credit Equivalence Matrix:

SWAYAM Credit	Full Marks	Marks Load/ Credit	NSOU Credit	Full Marks	Marks Load/ Credit	SWAYAM Load Quotient	NSOU Credit Equivalence
2	100	50	2	70	35	50/35=1.43	2x1.43=2.86, at least 2
			2	60	30	50/30=1.67	2x1.67=3.34, at least 3
4	100	25	6	70	11.67	25/11.67=2.14	4x2.14=8.56, at least 8
6	100	16.67	6	70	11.67	16.67/11.67=1.43	6x1.43=8.58, at least 8

#### **4. Adopting MOOCs for credit transfer:**

*Step 1: Resolution in the Statutory Committee (Academic Council/ Executive Council):*

The university has adopted the credit transfer mechanism for SWAYAM –MOOCs in the 38<sup>th</sup> meeting of the Academic Council held on 3<sup>rd</sup> November 2022 (vide Point Y Page 19) as per UGC Regulations.

*Step 2: Selection of the Courses (MOOCs):*

The University shall select the courses to be permitted for credit transfer through SWAYAM. (e.g. GE, AECC, CC, DSCE etc. for which faculty is not available, elective courses or for supplementing teaching-learning process).

*Step 3: Designation of the Course Coordinator:*

The University will designate a Course Coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the Lab/Practical sessions/examinations.

*Step 4: Dissemination of information:*

The University (CC) will widely disseminate information about selected/approved SWAYAM-MOOC courses and motivate the students through faculty members, notice boards, student forums, workshops and university website etc.

*Step 5: Course Registration:*

University to facilitate registration of students. Every student enrolled for the course in the University should register for the MOOCs course under National Coordinators (NCs) like CEC, NPTEL, UGC, IGNOU etc.

*Step 6: Evaluation:*

The Host Institution (i.e. the HEI offering the course) shall evaluate the students registered for MOOCs courses based on discussion forums, quizzes, assignments, and sessional and final examinations. The University (as Parent Institution) to assist Host Institution in conducting the final examination. Generally NTA will conduct the proctored examination either in CBT mode or in P& P mode for UG courses.

*Step 7: Marks of the students:*

The University shall incorporate the marks/grades communicated by the Host Institution (through NTA) in the final mark sheet of the student which counts for the award of degree/diploma. However, if necessary, the University may evaluate the students for the practical/lab component and incorporate these marks/grades in the overall mark sheet of the student.

*Step 7: Certificate:*

On receipt of the MOOCs completion certificate from NTA/SWAYAM, the University shall give equivalent credit weightage for the credits earned through SWAYAM.

#### **Developed by:**

Prof. Anirban Ghosh, Director-Centre for Internal Quality Assurance

Prof. Someswar Bhowmik, Officer-in-charge, Centre for Online Education

#### **Contributed by:**

Professor Subha Sankar Sarkar, Former Vice Chancellor, NSOU

Prof. Kajal De, Professor of Mathematics & Director, School of Sciences

Prof. Chandan Basu, Professor of History & Director, School of Social Sciences

Prof. Manan Kr. Mandal, Director, School of Humanities

Smt. Rokeya Ray, Controller of Examinations

Dr. Srideep Mukherjee, Head, Dept. of English, representing Director, SoH

Dr. Sanjay Roy, Head, Dept. of Chemistry, School of Sciences

Dr. Sudeshna Chatterjee, Jt. Registrar (Academic)

Dr. Papiya Upadhyaya, Assistant Professor of Education, School of Education representing Director, SoE

# Annexure-3

## Academic Year Planner [Programmes under yearly system]: Academic Year 2022-23

Name of the Activity	Tentative months schedule (specify months) during Year	
	From (Month)	To (Month)
Admission	Nov	Jan
Distribution of SLM	Jan	Mar
Contact Programmes (counselling, practical, etc.)	Apr	Nov
Assignment Submission	Oct	Nov
Evaluation of Assignment	Nov	Dec
Examination	Dec	Jan
Declaration of Result	Mar	Apr
Renewal/ Re-registration	Jan	Feb

## Academic Year Planner [Programmes under Semester System]: Academic Year 2022-23

Name of the Activity	Tentative months schedule (specify months) during Year			
	From (Month)	To (Month)	From (Month)	To (Month)
Admission	Jun	Jul	NA	NA
Distribution of SLM	Jul	Aug	NA	NA
Contact Programmes (counselling, Practical, etc.)	Aug	Oct	Jan	Mar
Assignment Submission	Oct	Nov	Mar	Apr
Evaluation of Assignment	Nov	Nov	Apr	Apr
Examination	Nov	Dec	May	Jun
Declaration of Result	Dec	Dec	Jun	Jun
Renewal/ Re-registration	NA	NA	Jun	Jul

LSC, RC and Subject Wise No of Applicants for PG, Session January 2023																					
Sl. No.	LSC CD	RC	PGMT	PGZO	PGGR	PGBG	PGEg	PGEL	PGJM	PGHI	PGPA	PGPS		PGED		PGCO	PGEC	MLIS	PGSW		Total
												ENG	BEN	ENG	BEN				ENG	BEN	
1	B-01	DRC	106	0	0	216	108	2	0	58	4	1	43	5	73	5	0	2	13	106	742
2	B-07	DRC	52	0	0	198	109	1	3	138	12	0	45	4	97	12	0	11	3	80	765
3	C-01	DRC	27	0	0	75	61	1	0	46	10	2	35	9	107	10	0	18	12	74	487
4	C-02	DRC	34	0	0	125	47	1	5	62	3	4	42	4	16	15	0	3	0	37	398
5	C-03	DRC	27	0	0	194	73	0	2	46	7	1	28	3	29	0	10	0	1	34	455
6	D-10	DRC	27	0	0	116	21	2	0	30	5	0	12	4	79	2	0	11	3	43	355
7	F-07	DRC	8	0	0	63	22	0	0	33	0	1	27	0	21	0	0	1	0	13	189
8	F-08	DRC	24	0	0	149	45	0	0	56	3	0	12	0	27	1	0	1	0	15	333
9	G-05	DRC	4	0	0	38	17	0	0	12	2	0	5	0	9	3	0	0	1	15	106
10	G-06	DRC	8	0	0	92	42	1	0	47	1	0	9	1	31	1	0	2	0	26	261
11	I-06	DRC	14	32	0	71	34	0	0	36	18	1	23	2	12	29	0	4	4	9	289
12	I-08	DRC	7	0	0	49	22	0	0	20	2	0	12	0	23	4	0	0	0	15	154
13	J-09	DRC	9	0	0	53	31	0	0	14	3	0	10	0	48	8	4	2	0	0	182
14	J-10	DRC	21	0	0	93	51	0	0	49	0	0	0	0	0	0	0	0	0	0	214
15	K-05	DRC	3	0	0	5	6	0	0	2	0	0	3	0	1	0	0	0	1	0	21
16	K-10	DRC	0	0	0	3	0	0	0	0	0	0	0	0	1	0	0	0	0	0	4
17	L-07	DRC	3	0	0	11	13	0	0	6	0	2	1	0	3	13	0	2	3	3	60
18	M-02	DRC	8	0	0	4	5	0	0	1	0	0	1	4	5	4	0	1	1	1	35
19	M-07	DRC	0	0	0	10	2	0	0	1	1	0	1	0	0	0	0	0	1	1	17
20	M-08	DRC	2	0	0	14	8	0	0	7	0	0	0	0	32	0	0	0	0	16	79
21	M-09	DRC	0	0	0	1	0	0	0	6	0	0	0	0	1	0	0	0	1	3	12
22	M-10	DRC	0	0	0	7	5	1	0	2	0	0	1	0	6	0	0	1	0	12	35
23	N-01	DRC	0	0	0	26	11	0	0	17	3	0	4	0	5	0	0	2	0	16	84
24	N-04	DRC	0	0	0	9	5	1	9	4	0	1	5	0	12	4	0	0	1	9	60
25	N-05	DRC	0	0	0	12	5	0	0	1	1	0	3	0	11	0	0	2	1	2	38
26	Q-09	DRC	0	0	0	3	3	0	0	4	0	0	0	0	2	0	0	0	0	0	12
27	R-01	DRC	0	0	0	6	1	0	0	2	0	0	0	0	3	0	0	0	0	0	12
28	R-09	DRC	0	0	0	2	1	0	0	2	0	0	0	0	15	0	1	0	2	22	45
29	S-05	DRC	4	0	0	18	12	0	0	7	0	1	1	0	0	0	0	2	0	0	45
30	S-06	DRC	0	0	0	5	1	0	0	2	0	0	2	0	0	2	5	0	0	0	17
31	S-08	DRC	0	0	0	2	3	0	0	0	0	0	0	1	0	0	0	0	0	0	6
32	S-10	DRC	0	0	0	21	5	0	2	14	0	0	0	0	14	0	0	0	0	0	56
33	T-02	DRC	0	0	0	9	5	0	0	1	0	0	1	0	0	0	0	0	0	0	16
34	A-02	HQ	9	0	0	36	31	3	0	58	13	3	18	12	61	49	30	4	8	44	379
35	A-03	HQ	6	0	0	10	7	0	0	11	3	0	8	1	5	32	0	0	0	11	94
36	A-04	HQ	6	0	0	45	24	0	128	46	9	1	27	4	20	94	0	5	7	30	446
37	A-05	HQ	1	0	0	9	9	1	0	12	4	1	9	0	2	69	0	0	2	3	122
38	A-06	HQ	12	0	0	28	12	3	0	9	5	0	10	1	3	32	0	0	7	24	146
39	A-07	HQ	2	0	0	15	14	1	0	19	0	5	3	11	6	17	0	0	1	7	101
40	A-08	HQ	2	0	0	3	6	0	0	11	1	0	7	0	7	34	0	0	0	1	72
41	A-10	HQ	0	0	0	1	4	0	0	9	1	0	2	0	1	7	0	0	0	1	26
42	B-03	HQ	64	21	29	192	88	2	8	76	12	0	34	1	113	11	7	6	5	82	751
43	B-04	HQ	20	0	0	61	49	0	0	21	5	0	15	1	50	10	0	4	0	5	241
44	B-05	HQ	8	0	0	30	19	0	0	28	3	0	22	0	25	4	0	1	1	14	155
45	B-06	HQ	6	0	17	50	40	0	0	9	1	1	10	0	88	6	0	1	0	20	249
46	B-08	HQ	6	0	0	12	8	0	0	17	5	0	9	0	11	18	0	2	2	10	100
47	B-09	HQ	15	0	0	52	25	3	0	28	5	0	29	3	33	12	0	1	4	21	231
48	C-04	HQ	2	0	0	14	8	0	0	19	2	0	7	2	4	12	0	1	1	9	81
49	C-05	HQ	14	19	29	83	46	4	0	67	8	0	49	2	29	37	0	5	6	54	452
50	C-06	HQ	34	0	0	178	38	0	0	44	1	0	13	0	76	6	0	1	2	14	407
51	C-08	HQ	7	0	0	40	25	1	0	60	6	1	15	4	79	30	3	0	4	34	309
52	C-09	HQ	4	0	0	28	14	1	0	33	1	0	20	0	12	10	0	0	1	7	131
53	C-10	HQ	6	0	0	78	34	0	0	48	3	0	15	2	51	8	2	3	1	28	279
54	D-08	HQ	63	0	0	142	125	1	0	51	3	0	15	1	39	8	0	0	0	24	472
55	D-09	HQ	8	0	0	98	39	0	0	23	1	0	5	1	27	5	0	0	0	22	229
56	E-05	HQ	4	0	0	33	23	2	0	36	5	1	31	1	9	31	0	1	4	23	204
57	E-06	HQ	0	0	24	9	6	0	47	10	2	0	2	2	5	5	0	1	1	2	116
58	E-07	HQ	3	0	0	2	1	0	0	7	0	1	1	2	2	2	0	0	0	0	21
59	E-08	HQ	11	0	0	44	25	3	0	40	13	0	26	2	23	44	0	4	2	15	252
60	E-09	HQ	6	0	19	20	10	1	0	26	2	1	23	2	24	22	0	1	1	2	160

Sl. No.	LSC CD	RC	PGMT	PGZO	PGGR	PGBG	PGEg	PGEL	PGJM	PGHI	PGPA	PGPS		PGED		PGCO	PGEC	MLIS	PGSW		Total
												ENG	BEN	ENG	BEN				ENG	BEN	
61	F-05	HQ	26	0	0	93	42	0	0	62	6	0	6	1	112	7	0	4	0	13	372
62	F-06	HQ	10	0	0	42	9	0	0	15	1	0	9	0	26	0	0	0	1	3	116
63	F-09	HQ	8	0	0	28	16	3	0	34	1	0	13	1	25	15	0	1	0	13	158
64	F-10	HQ	5	0	0	34	51	0	0	25	1	0	6	0	23	0	0	2	0	17	164
65	G-02	HQ	2	0	0	62	18	0	0	11	0	0	1	1	7	0	0	2	0	2	106
66	G-03	HQ	2	0	0	29	18	0	0	16	1	0	1	0	17	0	0	0	0	1	85
67	G-07	HQ	1	0	0	20	7	0	0	50	1	0	8	0	17	5	0	1	0	3	113
68	G-08	HQ	0	0	0	13	10	2	0	16	3	0	4	2	12	33	0	1	1	2	99
69	G-09	HQ	5	0	0	55	25	1	0	54	2	0	13	1	17	26	0	0	0	11	210
70	G-10	HQ	4	0	0	18	7	0	0	21	1	0	14	0	16	1	0	0	0	18	100
71	H-01	HQ	16	0	0	60	30	0	0	61	2	0	25	1	38	4	0	0	2	13	252
72	H-03	HQ	10	24	0	14	15	0	0	20	3	0	10	3	11	23	0	2	0	4	139
73	H-05	HQ	8	0	0	52	59	0	0	21	3	0	7	2	18	2	0	1	0	7	180
74	H-06	HQ	9	0	0	26	24	1	0	16	7	1	26	0	6	17	0	0	3	8	144
75	H-10	HQ	0	0	0	0	1	2	0	2	0	0	2	0	0	3	0	1	0	2	13
76	I-03	HQ	3	0	0	13	13	1	0	1	0	0	4	0	7	0	0	0	2	27	71
77	I-07	HQ	0	0	0	9	5	0	0	8	0	2	0	0	2	0	0	0	0	0	26
78	J-01	HQ	1	0	0	7	22	0	0	1	2	0	2	0	20	0	0	1	0	2	58
79	J-02	HQ	11	0	0	80	28	1	0	119	3	0	35	1	22	10	0	0	0	15	325
80	J-03	HQ	6	0	0	30	17	0	0	69	1	0	18	0	52	0	0	0	0	3	196
81	J-04	HQ	2	0	0	19	12	0	0	23	3	0	5	1	8	2	0	1	0	4	80
82	J-05	HQ	0	0	0	4	3	1	0	5	1	0	12	0	3	1	3	0	0	1	34
83	J-06	HQ	2	0	0	30	27	2	0	47	1	0	13	1	21	4	0	1	0	9	158
84	J-07	HQ	1	0	0	3	9	0	0	7	2	2	4	3	3	32	0	2	2	5	75
85	K-02	HQ	17	0	0	8	17	0	0	2	0	0	3	0	8	0	0	0	0	3	58
86	L-02	HQ	0	0	0	3	1	0	0	13	2	0	2	0	7	4	0	0	0	4	36
87	L-04	HQ	0	0	0	3	2	0	0	4	0	0	2	0	2	0	0	1	0	0	14
88	L-05	HQ	0	0	0	3	0	0	0	3	0	0	2	0	6	0	0	0	1	5	20
89	L-06	HQ	1	0	0	0	2	0	0	1	0	0	1	0	3	0	0	0	0	0	8
90	M-03	HQ	2	0	0	1	2	0	0	0	0	1	0	0	0	5	0	0	0	0	11
91	M-06	HQ	0	0	0	10	13	0	0	9	0	0	5	0	10	0	0	0	0	3	50
92	Q-07	HQ	0	0	0	3	3	0	0	1	0	0	1	0	3	0	0	0	0	3	14
93	Q-08	HQ	0	0	0	14	6	0	0	2	1	0	1	0	11	0	0	2	0	0	37
94	R-03	HQ	0	0	0	9	4	0	0	6	0	0	11	0	5	0	0	0	1	9	45
95	S-07	HQ	3	0	0	6	3	0	0	3	1	0	1	0	0	0	0	0	0	0	17
96	T-01	HQ	0	0	0	3	11	0	0	5	0	1	0	0	6	0	10	0	0	0	36
97	E-01	JRC	16	0	0	274	113	0	1	151	4	0	79	0	198	4	11	6	0	16	873
98	F-01	JRC	31	0	0	79	28	0	3	65	6	3	28	10	38	24	0	1	4	44	364
99	F-02	JRC	12	20	17	137	64	1	4	111	5	1	94	3	171	14	8	6	6	80	754
100	F-03	JRC	36	0	0	588	216	2	0	269	7	1	133	4	246	1	0	8	3	153	1667
101	G-01	JRC	19	0	0	108	76	0	0	112	1	2	95	4	69	2	0	0	0	12	500
102	J-08	JRC	0	0	0	89	35	0	0	55	0	0	39	0	0	0	0	0	0	13	231
103	K-03	JRC	0	0	0	6	0	0	0	1	0	0	1	0	0	0	0	0	1	2	11
104	K-04	JRC	12	0	0	73	41	0	2	40	4	2	18	1	37	0	0	0	1	17	248
105	K-06	JRC	0	0	0	10	8	0	0	15	0	0	2	2	17	2	0	0	2	9	67
106	K-07	JRC	0	0	0	4	1	0	0	5	0	0	2	0	5	0	0	0	1	5	23
107	K-08	JRC	0	0	0	1	3	0	0	0	0	0	1	0	0	0	0	0	0	1	6
108	L-08	JRC	0	0	0	15	5	0	3	4	0	0	0	0	12	0	0	0	1	13	53
109	L-09	JRC	8	0	0	18	16	0	0	41	0	0	20	0	31	0	0	0	1	2	137
110	L-10	JRC	0	0	0	9	1	0	0	10	0	1	1	0	0	0	0	1	1	1	25
111	M-01	JRC	0	0	0	17	13	0	0	7	0	0	9	0	0	0	0	0	0	18	64
112	N-06	JRC	96	0	0	116	66	1	0	101	0	0	87	3	134	0	0	0	0	37	641
113	N-07	JRC	0	0	0	230	146	0	6	156	15	0	79	4	242	0	0	7	0	28	913
114	N-08	JRC	0	0	0	85	46	1	0	62	0	0	43	0	108	0	0	1	0	8	354
115	N-09	JRC	0	0	0	6	3	0	0	1	0	0	2	1	3	0	0	0	0	1	17
116	N-10	JRC	0	0	0	41	23	0	0	32	0	0	0	0	52	0	0	0	0	4	152
117	Q-02	JRC	0	0	0	11	3	0	0	16	0	0	3	0	0	0	0	0	0	1	34
118	Q-04	JRC	0	0	0	125	75	0	0	100	3	3	97	4	91	0	0	0	2	15	515
119	Q-05	JRC	34	0	0	67	49	1	0	57	0	0	27	0	0	2	0	1	0	5	243
120	R-02	JRC	0	0	0	15	7	0	0	3	0	0	0	2	13	0	0	0	0	0	40
121	R-04	JRC	0	0	0	28	8	0	0	22	0	0	2	0	0	0	0	1	2	1	64



Sl. No.	LSC CD	RC	PGMT	PGZO	PGGR	PGBG	PGEG	PGEL	PGJM	PGHI	PGPA	PGPS		PGED		PGCO	PGEC	MLIS	PGSW		Total
												ENG	BEN	ENG	BEN				ENG	BEN	
122	R-05	JRC	0	0	0	7	6	0	0	11	0	0	3	0	0	0	2	0	0	0	29
123	R-06	JRC	0	0	0	6	6	0	0	11	0	0	4	0	0	0	0	0	0	0	27
124	S-03	JRC	11	0	0	30	20	0	0	34	0	0	13	0	23	0	0	0	0	4	135
125	A-01	KRC	13	0	0	15	17	4	0	25	7	2	16	3	20	16	15	2	0	11	166
126	B-10	KRC	0	0	0	5	2	0	0	4	1	0	1	0	3	2	0	1	0	1	20
127	C-07	KRC	0	0	0	16	13	1	0	25	5	0	12	0	13	3	0	0	0	7	95
128	D-01	KRC	22	0	0	181	72	1	0	146	9	3	62	2	55	2	0	5	3	32	595
129	D-02	KRC	21	0	0	46	57	0	0	110	12	0	25	1	44	26	0	6	1	28	377
130	D-03	KRC	8	0	0	41	28	2	0	65	1	0	20	1	25	3	0	2	0	7	203
131	D-04	KRC	1	0	0	17	10	0	0	59	6	0	6	4	22	20	0	2	0	19	166
132	D-05	KRC	6	0	0	58	17	0	0	42	0	0	7	1	23	0	0	0	0	9	163
133	D-06	KRC	19	0	0	115	67	2	0	160	12	0	49	2	44	9	0	6	0	30	515
134	D-07	KRC	0	0	0	18	4	0	0	18	1	0	7	0	7	0	0	0	0	4	59
135	E-04	KRC	135	0	0	415	193	7	0	198	11	0	111	8	136	12	0	7	1	58	1292
136	E-10	KRC	7	0	0	20	15	0	0	18	10	2	11	2	17	42	7	3	1	18	173
137	F-04	KRC	8	0	0	39	33	1	0	94	5	0	12	1	61	2	0	0	0	6	262
138	G-04	KRC	4	0	0	15	15	0	0	19	3	0	15	2	7	0	0	1	0	0	81
139	H-02	KRC	7	0	0	68	30	2	0	71	0	0	12	2	27	1	0	2	0	5	227
140	H-04	KRC	1	0	0	2	3	0	0	6	0	0	4	2	8	6	0	7	1	4	44
141	H-07	KRC	1	0	0	16	13	0	0	31	3	0	11	0	13	2	0	0	0	1	91
142	H-09	KRC	12	0	0	143	43	0	0	116	1	0	32	0	47	1	0	1	0	20	416
143	I-02	KRC	1	0	0	37	10	1	0	33	1	0	7	0	24	0	0	1	0	4	119
144	I-04	KRC	13	0	0	88	27	1	0	107	2	0	25	0	35	0	0	0	0	5	303
145	I-05	KRC	3	0	0	25	5	0	0	31	0	0	4	0	11	0	0	1	1	4	85
146	I-09	KRC	0	25	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	25
147	K-09	KRC	3	0	0	19	13	0	0	21	0	0	6	0	18	0	0	1	0	2	83
148	L-01	KRC	0	0	0	2	5	0	0	3	0	0	3	0	4	0	0	1	0	0	18
149	L-03	KRC	3	0	0	14	6	0	0	49	2	0	20	2	22	1	0	0	0	3	122
150	M-04	KRC	0	0	0	0	1	0	0	4	0	0	1	0	1	0	0	0	0	0	7
151	M-05	KRC	0	0	0	2	6	0	0	2	4	0	6	0	10	4	0	0	0	2	36
152	N-02	KRC	0	0	0	2	2	0	0	6	2	0	2	0	6	1	0	0	0	1	22
153	N-03	KRC	0	0	0	12	12	0	0	18	6	2	15	3	12	1	0	3	0	9	93
154	Q-03	KRC	0	0	0	0	0	0	0	1	0	0	0	0	1	8	0	0	0	1	11
155	Q-06	KRC	0	0	0	5	3	0	0	17	0	0	3	0	2	0	0	1	0	0	31
156	Q-10	KRC	0	0	0	2	4	0	0	5	0	0	7	0	0	0	0	0	0	0	18
157	R-07	KRC	8	0	0	101	65	0	0	66	0	0	30	1	76	0	0	2	0	0	349
158	R-08	KRC	0	0	0	5	0	0	0	11	0	0	3	0	6	0	0	0	0	0	25
159	R-10	KRC	2	0	0	13	3	0	0	4	0	0	6	0	10	0	0	0	0	0	38
160	S-01	KRC	0	0	0	22	9	0	0	37	0	0	7	0	15	0	0	0	0	2	92
161	S-02	KRC	0	0	0	12	6	0	0	8	0	0	4	0	6	0	0	0	0	1	37
162	S-04	KRC	0	0	0	4	1	0	0	3	0	0	0	0	0	0	0	0	0	0	8
163	S-09	KRC	0	0	0	13	7	0	0	24	1	0	10	0	6	0	0	0	0	0	61
164	T-03	KRC	21	0	0	50	22	0	0	15	5	0	11	0	0	0	0	0	0	0	124
165	T-04	KRC	0	0	0	3	0	0	0	9	0	0	0	0	7	0	0	0	0	0	19
TOTAL			1456	141	135	7673	3953	78	223	5470	393	58	2483	185	4366	1133	118	216	154	2053	30288

LSC, RC and Subject Wise No of Applicants for BLIS, Advance Diploma Courses, Session January 2023									
Sl. No.	LSC CD	RC	District	BLIS		ADJMC	ADPR	ADEL	Total
				ENG	BEN				
1	B-01	DRC	Bankura	23	102	1	0	0	126
2	B-07	DRC	Purulia	21	88	1	2	0	112
3	C-01	DRC	Purba Burdwan	26	51	0	0	1	78
4	C-02	DRC	Paschim Burdwan	10	17	0	1	0	28
5	C-03	DRC	Birbhum	8	26	0	0	0	34
6	D-10	DRC	Birbhum	13	29	0	0	2	44
7	F-07	DRC	Purulia	3	27	0	0	0	30
8	F-08	DRC	Birbhum	16	31	0	0	0	47
9	G-05	DRC	Paschim Burdwan	0	2	0	0	0	2
10	G-06	DRC	Purba Burdwan	11	24	0	0	0	35
11	I-06	DRC	Paschim Burdwan	10	9	0	0	0	19
12	I-08	DRC	Purba Burdwan	3	3	0	0	0	6
13	J-09	DRC	Bankura	6	8	0	0	0	14
14	K-05	DRC	Purulia	0	1	1	0	0	2
15	L-07	DRC	Paschim Bardhaman	1	0	0	0	0	1
16	M-08	DRC	Bankura	0	6	1	0	0	7
17	M-09	DRC	Bankura	0	1	0	0	0	1
18	M-10	DRC	Purulia	0	2	0	0	0	2
19	N-01	DRC	Purulia	5	6	0	0	0	11
20	N-04	DRC	Purba Burdwan	2	2	0	0	0	4
21	N-05	DRC	Purba Burdwan	1	6	0	0	0	7
22	Q-09	DRC	Purba Bardhaman	0	3	0	0	0	3
23	R-01	DRC	Bankura	1	2	0	0	0	3
24	R-09	DRC	Jhargram	2	16	0	0	0	18
25	A-02	HQ	Kolkata	20	11	4	2	0	37
26	A-03	HQ	Kolkata	1	0	0	0	1	2
27	A-04	HQ	Kolkata	16	18	3	3	1	41
28	A-05	HQ	Kolkata	2	8	0	0	0	10
29	A-06	HQ	Kolkata	3	2	0	0	0	5
30	A-07	HQ	Kolkata	3	4	0	0	0	7
31	A-08	HQ	Howrah	1	1	0	1	0	3
32	A-10	HQ	Kolkata	0	2	0	0	0	2
33	B-03	HQ	Paschim Medinipur	18	63	0	0	0	81
34	B-04	HQ	Purba Medinipur	10	18	0	0	2	30
35	B-05	HQ	South 24-Parganas	8	22	0	0	0	30
36	B-06	HQ	Purba Medinipur	7	16	0	0	0	23
37	B-08	HQ	Kolkata	3	5	1	0	0	9
38	B-09	HQ	South 24-Parganas	8	19	0	0	0	27
39	C-04	HQ	Hooghly	4	8	1	1	0	14
40	C-05	HQ	Hooghly	12	19	0	0	0	31
41	C-06	HQ	Hooghly	7	13	0	2	0	22
42	C-08	HQ	Howrah	5	9	1	2	1	18
43	C-09	HQ	South 24-Parganas	5	6	0	0	0	11
44	C-10	HQ	Hooghly	17	34	1	0	1	53
45	D-08	HQ	Purba Medinipur	9	34	0	0	0	43
46	D-09	HQ	Paschim Medinipur	1	2	0	0	0	3
47	E-05	HQ	Kolkata	7	5	0	0	0	12
48	E-06	HQ	Kolkata	0	1	0	0	0	1
49	E-07	HQ	Kolkata	1	1	0	0	0	2
50	E-08	HQ	Kolkata	8	10	0	0	0	18
51	E-09	HQ	Howrah	2	3	1	0	0	6

Sl. No.	LSC CD	RC	District	BLIS		ADJMC	ADPR	ADEL	Total
				ENG	BEN				
52	F-05	HQ	Purba Medinipur	10	28	0	0	0	38
53	F-06	HQ	South 24-Parganas	0	4	0	0	0	4
54	F-09	HQ	Howrah	15	13	0	0	0	28
55	F-10	HQ	South 24-Parganas	0	5	0	0	0	5
56	G-02	HQ	Paschim Medinipur	6	15	0	0	0	21
57	G-03	HQ	Paschim Medinipur	1	9	0	0	0	10
58	G-07	HQ	Howrah	6	3	0	0	0	9
59	G-08	HQ	Howrah	2	8	0	0	0	10
60	G-09	HQ	Howrah	2	18	0	0	0	20
61	G-10	HQ	South 24-Parganas	0	6	0	0	0	6
62	H-01	HQ	South 24-Parganas	7	9	0	0	0	16
63	H-03	HQ	Hooghly	7	4	0	0	0	11
64	H-05	HQ	Paschim Medinipur	5	15	0	0	0	20
65	H-06	HQ	Paschim Medinipur	4	9	0	1	1	15
66	I-03	HQ	Purba Medinipur	1	4	0	0	0	5
67	I-07	HQ	Kolkata	1	0	0	0	0	1
68	J-01	HQ	Purba Medinipur	1	8	0	0	0	9
69	J-02	HQ	Howrah	7	8	0	0	0	15
70	J-03	HQ	South 24-Parganas	0	5	0	0	0	5
71	J-04	HQ	Hooghly	7	8	0	0	0	15
72	J-06	HQ	South 24-Parganas	1	5	0	0	0	6
73	J-07	HQ	Kolkata	3	2	0	0	0	5
74	L-02	HQ	South 24-Parganas	0	0	1	0	0	1
75	L-04	HQ	South 24-Parganas	1	5	0	0	0	6
76	L-05	HQ	Hooghly	1	2	0	0	0	3
77	M-06	HQ	South 24-Parganas	0	3	0	0	0	3
78	Q-07	HQ	Paschim Medinipur	1	3	0	0	0	4
79	Q-08	HQ	Paschim Medinipur	0	16	0	0	0	16
80	R-03	HQ	South 24-Parganas	1	3	0	0	0	4
81	E-01	JRC	Dakshin Dinajpur	11	32	0	0	0	43
82	F-01	JRC	Darjeeling	8	8	0	0	0	16
83	F-02	JRC	Jalpaiguri	11	32	0	0	2	45
84	F-03	JRC	Cooch Behar	19	78	0	0	1	98
85	G-01	JRC	Malda	14	26	0	0	1	41
86	K-06	JRC	Alipurduar	2	6	0	0	0	8
87	L-08	JRC	Dakshin Dinajpur	0	0	2	0	0	2
88	L-09	JRC	Jalpaiguri	3	5	0	0	0	8
89	M-01	JRC	Cooch Behar	0	3	0	0	0	3
90	N-07	JRC	Malda	25	65	1	0	0	91
91	N-08	JRC	Malda	3	27	1	0	0	31
92	N-10	JRC	Jalpaiguri	0	3	0	0	0	3
93	Q-02	JRC	Darjeeling	3	2	1	0	0	6
94	Q-05	JRC	Uttar Dinajpur	12	19	0	0	0	31
95	R-04	JRC	Alipurduar	2	9	0	0	0	11
96	S-03	JRC	Uttar Dinajpur	6	28	0	0	0	34
97	Q-01	JRC	Darjeeling	0	1	0	0	0	
98	A-01	KRC	North 24-Parganas	5	6	1	1	0	13
99	B-10	KRC	North 24-Parganas	1	0	0	0	0	1
100	C-07	KRC	North 24-Parganas	8	4	0	0	1	13
101	D-01	KRC	Nadia	13	52	0	0	0	65
102	D-02	KRC	North 24-Parganas	13	41	1	1	0	56
103	D-03	KRC	North 24-Parganas	6	14	0	0	0	20

Sl. No.	LSC CD	RC	District	BLIS		ADJMC	ADPR	ADEL	Total
				ENG	BEN				
104	D-04	KRC	North 24-Parganas	9	8	1	0	0	18
105	D-05	KRC	Nadia	4	5	0	0	0	9
106	D-06	KRC	Nadia	19	38	0	1	2	60
107	D-07	KRC	Nadia	3	7	0	0	0	10
108	E-04	KRC	Murshidabad	36	113	0	0	1	150
109	E-10	KRC	North 24-Parganas	8	13	2	2	0	25
110	F-04	KRC	North 24-Parganas	7	18	0	0	0	25
111	G-04	KRC	Nadia	5	4	0	0	0	9
112	H-02	KRC	North 24-Parganas	6	35	2	0	0	43
113	H-04	KRC	North 24-Parganas	4	11	0	0	0	15
114	H-07	KRC	North 24-Parganas	5	6	0	0	0	11
115	H-09	KRC	Murshidabad	9	30	0	0	0	39
116	I-02	KRC	North 24-Parganas	1	8	1	0	0	10
117	I-04	KRC	Murshidabad	2	14	0	0	0	16
118	I-05	KRC	Murshidabad	0	12	0	0	0	12
119	K-09	KRC	Murshidabad	2	6	0	0	0	8
120	L-03	KRC	Nadia	6	17	0	0	0	23
121	M-05	KRC	North 24-Parganas	0	9	1	0	0	10
122	N-02	KRC	Nadia	1	9	0	0	0	10
123	N-03	KRC	Nadia	8	19	0	0	0	27
124	Q-03	KRC	North 24-Parganas	1	1	0	0	0	2
125	R-07	KRC	Murshidabad	9	22	0	0	0	31
126	R-10	KRC	Nadia	1	4	0	0	0	5
TOTAL				741	1884	31	20	18	2693



## NETAJI SUBHAS OPEN UNIVERSITY

### Code of Conduct for Students

#### **A learner of NSOU has the following Duties and Responsibilities...**

##### **1. Academic Integrity**

NSOU as a NAAC 'A' accredited SOU in Eastern India values its academic integrity and is committed to fostering an intellectual and ethical environment based on its underlying principles. Honesty, accountability, and awareness of ethical standards for learning, assessments, cultural exchange, social interactions, research, and scholarships are all components that encompass academic integrity. The university upholds the belief that in all aspects of academics, the ideas, as well as contributions of all stakeholders, must be duly acknowledged and appreciated. Failure to uphold these principles of academic integrity threatens both university's reputation and the value of the degrees awarded to its learner.

Every learner must ethically treat all other learners, respecting their integrity and right to pursue their educational goals without any intrusion. In case any learner fails to adhere to the standards as above, disciplinary proceedings may be initiated by the authority.

##### **2. Enhance your Learning Curve**

The learning curve is the rate of one's progress in gaining new skills or academic accolades. To enhance your learning curve:

- Collect correct information from university-approved sources and may share among fellow learners for academic interests.
- Prepare together as an opportune and help each other to achieve academic goals.
- Expand the knowledge base optimally using the LMS and other student support services.
- Request and accept feedback and appreciation from university faculties for actual assessment of your progress.

##### **3. A learner's life during the course of Study**

During the course of study and till the end of the programme, a learner is expected to attend the counselling sessions (PCP), participate in laboratory counselling (LCES), gather information in the library, attend field trips, student seminars and get involved in co-curricular and extra-curricular activities. Student life at the university is considered one of the most memorable years of one's life.

##### **4. Improve your Work Habits**

The university urges that the learners to cultivate and exhibit good work habits and improve upon them. Habits such as being prepared for PCP and being participative in them, meeting performance standards, having necessary Self Learning materials, completing assignments, projects/dissertations, renewal etc. on time.

- 5. Examination related:** This part is referred to the Examination Regulations of the University. The learners should adhere to the code relating to the examination and assignment.

##### **6. Have Freedom from Fear but not create fear**

Learners are expected to contribute to a safe learning environment that is free from fear. Any Acts of violence, use of weapons, and contraband means on the basis of race, religion, ethnicity, gender, sexuality or ability are never acceptable and are punishable with criminal proceedings



Anyone who attempts to use bullying, intimidation, ragging or stalking, to retaliate against someone who reports an incident, brings a complaint, or participates in an investigation will be in violation of retaliation as described within this code of conduct and will be subject to disciplinary action.

## **7. Theft, Vandalism, or Property Damage**

Theft, negligent, intentional, or accidental damage to personal or University property is prohibited, as is the possession of the stolen property. For any damage that occurs during a student event in a space for which no individual learner(s) accept(s) responsibility, the sponsoring learners and/or organizations may be held accountable for the money for replacement or repair of the damaged property and may be subject to further disciplinary action.

## **8. Learners' behaviours**

- i. Learners are expected to familiarize themselves with the Act, policies, rules, and regulations concerning the conduct of this university and shall always respect National and international diversity as reflected in the services of the University.
- ii. Learners shall communicate with the teachers, peers and the University staff in a respectful manner both in person and online.
- iii. While interacting in Social Media, learner shall act according to the requirements of the educational programme only.
- iv. Learner shall be open to ideas and opinions and shall never resort to verbal or physical abuse of those whose beliefs or behaviours differ from mine. Any act or abuse by spoken words, emails, posts, or public insults which would also include deriving perverted pleasure, the vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other learner.
- v. Learners must deter from such off campus activities that may be detrimental to the university's reputation and image.

## **9. Violation of Local, State, or Central Govt. Law**

Any violation of local, state, federal, cyber laws or international law committed by a student will lead to legal and disciplinary actions.

## **10. Failure to Comply with the code of conduct**

The University expects its students to comply with the code of ethics and conduct. Furthermore, the University expects students held responsible for their violations which will lead to disciplinary actions and punishments imposed by the competent Authority of the university. Any failure to comply with these codes will be subjected to disciplinary actions.

## **Being a learner at NSOU, I am entitled to the following Privileges....**

1. I am treated with dignity and respect by all in the University.
2. I have access to correct information on the requirements, contents and outcomes of an educational programme and on other academic matters.
3. I can study in an environment that promotes openness, autonomy in learning, critical thinking and personal growth.
4. I have access to the support services of the University to meet my individual academic needs and overcome the barriers to study.
5. I shall not face any discrimination on the basis of gender, caste, religion, sexuality, ethnicity and ability.

6. I can express myself freely and wish that my views and opinions are valued by others.
7. I have the right to be recognized for my academic achievements.
8. I am entitled to a free and fair appeal against any act of the University which is discriminatory.
9. I shall get any academic/administrative problem solved/ redressed within 15 days from the date of application in a clear and transparent manner.
10. I shall have the right to know the reasons if the issue raised in my application/complaint is not resolved within the specified time.
11. I shall have the right to appeal to Vice-Chancellor if any of my privileges are breached at any stage.

===XX==



# Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC & RCI)

Accredited by NAAC with grade A

## Centre for Internal Quality Assurance (CIQA)

DD-26, Sector-I, Salt Lake, Kolkata-700064

E-mail : [ciqa@wbnsou.ac.in](mailto:ciqa@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

### Sub.: Certificate/ Diploma/ Advanced Diploma course

As advised and directed by the Hon'ble Vice-Chancellor, the School of Studies will be going to introduce Certificate/ Diploma/ Advanced Diploma courses under the Centres of the respective Schools. As per the requirements of UGC Regulations 2020, all the Degree and Certificate/ Diploma/ Advanced Diploma (short-term courses-6month/ 12month/24month) are to be approved by the CIQA and subsequently by the Statutory Authority of the University. For all Certificate/ Diploma/ Advanced Diploma courses, the following standard format is required to follow in MOOCs/ ODL/ F2F mode.:

Particulars	Certificate	Diploma	Advanced Diploma
Duration	06 Months	01 Year	01/02 Year
Eligibility	10+2	10+2	10+2+3
No. of Courses/ papers	04-06	06-08	06-12
4-credit is equivalent to 100marks; 1-credit involves 30hours of engagement; 1-semester is equivalent to 15Weeks (minimum)			
Mode (MOOCs*/Blended/ODL/F2F) as applicable			

\*For MOOCs, 04 Quadrant approach to be adopted.

4-credit =100marks (duration: 12-15week) -40hours engagement (AVL-20hrs)

2-credit =50marks (duration: 6-8week) -20hours engagement (AVL-10hrs)

For online course, the Centre for Online Education in consultation with CIQA may formulate and standardize the course structure and modalities for online short-term training courses. Online courses (credit or non-credit) may be routed through the Centre for Online Education for its standardization. The revenue earned out of this short-term training programmes may be shown under NAAC head (QnM-3.5.3) with audited report.

Placed before Hon'ble Vice-Chancellor for kind approval/ direction . On receipt of approval, the same may be circulated among all the Schools and concerned departments.

Director-CIQA

VC Sir

Prof. A. K. M.

As per suggested

VC/16/912  
30.01.23

Copy forwarded to all concerned for no. please.  
A. K. M.  
30/1/2023





# NETAJI SUBHAS OPEN UNIVERSITY

Accredited by NAAC with Grade 'A'

DD-26, Sector-I, Salt Lake City, Kolkata-700064

E-mail: registrar@wbnsou.ac.in; Ph.: (033) 4066-3220

Memo No. Reg/ 0055

Date: 13.01.2023

## Notification

I am directed to inform you that an Equivalence Committee has been constituted by the University with the following members:

- |  |               |
|--|---------------|
| 1. Dr. Debajyoti Konar, Registrar, Presidency University       | - Chairperson |
| 2. Dr. Ashit Baran Aich, Registrar/ Joint Registrar (Academic) | - Member      |
| 3. Controller of Examinations, NSOU                            | - Member      |
| 4. Dr. Anirban Ghosh, Director, CIQA,                          | - Convener    |

*Sd/-*  
Registrar

Memo No. Reg/ 0055/ 1(6)

Date: 13.01.2023

Copy forwarded for information and necessary action to:

1. Dr. Debajyoti Konar, Registrar, Presidency University
2. Dr. Ashit Baran Aich, Registrar
3. Joint Registrar (Academic)
4. Controller of Examinations, NSOU
5. Dr. Anirban Ghosh, Director, CIQA
6. ES to VC for information to the Vice Chancellor

*R*  
Registrar





# Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC)

Accredited by NAAC with grade A

## Centre for Internal Quality Assurance (CIQA)

DD-26, Sector-I, Salt Lake, Kolkata-700064

E-mail: [ciqa@wbnsou.ac.in](mailto:ciqa@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Ref. CIQA/ 1248

Date: 02/12/2022

### Notification

As per notification of UGC (F.No.5-5/2022(DEB -V) dated 1/11/2022), all ODL institutions must have Academic Bank of Credit IDs of enrolled students and they are required to deposit student credit with the ABC portal.

As approved by Hon'ble Vice-Chancellor, the following Committee on Academic Bank of Credit (ABC) has been constituted.

Smt. Rokeya Roy, Controller of Examinations

Dr. Someswar Bhowmik, Officer-in-Charge, Centre for Online Education

Dr. Sudeshna Chatterjee, Dy. Registrar (Academic)

Shri Hillol Ghosh, Information Technology Office-Nodal Person of NAD & ABC

Professor Anirban Ghosh, Director, CIQA- Convener

The Committee may review the progress of uploading the data on NAD/ digiLocker portal and also the integration with the ABC portal.

*Shri Hillol Ghosh*  
2/12/2022  
Director, CIQA

### Copy to:

Smt. Rokeya Roy, Controller of Examinations

Dr. Someswar Bhowmik, Officer-in-Charge, Centre for Online Education

Dr. Sudeshna Chatterjee, Dy. Registrar (Academic)

Shri Hillol Ghosh, Information Technology Office-Nodal Person of NAD & ABC

PRO-for information of Hon'ble Vice-Chancellor





**NETAJI SUBHAS OPEN UNIVERSITY**  
ESTABLISHED BY W.B. ACT (XIX) OF 1997, RECOGNIZED BY U.G.C.  
Accredited by NAAC with grade 'A'  
DD - 26, SECTOR -I, SALT LAKE CITY, KOLKATA - 700 064  
Pho: (033) 4066-3220, Website: [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Memo No. Reg/0163

Date: 09.02.2023

**NOTIFICATION**

The undersigned is directed by the Hon'ble Vice Chancellor to notify the constitution of a Committee on Code of Conduct for the Netaji Subhas Open University with the following members:-

- |  |            |
|--|------------|
| 1. Registrar                                   | : Chairman |
| 2. Director, Study Centre or his nominee       | : Member   |
| 3. Director, CIQA                              | : Convenor |
| 4. Controller of Examinations                  | : Member   |
| 5. Joint Registrar (Administration)            | : Member   |
| 6. Joint Registrar (Academic)                  | : Member   |
| 7. Director, Kalyani Regional Centre           | : Member   |
| 8. Deputy Director, Durgapur Regional Centre   | : Member   |
| 9. Deputy Director, Jalpaiguri Regional Centre | : Member   |

This has the approval of the competent authority of the University.

Sd/-  
Registrar (Actg.)

Memo No. Reg/0163 (21)

Date: 09.01.2023

**Copy forwarded for information to:**

1. Finance Officer
2. Director, Study Centres
3. Director, School of Sciences
4. Director, School of Education
5. Director, School of Social Sciences
6. Director, School of Humanities
7. Director, CIQA
8. Director (I/c), SVS & SPS
9. Officer-in-Charge, Centre for Online Education
10. Director, Regional Centre, Kalyani
11. Controller of Examination
12. Joint Registrar (Administration)
13. Joint Registrar (Academic)
14. Deputy Librarian
15. Deputy Director, RC, Durgapur
16. Deputy Director, RC, Jalpaiguri
17. Shri Hillol Ghosh, Information Technology Officer
18. Assistant Registrar
19. E.S to V.C for information of V.C
20. Guard File
21. Notice Board

Registrar (Actg.)  
Registrar (Acting)  
Netaji Subhas Open University





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Memo No. Reg/0164

Date: 09.02.2023

**NOTIFICATION**

The undersigned is directed by the Hon'ble Vice Chancellor to notify the constitution of a Committee to Conduct Academic and Administrative Audit (AAA) of different Schools / Departments of the Netaji Subhas Open University with the following members:-

1. Prof. Subrata Kumar Dey, Former Vice : Chairperson  
Chancellor, Mahatma Gandhi University
2. Director, School of Humanities : Member
3. Director, CIQA : Member
4. Joint Registrar (Administration) : Convenor
5. Joint Registrar (Academic) : Member
6. Office-in-Charge, Centre for online Education : Member

This has the approval of the competent authority of the University.


Memo No. Reg/0164 (22)

Date: 09.01.2023

Sd/-  
Registrar (Actg.)

Copy forwarded for information to:

1. Prof. Subrata Kumar Dey, Former Vice Chancellor, Mahatma Gandhi University
2. Finance Officer
3. Director, Study Centres
4. Director, School of Sciences
5. Director, School of Education
6. Director, School of Social Sciences
7. Director, School of Humanities
8. Director, CIQA
9. Director (I/c), SVS & SPS
10. Officer-in-Charge, Centre for Online Education
11. Director, Regional Centre, Kalyani
12. Controller of Examination
13. Joint Registrar (Administration)
14. Joint Registrar (Academic)
15. Deputy Librarian
16. Deputy Director, RC, Durgapur
17. Deputy Director, RC, Jalpaiguri
18. Shri Hillol Ghosh, Information Technology Officer
19. Assistant Registrar
20. E.S to V.C for information of V.C
21. Guard File
22. Notice Board

  
Registrar (Actg.)  
Registrar (Acting)  
Netaji Subhas Open University





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Pho: (033) 4066-3220, Website: [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Memo No. Reg/0132

Date: 02.02.2023

**NOTIFICATION**

In supersession of earlier Notice vide no. CIQA/1384 dated 31.01.2023, the undersigned is directed by the Hon'ble Vice Chancellor to notify the constitution of NEP Cell of the Netaji Subhas Open University with the following members:-

1. Prof. Ashutosh Ghosh, Hon'ble Vice : Chairman  
Chancellor, Rani Rashmoni Green University
2. Joint Registrar (Academic), NSOU : Member
3. Office-in-Charge, Centre for Online : Member  
Education, NSOU
4. Controller of Examinations, NSOU : Member
5. Dr. Papiya Upadhyay, Assistant Professor, Member  
SoE, NSOU
6. Director, CIQA : Convener

The committee will look after the implementation of various provisions of NEP 2020 in the course curricula of the University.

This has the approval of the competent authority of the University.

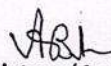
Sd/-  
Registrar (Actg.)

Memo. No. Reg/0132 (6)

Date: 02.02.2023

**Copy forwarded for information to:**

1. Prof. Ashutosh Ghosh, Hon'ble Vice Chancellor, Rani Rashmoni Green University
2. Finance Officer
3. Director, Study Centres
4. Director, School of Sciences
5. Director, School of Education
6. Director, School of Social Sciences
7. Director, School of Humanities
8. Director, CIQA
9. Director (I/c), SVS & SPS
10. Officer-in-Charge, Centre for Online Education
11. Director, Regional Centre, Kalyani
12. Controller of Examination
13. Joint Registrar (Administration)
14. Joint Registrar (Academic)
15. Deputy Librarian
16. Deputy Director, RC, Durgapur
17. Deputy Director, RC, Jalpaiguri
18. Dr. Papiya Upadhyay, Assistant Professor, SoE, NSOU
19. Assistant Registrar
20. E.S to V.C for information of V.C
21. Guard File

  
Registrar (Actg.)  
Registrar (Acting)  
Netaji Subhas Open University



# Netaji Subhas Open University

Accredited by NAAC with Grade A

Centre for Internal Quality Assurance (CIQA)

E-mail : [ciqa@wbnsou.ac.in](mailto:ciqa@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Minutes of the 1<sup>st</sup> meeting of Equivalence Committee held on 30/01/2023 at 3.00pm  
in the Board Room of the University

**Members present:**

Dr. Debajyoti Konar, Registrar, Presidency University  
Dr. Ashit Baran Aich, Registrar (Acting), Netaji Subhas Open University  
Smt. Rokyea Ray, Controller of Examinations, Netaji Subhas Open University  
Dr. Sudeshna Chatterjee, Joint Registrar (Academics), Netaji Subhas Open University  
Professor Anirban Ghosh, Director-CIQA, Netaji Subhas Open University—Convener

The meeting was convened to discuss various issues relating to the equivalency of degrees awarded by different recognized HEIs in India and abroad for the purpose of admission in the Post Graduate Degree Programme and Ph.D. programme of Netaji Subhas Open University. After threadbare discussions, the members unanimously opined that the following policy may be adopted to make the incumbent eligible to pursue a degree programme of the university.

**For Post Graduate Degree Programme:** A graduate under 10+2+2 pattern willing to join PG Degree programme of the university is required to obtain the remaining credit weightage in the same discipline of the UG programme from NSOU.

Total pre-requisite credit for the purpose of admission in PG (Eligibility: 10+2+3 Graduate) may be identified by the Controller of Examination whereas the distribution of academic content/ courses may be determined by the concerned School/ Department for effective academic equivalency for the purpose of admission in a specific degree programme of the university. The remaining credit (if any) can be earned from the university by the incumbent through admission at the beginning of the 5<sup>th</sup> Semester. So such a candidate has to study the course (s) as identified by the School for 5<sup>th</sup> & 6<sup>th</sup> semester at NSOU to make him/her eligible to pursue a Master's Degree in the same discipline. Registrar may take appropriate steps for admission of such candidate. Such candidates will be given the grade card only.

**For Ph.D. programme:** A candidate having one year Master's degree is required to obtain the remaining credit weightage in the same discipline of the PG programme of NSOU to pursue Ph.D. degree at NSOU.

Total pre-requisite credit for the purpose of admission in Ph.D. (Eligibility: 2-years Masters) may be identified by the Controller of Examination whereas the distribution of academic content/ courses may be determined by the concerned School/ Department for effective academic equivalency for the purpose of admission in a specific Ph.D. degree programme of the university. The remaining credit (if any) can be earned from the university by the incumbent through admission at the beginning of the 2<sup>nd</sup> year of PG course. So such a candidate has to study the course as identified by the School in the second at NSOU to make him/her eligible to pursue Ph.D. degree. Registrar may take appropriate steps for admission of such candidate. Such candidates will be given the grade card only.

**Credit Transfer provision:** In case of a candidate whose validity of the registration at NSOU expires (for BDP/UG -6years, PG-5years) but wants to take the benefit of the transfer of credit already earned, such a candidate has to take new admission. The concerned School/ Department

Accepted  
31/1/23 (1/2)

may decide/identify course (s) for which the credit transfer is permissible. The nomenclature/ content of course (s) should be the same for which the credit transfer is claimed. The Credit transfer Policy under CBCS has already been approved by the CIQA and subsequently by the Academic Council.

**Standing Committee for Credit Transfer and Equivalence:** The members suggested that a Standing Committee may be formed with the following members to look after these issues.

- i) Registrar/ Joint Registrar (Academics)
- ii) Controller of Examinations
- iii) Director of the School concerned.
- iv) Head of the Department concerned
- v) Director-CIQA-Convener

Placed before Hon'ble Vice-Chancellor for kind approval/ direction.

*A. Ahoo*  
21/1/2023  
Director, CIQA

*VC sir*  
*Registrar*  
*Place in EWC*  
*on 5/2*  
*01/02*

*VC/16/946*  
*01.02.2023*  
*Rsp/0187*  
*22.23*

*Joint Regl (Admin)*  
*for inclusion in the*  
*EWC agenda*  
*ABH*  
*24/1/2023*





# Netaji Subhas Open University

## Centre of Internal Quality Assurance (CIQA)

(Established by WB Act (XIX) of 1997, Recognized by UGC)

DD-26, Sector-I, Salt Lake, Kolkata-700064

E-mail : [ciqa@wbnsou.ac.in](mailto:ciqa@wbnsou.ac.in), [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

### Review meeting for creation of the student Academic Bank of Credit (ABC) ID through DigiLocker portal for the ODLIs held on 09/01/2023 at 11 a.m. (Online)

#### Members present:

Dr Sunita Siwach, Joint Secretary, UGC-DEB

Dr. Vinod Singh Yadav, Dy. Secretary, UGC-DEB

Other official of UGC

Dr. Anirban Ghosh, Director, CIQA, NSOU

Dr. Sudeshna Chatterjee, Dy. Registrar, Academic, NSOU

Shri Hillol Ghosh, ITO, NSOU & Nodal Officer- NAD and ABC

And 110 representatives from other HEIs

UGC has made it mandatory to create ABC ID for the HEIs and students enrolled in those HEs from academic session 2022-23. Accordingly, they issued letter to all HEIs conducting ODL and Online programmes. In the present meeting, the Joint Secretary, UGC-DEB requested all the members to create and upload the ABC ID for their students mandatorily by 15/1/2023.

It was reported that NSOU has already registered its name with ABC portal (NAD-003773).

#### Proceedings:

1. ABC portal link to be inserted in the NSOU website for its students.
2. Awareness programme at RC/LSC level is urgently required.
3. Student data (July 2022 and onwards) in prescribed format (name, DOB, Gender, Aadhar, Enrolment No.) is required to be submitted to DigiLocker within 11th January for bulk uploading at their website.
4. The Student's ABC ID and Aadhar No. may be mandatory field in the online admission form effective from July 2023 session.
5. On receipt of ABC ID from UGC, individual students (2022-23 session) may be intimated through SMS by the university.

Placed before Hon'ble Vice-Chancellor for kind approval/ direction.

*Anirban Ghosh*  
9/1/2023  
Director, CIQA

*VC. Siwach*  
*Dr. Vinod Singh Yadav*  
*for action*  
*re*  
*9/1*

*cc: Prof. Ghosh*

*Copy to: ITO*  
*- for na please*  
*Anirban Ghosh*  
*10/1/2023*



ABC ID18/1/2023

Serial	Name of Programme		Mode of Education (ODL)	Total no. of Students enrolled in academic year 2022-23(July Session)	No. of student(s) whose Academic Bank of Credit (ABC) IDs have
1	BA	Bengali	ODL	13116	10630
2	BA	Economics	ODL	190	162
3	BA	Education	ODL	2129	1747
4	BA	English	ODL	4945	4312
5	BA	History	ODL	8999	7538
6	BA	Administration	ODL	343	305
7	BA	Political Science	ODL	2039	1711
8	BA	Sociology	ODL	1497	1273
9	BCOM	Commerce	ODL	1432	1270
10	BSC	Botany	ODL	208	189
11	BSC	Chemistry	ODL	276	251
12	BSC	Geography	ODL	491	410
13	BSC	Mathematics	ODL	474	429
14	BSC	Physics	ODL	214	195
15	BSC	Zoology	ODL	1447	1306
16	B.Ed.	Special Education	ODL	214	158

31,886

**NETAJI SUBHAS OPEN UNIVERSITY****EXAMINATION DEPARTMENT**

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

Memo No.: COE/58/23

Date: 02/03/2023

**NOTE SHEET**

After Pandemic situation, we are going to conduct UG (CBCS) Term-End Examination December-2022 (SEM-I & SEM-III) and June 2023 (SEM-II & SEM-IV) in pen-paper mode. For preparation of question paper, all the directors have been asked to send the Marks distribution of courses of different programme and it is also received with note of thanks. Now, the documents regarding Marks distribution (in a format) are placed before CIQA Committee.

This is for kind information and necessary instructions.

**Controller of Examinations**

The Director,  
CIQA - Member  
Secretary



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

### Guideline for preparation of Term-End (Theory) Question Paper

#### Undergraduate Degree Programme (under CBCS)

#### School of Science

**Full Marks:50**

SL. NO.	Programme	Distribution of Marks for paper setters	Answers to be given by the Examinee	Word limit for answer not exceeding
1.	HMT	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	
2.	HPH	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	
3.	HCH	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	
4.	HZO	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	
5.	HGR	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	
6.	AECC-2 (ENVS)	3 Marks X 8	3 Marks X 4	
		6 Marks X 6	6 Marks X 3	
		10 Marks X 4	10 Marks X 2	

*25/03/23*  
**(Rokeya Ray)**  
**Controller of Examinations**



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

### Guideline for preparation of Term-End (Theory) Question Paper

#### Undergraduate Degree Programme (under CBCS)

#### School of Social Sciences

**Full Marks:50**

SL. NO.	Programme	Distribution of Marks for paper setters	Answers to be given by the Examinee	Word limit for answer not exceeding
1.	HHI	Group A: 10 Marks X 4 Group B: 6 Marks X 10	Group A: 10 Marks X 2 Group B: 6 Marks X 5	
2.	HPS	Short Question: 6 Marks X10 Essay type Question: 10 Marks X 4	Short Question: 6 Marks X 5 Essay type Question: 10 Marks X 2	120 250
3.	HSO	Short Question: 6 Marks X10 Essay type Question: 10 Marks X 4	Short Question: 6 Marks X 5 Essay type Question: 10 Marks X 2	200 400
4.	HPA	Group A: 10 Marks X 4 Group B: 6 Marks X 10	Group A: 10 Marks X 2 Group B: 6 Marks X 5	

  
(Rokeya Ray)  
Controller of Examinations





# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

### Guideline for preparation of Term-End (Theory) Question Paper

#### Undergraduate Degree Programme (under CBCS)

#### School of Professional studies

**Full Marks:50**

SL. NO.	Programme	Distribution of Marks for paper setters	Answers to be given by the Examinee	Word limit for answer not exceeding
1.	HCO	Group A: 10 Marks X 3 Part question may also be given viz. (6+4), (7+3)	10 Marks X 2	
		Group B: 5 Marks X 9	5 Marks X 6	
2.	HEC	Group A: 10 Marks X 3 Part question may also be given viz. (6+4), (7+3)	10 Marks X 2	
		Group B: 5 Marks X 9	5 Marks X 6	

*SR 02/3/23*

(Rokeya Ray)  
Controller of Examinations



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

### Guideline for preparation of Term-End (Theory) Question Paper

#### Undergraduate Degree Programme (under CBCS)

#### School of Humanities

**Full Marks:50**

SL. NO.	Programme	Distribution of Marks for paper setters	Answers to be given by the Examinee	Word limit for answer not exceeding
1.	HBG	10 Marks X 4	10 Marks X 2	
		5 Marks X 8	5 Marks X 4	
		2 Marks X 10	2 Marks X 5	
2.	HEG	10 Marks X 4	10 Marks X 2	
		5 Marks X 8	5 Marks X 4	
		2 Marks X 10	2 Marks X 5	
Part marking may be applicable for questions as required.				
AECC-01 (AEBG-11 & AEEG-12)				
3.	AEBG-11	Section A: Textual Questions 2 Marks X 10 1 Mark X 5 (MCQ)	2 Marks X 5 =10 1 Mark X 5 = 5	
		Section B: Unseen Comprehension Passage 2 Marks X 2 Comprehension Questions 1 Mark X 5 Word Meanings 2 Marks X 3 Making Sentences	2 Marks X 2 = 4 1 Mark X 5 = 5 2 Marks X 3 = 6	
		Section C: Writing Skills Short Essay: 10 Marks X 3	10 Marks X 1 = 10	
		Section D : Grammar	2 Marks X 5 = 10	

26



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

4.	AEBG-12	<b>Section A: Textual Questions</b> 2 Marks X 10 1 Mark X 5 (MCQ)	2 Marks X 5 = 10 1 Mark X 5 = 5	
		<b>Section B: Unseen Comprehension</b> Passage 2 Marks X 2 Comprehension Questions 1 Mark X 5 Word Meanings 2 Marks X 3 Making Sentences	2 Marks X 2 = 4 1 Mark X 5 = 5 2 Marks X 3 = 6	
		<b>Section C: Writing Skills</b> Short Essay: 10 Marks X 3	10 Marks X 1 = 10	
		<b>Section D : Grammar</b>	2 Marks X 5 = 10	

*SR 02/03/23*

(Rokeya Ray)  
Controller of Examinations



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATION DEPARTMENT

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2463-0292; Fax: 2463-0293

### Guideline for preparation of Term-End (Theory) Question Paper

#### Undergraduate Degree Programme (under CBCS)

#### School of Education

**Full Marks:50**

SL. NO.	Programme	Distribution of Marks for paper setters	Answers to be given by the Examinee	Word limit for answer not exceeding
1.	HED	10 Marks X 4 (Each question should have two parts)	10 Marks X 2	
		6 Marks X 6	6 Marks X 3	
		3 Marks X 8	3 Marks X 4	

25/03/22

(Rokeya Ray)  
Controller of Examinations





# Innovation and Incubation Centre

[Under the aegis of the School of Professional Studies]

## GENERAL GUIDELINES

2023

As approved by Hon'ble Vice-Chancellor for setting up the Innovation and Incubation Centre (IIC), the 'General Guidelines' have been prepared delineating its operational aspects.

Hon'ble Vice-Chancellor may kindly approve the Composition of the IIC Committee (Pt.3) and operator of the Bank A/c (Pt.6).

The document may also be vetted by the legal advisor of the University.

Ve sir

Ashish  
10/2/2023

(1)  
Prof. Ashish  
ARP  
10/2/23

(2)  
Ravi  
Legal advisor  
be complete  
10/2/23

# Netaji Subhas Open University

DD-26, Sector-I, Salt Lake, Kokata-700064

(www.wbnsou.ac.in)

897/0251  
10.2.23



## **Innovation and Incubation Centre**

### **Introduction:**

The innovation & Incubation Centre (IIC) is a platform focused on fostering & promoting the entrepreneurial skills of start-up enthusiasts by providing a healthy ecosystem. It is a space for new-age entrepreneurs and young minds to transform their innovative ideas into viable business propositions and to facilitate a platform for a budding entrepreneur to start a business venture with minimum risks. Incubators act as an integral part of the start-up ecosystem as they provide hand-holding support at the early stage of any business start-up. They may act as a catalyst for both regional as well as national economic development.

The following guidelines relating to the creation of a Centre under the aegis of the School of Professional Studies of Netaji Subhas Open University (NSOU) have been framed.

### **General Clauses :**

1. The Centre will have the nomenclature of “**Innovation and Incubation Centre**”. The Centre will function under the aegis of the School of Professional Studies, as per stipulations laid down by the competent authority of NSOU from time to time. The Centre will operate on self-financing mode.

### **2. Mission of the Centre (IIC):**

The Mission of the Centre is to work with learners of varied ages who would like to continue their education by taking up entrepreneurship development and training programmes. The basic objectives of these programmes are to focus on entrepreneurship and individual development.

The Innovation and Incubation Centre is expected to support budding entrepreneurs in developing their businesses, and business models especially in the initial stages. The centre may help the community grow with innovative ideas through training programs, mentor meets, seminars, workshops, skill development, interaction with industry experts, job fairs, product showcases, etc. In addition to that the ICC will have the facility to provide training in other domains/disciplines for the already trained persons engaged in various activities for advancement of knowledge and further mobility in the workplace.

All such programmes will be delivered either through i) ICT based on-line mode, or ii) Contact mode or iii) Blending/ Hybrid mode i.e. combination of both (i) & (ii).

All the collaborative programmes carry a joint certification of the implementing partner along with the Innovation and Incubation Centre (IIC), NSOU.

### **3. The formation of the Centre (IIC) shall be as follows:**

- (a) Vice-Chancellor, NSOU - Chairperson of the Centre. -
- (b) Director, School of Professional Studies - Ex-Officio Coordinator of the Centre. -
- (c) Registrar, NSOU (Member) -
- (d) Finance Officer, NSOU (Member) -
- (e) Vice-Chancellor shall nominate four (4) members in the following manner (for a period of three years from the date of the nomination):
  - i. One Assistant Coordinator from amongst the substantive faculty members of School of Professional Studies, NSOU (Member)
  - ii. One General Members from among the substantive faculty members of School (Member)
  - iii. One Treasurer from among the Commerce faculty of the School (Member)
  - iv. One External Expert in the field of entrepreneurship and training etc.(Member)



#### **4. Convening the meetings of the Centre (IIC):**

The Centre will hold its General Meeting from time to time, preferably twice a year. The meeting will be convened by the Coordinator of the Centre. A summary statement of the activities of the Centre shall be reported to the next Academic Council meeting.  $\frac{3}{4}$  members will constitute the quorum of the meeting.

#### **5. The objectives of the Centre (IIC) :**

- i) To offer various self-financed short-term training programmes preferably not exceeding the duration of 12 months. Such programmes may be designed in consultation with Experts Committees/ Training Advisory Committee duly constituted by the Centre and shall not involve the Examination department of NSOU.
- ii) To organize need based Training/Orientation/Refresher Programmes etc. for the trainers/ students.
- iii) To assist the potential students in creating a sustainable, scalable & profitable business model.
- iv) To create awareness among students and other sections of society regarding various aspects of entrepreneurship like new business prospects, government schemes for entrepreneurs, essentials for framing business plans and developing start-ups, etc.
- v) To guide in preparing project reports/ grant applications/reports etc.
- vi) To Create a strong network of mentors who would provide sector-specific knowledge & real-world practical guidance.
- vii) To provide training and mentorship to entrepreneurs.
- viii) To forge partnerships and networks with academia, industry, funding sources, and others for the start-ups to leverage.
- ix) Collaboration between the corporate sector and research institutions /academic institutions with aligned areas of focus.
- x) Collaboration between business chambers like BNCCI, BCCI, CII, etc.
- xi) To act as a focal point for external links and networks with local, regional, national and international organisations with an interest in lifelong learning and for engagement with local communities.
- xii) To promote collaborative partnerships with private enterprises (PPP model) for
  - a) conducting the short-term training programme
  - b) organizing/ attending Seminar/Conference/deliberations/proceedings
  - c) Research oriented work in the development of trade and commerce
  - d) Publication of Journals/Periodicals/Bulletins print or in ICT-enabled electronic media etc.

#### **6. Financial Operation of the Centre (IIC)**

- i) The Centre shall function on a self-sustaining basis.
- ii) The Centre shall have a separate Savings Bank account with Indian Bank, SaltLake City Branch and said account shall be operated by the Director of the School i.e., **Coordinator and the Finance Officer/ Registrar as the joint signatories.**
- iii) The financial procedures relating to Accounting & Budgetary issues of the Centre shall be guided, in principle, by Finance Rules of NSOU that may be in vogue from time to time.
- iv) The account statements of the Centre shall be audited by duly qualified (FCA)



- auditor/audit firm.
- v) Donation: The Centre may raise donation from various trusts/societies/institutions/individuals interested in charity to academic or cultural fields of study without violating its broad objectives.

#### **7. Website of the Centre**

The Centre will launch and operate its own website (which may be linked to the NSOU web portal) to disseminate information about its activities and programmes.

#### **8. Hiring of specialized services**

The Centre may, as and when needed, engage the services of specialized professionals in its various collaborative activities purely on term basis subject to the terms and conditions laid down by the Centre from time to time. The decision of the Centre in such engagement will be final.

#### **9. IIC-Private Enterprise Publication Related Linkage**

The Centre, shall, as and when required, enter into Memorandum of Understanding (MoU) relating to collaborative activities/ training programme, research and publications with registered societies/ private enterprises/ institutions. All such MOU's will be worked out on case to case basis.

- i) The Coordinator of the Centre shall be the signatory to such contracts/ agreement.
- ii) The Centre shall promote publications in areas like curriculum-based course materials/reference books/ discipline or interdisciplinary edited volume/ contemporary issues/ allied subjects etc.
- iii) Terms and conditions of the copyright agreement for each publication shall be determined on the basis of mutual arrangements to be signed between the Centre and the private enterprise concerned.

#### **10. IIC- Govt./ Quasi-Govt./ Autonomous Institution Linkage**

- (a) The Centre shall, as and when required, forge strategic partnerships with Institutes of higher learning of International/ National and State levels in activities relating to the conduct of seminars/workshops/training programmes etc. as may be felt necessary for purposes of research and academic communications. For all such partnerships, the Coordinator of the Centre shall be the signatory to all forms of agreements, with the approval of the component authority of NSOU.
- (b) The Centre shall, in the organization of workshops/Seminar/Symposia/Conference, in various disciplines, education and training, be empowered to apply for Grant- in-Aid (GIA) to different Govt./quasi-Govt./ autonomous institutions/other funding agencies.

#### **11. Signing of MoU**

For all the agreements/MoU as has been described above shall be routed through the Chairperson of the Centre.

12. If, by reason of any provision of the aforesaid clauses, any difficulty arises in giving effect to these provisions, of legal or other nature, the Chairperson of the Centre shall refer such



difficulty to the Competent Authority of the NSOU which may make such order or do such thing, not inconsistent with the provisions of these Clauses, as appears to it to be necessary or expedient for removing the difficulty. In all such cases the decision of the Centre shall be final.

Susanta Kumar Gangopadhyay M- 8697042067

Advocate, High Court.

M- 6289156887

e mail: susanta123gang  
gmail.com

Bar Association Room No. 17

Residence and Chamber:

57/1Q, N.S.C. Bose Road,

Kolkata- 700040

Received  
on 23/2/23

Ref: NSOU/Opinion/1 /23

23.02.2023

The Registrar,

Netaji Subhas Open University.

Regarding the "Innovation and Incubation Centre"  
( Under the aegis of the school of Professional Studies)

**Netaji Subhas Open University**

I have gone through the general guidelines relating to the "Innovation and Incubation Centre" as received from you.

I have gone through the 'Guidelines' which is the founding stone at the preliminary stage and found them in order with the following observations.

It is necessary to insert a clause that the 'Centre' would operate within the UGC/State Guidelines revised/modified from time to time.

That the centre would operate within the legal parameters as applicable.







# School of Professional Studies

## Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC)

Accredited by NAAC with Grade A

### NOTE

#### (One-Faculty-One Course)

As resolved in the School meeting held on 24<sup>th</sup> January 2023, the following faculties have submitted their proposal to conduct the short-term courses at the respective Regional Centre.

Sl. No.	Name of the Course	Course Coordinator	Duration	Location-RC
1	Diploma in Personal Income Tax: Planning & Filling	Dr. Sudarshan Roy Assistant Professor of Commerce	6-months	Durgapur
2	Certificate in Resource Access Management (CRAM)	Dr. Anamika Das Assistant Professor of DLIS	6-months	Kalyani
3	Advanced Diploma in Statistics and Applied Econometrics	Mrs. Priyanthi Bagchi Assistant Professor of Economics	12-month	Durgapur
4	Advanced Diploma in Banking and Finance (ADBF)	Mrs. Priyanthi Bagchi Assistant Professor of Economics	6-months	Durgapur
5	Advanced Diploma in Child-Adolescent Guidance and Counselling (ADCAGC)	Monojit Garai Assistant Professor of Social Work	12-month	Jalpaiguri

The above courses may be offered/conducted through the *Innovation and Incubation Centre* (IIC) under the aegis of the School of Professional Studies.

Placed before Hon'ble Vice-Chancellor for kind approval/ direction.

*Ashosh*  
23/2/23  
Director (i/c), SPS

Encl.: Proposal submitted by the faculties.

*VC sir*

*App without financial commitment*

*24/02/23*

*VC/16/1131  
24.02.2023*

*copy to all faculties for no please  
Ashosh  
24/2/23*





# School of Professional Studies Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC)  
DD-26, Sector-I, Salt lake, Kolkata-700064

## Minutes of the meeting of the School held on 24<sup>th</sup> January 2023 at 2pm in the Board Room of the University

### Members present:

Professor Anirban Ghosh, Director (i/c), School of Professional Studies & Head, Dept. of Commerce  
Professor Arun Kr. Chakraborty, Head of Dept. of LIS  
Dr. Anamika Das, Asst. Professor, LIS  
Dr. Barnali Roy Choudhury, Asst. Professor, LIS  
Smt. Kasturi Sinha Ghosh, Asst. Professor, Social Work  
Dr. Sudarshan Roy, Asst. Professor, Commerce  
Smt. Priyanti Bagchi, Asst. Professor, Economics  
Shri Monojit Garai, Asst. Professor, Social Work

The members present in the meeting congratulated Dr. Anamika Das and Dr. Sudarshan Roy for being awarded the Ph.D. degree and wished them for their future journey in the academic arena.

As advised by Hon'ble Vice-Chancellor, the meeting with the faculties was convened to discuss various academic issues of the School. The following issues were emerged during the deliberations.

- 1. Preparation of Programme Project Report (PPR):** All the faculties were briefed about the content of the PPR which is required to be filled up by faculties as indicated below:  
MSW- Smt. K.S. Ghosh & M. Garai; HEC & PGEC- Smt. P. Bagchi; HCO & M.Com- Dr. S. Roy; BLIS- Dr. B.R. Choudhury and MLIS- Dr. A. Das. Dr. A.K. Chakraborty may forward the PPR of BLIS & MLIS to the Director (i/c), SPS for onward transmission. They may follow the Annexure V of the UGC Regulations 2020 in preparing the PPR.
- 2. Research Week:** As directed by Hon'ble Vice-Chancellor, the university has already introduced "Research Week" to give a platform to the young faculties and researchers for presenting their research activities. The School will also organize "Research week" in which each day may be dedicated to a specific discipline like Commerce/management, Social work, Library and information science and Economics. The F2F Research Week of the School may be held in the month of September/ October 2023.
- 3. Proposal of Memorial Lecture:** The University has several Memorial Lectures which have been assigned to different Schools of Studies. The School of Professional Studies proposes to organize the Vidyasagar Memorial Lecture of the university from the current year. The necessary fund may be provided by the University for organizing this lecture like other Memorial Lectures of NSOU.
- 4. Constitution of different committees under the School:** It was reported that Hon'ble Vice-Chancellor has approved the School Council for the School of Professionals Studies. It was resolved that all other Committees (BoS, DRC, Ph.D.-RAC etc.) under the School may be reconstituted at the earliest. Heads/ Faculties may take appropriate steps for this purpose.

4/16/1914  
30.01.23

See all & PPR. No 3

30/1

circulated  
A. Chakraborty  
31/1/23

1/2





**NETAJI SUBHAS OPEN UNIVERSITY**  
ESTABLISHED BY W.B. ACT (XIX) OF 1997, RECOGNIZED BY U.G.C.  
Accredited by NAAC with grade 'A'  
DD - 26, SECTOR -I, SALT LAKE CITY, KOLKATA - 700 064  
Pho: (033) 4066-3220, Website: [www.wbnsou.ac.in](http://www.wbnsou.ac.in)

Memo No. Reg/0240

Date: 24.02.2023

To

The Registrar

Krishna Kanta Handiqui State Open University

Patgaon, Rani, Guwahati – 22

**Sub.:** Your letter to the Hon'ble Vice Chancellor vide KKHSOU/Other Univ./19/2010/126/2043 dated 14.02.2023

Dear Sir,

I am in receipt of your letter addressed to the Hon'ble Vice Chancellor requesting the permission to adopt the MA & BA in Bengali programme of our University.

Accordingly, I am directed to inform you that as per the MoU dated 25.11.2021 executed between NSOU and KKHSOU, we can discuss the above issue further and decide about the necessary formalities and other modalities of adoption.

For this, we can sit in a meeting, if it felt necessary.

Regards and best wishes.

Thanking you.

Yours sincerely,

Registrar (Actg.)

Memo No. Reg/0240 (6)

Date: 24.02.2023

**Copy forwarded for information to:**

1. Director, CIQA
2. Director, School of Humanities
3. E.S to V.C for information of V.C.

Registrar (Actg.)

Registrar (Acting)  
Netaji Subhas Open University



**NETAJI SUBHAS OPEN UNIVERSITY**  
**School of Social Sciences,**  
**DD – 26, SECTOR – I, SALT LAKE CITY, KOLKATA – 700 064**  
**Phone: (033) 4066-3220, Website : [www.wbnsou.ac.in](http://www.wbnsou.ac.in)**

### Report of the Status of the Publication of SLM (CBCS)

#### Subject: UG History

Course	SLM Published	Language	Translation Status
CC-HI-05	Published	English	Allotted to Translator
CC-HI-06	Published	English	Allotted to Translator
CC-HI-07	Published	English	Allotted to Translator
CC-HI-08	Dummy Copy Received from the Press	English	Allotted to Translator
CC-HI-09	Published	Bengali	
CC-HI-10	Final Proof in Press for Correction	Bengali	
GE-HI-11	Final Proof in Press for Correction (English version is already available)	Bengali	
GE-HI-21	Final Proof in Press for Correction (English version is already available)	Bengali	
GE-HI-31	Published	English	Allotted to Translator
GE-HI-41	Published	Bengali	
GE-HI-42	Published	Bengali	

#### Status of SLMs of HSO for 2<sup>nd</sup> year (3<sup>rd</sup> and 4<sup>th</sup> semesters)

Name of the Book	Whether published	Likely date of publication	Translation
CC-SO-01	Yes	Published	Dummy stage
CC-SO-02	yes	Published	Published
CC-SO-03	Yes	Published	50% work done
CC-SO-04	Yes	Published	50% work done
CC-SO-07	yes	Published	70% work done
CC-SO-05	Yes	Published	In process
CC-SO-06	Yes	Published	In Process
CC-SO-08	Yes	Published	In Process
CC-SO-09	Yes	Published	In Process
CC-SO-10	Yes	Published	In Process
GE-SO-31	Yes	Published	In Process
GE-SO-41	No	15.03.23	In Process
GE-SO-42	Yes	Published	In Process

Srabanti Choudhuri





# THE GEORGE TELEGRAPH TRAINING INSTITUTE

## Administrative Office of Training Centres :

31A, S. P. Mukherjee Road, Kolkata - 700 025, (Flat No. 402) Phone (033) 2485-1786  
 Telefax : 91-33-2475 9696, E-mail : admin@georgetelegraph.org, Website : www.georgetelegraph.org  
 GT/AO/NSOU/2023 (SPM)/

Date: 23/01/23023

AS  
24/2/23

The Director (i/c).  
 School of Vocational Studies,  
 Netaji Subhas Open University Kolkata-700064  
 DD-26, Sector 1,  
 Salt Lake City,  
 Kolkata -700064

Respected Sir,

Greetings...!

The George Telegraph Training Institute has entered into a MoU agreement with NSOU-CLL on 11th day of April 2017 and then renewed on 12/04/2021 for the short term training courses for which affiliation has been given.

We request you to incorporate our new course along with course details and fees (as per Annexure - I attached herewith) with our existing courses, already affiliated under NSOU-CLL.

Your kind cooperation shall be appreciated.

*Gora Dutta*

Gora Dutta  
 Trustee-Principal

*Placed before Hon'ble Vice-Chancellor  
 for kind approval for course to be offered by  
 CLL.*

*VC sui  
 Prof. Ghosh  
 AD for NA  
 as per rules  
 28/02*

*Akash  
 28/2/23*

*VC/16/1144  
 29.2.23*



**Annexure - I**  
**SYLLABUS FOR**  
**IT Wizard (3 MONTHS)**

**OBJECTIVE:**

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course the incumbent is able to use the computer for basic purposes of preparing his personnel/business letters, viewing information on Internet (the web), and sending mails. This allows a common man or housewife to be also a part of computer users list by making them digitally literate. This would also aid the PC penetration program. This helps the small business communities, housewives to maintain their small account using the computers and enjoy in the world of Information Technology.

**COURSE DURATION, ELIGIBILITY & FEE Structure:**

72 Hours. (Theory: 20 hrs. + Practical: 42 hrs. + Tutorial: 10 hrs.)

Eligibility Criteria: passed class X board exam

Total Course fee Amount: Rs 1499/- (Rupees one thousand four hundred ninety nine only)

**ALLOCATION OF TOTAL HOURS FOR EACH CHAPTER:**

Sl.No.	Chapter	Theory Hours	Tutorial Hours	Practical Hours
1.	Knowing computer	2	2	2
2.	Operating Computer using GUI Based Operating System	3	0	6
3.	Basic Hardware Troubleshooting	2	0	10
4.	Understanding Word Processing- Reporting, Documentation	3	4	8
5.	Using Spread Sheet- Reporting and Analysis with data	2	2	6
6.	Making small presentation	2	2	4
7.	Introduction to Internet, WWW and web browsers	4	0	2
8.	Communications and Collaboration	2	0	4
	<b>Total Hours</b>	<b>20</b>	<b>10</b>	<b>42</b>

**SYLLABUS OUTLINE:**

1. **Knowing computer:** What is Computer, Basic Applications of Computer; Components of Computer System, Central Processing Unit (CPU), VDU, Keyboard and Mouse, Other input/output Devices, Computer Memory, Concepts of Hardware and Software; Concept of Computing, Data and Information; Applications of IECT; Connecting keyboard, mouse, monitor and printer to CPU and checking power supply.

2. **Operating Computer using GUI Based Operating System:** What is an Operating System; Basics of Popular Operating Systems; The User Interface, Using Mouse; Using right Button of the Mouse and Moving Icons on the screen, Use of Common Icons, Status Bar, Using Menu and Menu-selection, Running an Application, Viewing of File, Folders and Directories, Creating and Renaming of files and folders, Opening and closing of different Windows; Using help; Creating Short cuts, Basics of O.S Setup; Common utilities.



# George Telegraph Institute of Accounts

## ANNEXURE - I

### George Telegraph Institute of Accounts (GTIA)

SL NO	COURSE NAME	DURATION	ELIGIBILITY	FEES	CENTRE LIST
1	Advance Diploma in Professional Business Accountant	18	12	69500	KASBA, SEALDAH
2	Diploma in Executive Business Accountant	12	12	49500	KASBA, SEALDAH
3	Certificate in Business Accountant	6	12	34500	KASBA, SEALDAH
4	Certificate Course in Goods and Services Tax	3	12	6200	KASBA, SEALDAH
5	Certificate Course In Tally Prime	3	12	8200	KASBA, SEALDAH
6	Certificate Course in Microsoft Office including advance excel	2	10	5400	KASBA, SEALDAH







**GIID**

# George Institute of Interior Design

*(An initiative of The George Telegraph Group)*

## ANNEXURE - I

### George Institute of Interior Design(GIID)

SL NO	COURSE NAME	DURATION	ELIGIBILITY	FEES	CENTRE LIST
1	Certificate course in expert professional interior design	4 months	plus 12	Rs.29,500/	Parkstreet
2	Diploma in professional Interior Design	1 year	Do	Rs.1,19,000/	Do
3	Advance Diploma in professional interior design	2 years	Do	Rs.2, 08,000/	Do



#### Park Street Centre

"Asim Shova", 22A, Loudon Street, (3rd Floor), Kolkata- 700016

#### Corporate Office

31A, S.P. Mukherjee, Kolkata - 700 025

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**School of Vocational Studies**  
**Netaji Subhas Open University**  
 (Established by WB Act (XIX) of 1997, Recognized by UGC)

**Proposal of ICT for Educators (MOOC)**

The Centre for Lifelong Learning (CLL) under the aegis of the School of Vocational Studies proposes to introduce Massive Open Online Course (MOOC) in "ICT for Educators" through LMS. The e-text/ reading materials jointly developed by CEMCA and KKHSOU as OER may be used for this proposed MOOC with the same CC license. The Audio-Video Lecture (AVL) may be developed by us in the regional language.

**Rationale of the Course:** ICT in education improves engagement and knowledge retention. When ICT is integrated into lessons, students become more engaged in their work. This is because technology provides different opportunities to make it more fun and enjoyable in terms of teaching the same things in different ways. ICT can be a blurry context, if not approached with proper guidance and practical training. Taking part in this ICT course tailored for teachers and other educational staff, one will gain concrete ways to integrate ICT and empower others and support education in a school environment. The general aim of this course is to foster excellence in education by improving ICT skills and empowering the teachers, headmasters and school staff to use & integrate ICT in school education.

**Course Objectives:** This course has a flexible approach-

- ✦ To provide foundational knowledge on introduction to Computer, Windows OS & MS-Office Software
- ✦ To familiarize with the Fundamentals of Internet & ICT
- ✦ To up-skill ICT for Communication, Collaboration and Support
- ✦ To introduce the concept of OER & foster ethical use of ICT in Teaching & Learning

**Participants:** School Teachers, Head Masters & Trainers

**Duration:** 6 weeks

**Delivery mode:** Massive Open Online Course (MOOC) through NSOU LMS

**Course fees:** Rs.1000/- (Rs.500/- payable at the time of admission and Rs.500/- before assessment)

**Certification:** After successful completion, the participants will get the completion certificate.

**Course Instructor:** Dr. Papiya Upadhyay, Asst. Professor, Education  
 Shri Hillol Ghosh, ITO, NSOU & Shri Jayabrata Goswami, System Analyst

**Course Coordinator:** Professor Anirban Ghosh, Director (i/c), School of Vocational Studies

Placed before Hon'ble Vice-Chancellor for kind approval.

VC sir

VC/16/777  
10.1.23

Prof. Ghosh  
Din  
10/1

Prof. Ghosh  
Anand  
11/1

Director (i/c), SVS  
10/1/2023





## School of Vocational Studies Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC)

### Proposal for Diploma in Machine Learning and Data Science

Demand for trained data analysts has witnessed a massive growth in recent years. Data analysis is not only essential but indispensable for meeting the challenges of making most efficient strategic as well as tactical decisions. The objective of this proposed programme is to introduce participants to the different tools and techniques used for handling, managing, analyzing and interpreting data. The programme is suited for the students as well as working professionals who would like to have a hands-on feel on working with data and making sense of it. Main focus of the programme is on data management and analysis with the introduction to various open-source software.

**Objective:** To enhance the scope of employability of graduates and supply skilled man power for the IT industry.

**Venue:** Regional Centre, Jalpaiguri (on-campus)

**Course fees:** Rs.20,000/- (payable in two equal instalments) plus Other fees: Rs.500/- (payable at the time of admission.)

**Examination fees:** Rs.200/- per paper (payable before examination)

**Resource Persons:** Experienced faculty members from the Department of Computer Science & Engineering.

**Course Coordinator:** Shri Santanu Dam, Dy. Director, Jalpaiguri RC.

**Course Structure:**

Paper I: Fundamentals of Computer Programming

Paper II: Introduction to Data Mining Techniques

Paper III: Introduction to Data Science

Paper IV: Python Programming

Paper V: Machine Learning and Applications

Paper VI: Project on Emerging Areas of Machine Learning and Data Science

**Full marks:** 600 (48 credit)

**Contact hours including practical:** 24hrs per paper (classes will be held on Sunday only)

**Duration:** 1 Year

**Eligibility:** UG Students (Science and Engineering)

**Examination:** Yearly (mid-term & TEE)

Course and examination may be conducted through the School of Vocational Studies (SVS)

*If approved, the programme may be launched in Jan'2023 session.*  
Placed before Hon'ble Vice-Chancellor for kind approval/ direction.

*VC sir*

*VC/16/796  
11.01.2023*

*AP to NAM  
11/1*

*Akash  
11/01/2023*



NETAJI SUBHAS OPEN UNIVERSITY

17A, Sector - I, Salt Lake City, Kolkata - 700 064

Phone: 8860133333, 8860133334, 8860133335

Memo No.: Reg. 3135

Date: 30.12.2022

Agenda wise proceedings of the 1<sup>st</sup> meeting of the Executive Working Committee (EWC) of Netaji Subhas Open University- held on 28 December, 2022 (Wednesday) @ 2.00 PM in the board room, 1<sup>st</sup> Floor of the University Head Quarters, DD – 26 Sector – I, Salt Lake City, Kolkata – 700 064

**Members present:**

1. Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor.
2. Dr. Ashit Baran Aich, Registrar (Acting).
3. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities.
4. Professor Sharmistha Chatterjee, Professor of English Language Teaching, School of Humanities.
5. Smt. Ananya Roy Chowdhury (Mitra), Dy. Registrar (Admin.).
6. Dr. Sudeshna Chatterjee (Biswas), Dy. Registrar (Academic).
7. Shri Prosenjit Bhattacharya, Dy. Director, RC – Durgapur.
8. Shri Rudra Kanta Biswas, P.A. to Registrar.

**Resolution of the 1st Executive Working Committee meeting:**

1. To report the formation of Executive Working Committee (EWC) by Hon'ble Vice-Chancellor. (Annexure - I)

The formation of the committee is noted and to be ratified in the next Executive Committee meeting.

The Committee members thanked the Vice Chancellor for constituting such a committee to guide and expedite the execution of urgent matters of the university.

2. To report the joining of Professor Ranjan Chakrabarti to the post of Vice-Chancellor, Netaji Subhas Open University w.e.f. 15.09.2022 vide Memo No.731-Edn(U)/NSOU-05/01(Pt-II) dated 13.09.2022

Noted, and the Committee members congratulated Professor Ranjan Chakrabarti for taking over the charge of the office of the Vice Chancellor

3. To report on the retirement of Professor Subha Sankar Sarker, Former Vice-Chancellor, Netaji Subhas Open University with effect from 14.09.2022

Noted, and the Committee members congratulated Professor Subha Sankar Sarker, Former Vice-Chancellor, for successfully completing his tenure as Vice Chancellor at Netaji Subhas Open University.





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on post facto basis, by Finance Officer at an early date. The committee entrusted Sri Prosenjit Bhattacharya, Dy. Director, Durgapur, RC and Sri Santanu Dam, Dy. Director, Jalpaiguri R.C to initiate the above matter of furnishing guest houses at both Regional Centres at an early date with the same to be completed as far as possible by early February, 2023 as desired by Hon'ble Vice Chancellor.

17. To report that Dy. Registrar (Academic) has been assigned additional charge to assist the Director, Study Centres in some specific matters of the Study Centre Department.

Noted that the above duty has been assigned to Dy. Registrar (Academic) via Memo No Reg/ 2374 dated 07.12.2022

18. To report the reconstitution of Internal Complaints Committee (ICC) as per Memo No Reg/3011 dated 18.11.2022. (Annexure - III)

Noted and ratified.

- ✓ 19. To approve the report as submitted by Dr. Ashit Baran Aich, Director, Study Centres & Registrar (Acting) and Professor Anirban Ghosh, Director, CIQA & Director (I/c), School of Professional & Vocational Studies on the visit to Jalpaiguri Regional Centre, along with the report on Study Centres visit to Siliguri College and Ananda Chandra College and upcoming guest house there (Annexure - IV)

Noted and approved in principle. However Hon'ble Vice Chancellor, advised that henceforth all such proposals for new courses for the Schools of Studies should be placed before School Council for approval, for which he urged all Directors of Schools of Studies to activate their respective School Councils immediately and to incorporate an external expert as invitee member to the same.

It was also resolved that financial share of 30 per cent of student admission fees, per student, to be admitted for short term certificate courses conducted by different Schools of Studies, would be given to university fund, henceforth.

- ✓ 20. To report that 3 (three) other Study Centres viz. Bijoy Krishna Girls' College, Kidderpore College and Serampore Girls' College have been visited by faculty members and officers (Annexure - V)

Noted



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21. To report and deliberate the prayer as submitted by Shri Buddhadeb Maity, Technical Assistant (Grade-II) at Jalpaiguri Regional Centre to assign him in NSOU, H.Q. under School of Sciences. (Annexure - VI)

The letter of Sri Maity was placed before the committee and it was resolved after elaborate discussion, that the appeal of Sri Maity to assign him in NSOU, H.Q. under School of Sciences is to be declined in the interest of the university, and that Sri Maity is to continue his duty in this original place of posting as per his appointment.

- ✓ 22. To report the proposal from Director, School of Humanities for engaging faculties in Bengali (02 nos.) and English (01 no.) on strictly contractual basis. (Annexure - VII)

Noted and approved in principle.

The Committee advised that henceforth all such engagement of full time dedicated teachers in different subjects, in all Schools of Studies (Assistant Professor, Associate Professor and Professor) on purely temporary and contractual basis should be encouraged to follow due procedure of engagement viz. newspaper advt., website notification, walk in interviews by duly constituted Selection Committee, etc. as far as practicable.

- ✓ 23. To consider the constitution of the Selection Committee for engagement of Teachers (Assistant Professor, Associate Professor and Professor) on purely temporary and contractual basis against substantive posts.

The Committee resolved to constitute of the Selection Committee for engagement of full time dedicated teachers (Assistant Professor, Associate Professor and Professor) on purely temporary and contractual basis. Such Selection Committee would comprise of the following members-

1. V.C Nominee-Chairperson
2. Two subject experts as Nominees of the concerned Director, School of Studies
3. Head of the deptt
4. Director, School of Studies

24. To consider and approve the recruitment norms for the post of Publication In-charge on contract basis. (Annexure - VIII)

Noted and accordingly follow up action as website notification etc. maybe initiated by Director, Study Centre



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Enrollment and Convocation Office, 110, 406A, 406B

- ✓ 25. To report the status of printing of CBCS SLMs (2<sup>nd</sup> year) till date. Director, Study Centres may be requested to report on this matter. (Annexure - IX)

Noted: the committee proposed that Dy Registrar(Academic) along with all Directors of Schools of Studies, concerned faculty members would convene meetings every month to assess the aforesaid matter and would also prepare a format for reviewing the printers, which would be sent to all Directors of Schools of Studies for their feedback.

26. To consider the letter from Prof. Arun Kumar Chakraborty, LIS, for correction of his appointment letter which has mentioned position as contractual. (Annexure - X)

The EWC unanimously resolved to accept the report of three Members Committee on the aforesaid issue for necessary action.

27. To consider the proposal of seeking performance reports of the contractual faculties from the Schools of Studies every three (03) months.

Noted and approved in principle; Performance Reports may be sent by concerned Directors of Schools of Studies after every three months to Registrar deptt. In prescribed format.

28. To consider the issue of the introduction of biometric attendance at NSOU and make a cost estimate of the same.

Resolved that the university shall initiate the process of automation in all campuses and prepare a cost estimate for the same.

### OTHER MATTERS

29. Matters arising with the permission of the chair.

1. Hon'ble Vice Chancellor proposed that henceforth all IT related issues including purchase, upgradation, internet, networking etc maybe routed through Sri Hillol Ghosh, IT Officer, before being placed for approval by competent authority.

The Committee Noted and approved the same in principle.





## NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector-I, Salt Lake City, Kolkata – 700 064

Email: registrar@wbnsou.ac.in; Ph: (033) 4066-3220

Memo No.: Reg/0223

Date:22.02.2023

Agenda wise proceedings of the 2<sup>nd</sup> meeting of the Executive Working Committee (EWC) of Netaji Subhas Open University held on **15 February, 2023 (Wednesday)** at **2.00 PM** in the Board Room (3<sup>rd</sup> Floor) of the University Head Quarters, DD – 26, Sector – I, Salt Lake City, Kolkata – 700 064

## Members present

1. Professor Ranjan Chakrabarti, Hon'ble Vice-Chancellor.
2. Dr. Ashit Baran Aich, Registrar (Acting).
3. CA Sachindra Chandra Kar, Finance Officer
4. Professor Manan Kumar Mandal, Professor of Bengali & Director of School of Humanities.
5. Professor Sharmistha Chatterjee, Professor of English Language Teaching, School of Humanities.
6. Smt. Ananya Roy Chowdhury (Mitra), Joint Registrar (Admin.).
7. Dr. Sudeshna Chatterjee (Biswas), Joint Registrar (Academic).
8. Shri Prosenjit Bhattacharya, Dy. Director, RC – Durgapur.
9. Shri Rudra Kanta Biswas, P.A. to Registrar.

Resolution for 2<sup>nd</sup> EWC meeting:

1. To confirm the proceedings of the 1<sup>st</sup> meeting of the Executive Working Committee (EWC) held on 28.12.2022.

The following corrections in the proceedings of the 1<sup>st</sup> meeting of the EWC (Agenda No.7) may be approved:

Table – I : List of Teachers (against Substantive Post)

Sl. No.	Name	Post	Category	Date of Joining	Date of Confirmation	Remarks
<b>School of Sciences</b>						
1.	Dr. Sanjay Roy	Associate Professor of Chemistry	SC	03.07.2020	03.07.2020	Dr. Sanjay Roy belongs to 'SC' category, but in the 1st meeting of EWC held on 28.12.2022 it was wrongly shown as 'UR' category.

Table – III : List of Non-Teaching Staff (against Substantive Post)

Sl. No.	Name	Post	Category	Date of Joining	Date of Confirmation	Remarks
1.	Shri Santanu Nayek	Cashier	ST	21.10.2019	21.10.2019	Shri Santanu Nayek belongs to 'ST' category, but in the 1st meeting of EWC held on 28.12.2022 it was wrongly shown as 'SC' category.

Noted and Approved



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8. To consider an application submitted by Dr. Sumana Bandopadhyay, Assistant Professor of ELT with request to provide registration fees by the University to participate in a UGC approved Refresher Programme through online mode.

**Matter resolved. It was decided that permission to attend Refresher and Orientation programs is to be granted in all cases without any financial commitment, except in such cases of career advancement programs of teachers and officers, directly nominated by the Vice Chancellor.**

- ✓ 9. To consider implementation of Processing Fees for transcript given to candidates on demand.

**Resolved that Rs 1000/-and/or postal charge if required may be charged for each transcript. Modalities of payment to be decided later.**

10. To consider holding of next Convocation.

**Resolved unanimously that Convocation will be organised on 25<sup>th</sup> November, i.e. on Foundation Day of the university, every year, subject to availability of the Hon'ble Chancellor. The matter to be finalised in the next meeting of the Executive Council.**

11. 1<sup>st</sup> draft Regulation of the University is placed for deliberation.

**Matter deferred for the time.**

- ✓ 12. Proposal submitted by Director (I/c), School of Vocational Studies to conduct interactive sessions/outreach programmes with the newly enrolled students in Skill Development Programmes (SVS/CLL) in different Learner Support Centres (LSCs).

**Resolved that approval to be given on case to case basis by competent authority.**

- ✓ 13. To consider the proposal from Director, School of Education that Joint Monitoring Team may be formed to assess the present status of the Special LSC viz D N Mondal College as per RCI Norms and Regulations -2021. The Centre may be approved as a Special LSC for running the B.Ed. Special Education (IDD) – ODL Course on the basis of recommendations made by the Visiting Team Members.

**Noted and Approved the Monitoring team, however financial implications not brought in the purview of consideration.**



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- ✓ 14. To consider the proposal of Primus Books, Higher Academic Division of Ratna Sagar Pvt. Ltd. relating to publication of monographs and edited volumes emerging from the original research or lectures by eminent scholars from the University (Draft attached).

**Reported and approved accordingly.**

15. To consider the reimbursement of Medical Insurance Policy premium as given before.

**Matter deliberated but declined.**

16. To consider revision of consolidated pay of the whole-time dedicated faculties on purely temporary basis – (i) Assistant Professor (temporary basis) – Rs.50,000/- (consolidated pay), (ii) Associate Professor (temporary basis) – Rs.60,000/- (consolidated pay) and (iii) Professor (temporary basis) – Rs.65,000/- (consolidated pay)

**Matter deliberated at length, and it was resolved that henceforth, w.e.f. 15.02.2023 consolidated pay of the whole-time dedicated faculties on purely temporary basis – (i) Assistant Professor (temporary basis) – Rs.45,000/- (consolidated pay), (ii) Associate Professor (temporary basis) – Rs.55,000/- (consolidated pay) and (iii) Professor (temporary basis) – 60,000/- (consolidated pay).**

17. Agenda item dropped

18. To consider the format for submitting a performance report for the faculty engaged on contractual whole-time basis.

**Noted and accepted. The performance report will be sent to Hon'ble Vice Chancellor by the concerned Directors of Schools of Studies, and Registrar to take necessary action accordingly.**

- ✓ 19. To report and approved the constitution of the Standing Committee for Credit Transfer and Equivalence and the Minutes of the 1<sup>st</sup> meeting of the committee.

**Noted and ratified**

20. To consider a prayer from Dr. Arun Kumar Chakraborty, Professor of Library Science to arrange for office space at H Q of University

**Resolved that sitting space maybe provided to two senior professors namely, Prof Sharmistha Chatterjee and Dr. Arun Kumar Chakraborty, for this a 3 member team, namely Dr Manan K. Mondal, Dr Anirban Ghosh and Finance Officer is entrusted to seek an appropriate space in the university Headquarters and submit a report to Hon'ble Vice Chancellor at the earliest.**

21. To discuss some issues relating Examination Department regarding a letter from an anonymous person.

**Resolved that this Committee has nothing to do with this letter; Registrar may keep it for record but this Committee is in absolute disregard of all accusations made against former Vice Chancellor.**





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### Table Agenda

1. To consider the application of Shri Madhurya May Das, Assistant Registrar (Study Centres) for Career Advancement Scheme (CAS).

Resolved that the matter be taken up by the Pay and Allowance Redressal Committee for close scrutiny of the case.

2. To consider the engagement of an Engineering Consultant or Advisor on contractual, purely temporary basis given the fact that there are several civil and electrical works of the University that needs attention from time to time and also for the upcoming campus at Newtown, Rajarhat, Kolkata.

**Approved**

3. To propose the budget for conducting some important events (National integration, National values/ human values etc.) in blended and offline mode in the University as per requirements of NAAC.

The matter was discussed, and it was resolved that there would be a symbolic celebration of the important events, (as listed in Annexure XXII) like World Environment day, Independence Day, World Yoga day, Foundation day etc. relating to National Integration, National values/ human values etc.) in blended and offline mode, and that each School/ administrative department or section to celebrate any one of the major events as given with prior approved budget, not to exceed Rs. 10,000/-, or as maybe approved on case to case basis by competent authority. There will be no financial support from the University Fund as to the rest of the events.

- ✓ 4. To consider the proposed Memorandum of Understanding between Army Institute of Management Kolkata (AIMK) and Netaji Subhas Open University (NSOU) as given. (Annexure-XXIII)

Noted; a preliminary discussion to take place between the Institute and University authority before finalisation of the aforesaid matter.

- ✓ 5. To consider signing of a Memorandum of Understanding (MoU) between Bangladesh University of Professionals and CLCLCTS, NSOU, taking into perspective the scope for teaching, learning and research in the context of programme run by both the universities.

The matter was reported by the Director, School of Humanities; approved in principle



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6. To consider Annual Maintenance Contract (AMC) for NKN LAN Wi-Fi at Kalyani campus.

The matter was raised by Finance Officer. It was resolved that the opinion of IT Officer with regard to maintenance of the NME-ICT connection at Kalyani campus to be taken before finalisation of the said matter.

- ✓ 7. To consider the proposal by Director, School of Professional Studies for renaming of the department of Commerce as the Department of Commerce and Management, and to recruit three faculties on purely temporary, contractual basis to comply with one of the conditions of the UGC-DEB, for a 2-year MBA programme course approval.

The matter was approved in principle.

Sd/-  
Registrar (Acting)

Academic Year Planner [Programmes under yearly system]: Academic Year 2022-23

Name of the Activity	Tentative months schedule (specify months) during Year	
	From (Month)	To (Month)
Admission	Nov	Jan
Distribution of SLM	Jan	Mar
Contact Programmes (counselling, practical, etc.)	Apr	Nov
Assignment Submission	Oct	Nov
Evaluation of Assignment	Nov	Dec
Examination	Dec	Jan
Declaration of Result	Mar	Apr
Renewal/ Re-registration	Jan	Feb

Academic Year Planner [Programmes under Semester System]: Academic Year 2022-23

Name of the Activity	Tentative months schedule (specify months) during Year			
	From (Month)	To (Month)	From (Month)	To (Month)
Admission	Jun	Jul	NA	NA
Distribution of SLM	Jul	Aug	NA	NA
Contact Programmes (counselling, Practical, etc.)	Aug	Oct	Jan	Mar
Assignment Submission	Oct	Nov	Mar	Apr
Evaluation of Assignment	Nov	Nov	Apr	Apr
Examination	Nov	Dec	May	Jun
Declaration of Result	Dec	Dec	Jun	Jun
Renewal/ Re-registration	NA	NA	Jun	Jul