STEPS TO BE FOLLOWED BY STUDENTS FOR BDP RENEWAL, 2020

Date: 08.06.2020

Visit Renewal Website (wbnsouadmissions.com) and “FILL UP”

Pay Online

Who will PAY Online

Who will PAY Offline

Take Printout of Bank Challan and Visit any branch of Allahabad Bank to Pay (after 2 working day)

After Getting Payment Confirmation SMS visit website to Get three-part form

STUDENTSHIP CERTIFICATE/ PAYMENT CONFIRMATION RECEIPT/ RECEIPT OF SLMs

GENERAL GUIDELINE FOR RENEWAL PROCESS 2020:

1. Three-part form STUDENTSHIP CERTIFICATE/ PAYMENT CONFIRMATION RECEIPT/ RECEIPT OF SLMs will be generated after two working days for payment of fees made through Bank Challan.

2. Considering current situation (COVID-19) submission of PAYMENT CONFIRMATION RECEIPT at Study Centres is not required. Students are advised to retain the receipt with them until notified by the University.

3. STUDENTSHIP CERTIFICATE is to be retained by the Students.

4. RECEIPT OF SLMs will be kept with the students until he/she notified via SMS to collect SLMs from respective Study Centres.

5. After getting SMS Students are advised to visit Study Centre along with RECEIPT OF SLMs and Enrollment Certificate Cum Identity Card to collect printed SMLs.

6. Signed RECEIPT of SLMs have to be submitted at Study Centres after receiving all SLMs as mentioned in the RECEIPT of SLMs.

7. In case of any problem, student may contact over phone +91 33 40663220 from 11.00 AM to 5.00 PM on all working days.

PAYING OF RENEWAL FEES IS MANDATORY TO GET SLMs AND TO APPEAR IN THE TERM-END EXAMINATION.