



Note: Learners are advised not to visit Learner Support Centre for submission of Payment Confirmation Receipt for the time being. Learners are advised to retain Payment Confirmation Receipt until further notification issued by the University.

GENERAL GUIDELINE FOR RENEWAL PROCESS:

- ✚ **PAYMENT CONFIRMATION RECEIPT & STUDENTSHIP CERTIFICATE** are to be retained by the learners.
- ✚ **RECEIPT OF SLMs** will be kept with the learner until he/she is notified via SMS to collect SLMs from respective Learner Support Centre.
- ✚ Learners are advised to visit Learner Support Centre **only after getting SMS** along with **RECEIPT OF SLMs and Enrollment Certificate Cum Identity Card** to collect printed SLMs.
- ✚ Signed **RECEIPT of SLMs** is to be submitted at Learner Support Centre after receiving all SLMs as mentioned in the **RECEIPT of SLMs**.
- ✚ In case of any problem, learner may contact over phone +91 33 40663220 from 11.00 AM to 5.00 PM on all working days
- ✚ In case of any problem, learners may contact through email (pg@wbnsou.ac.in)



PAYING OF COURSE FEES AND STUDENTSHIP FEES IS MANDATORY TO GET SLMs AND TO APPEAR IN THE TERM-END EXAMINATION.