



NETAJI SUBHAS OPEN UNIVERSITY

DEPARTMENT OF CONTROLLER OF EXAMINATIONS

134/1, Meghnad Saha Sarani Kolkata-700029

☎: 2465-6936; Mobile: 9830338974, Email: coensou@gmail.com

Memo No: CE/1343/2017

Date :21/12/2017

NOTICE

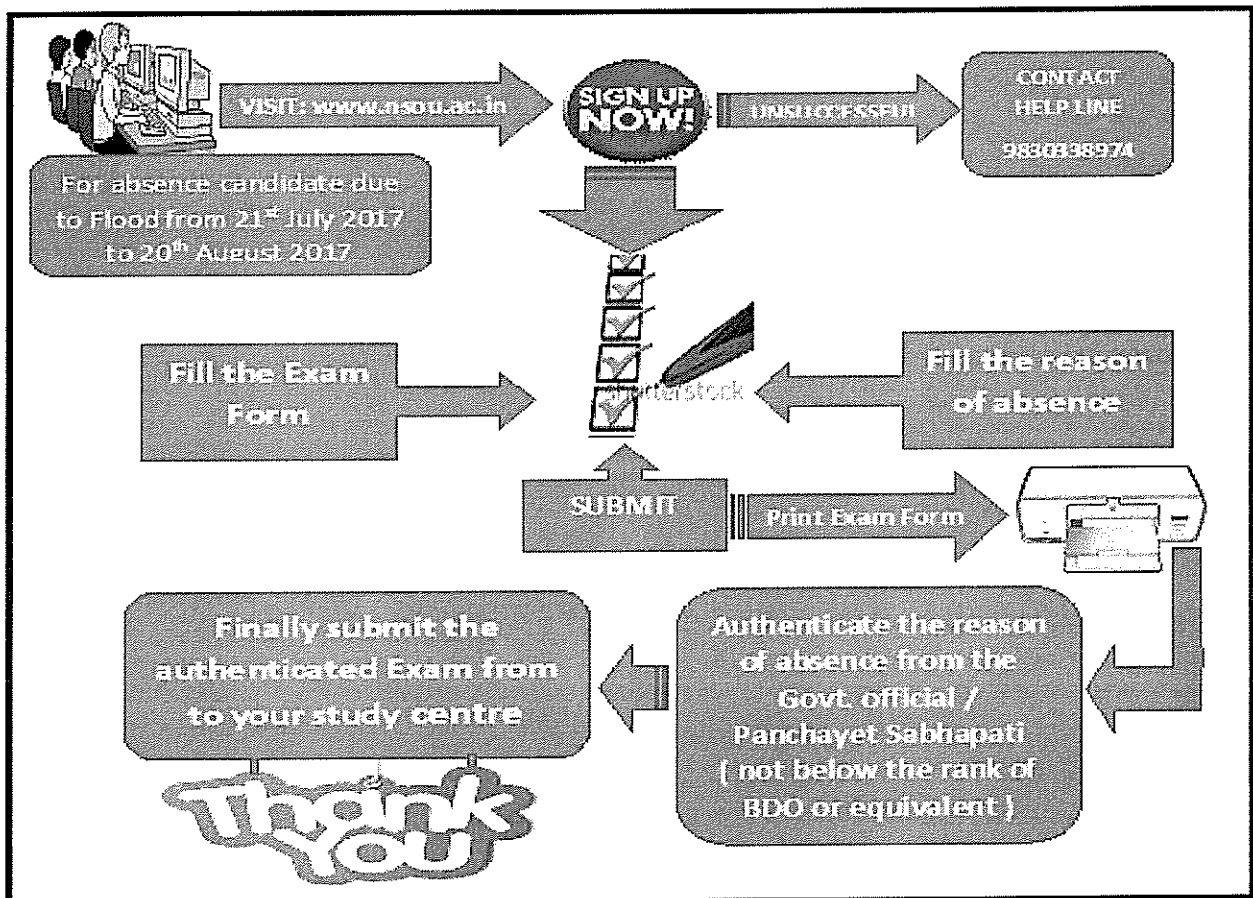
RE-EXAMINATION OF B.D.P TERM-END (THEORY), DECEMBER-2016 & JUNE-2017

Re-Examination of BDP Term End Theory for the flood affected Examinee who could not appear at the period from 21/07/2017 to 20/08/2017 in the said examination.

The students who want to appear at the said examinations may submit filled in form through **ONLINE**.

The portal of “**ONLINE RE-EXAMINATION FORM SUBMISSION**” for the above said examination will be opened on 27/12/2017 at 11A.M. at www.nsoucebdp.com or www.nsou.ac.in and will be closed on 29/12/2017 at 11.59 P.M. concerned examinees are requested to follow the under mentioned guideline for submission of the said forms. Examination schedule and venue list will be published later on.

Instruction for Using “ONLINE RE-EXAMINATION FORM SUBMISSION” system.



P.T.O.



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STEPS TO BE FOLLOWED :

1. **VISIT:** www.nsoucebdp.com or www.nsou.ac.in
2. **SIGN UP:** Examinees are to Sign up using.
 - Enter **Enrolment No. (Twice)** (Both Should be **Same & Correct as per Enrolment Certificate**)
 - Enter **Date of Birth:** (Should be **Correct as per Enrolment Certificate**)
 - Select **Study Centre Code:** Select from Drop Down Menu
 - Select **Elective Subject Code:** Select from Drop Down Menu
 - Enter **Mobile No.: (Twice)** (Both Should be **Same & Correct**)
 - Enter **E-mail Id:** (Id **Same**)

Check if All the Above Information is Correct then hit **SUBMIT**.

If All Information is Correct, then **User ID (Enrolment No.) & Password** will be Provided through **SMS to Student's MOBILE & E-MAIL**.

3. **LOGIN:** with the System: Enter into the System to submit FILLED IN Examination Form.
 - **User Id (Enrolment No.)** : (Enter Student's Enrolment No.)
 - **Password** : (Enter Password)
4. **To submit filled in Re-Examination form:** (Check the Subject / Papers & Reason of absence are Ticked Before the submission of examination Form)
 - **Tick** the Subject / Paper in which you want to appear. (Click **Select All** if you want to **Appear in All the papers**)
 - **Tick** the Reason of absence. (Mandatory)
 - **Check Carefully** to the Required Subject / Papers are to be correctly ticked.
 - **Submit** if OK. (**Once Submitted, Subject/Paper Cannot Be Altered/Changed**)
5. Take a Print out of Filled-in Re-Examination Form.
6. The printed Re-Examination Form is to be certified by the *Govt. official / Panchayet Sabhapati (not below the rank of BDO or equivalent)*.
7. Finally submit the printed and certified Re-Examination Form to your study Centre.

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8. No Online Re-examination form will be accepted if printed copy of the said form will be submitted by the examinees concerned without proper verification by the authority concerned.
9. Study Centre submit all Re-Examination form (Printed hard copy) to the department of Controller of Examinations within **10/01/2018**.

Swrajit
21/12/17
Prepared by

With regards,
Sd/-

Controller of Examinations (Acting)

Dy. Registrar (Exam.)

Please arrange to upload the venue to the University website.

[Signature]
21/12/17

Controller of Examinations (Acting)

N.B.: 1) Without Submission of Assignment Papers No Candidate will be Allowed to Appear in Term-End Examination.

2) Helpline number: 9830338974 (11 a.m. to 5.30 p.m. on those three days)

Copy to: 1. E.S. to Hon'ble V.C. - for information please.

2. The Director, Study Centres, NSOU

3. The Director, School of Education, NSOU

4. The Director, School of Sciences, NSOU

5. The Director, Social Sciences, NSOU

6. The Officer-in-charge, Humanities, NSOU

7. The Officer-in-charge, Professional Studies, NSOU