



Question Bank For PG Course
MASTER OF LIBRARY & INFORMATION SCIENCE

5th Paper

MANAGEMENT OF LIBRARY AND INFORMATION CENTRES : MLIS-V

Question 1

Number of Key element a library managemnet should have

Question 2

Esprit de crops means

Question 3

MANAGEMENT FUNCTION POSDCORB describe by

Question 4

Who is the profounder of scientific management ?

Question 5

Which is not a library register ?

Question 6

Who make the library rules ?

Question 7

In how many categories the interpersonal role of manger are divided ?

Question 8

In which year the book " Nature of managemnet" was published ?

Question 9

Annual report has how many parts ?

Question 10

Sending the books to the Stack room are the activites of

Question 11

Budget which start from afresh is

Question 12

Who is the propounder of motion study ?

Question 13

Job design is performed by

Question 14

Salary of librain should be

Question 15

Induction and orientation should be done

Question 16

Which level of manager are responsible for decision making ?

Question 17

The word 'statistics' is dervied from which word ?

Question 18

Which method is adopted for arrangemnet of book by call number ?

Question 19

Authority file is maintined by which department ?

Question 20

In which year UGC Library committee was set up ?

Question 21

Who is the author of book "Administration Industrielle et Generale" ?

Question 22

To foresee and provide means for future is which function of mangement ?

Question 23

In which year Advisory Committee was set up ?

Question 24

What percentage did DR S.R RANGANATHAN has recommended that should be spend on public libraries ?

Question 25

What is the earlier name of KR information on disk ?

Question 26

_____ is the process of restoring order among the books.

Question 27

Who said this "Management is the art of knowing what you want to do in the best and cheapest way" ?

Question 28

Management is a/an

Question 29

Who said this "Leadership and motivation are like brother and sister" ?

Question 30

Collection development and collection management are

Question 31

The father of the administrative management theory is

Question 32

Which is not a basic subsystem of a library

Question 33

How many principles are enunciated by Fayol?

Question 34

Supervision and monitoring is the responsibility of

Question 35

The shelf list in a library is to facilitate

Question 36

" Which of the following options are correct?

Digital library function incorporate:

- (i) Creating and capturing
- (ii) Storage and management
- (iii) Search and access
- (iv) Abstracting and reviewing "e;

Question 37

"e; When a librarian has to show the rationale for the purchase of more e-resources, which of the following's will help to support his/her stand? (i) Collection development policy (ii) Indent from users (iii) Book selection tools (iv) All the above "e;

Question 38

The budget for a college library is approved by

Question 39

What is the major source of income in a University Library

Question 40

A library budget prepared without considering previous year's budget is known as

Question 41

Book Selection Committee in library is an example of

Question 42

Accession Register of the library is meant for

Question 43

Stock verification in the libraries is done to find out the physical availability of

Question 44

Short title usually found tooled on the spine of the book is

Question 45

After a book is aquired, it is taken up for cataloguing and classification to the Acquisition Section

Question 46

Issue and return of books is the work of

Question 47

A book is distinguished with other books having same class numbers by

Question 48

Who introduced to Management by Objectives?

Question 49

'Esprit de corps' is emphasized in the principles of

Question 50

Who introduced the three-card system of periodicals management?

Question 51

To provide "the best books to the maximum readers at the minimum cost " said by

Question 52

Posting the right person at the right place is called

Question 53

TQM is a system of continuous improvement employing participative management and centered on the needs of the

Question 54

How many elements of management given by Luther Gulick?

Question 55

Book Selection principle "the right book to the right reader at the right time" was stated by

Question 56

How many columns are there in the accession register?

Question 57

'D' in POSDCORB stands for

Question 58

The Browne Charging System was devised by

Question 59

Resource sharing is a part of

Question 60

Books misplaced on the shelves by readers are restored. This work is referred to?