



Prospectus

BLIS & PG Diploma Courses

For Academic Session 2019-2020



Netaji Subhas Open University

Established by W.B. Act (XIX) of 1997, Recognized by Distance Education Bureau (DEB) of University Grants Commission (UGC)

H.Q : DD-26, Sector-1, Salt Lake City, Kolkata - 700 064

Website : www.wbnsou.ac.in, Phone No. 033-4066-3220

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NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector-I, Salt Lake City, Kolkata - 700064

Official Website : www.wbnsou.ac.in

Memo No. Reg/1867

Date:- 09.08.2019

NOTIFICATION

Disclaimer

Students enrolled will have to abide by the Rules and Regulations of the University relating to admission, examination including publication of results, Personal Contact Programme (PCP) and continuation of studentship.

The University reserves the right to alter, variate, amend, repeal and interpret any of the Rules/Regulations relating to programmes of Study, Eligibility and Admission criteria including intake limit of Students, Fee Structure and other related matters.

Merely submission of admission form and causing appearance in the counselling for Admission does not confer any right of admission to a particular programme unless found suitable in accordance with the eligibility criteria which may be altered, amended and/or variated from time to time in the event, such action is felt necessary by the University Authority.

If it is found during the period of validity of enrollment that the student admitted was not eligible for admission to that programme, enrollment shall stand cancelled, at the discretion of the University Authority.

The University Authority reserves the right to fix the Schedule of Examination and reschedule the same with prior notice to students through University Website and/or may employ any other mode which the University Authority may feel convenient in its discretion.

Jurisdiction of Court of Law

All disputes, relating to Rules and/or Regulations of the University governing the processes of admission, examinations including publication of results, PCP, continuation of studentship and other related matters, shall be resolved within the jurisdiction in The High Court at Calcutta.

Sd/-

Registrar, NSOU

1. The Concept of Open University

The pedagogy of Open Learning places the primary responsibility of acquiring knowledge on the learner. On its part, the University facilitates a flexible learning schedule, provides a kitty of advanced support services and offers accreditation by way of examinations.

The Open University represents a parallel approach to Higher Education. It stands apart from a highly formal, institutionalized and centrally administered system of education. Its philosophy is built around the principles of universality, flexibility and innovativeness. Its ideas and institutions, its methods and procedures are all shaped accordingly. Conceptually, it can be viewed as a system drawing upon the best elements in formal and non-formal education.

The 'openness' consists of a variety of features.

First, it offers easy access to the learners. The entry requirement is not too exacting. A genuine interest in picking up knowledge is all that it expects. Consequently, it would try to embrace as many learners as possible.

Second, its territorial reach is visibly wide. It aims at bringing education to the doorstep of the learner, wherever he or she may be. Various methods of communication and contact are used for this purpose. The classroom of the University, thus, is as wide as the entire land it seeks to serve.

Third, the Open University is learner-oriented. It devises its courses and methods of teaching to suit the needs of the learners. Their options and inclinations are given due priorities. A variety of courses—short-term or long-term, liberal or professional can be pursued under the University.

Fourth, it believes in fair distribution of quality education, teaching aid, consultancy and study materials. Whatever resources the University has been made evenly available to all learners wherever or whoever he or she might be. It eliminates variations and discrimination.

Fifth, its administration is decentralized. In promoting Distance Education, the University creates a wide network of Study Centres. Students need only to come to the nearest available centre for collecting all information, completing all formalities, discussing their academic issues and appearing for evaluation of their work at intervals chosen by them.

Sixth, student assessment under Open University is based on continuous assessment and credit system. It does not require students to get bogged down in one final examination. One can study at one's own pace.

It short, the Open University seeks to open up the treasure house of knowledge to the maximum number of users. Thereby it would enhance their skills for productivity and further learning. Socially, too, the University promises steady empowerment of those who suffered backwardness for want of these skills. Considering the current trends all over the world, the Open University is going not only to complement the conventional system of higher education but may soon occupy the centre stage also in developing countries where the resources do not measure up to the vastness of the clientele.

2. Netaji Subhas Open University : Vision and Mission

Vision :

NSOU, the only State Open University in West Bengal, has been a significant contributor to empowerment through education. With its avowed mission of “Reaching the Unreached”, NSOU is driven by the vision of building a qualitative human resource based in the state. To this end, the University is into collaborative efforts with other State Open Universities and the National Open University, the aim being the promotion of ODL as an effective avenue of educational outreach. NSOU believes that this is the chosen path for multitasking knowledge seekers of the present times.

Mission :

To spread higher education in different parts of the state and to co-operate with other universities to provide access to higher education and to different skill enhancing educational programmes, Netaji Subhas Open University shall:

- provide quality education in a flexible mode to serve the aim of establishing an equitable knowledge society within the state, provide higher education through distance learning through the language of the state, i.e. Bengali
- make education affordable to the disadvantaged
- provide facility for lifelong education to intending learners
- strive for upgradation of technology without compromising the basic values of the society
- contribute to the development of the state and the nation and to motivate learners to strive for secular, scientific and democratic education.

3. Academic Courses :

The University offers both short-term and long-term programmes leading to Post Graduate Diplomas, which are conventional as well as innovative. Most of these courses have been developed after an initial survey of the demand for such studies. They are launched with a view to fulfilling the learners’ needs for :

(a) Certification, (b) Improvement of skills, (c) Self-enrichment, (d) Continuing education and professional development at work place and e) Diversification of knowledge.

In order to provide individualized support to its learners, the University has a large number of Study Centres through out the state. Teaching-learning process of this Open University is quite unique. This system is highly learner-centric, participative, collaborative and flexible in terms of time, space and age. To support such environment University facilitates its service via three important aspects viz. Personal Contact Programme; Educational Resources & Evaluation Process. It comprises :

(i) Personal Contact Programme (PCP) : Instruction will be imparted through self-instructional study materials and Personal Contact Programme. The PCP are generally held on Saturdays, Sundays and holidays. **The centre for PCP may not always be the Study Centre where the student has been admitted.**

PCP : Ordinarily the Personal Contact Programmes (PCP) are being held by clubbing of study centres. Enrolled learners are requested to keep in touch with their respective study centre accordingly.

(ii) Self Learning Study Materials (SLM) : Self learning study materials will be distributed to the learners in installments free of cost through the Study Centres where they have been admitted. Besides study materials, students will be supplied with a list of reference books for suggested reading.

(iii) Mode of Instructions : The University makes use of several methods to provide maximum possible exposure of the students to the course-contents and to each instructional programme. To start with, printed self-learning material packages and contact programmes involving face-to-face interaction with academic counsellors are available. Eventually Audio-materials, Audio-visual presentations, Teleconferences and occasional discussion sessions through Webcasted and FM channels may be introduced.

4. Admission Procedure

Online Admission Process for BLIS

NSOU conducts online admission process for January session through which applicants, fulfilling the minimum eligibility criteria, can opt for BLIS, 2nd degree programme of one year.

Following steps may be followed for admission [**Applicants are advised to go through the admission notification (for steps to be followed and general guideline) carefully, before filling up the admission form**] :

1. Fill-up and submit online application form along with recent scanned Passport Size Photograph and Signature.

2. Take printout of the filled-in Application Form and Bank Challan (who will pay through Bank Challan).
3. Attach photocopy of necessary supporting documents with the filled-in computer generated Application Form and report to selected Study Centre during its working hours to have it checked and verified by the Study Centre authority. After verification of documents Study Centre authority will put their office stamp in the filled-in Application Form and also on the Bank Challan (who will pay through Bank Challan).
4. Pay the course fees through online or offline method.
5. Visit our admission portal to check the payment status and take printout of payment receipt.
6. Visit Study Centre along with the computer generated **Application Form, Supporting Documents (Original and Photocopy), Payment Receipt** and collect a copy of the **University Prospectus** from the Study Centre. **The prospectus contains a perforated enrollment form which is to be filled up by the applicant. This is required for generation of enrollment certificate.**

Submit the following documents to Study Centre :

1. **Filled-in Online Application Form**
2. **Authenticated Photocopy of Supporting Documents**
3. **Payment Receipt**
4. **Filled-in Enrollment Form (available at Study Centre)**
5. **Filled-in Annexure I and Annexure II (available at Study Centre)**

The applicants are requested to keep a computer generated admission form signed and stamped by the person attending him/her in the Study Centre. This signed and stamped copy he/she may preserve as a proof of submission.

Offline Admission Process for PG Diploma Courses

NSOU conducts offline admission process through its accredited Study Centre for January session, through which applicants, fulfilling the minimum eligibility criteria, can opt for any Post Graduate Diploma Course as mentioned earlier.

Following steps may be followed for admission [Applicants are advised to go through the admission notification carefully, before filling up the admission form] :

- 1) Visit Study Centre through which NSOU conduct the course along with original necessary supporting documents to verify your eligibility criteria.

- 2) After getting confirmation of your candidature from the Study Centre authority visit any nationalised bank to draw a Demand Draft (demand draft should be drawn in favour of Netaji Subhas Open University payable at Kolkata) of requisite course fee as published in admission notification.
- 3) Visit Study Centre (from where you have verified your candidature) again along with photocopy of necessary supporting documents and recent passport size photograph. Write your name and phone number on the back side of the Demand Draft (DD) and submit the Demand Draft (applicants are advised to keep a photocopy of Demand Draft) to the Study Centre authority. On submission of DD receive a payment receipt duly stamped and signed by Study Centre authority and also collect a Enrollment Form and Annexure-I & II.
- 4) **The Enrollment Form and Annexure-I &II are is to be filled up by the applicant. This is required for generation of enrollment certificate.** Submit “Application for Student Enrollment” form along with recent scanned passport size photograph and attach self-attested photocopy of necessary supporting documents and recent passport size photograph.

Submit the following documents to Study Centre:

1. **Filled in Enrollment Form (available at Study Centre)**
2. **Authenticated Photocopy of Supporting Documents**
3. **Demand Draft (Demand Draft should be drawn in favour of Netaji Subhas Open University payable at Kolkata)**
4. **Filled-in Annexure I and Annexure II (available at Study Centre)**

The applicants are requested to keep a photocopy of Demand Draft and payment receipt duly stamped and signed by the person attending him/her in the Study Centre. This signed and stamped copy he/she may preserve as a proof of submission.

N.B. : Admission in study centres is provisional subject to determination of eligibility by the University at the time of giving enrollment number. If any discrepancy is revealed later, responsibility will rest on the applicant and his/her admission will be cancelled and no claim for refund of fees will be entertained. Students are, therefore, advised to satisfy themselves as regards their eligibility for a particular course before taking admission

in a study centre.

Name of the Courses	Eligibility	Course Fees	Medium of Instruction
1. PG Diploma in Journalism & Mass Communication (PGDJMC)	Graduate (10 + 2 + 3)	Fees will be notified in admission notification through official Website	Bengali
2. PG Diploma in Public Relations and Advertising (PGDPR & Ad)	Graduate (10 + 2 + 3)		English
3. PG Diploma in English Language Teaching (PGDELT)	Graduate (10 + 2 + 3)		English
4. Bachelor of Library & Information Science (BLIS)	Graduate (10 + 2 + 3), <i>i) For freshers :</i> 45% in Hons. subject for Hons. Graduate / 50% in aggregate for Pass Graduate with 3 subjects <i>ii) For in-service candidates :</i> Candidates having experience of working in a library or similar other organisations in a salaried post, not below the category of clerical cadre in a Government organisation or equivalent, for at least 3 years may be exempted from the requirement of minimum marks at the graduation level (10+2+3) for admission. Such candidates will have to submit No-objection certificate and a certificate stating the last pay drawn from his/her employer.		Bengali / English

+ **Course Duration** : 1 year : Registration valid for 3 yeras.

N.B. Examination fees (payable before examination) : To be notified before examination.

5. List of Courses (PG Diploma, BLIS)

6. Course Details

6.1 Post Graduate Diploma in Journalism and Mass Communication (PGDJMC)

The course has been designed and structured to provide basic knowledge and new insights to the learners on Journalism and Mass Communication. It aims to equip the learners with the skills needed to function effectively in various media organisations like Television, Radio, Print, Advertising, Public Relations, etc. and also in different Public Sector institutions.

Course content : There are 6 (six) papers of 8 (Eight) credits or 100 marks

Paper I : Mass Communication

Paper II : Reporting & Post Reporting

Paper III : Radio & TV

Paper IV : Computer Application and Media Law & Ethics

Paper V : Workshop / Practical

Paper VI : Special Paper :a) Community Media Management or,
b) Advertising & Public Relations or,
c) Film Studies

Evaluation Method : Evaluation will be made on the basis of internal assessment as well as theoretical and practical examination held on completion of the course. 20% marks are reserved for internal assignment in each paper.

Pass mark 40% in each paper. The examination centre may not necessarily be the centre of admission of the student.

6.2 Post Graduate Diploma in Public Relations and Advertising (PGDPR&Ad)

Public Relations and Advertising professionals are in great demand in both the private and the public sectors. The objective of the course is to equip the learners with the basic skills needed for becoming successful professionals in these fields.

Course content : There are 6 (Six) papers of 8 (Eight) credits or 100 marks

Paper I : Principles & Theories of Communication and Public Relations

Paper II : Writing and Media for Public Relations and Study Paper (project)

Paper III : Corporate Public Relations

Paper IV : Media Relations and Rural Communication

Paper V : Advertising (Theory & Practice)

Paper VI : Advertising (Theory & Practice)

Evaluation Method: Evaluation will be made on the basis of internal assignment as well as theoretical and practical examination held on completion of the course. 20% marks are reserved for internal assignment in each paper.

Pass mark 40% in each paper. The examination centre may not necessarily be the

centre of admission of the student.

6.3 Post Graduate Diploma in English Language Teaching (PGDELT)

This course is designed for training freshers and in-service teachers of English at secondary and tertiary levels in effective ELT methods. The focus is on Linguistics and Applied Linguistic theories, application, methods, materials and techniques for developing various language skills in learners. The course will be conducted partly face to face (*100 hrs. contact time*) and partly through the open system by ELT experts. Emphasis is laid on Students' attendance in Personal Contact Programme and timely submission of home assignments for each paper.

Course Content : There are 6 papers of 8 credits or 100 marks each. There will be 230 hrs. of face-to-face instruction and interaction along with all facilities of the Open System.

Paper I :	Historical Perspectives: Education and English language teaching; Introduction to Linguistics and Theories of Communication
Paper II :	About language: Modern English Grammar and Use, Discourse, Register, The Phonetics and Phonology of Spoken English
Paper III :	Language Proficiency Development: A Foundation course in Spoken and Written Communication for Teacher Development
Paper IV :	Applied Linguistics : Social and Psychological aspects of language use, The Concept of Competence; Theories of language learning and teaching; Second language Acquisition; Application of theories in ELT
Paper V :	Language Teaching Methods, Materials, Techniques & Media Resources for Developing the Teaching skills of Listening, Speaking, Reading and Writing; Teaching Grammar, Pronunciation skills for Interpersonal & Professional purposes
Paper VI :	1st half: Introduction to Testing and Evaluation. 2nd half: Teaching Practice (Lesson Observation, Planning and Demonstration & Self Evaluation)

Evaluation Method :

Trainees will be examined through

- Home assignments : All Papers
- Class assignments : Paper III and VI
- Term End Examination : Theory
Practical

Pass marks : 40% in each paper

Classes to be held at (for PGDELT) :

1. Centre for Language Studies, NSOU, Women's Christian College, 6, Greek Church Row, Kolkata-26, Ph : (033) 2464-3341

6.4 Bachelor of Library & Information Science (BLIS)

The basic objective of this professional course is to produce budding & skilled

professionals to meet the demand of Library & Information Science fraternity of society.

Course content : There are 8 (Eight) papers of 8 (Eight) credits or 100 marks each

Paper I : Library and Society

Paper II : Library Management

Paper III : Library Classification (Theory)

Paper IV : Library Cataloguing (Theory)

Paper V : Reference and Information Service

Paper VI : Library Classification (Practice)

Paper VII : Library Cataloguing (Practice)

Paper VIII : Computer Basics and Application

Evaluation Method : Evaluation will be made on the basis of internal assessment as well as theoretical and practical examination held on completion of the course. 20% marks are reserved for internal assessment in each paper and 80% will be carried out through Term-End Examination.

Pass mark 40% in each paper. The examination centre may not necessarily be the centre of admission of the student.

7. Student Support Service

The main focus of academic and administrative structure of this University is to make the system more learner friendly by the time. Beginning from pre-admission stage till certification stage, the learners receive continuous academic and other support in various forms.

- ✓ Pre-admission counselling at Headquarters, Regional Centre and Study Centres
- ✓ Teaching support in the form of PCP (Personal Contact Programme), academic counselling at Study Centres
- ✓ Conduct of practical sessions under the supervision of experts for programmes having practical component at selected centres.
- ✓ Conduct of workshops/excursion/extended contact programmes depending on specific course requirements.
- ✓ Continuous evaluation and feedback
- ✓ Library facility
- ✓ Conduct of examination at selected Study Centres & Regional Centre

8. To Whom to Contact

Sl. No.	School of Studies	Queries	Students of	Telephone No.	E-mail ID
1	School of Humanities	Queries related PCP Session, Practical Session, Dissertation, Field Work and any other queries related to subject of studies	PGDJMC, PGDPR & Ad., PGDELT	033-4066 3214	soh@wbnsou.ac.in
2	School of Professional Studies		BLIS	033-4066 9464 033-2582 2529	spsnsou@gmail.com

8.2 Administrative Sections :

Sl. No.	Section	Issues	Telephone No.	E-mail ID
1.	Registration	<u>Issues related to Admission</u>	033-4066 3220	nsou@wbnsou.ac.in
		<u>Issues related to Registration</u>	033-4066 3215	
		<u>Issues related to Renewal</u>		
2.	Study Materials	<u>Issues related to Study Material</u>	033-4066 3218	
3.	Examination	<u>Issues related to Admit Card</u>	033-2463 0292	coe.bdp@wbnsou.ac.in
			033-2463 0293	
		<u>Issues related to Assignments</u>		
		<u>Issues related to Term-End Examination</u>		
		<u>Issues related to result</u>		
4.	Study Centre	<u>Issues related to Study Centre</u>	033-4066 3205	

8.1 School of Studies :

9. Students' Grievance

For any grievance, learners are free to contact Assistant Director, Study Centres & Convener, Students' Grievance Redressal Cell, NSOU either by e-mail (asstdirector.nsou@gmail.com) or by post (DD-26, Sector-I, Salt Lake City, Kolkata-700 064).

A Student once enrolled in NSOU, must always

- get all his/her correspondences forwarded and the documents, attached therein authenticated, by his/her respective Study Centre Coordinator;
- in all such cases he/she is to attach relevant proof supporting the validity of his/her enrollment/renewal (as the case may be) at that material point of time, failing which such correspondences will be treated as cancelled.

10. NSOU Policy Regarding Sexual Harassment at the Workplace

In compliance with the **Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013** and subsequent UGC directive, Netaji Subhas Open University has adopted a policy that aims to prevent/prohibit/punish sexual harassment of women at the workplace and has constituted **Internal Complaints Committee** in order to deal with the complaints of sexual harassment of women employees in the different campuses of the University.

Information on this policy, rules and procedures can be accessed on the UGC website (www.ugc.ac.in). Incidents of sexual harassment may be reported to the (Coordinator, Study Centre/Principal of the Institute where the Study Centre is located).

11. Education Loan Scheme of NBCFDC

Interested eligible and enrolled students belonging to "Backward Classes" (as per Backward Classes Welfare Department, Govt. of W.B. stipulation) may visit website www.nbcfdc.gov.in / www.mhrd.gov.in to apply for Educational Loan "at concessional rate

of interest” as per vide memo no. NBCFDC/PROJ/VC/2016-17/7398-7614, dated February 10, 2017 by National Backward Classes Finance & Development Corporation (NBCFDC).

12. Frequently Asked Questions (FAQs)

Answers of some anticipated question are given below in the form of Frequently Asked Questions (FAQs).

Where can I get an online/offline application form? Where should I verify the filled-in admission form or verify my eligibility criteria? Where should I submit my filled-in application form?

After publication of admission notification, you can access it online through our admission website (link will be available in admission notification). Offline form comes with the printed Prospectus copy which can be obtained from selected Study Centres paying requisite price as printed at backside of prospectus.

You have to verify your filled-in admission form or eligibility criteria from your selected Study Centre.

After paying the admission fees the filled in admission form should be submitted to your selected Study Centre along with authenticated photocopies of relevant documents.

Lost my Enrollment-cum-Identity Card, what should I do?

The applicant must register a General Missing Diary (GD) with local police station at earliest. To get a duplicate **Enrollment-cum-Identity Card** you should write an application addressed to the Registrar of this University along with a DD of Rs. 500/- (drawn in favour of **Netaji Subhas Open University** payable at **Kolkata**) and the original GD. The application must be forwarded by the Study Centre Coordinator with office seal.

Can I choose my Study Centre, or shall the university allot me the Study Centre?

You can choose your Study Centre as per your convenience. However, since all your programmes are not available at all the Study Centres, you should ensure that the course you are applying for is available at the Study Centre opted by you. Normally the Centre opted by you shall be allotted to you. However, in exceptional/unavoidable cases the University may allot a different Centre to you and in such cases the decision of the University is final.

How should I pay the course fee?

For online admission process the course fee can be paid through online (via payment gateway) and offline (through bank challan) mode. In case of offline admission and to get further details regarding payment method, please see the detail admission notification or guideline for online/offline admission process in the University website.

Can I send my application form by post, or is it required to be submitted in person?

You cannot send application form by post as there is process for verification of eligibility criteria in the admission step at your selected Study Centre.

What I am required to do after submission of my application form?

After submission of application form at Study Centre and subsequently processed at the Headquarters and if you are found eligible for admission, you will receive an Enrollment

No. from your Study Centre and Enrollment-cum-Identity Card only for BLIS course as proof of your admission along with detailed information about your enrollment number, study centre, subject of study etc.

If I want to withdraw myself from the programme after confirmation of my admission, shall I get my fee refunded?

Fees once paid for admission to a particular course will not be refunded (for further refund policy visit our admission website). It is also not adjustable against any other courses of University.

How can I receive support if I have doubts while studying the materials?

We provide face-to-face contact between learners and tutors/counsellors at Study Centres to clarify your doubts and answer your academic queries. This is called "Counselling" which is normally held on weekends at NSOU study centres.

Is it compulsory for me to attend counselling?

The counselling sessions are not compulsory for theory papers. However, it is advised to attend the session as far as possible, in future which will be immensely useful in certain respects to share your views on the subject with your counsellors and fellow learners; comprehend some of the complex ideas/concepts or difficult issues discussed in your materials, and get clarifications for many of your doubts which you will not have solved yourself.

How do I know about counselling schedule?

Your study centre will inform you about the counselling schedule. Normally counselling would be held on Saturday and Sunday. You should contact your study centre coordinator for the counselling schedule. The counselling schedule of the courses included in this prospectus may also be available on the Website.

Why should I do assignments, are the assignments compulsory?

The purpose of assignment is to help you get through the courses. Your counsellor or evaluator will write teaching type comments on your assignment responses to facilitate your learning. Assignment is a process of formative evaluation. It will help you understand how you are progressing in your studies.

Yes, the assignments for all theory papers are compulsory. It means you need to submit the assignments per paper within the stipulated time for being eligible to appear in the term-end examination. The assignments carry 20%-30% weightage depending on the courses in the final result.

When and where should I submit the assignments?

You should submit the assignment response at your study centre as per the date mentioned in the assignment. It should be remembered that without Enrollment No. one cannot submit assignment.

If I cannot complete my programme in minimum duration (see Sl. No. 5.) what will be the fate of submitted assignments?

All the assignments submitted earlier will be carried forward till your registration validity period.

Can I improve my assignment grade by re-doing them?

No, you cannot improve an assignment grade in any circumstances.

13. Different Administrative and Academic Wings of NSOU

Vice-Chancellor's Secretariat

- DD-26, Sector-I, Salt Lake City, Kolkata-700 064

Registrar's Office

- DD-26, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4066 3211, Fax : 033 4062 3171

Study Centres Department

- DD-26, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4066 3205

Office of the Controller of Examinations

- 2nd Floor, 134/1, Meghnad Saha Sarani, Kolkata-700 029, Phone: 033 2463 0292, Fax: 033 2465 6936

School of Sciences

- **City Campus:** 1) DD-26, Sector-I, Salt Lake City Kolkata-700 064, Phone: 033 4066 3217, 2) 1st Floor, K-2, Bidhannagar Fire Station, Sector-V, Salt Lake City, Kolkata-700 091, Phone: 033 2357 2947, 033 2357 7644
- **Academic Campus :** 1) Kalyani Regional Centre, Academic Building, Ghoshpara Station Road, Kalyani, Nadia, PIN-741 235, Phone: 033 2582 6611, 2) Durgapur Regional Centre (Adjacent to Durgapur Govt. College Campus), Jawahar Lal Nehru Road, Durgapur, Dist. : Paschim Burdwan, PIN-713 214, 3) Jalpaiguri Regional Centre (Adjacent to Jalpaiguri Engineering College Campus), Pat Kata, Dist-Jalpaiguri, PIN-735 101

School of Humanities

- **City Campus :** DD-26, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4066 3214
- **Academic Campus:** 1) Kalyani Regional Centre, Academic Building, Ghoshpara Station Road, Nadia, PIN-741 235, Phone: 033 2582 0103, 2) Durgapur Regional Centre (Adjacent to Durgapur Govt. College Campus), Jawahar Lal Nehru Road, Durgapur, Dist. : Paschim Burdwan, PIN-713 214, 3) Jalpaiguri Regional Centre (Adjacent to Jalpaiguri Engineering College Campus), Pat Kata, Dist-Jalpaiguri, PIN-735 101

School of Social Sciences

- **City Campus:** DD-26, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4066 3219
- **Academic Campus:** 1) Kalyani Regional Centre, Academic Building, Ghoshpara Station Road, Kalyani, Nadia, PIN-741 235, Phone: 033 2582 3336, 2) Durgapur Regional Centre (Adjacent to Durgapur Govt. College Campus), Jawahar Lal Nehru Road, Durgapur, Dist. : Paschim Burdwan, PIN-713 214, 3) Jalpaiguri Regional Centre (Adjacent to Jalpaiguri Engineering College Campus), Pat Kata, Dist-Jalpaiguri, PIN-735 101

School of Education

- **City Campus:** CF-162, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4004-7569 / 70 / 71
- **Academic Campus:** 1) Kalyani Regional Centre, Academic Building, Ghoshpara Station Road, Kalyani, Nadia, PIN-741 235, Phone: 033 2582 3332

School of Professional Studies

- **City Campus:** DD-26, Sector-I, Salt Lake City, Kolkata-700 064, Phone: 033 4066 9464
- **Academic Campus:** 1) Kalyani Regional Centre, School of Professional Studies, Ghoshpara Station Road, Kalyani, Nadia, PIN-741 235, Phone: 033 2582 2529, 2) Durgapur Regional Centre (Adjacent to Durgapur Govt. College Campus), Jawahar Lal Nehru Road, Durgapur, Dist. : Paschim Burdwan, PIN-713 214, 3) Jalpaiguri Regional Centre (Adjacent to Jalpaiguri Engineering College Campus), Pat Kata, Dist-Jalpaiguri, PIN-735 101

Library

- **Regional Campus, Kalyani :** Ghoshpara Station Road, Kalyani, Nadia, PIN-741 235, Phone: 033 2582 2248

14. List of Learner Support Centres (LSCs)/Study Centres

Sl. No.	Name of the Study Centre	Code No.	Address	Courses on offer
1	Dum Dum Motijheel College	A-01	419 Dum Dum Cossipore Road Kolkata-700074	BLIS, PGDJMC, PGDPR & Ad and PGDELT
2	Basanti Devi College	A-02	147B, Rashbehari Avenue Kolkata-700029	BLIS, PGDJMC, PGDPR & Ad and PGDELT
3	Gurudas College	A-03	Narkeldanga, Kolkata-700054	BLIS, PGDJMC, PGDPR & Ad and PGDELT
4	Maharaja Manindra Ch. College	A-04	20, Ramkanto Bose Street Kolkata-700003	BLIS, PGDJMC, PGDPR & Ad and PGDELT
5	Goenka College	A-05	210 B.B. Ganguly Street Kolkata-700012	BLIS, PGDJMC, PGDPR & Ad and PGDELT
6	Surendranath Evening College	A-06	24/2, Mahatma Gandhi Road Kolkata-700009	BLIS, PGDJMC, PGDPR & Ad and PGDELT
7	Shibpur Dinabandhu College	A-08	412/1, G.T. Road (South) Howrah-711102	BLIS, PGDJMC, PGDPR & Ad and PGDELT
8	Gurudas College of Commerce	A-10	33C/1, Biplabi Barin Ghosh Sarani, Kolkata-700067	BLIS, PGDJMC, PGDPR & Ad and PGDELT
9	Bankura Christian College	B-01	Pratap Bagan (North) P.O.& Dist. Bankura -722101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
10	Tramralipta Mahavidyalaya	B-04	P.O.- Tamluk. Dist. Purba Midnapore-721636	BLIS, PGDJMC, PGDPR & Ad and PGDELT
11	Fakir Chand College	B-05	P.O. Diamond Harbour Dist-South 24 Parganas-743331	BLIS, PGDJMC, PGDPR & Ad and PGDELT
12	Haldia Govt. College	B-06	P.O. Debhog-721657 Dist- Purba Midnapore	BLIS, PGDJMC, PGDPR & Ad and PGDELT
13	Nistarini College	B-07	Deshbandhu Road P.O. & Dist. Purulia-723101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
14	Behala College Study Centre	B-08	Parnasree, Behala, Kolkata-700060	BLIS, PGDJMC, PGDPR & Ad and PGDELT
15	Sonarpur College	B-09	Sahid Biswanath Sarani P.O. Rajpur, Dist. 24 Pgs (S) Kolkata-700149	BLIS, PGDJMC, PGDPR & Ad and PGDELT
16	Hiralal Mazumdar Memorial College for Women	B-10	Dakshineswar Kolkata, Dist. 24 Pgs (N), Pin-700035,	BLIS, PGDJMC, PGDPR & Ad and PGDELT
17	Burdwan Raj College	C-01	Aftab House P.O. & Dist. Burdwan-713104	BLIS, PGDJMC, PGDPR & Ad and PGDELT
18	Banwarilal Bhalotia College	C-02	Bir Ram Mohon Banerjee Road P.O.-Asansol, Dist. Burdwan, Pin-713301	BLIS, PGDJMC, PGDPR & Ad and PGDELT
19	Suri Vidyasagar College	C-03	P.O. Suri Dist-Birbhum, Pin-731101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
20	Nabagram Hiralal Paul College	C-04	P.O. Nabagram Dist. Hooghly; Pin-712246	BLIS, PGDJMC, PGDPR & Ad and PGDELT
21	Netaji Mahavidyalaya	C-06	P.O. Arambag Dist. Hooghly, Pin-712601	BLIS, PGDJMC, PGDPR & Ad and PGDELT
22	Acharya Prafulla Chandra College	C-07	P.O. New Barrackpour Pin. 743276, Dist. 24 Pgs (N)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
23	Bijoy Krishna Girls College	C-08	Howrah 5/3, Mahatma Gandhi Road Pin-711101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
24	Baruipur College	C-09	P.O. Purandarmant Dist. 24 Parganas (South) P.S. Baruipur, Pin.- 743610	BLIS, PGDJMC, PGDPR & Ad and PGDELT

Sl. No.	Name of the Study Centre	Code No.	Address	Courses on offer
25	Tarakeswar Degree College	C-10	P.O. Tarakeswar Dist. Hooghly, Pin-712410	BLIS, PGDJMC, PGDPR & Ad and PGDELT
26	Krishnanagar Govt. College	D-01	P.O. Krishnagar Dist. Nadia, Pin-741101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
27	Barasat Govt. College	D-02	P.O. Barasat – 700124 Dist. North 24 Parganas	BLIS, PGDJMC, PGDPR & Ad and PGDELT
28	Sree Chaitanya College	D-03	P.O. Habra Prafulla-Nagar, Dist. 24 Pgs (N), Pin-743268	BLIS, PGDJMC, PGDPR & Ad and PGDELT
29	Mahadevananda Mahavidyalaya	D-04	Monirampur -P.O. Barackpur Dist. North 24 Parganas-743101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
30	Karimpur Pannadevi College	D-05	P.O. Karimpur Dist-Nadia, Pin-741152	BLIS, PGDJMC, PGDPR & Ad and PGDELT
31	Chakdaha College	D-06	P.O. Chakdaha -741222 Dist. Nadia	BLIS, PGDJMC, PGDPR & Ad and PGDELT
32	Sudhiranjan Lahiri Mahavidyalaya	D-07	Majdia, Dist. Nadia-741507	BLIS, PGDJMC, PGDPR & Ad and PGDELT
33	Egra S.S.B. College	D-08	P.O. Egra, Pin-721429, Dist. Purba Midnapur	BLIS, PGDJMC, PGDPR & Ad and PGDELT
34	Ghatal Rabindra Satabarsiki Mahavidyalaya	D-09	P.O. Ghatal Dist. Paschim Midnapore-721212	BLIS, PGDJMC, PGDPR & Ad and PGDELT
35	Bolpur College	D-10	College Road, Bolpur Dist. Birbhum, Pin. 731204	BLIS, PGDJMC, PGDPR & Ad and PGDELT
36	Balurghat College	E-01	P.O.: Balurghat , Pin-733101 Dist: Dakshin Dinajpur	BLIS, PGDJMC, PGDPR & Ad and PGDELT
37	Krishnath College	E-04	P.O.- Berhampur Dist. Mursidabad, Pin-742101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
38	Vivekananda College for Women	E-05	Barisha, Kolkata-700008 Dist. 24 Pgs (S)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
39	Kidderpore College	E-07	2, Pitamber Sircar Lane Kidderpore, Kolkata-23	BLIS, PGDJMC, PGDPR & Ad and PGDELT
40	Sammalini College	E-08	STN / E.M. By Pass Kolkata-700075	BLIS, PGDJMC, PGDPR & Ad and PGDELT
41	Dr. Kanailal Bhattacharya College	E-09	Dharmatala Ramrajatala, Santragachi Howrah-711104	BLIS, PGDJMC, PGDPR & Ad and PGDELT
42	Bhairab Ganguly College	E-10	Belgharia Kolkata-700056, Dist. 24 Pgs (N)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
43	Ananda Chandra College	F-02	P.O. & Dist.Jalpaiguri-735101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
44	Coochbehar College	F-03	P.O. Coochbehar Dist. Coochbehar, Pin-736101	BLIS, PGDJMC, PGDPR & Ad and PGDELT
45	Gobardanga Hindu College	F-04	P.O. Khantura Dist. 24 PGS. (N), Pin-743273	BLIS, PGDJMC, PGDPR & Ad and PGDELT
46	Panskura Banamali College	F-05	P.O.-Panskura, Dt-Purba Midnapore	BLIS, PGDJMC, PGDPR & Ad and PGDELT
47	Sunderban Mahavidyalaya	F-06	P.O. Kakdwip, Dt-24 PGS(S)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
48	Manbhum Mahavidyalaya	F-07	VirGanganarayan Road P.O. Manbazar, Dist-Purulia	BLIS, PGDJMC, PGDPR & Ad and PGDELT
49	Rampurhat College	F-08	Rampurhat, Dist. Birbhum, Pin-731224	BLIS, PGDJMC, PGDPR & Ad and PGDELT
50	Prabhu Jagat Bandhu College	F-09	Jhorehat, P.O.-Andul-Mouri, Howrah, Pin-711302	BLIS, PGDJMC, PGDPR & Ad and PGDELT

Sl. No.	Name of the Study Centre	Code No.	Address	Courses on offer
51	Gour Mohan Sachin Mondal Mahavidyalaya	F-10	Po- Bireswarpur, Dist-24 PGS (South), Pin-743336	BLIS, PGDJMC, PGDPR & Ad and PGDELT
52	Chanchal College	G-01	Po-Chanchal, Dist-Malda, Pin-732123	BLIS, PGDJMC, PGDPR & Ad and PGDELT
53	Garhbeta College	G-02	P.O.-Garhbeta, Dist.-Paschim Medinipur	BLIS, PGDJMC, PGDPR & Ad and PGDELT
54	Chandrakona Vidyasagar Mahavidyalaya	G-03	Chandrakona, Paschim Medinipur, Pin.-721201	BLIS, PGDJMC, PGDPR & Ad and PGDELT
55	Santipur College	G-04	P.O.-Santipur, Dist.-Nadia, Pin.-741404	BLIS, PGDJMC, PGDPR & Ad and PGDELT
56	Mankar College	G-05	Mankar, Dist. Burdwan, Pin.-713144	BLIS, PGDJMC, PGDPR & Ad and PGDELT
57	Katwa College	G-06	P.O. Katwa, Dist. Burdwan, Pin.-713130	BLIS, PGDJMC, PGDPR & Ad and PGDELT
58	Joypur P. Roy College	G-07	P.O. Jaypur-Fakirdas Dist. Howrah, Pin.-711401	BLIS, PGDJMC, PGDPR & Ad and PGDELT
59	Lalbaba College	G-08	117,G.T. Road, Belur Math, Dist. Howrah	BLIS, PGDJMC, PGDPR & Ad and PGDELT
60	Bagnan College	G-09	P.O.-Bagnan, Dist. Howrah	BLIS, PGDJMC, PGDPR & Ad and PGDELT
61	Tangrakhali Bankim Sardar College	G-10	P.O.- Tangrakhali, Dist.-24-Pgs.(S), Pin.-743329	BLIS, PGDJMC, PGDPR & Ad and PGDELT
62	Dhruba Chand Halder College	H-01	P.O.-Dakshin Barasat, Dist.-24-Pgs.(S)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
63	Taki Govt. College	H-02	P.O.-Taki, Dist.-24-Pgs.(N), Pin.-743429	BLIS, PGDJMC, PGDPR & Ad and PGDELT
64	Belda College	H-05	Belda, Station- Contai Road Dist- Paschim Medinipore-721424	BLIS, PGDJMC, PGDPR & Ad and PGDELT
65	Kharagpur College	H-06	P.O. Inda, Kharagpur Dist. Paschim Medinipur-721305	BLIS, PGDJMC, PGDPR & Ad and PGDELT
66	Nahata J.M.S. Mahavidyalaya Mahavidyalaya	H-07	P.O. Nahata Ps- Gopalnagar Dist-24 Pgs (N)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
67	Sripat Singh College	H-09	P.O- Jiagan, Dist- Murshidabad Pin-742123	BLIS, PGDJMC, PGDPR & Ad and PGDELT
68	South Calcutta Girl's College	H-10	72, Sarat Bose Road; Kolkata-700025	BLIS, PGDJMC, PGDPR & Ad and PGDELT
69	Dinabandhu Mahavidyalaya Study Centre	I-02	Bongaon, Dist- 24 Pgs(N) Pin-743235	BLIS, PGDJMC, PGDPR & Ad and PGDELT
70	Vivekananda Mission Mahavidyalaya	I-03	Viveknagar; P.O-Chaitanyapur Haldia; Dist-Purba Medinipur Pin-721645	BLIS, PGDJMC, PGDPR & Ad and PGDELT
71	Dumkal College	I-04	Basantapur P.O- Basantapur P.S-Dumkal; Dist- Murshidabad Pin-742406	BLIS, PGDJMC, PGDPR & Ad and PGDELT
72	Nagar College	I-05	Vill + P.O. Nagar; Dist- Murshidabad	BLIS, PGDJMC, PGDPR & Ad and PGDELT
73	Kalna College	I-08	P.O. Kalna, Dist- Burdwan Pin-713409	BLIS, PGDJMC, PGDPR & Ad and PGDELT
74	Mahishadal Girls' College	J-01	Vill- Rangibasan, P.O. Mahishadal Purba Medinipur, Pin-721628	BLIS, PGDJMC, PGDPR & Ad and PGDELT
75	Uluberia College	J-02	Uluberia, Howrah, Pin-711315	BLIS, PGDJMC, PGDPR & Ad and PGDELT

Sl. No.	Name of the Study Centre	Code No.	Address	Courses on offer
76	Bhangar Mahavidyalaya	J-03	Vill& P.O- Bhangar Dist- 24 Parganas (South)	BLIS, PGDJMC, PGDPR & Ad and PGDELT
77	Sree Gopal Banerjee College	J-04	Bagati, Magra Hooghly-712148	BLIS, PGDJMC, PGDPR & Ad and PGDELT
78	Women's Christian College	J-05	6, Greek Church Row, Kolkata-700 026, Ph: 033-2464 3341	PGDELT
79	Al-Ameen Memorial Minority College	J-06	Jogibattala, Baruipur Kolkata-700145	BLIS, PGDJMC, PGDPR & Ad and PGDELT
80	Syamaprasad College	J-07	92, Syamaprasad Mukherjee Road, Kolkata-700026	BLIS
81	Ramananda College	J-09	Bishnupur, Bankura Pin-722122 Phone-03244-252059	BLIS
82	Nani Bhattacharya Smarak Mahavidyalaya	K-03	Jaigaon-736182; Alipurduar; West Bengal	BLIS
83	Ramananda Centenary College	K-05	P.O. - Laulara Dist-Purulia, Pin-723151	BLIS, PGDJMC
84	Birpara College	K-06	Dist-Alipurduar Pin-735204	BLIS
85	Nakshalbari College	K-07	P.O-Nakshalbari Dist-Darjeeling, Pin-734429	BLIS, PGDJMC
86	S. R. Fatepuria College	K-09	Beldanga, Murshidabad, Pin-742133	BLIS
87	Government General Degree College at Kalna-I	K-10	Vill- Muragacha, Post- Medhgachi, Dist- Burdwan, Pin-713405	BLIS, PGDJMC, PGDPR & Ad
88	Budge Budge College	L-02	7, Deshbandhu Chittaranjan Road, Budge Budge, 24 PGS (S) Kolkata-700137	PGDJMC
89	Muragachha Government College	L-03	Vill + P.O. - Muragachha P.S. Nakashipara, Dist- Nadia Pin-741154	PGDJMC, PR&AD, BLIS
90	Sadhan Chandra Mahavidyalaya	L-04	Vill-Harindanga, P.O.- Chaberia P.S- Falta, Dist- 24 Parganas (S) Pin-743504	BLIS
91	Balagarh Bijoy Krishna Mahavidyalaya	L-05	P.O- Balagarh; Dist- Hooghly, West Bengal; Pin-7152501	BLIS
92	Mrinalini Datta Mahavidyapith	L-06	Vidyapith Road, Birati, Kolkata-700051	PGDJMC, BLIS
93	Trivenidevi Bhalotia College	L-07	P.O. - Raniganj, Dist- Burdwan, Pin-713347	PGDJMC, BLIS
94	S.B.S. Government College	L-08	Vill-Raynagar, P.O.-Hili Dist.-Dakshin Dinajpur Pin-733 126	PGDJMC
95	Maynaguri College	L-09	P.O- Maynaguri; Dist.- Jalpaiguri West Bengal; Pin-735224	BLIS
96	Parimal Mitra Smriti Mahavidyalaya	L-10	P.O-Mal, Dist- Jalpaiguri; Pin-735221	BLIS
97	Tufanganj Mahavidyalaya	M-01	P.O. Tufanganj Newtown, Dist- Cooch Behar, Pin-736160 Ph-03582-244263	BLIS
98	Michael Madhusudan Memorial College	M-02	Kabi Guru Sarani City Centre Dist-Burdwan Durgapur- 713216	BLIS

Sl. No.	Name of the Study Centre	Code No.	Address	Courses on offer
99	Ananda Mohan College	M-03	102/1, Raja Rammohan Sarani Kolkata-700009	BLIS
100	Kanchrapara College	M-05	P.O. Kanchrapara; Dist. North 24 Parganas Pin-743145, West Bengal	BLIS, PGDJMC
101	Raidighi College	M-06	P.O + P.S-Raidighi, Dist- South 24 Parganas-743383	BLIS, PGDJMC
102	Sonamukhi College	M-08	P.O-Sonamukhi, Dist-Bankura Pin-722207, West Bengal	BLIS, PGDJMC
103	Saldiha College	M-09	P.O-Saldiha; Dist-Bankura; Pin-722173	BLIS, PGDJMC
104	Mahatma Gandhi College	M-10	Lalpur; P.O-Daldali; Dist-Purulia; Pin-723130	BLIS
105	Raghunathpur College	N-01	P.O-Raghunathpur; Dist- Purulia Pin-723133, West Bengal	BLIS, PGDJMC
106	Srikrishna College	N-02	P.O-Bagula; Dist- Nadia; Pin-741502, West Bengal	BLIS, PGDJMC
107	Kalyani Mahavidyalaya	N-03	City Centre Complex, P.O-Kalyani, Dist-Nadia, Pin-741235, West Bengal	BLIS, PGDJMC
108	Memari College	N-04	Memari College P.O-Memari; Dist-Burdwan, Pin-713146	BLIS , PGDJMC
109	Gushkara Mahavidyalaya	N-05	P.O-Gushkara; Dist-Purba Bardhaman-713128	BLIS , PGDJMC
110	Gour Mahavidyalaya	N-06	P.O-Mangalbari Dist-Malda; Pin-732142	PGDJMC
111	Malda Women's College	N-07	Pirojpur; Shanti Gopal Sen Sarani P.O & Dist-Malda; Pin-732101 West Bengal	BLIS, PGDJMC
112	Kaliachak College	N-08	P.O-Sultanganj; P.S-Kaliachak; Dist-Malda ; Pin-732201 West Bengal	BLIS, PGDJMC
113	Dewanhat Mahavidyalaya	N-09	Dewanhat; Dist-Cooch Behar; Pin-736134; West Bengal	PGDJMC
114	Sukanta Mahavidyalaya	N-10	Sukanta Nagar; P.O. Dhupguri; Dist-Jalpaiguri; Pin-735210	BLIS, PGDJMC
115	Gyan Jyoti College	Q-01	Dagapur, Near Basundhara, Siliguri; Pin-734003	BLIS, PGDJMC
116	Kalipada Ghosh Tarai Mahavidyalaya	Q-02	P.O-Bagdogra; Dist-Darjeeling, Pin-734014	BLIS, PGDJMC
117	Prasanta Chandra Mahalanobis Mahavidyalaya	Q-03	111/3, B.T. Road (Bonhooghly) Kolkata-700108	BLIS, PGDJMC
118	Kaliyaganj College	Q-05	P.O-Kaliyaganj; Dist- Uttar Dinajpur; Pin-733129	BLIS, PGDJMC
119	Pingla Thana Mahavidyalaya	Q-07	P.O-Maligram; Dist-Paschim Medinipur-721140	BLIS, PGDJMC
120	Sabang Sajanikanta Mahavidyalaya	Q-08	P.O-Lutunia; Dist-Paschim Medinipur-721166	BLIS, PGDJMC
121	Dr. Bhupendra Nath Dutta Smriti Mahavidyalaya	Q-09	Hatgobindapur; Dist-Purba Bardhaman-713407	BLIS, PGDJMC



NETAJI SUBHAS OPEN UNIVERSITY

ESTABLISHED BY W.B. ACT (XIX) OF 1997, RECOGNIZED BY U.G.C.
DD-26, SECTOR-I, SALT LAKE CITY, KOLKATA-700 064

APPLICATION FOR CORRECTION IN ENROLLMENT CERTIFICATE-CUM-IDENTITY CARD (BLIS)

To
The Registrar
Netaji Subhas Open University
DD-26, Sector-I, Salt Lake City, Kolkata-700 064

Through :
The Co-ordinator

.....
Sub. :- Application for Correction of

Sir,
I, Shri / Smt. have been admitted at
NSOU Study Centre ().
I am submitting the form for correction of my Enrollment Certificate-cum-Identity Card as per details
given below :

Sl. No.	Enrollment No.	Correction For	Existing	Corrected	Subject Code

Yours faithfully,

Enclosed :

.....
Signature of the Student


- 1) Original Enrollment Certificate-cum-Identity Card.
- 2) Photocopy of Marksheet of Class 10 & (10+2) Examinations (one copy each).
- 3) Photocopy of Admit Card of Class 10 Examination (one copy).
- 4) A DD of Rs. 200/- (two hundred only) bearing No. dated

Forwarded,


Co-ordinator (With Seal)

N.B. : A fee of Rs. 200/- should be remitted by way of a Demand Draft drawn in favour of **Netaji Subhas Open University** and payable at **Kolkata** (one photocopy of Demand Draft should be attached herewith).

Identity Card

<ol style="list-style-type: none">1. To be carried by the candidate whenever he/she visits any Centre/H.Q. of the University.2. In case of loss of the card a General Diary (GD) is to be lodged immediately and the respective Study Centre be informed accordingly with a copy of the GD.3. If this card is found by anybody it should be sent to the address on the right.	 <p>DD-26, Sector-I, Salt Lake City, Kolkata-700 064</p>
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Identity Card

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Identity Card
(To be filled in by the candidate)

Enrollment No. <table border="1" style="display: inline-table; border-collapse: collapse; text-align: center; width: 100px; height: 20px;"> <tr> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> <td style="width: 15px; height: 15px;"></td> </tr> </table> Name : Address : Telephone No. (If any) : Study Centre : Course : Signature of the Candidate :																					Name of the Study Centre with Code : (To be filled up by Centre) <div style="border: 1px solid black; width: 150px; height: 60px; margin: 0 auto; text-align: center; padding: 5px;"> <i>Photograph</i> (To be affixed by applicant) </div> Signature of the Coordinator with seal

Identity Card
(To be filled in by the candidate)

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SAVE WATER SAVE EARTH



নেতাজি সুভাষ মুক্ত বিশ্ববিদ্যালয়ের নিবন্ধক কর্তৃক ডিডি-২৬, সল্টলেক, কলকাতা-৭০০ ০৬৪
হইতে প্রকাশিত এবং ইস্ট ইন্ডিয়া ফটো কম্পোজিং সেন্টার, ৬৯, শিশির ভাদুড়ী সরণী, কলকাতা-৬ হইতে মুদ্রিত

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