Netaji Subhas Open University
(Established by WB Act (XIX) of 1997, Recognized by UGC)
Accredited by NAAC with grade A
DD-26, Sector-I, Salt Lake, Kolkata-700064 (www.wbnsou.ac.in)

ANNEXURE-10
Mandatory Disclosures

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.

1. Name of the Institution

Netaji Subhas Open University

DD-26, Sector-I, Salt Lake City,

Kolkata - 700 064

Phone No. - 033 4066 3220

2. Name and address of the Trust/ Society/ Company and the Trustees: NA

3. Name and Address of the Vice Chancellor/ Principal/Director

Professor Chandan Basu

DD-26, Sector-I, Salt Lake City,

Kolkata - 700 064

Mobile No. – 9874148239

E-Mail ID – vc_nsou@wbnsou.ac.in

4. Name of the affiliating University: NA

5. Governance

- Members of the Board and their brief background

  http://www.wbnsou.ac.in/about_us/authorities/academic_council.shtml#active_ac

- Organizational chart and processes

  http://www.wbnsou.ac.in/about_us/organisation_structure.shtml#active_organisation_structure

- Nature and Extent of involvement of Faculty and students in academic affairs/improvements

- Student Feedback on Institutional Governance/ Faculty performance

  http://www.wbnsou.ac.in/online_feedback/learners_feedback_form.php

- Grievance Redressal mechanism for Faculty, staff and students

  http://www.wbnsou.ac.in/important_links/students_grievance_redressal_cell.shtml#active_studentsgrievancecell

- Establishment of Anti Ragging Committee

http://www.wbnsou.ac.in/important_links/anti_ragging_committee.shtml#active_antiraggingcommittee

- Establishment of Online Grievance Redressal Mechanism

  http://www.wbnsou.ac.in/online_feedback/student_grievance_form.php

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

- Establishment of Internal Complaint Committee (ICC)

  http://www.wbnsou.ac.in/important_links/ICC.shtml#active_icc

  Internal Quality Assurance Cell

  http://www.wbnsou.ac.in/about_us/CIQA_about.shtml#active_ciqa_about

6. Programmes

- Name of Programmes approved by AICTE

- For each Programme the following details are to be given(Preferably in Tabular form):

Name	Number of seats	Duration	Cut off marks/rank of admission during the last three years	Fee (as approved by the state government)	Placement Facilities
MBA	100	2 years	NA	Rs. 100,000/-	NA

7. Faculty

http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/academic_staff.shtml#sps_academicstaff

8. Profile of Vice Chancellor/ Director/ Principal/Faculty

Name : Professor Chandan Basu

http://www.wbnsou.ac.in/about_us/authorities/vice_chancellor.shtml#active_vicechancellor

http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/academic_staff.shtml#sps_academicstaff

- **Research guidance(Number of Students) :** NA

9. Fee: Rs. 25,000/- Per Semester

10. Admission

Number of seats sanctioned with the year of approval : 100

11. Admission Procedure:

Through Admission test and GD/ PI

12. Criteria and Weightages for Admission

- Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying Examination etc.

- Mention the minimum Level of acceptance: 10+2+3

- Display marks scored in Test etc. and in aggregate for all candidates who were admitted: Yes

13. **List of Applicants :** NA

14. **Results of Admission under Management seats/Vacant seats:**
    NA

15. **Information of Infrastructure and Other Resources Available**

- Number of Class Rooms and size of each: 3
- Number of Tutorial rooms and size of each: 1
- Number of Laboratories and size of each : 1
- Number of Computer Centres with capacity of each: 1 with 30 Computers
- Central Examination Facility, Number of rooms and capacity of each: Yes, 2
- Barrier Free Built Environment for disabled and elderly persons: Yes

  - **Library**
    - Number of Library books/ Titles/ Journals available(Programme-wise): 22,000
    - List of online National/ International Journals subscribed :
      http://www.wbnsou.ac.in/library_services/ebooks.shtml#active_ebooks
    - E- Library facilities: http://www.wbnsou.ac.in/library_services/ebooks.shtml#active_ebooks

  - **Laboratory and Workshop :** NA

  - **Computing Facilities :** Yes,
    http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/computer_lab.shtml#sps_computer_lab

    - Innovation Cell :
      http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/IIC/20230404_IIC_Guidelines.pdf

    - **Teaching Learning Process**

    - Curricula and syllabus for each of the Programmes as approved by the University:
      http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/syllabus/20230328_MBA_Syllabus.pdf

      - Academic Calendar of the University:
        http://www.wbnsou.ac.in/student_zone/academic_calendar.shtml#active_academic_calendar
      - Academic Time Table with the name of the Faculty members handling the Course
      - Teaching Load of each Faculty
      - Internal Continuous Evaluation System and place
    - Student's assessment of Faculty, System in place

  - **For each Post Graduate Courses give the following:**
    - Title of the Course: MBA
    - Curricula and Syllabi :
      http://www.wbnsou.ac.in/student_zone/courses/school_of_professional_studies/syllabus/20230328_MBA_Syllabus.pdf
    - Laboratory facilities exclusive to the Post Graduate Course : NA

16. **Enrolment and placement details of students in the last 3years :** NA

17. **List of Research Projects/ Consultancy Works**

- Number of Projects carried out, funding agency, Grant received:
http://www.wbnsou.ac.in/about_us/CIQA_research_collaborative_project.shtml#active_ciqa_research_collaborative_project

18. **LoA and subsequent EoA till the current Academic Year :** F.No. Eastern/2022-23/1-11274172271

19. **Accounted audited statement for the last three years: :**
http://www.wbnsou.ac.in/naac/document/Audited_Reports_6.4.1.pdf

20. **Best Practices adopted, if any :**
http://www.wbnsou.ac.in/about_us/CIQA_best_practices.shtml#active_ciqa_best_practices

Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated regarding to the Mandatory Disclosures

Important Instructions:

- Avoid putting personal information in public domain.

- The mandatory disclosure should be available freely to view/download to the public without any restrictions.

- LoA/EoA letters (since inception) should form part of the mandatory disclosure and complete mandatory disclosure document should be converted into a single PDF file and the URL (web-link)to be entered in the AICTE portal (under attachments tab).