Memo No. : **COE/22.20/2020**  
**REVISED**  
Date : 18/03/2020

To  
The Co-ordinator,  
All Study Centre  

Dear Sir/ Madam,

Once again it is the time to acknowledge your contribution towards the successful completion of BDP Term End Examination December – 2018 and June - 2019. There is no doubt that - had it not been exemplary initiatives from your end - it would not have been possible to achieve such a success.

Now, **On-line Examination Form Submission for BDP Term End Examination December-2019 and June-2020** which may be held from **May-2020** for theory and Mathematics Practical Paper-16 (6th semester) and practical examination, December-2020 and June-2021.

**Practical Examination (December-2020 or/and June-2021)**

a) **E-4** (For 1st semester students): Examination Session December-2020 (Enrolled up to July 2020)

b) **E-8** (For 3rd semester students): Examination Session December-2020 (Enrolled up to July 2019)

c) **E-12** (For 5th semester students): Examination Session December-2020 (Enrolled up to July 2018)

d) **S-3** (For 6th semester students): Examination Session June-2020 (Enrolled up to July 2018)

e) **EMT-16** (For 6th semester students): Examination Session December – 2019 or June – 2020  
(Enrolled from July 2014 to July 2017)

f) **EMT-16** (For 5th semester students): Examination Session December – 2020  
(Enrolled from July 2018)

Examinees concerned may please be requested to submit their fees as per following rates:

<table>
<thead>
<tr>
<th>Examination Fee</th>
<th>Theory Dec -19 &amp; June -20</th>
<th>Practical Dec -20 &amp; June -21</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Exam. Type</strong></td>
<td>Full Marks</td>
<td>T.E Exam Fee</td>
</tr>
<tr>
<td><strong>Theory</strong></td>
<td>50</td>
<td>Rs. 55/- Per paper</td>
</tr>
<tr>
<td><strong>Practical</strong></td>
<td>50</td>
<td>Rs. 100/- Per paper</td>
</tr>
<tr>
<td><strong>Full Marks</strong></td>
<td>100</td>
<td>Rs. 75/- Per paper</td>
</tr>
</tbody>
</table>

# The student who have enrolled up to July-2016, asked to submit Rs.100/- only for examination centre fee. The student who have enrolled from July-2017 to July-2019, asked to submit Rs.200/- (if he/she wants to sit for the both sessions).  
## Per student each sessions Rs.100/- Practical examination fee for E-4 or E-8 or E-12 and Rs.100/- practical examination fee for S-3.
The portal of **On-line Examination Form Submission** for the above said examination will be opened on **25/03/2020** at 1.00 pm at www.nsocebdp.com / www.wbnsou.ac.in and will be closed on **30/03/2020** at 4.59 pm. The person concerned are requested to follow the under mentioned guideline for submission of the said forms.

Fees submission through Debit / Credit Card/Net Banking will be opened on **25/03/2020** at 1.00 pm & will be closed on **30/03/2020** at 4.59 pm.

**Instruction for Using ONLINE EXAMINATION FORM SUBMISSION**

A. Visit online Examinations Form Submission Website to submit filled in Examination Form.

B. Take a Print Out of Filled-in Examination Form and Pay online (in the following ways).
STEPS TO BE FOLLOWED:

1. VISIT: www.nsocebdp.com / www.wbnsou.ac.in

2. SIGN-UP: With the System by Providing the Necessary Information of the Student (ENROLMENT NO., FIRST NAME, DATE OF BIRTH, STUDY CENTRE CODE, ELECTIVE SUBJECT). Provide Students Mobile No. & E-mail Id where the User Id (Enrolment No.) & Password will be provided.
   - Enter Enrolment No. (Twice) (Both Should be Same & Correct as per enrolment certificate)
   - Enter Date of Birth: (Should be Correct as per Enrolment Certificate)
   - Select Study Centre Code: Select from Drop Down Menu
   - Select Elective Subject Code: Select from Drop Down Menu
   - Enter Mobile No.: (Twice) (Both Should be Same & Correct)
   - Enter E-mail Id: (Id Same)

   Check if All the Above Information is Correct then SUBMIT.

   If All Information is Correct, then User Id (Enrolment No.) & Password will be Provided through SMS to Student’s MOBILE & E-MAIL.

3. LOG-IN: with the System: Enter into the System to submit FILLED-IN Examination Form.
   - User Id (Enrolment No.): (Enter Student’s Enrolment No.)
   - Password: (Enter Password)

4. To submit filled-in examination form: (Check the Subject / Papers are Ticked Before the submission of examination form)
   - Tick the Subject / Paper in which you want to appear. (Click Select All if you want to Appear in All the papers)
   - If you want to tick sub/paper but it shows RND it means Renewal Not Done, you can’t appear.
   - Check Carefully to the Required Subject / Papers are to be correctly ticked.
   - Submit if OK. (Once Submitted, Subject/Paper Cannot be Altered/Changed)

5. PAYMENT:
   - The Submitted Filled-in Form will be shown automatically. Click on PAY.
   - Online Payment: (To pay online with Debit/Credit Card/Net Banking)

   Use Debit/Credit Card/Net Banking and Pay the Proper Examination Fees. Note Down the Transaction ID carefully. It will be shown Payment is successful. Go to Dash Board. Click on Filled-in examination Form. Download & Print the On-Line Payment Details for Future Reference.

P.T.O
Renewal Rules Applicable for Appearing the Exam As Below

Example:

- Candidate with “Y” in 2nd & 3rd Year Renewal Can Appear in All Subject / Papers of 1st, 2nd & 3rd Year.
- Candidate with “Blank” in Both 2nd & 3rd Year Renewal Can Appear in All Subject / Papers of 1st Year Only.
- Candidate with “Y” in 2nd & “Blank” in 3rd Year Renewal Can Appear in All Subject / Papers of 1st & 2nd Year Only.
- Candidate with “Blank” in 2nd & “Y” in 3rd Year Renewal Can Appear in All Subject / Papers of 1st & 3rd Year Only.

<table>
<thead>
<tr>
<th>ID.</th>
<th>ENROLMENT_NO.</th>
<th>SECOND YEAR</th>
<th>THIRD YEAR</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>152001110001</td>
<td>Y</td>
<td>Y</td>
<td>All Subject/Papers of 1st, 2nd &amp; 3rd Year will be Appeared on the Exam- From to be Filled-in.</td>
</tr>
<tr>
<td>2.</td>
<td>152001110044</td>
<td>Y</td>
<td></td>
<td>All Subject/Papers of 1st &amp; 2nd Year will be Appeared on the Exam-From to be Filled-in.</td>
</tr>
<tr>
<td>3.</td>
<td>132001001001</td>
<td></td>
<td>Y</td>
<td>All Subject/Papers of 1st &amp; 3rd Year will be Appeared on the Exam-From to be Filled-in.</td>
</tr>
<tr>
<td>4.</td>
<td>152001110003</td>
<td></td>
<td></td>
<td>All Subject/Papers only of 1st Year will be Appeared on the Exam-From to be Filled-in.</td>
</tr>
</tbody>
</table>

Hope, you will enjoy the new system. Your cooperation will be highly appreciated.

With regards,

Prepared by

Controller of Examinations (Acting)

N.B.: 1) Without Submission of Assignment Papers No Candidate will be Allowed to Appear in Term-End Examination.

2) Students have to submit one practical examination fee for either 4 or 8 or 12.

3) Helpline number: 9830338974 (11 am to 5.30 pm.)

Copy to: 1. E.S. to Hon'ble V.C. - for information please.  
2. The Director, Study Centres, NSOU  
3. The Director, School of Education, NSOU  
4. The Director, School of Sciences, NSOU  
5. The Director, School of Social Sciences, NSOU  
6. The Director, School of Humanities, NSOU  
7. The Director, School of Professional & Vocational Studies, NSOU