



GENERAL GUIDELINE FOR RENEWAL PROCESS:

- ✚ Considering current situation (COVID-19) submission of **PAYMENT CONFIRMATION RECEIPT** at Study Centres is not required. Students are advised to retain the receipt with them until notified by the University.
- ✚ **STUDENTSHIP CERTIFICATE** is to be retained by the Students.
- ✚ **RECEIPT OF SLMs** will be kept with the students until he/she notified via SMS to collect SLMs from respective Study Centres.
- ✚ After getting SMS Students are advised to visit Study Centre along with **RECEIPT OF SLMs and Enrollment Certificate Cum Identity Card** to collect printed SMLs.
- ✚ Signed **RECEIPT of SLMs** have to be submitted at Study Centres after receiving all SLMs as mentioned in the **RECEIPT of SLMs**.
- ✚ In case of any problem, student may contact through email (nsou@wbnsou.ac.in)



PAYING OF RENEWAL FEES IS MANDATORY TO GET SLMs AND TO APPEAR IN THE TERM-END EXAMINATION.