



NETAJI SUBHAS OPEN UNIVERSITY

OFFICE OF THE CONTROLLER OF EXAMINATIONS

134/1, Meghnad Saha Sarani, Kolkata-700029

☎: 2465-6936; FAX: 2463-0293,

Memo No. : COE/319/2017

Date: 21/03/2017

To
The Co-ordinator,
All Study Centre

Dear Sir/ Madam,

Once again it is the time to acknowledge your contribution towards the successful completion of PG Term End Examination December - 2015 / June - 2016. There is no doubt that - had it not been exemplary initiatives from your end - it would not have been possible to achieve such a success.

This time we are introducing PG Examination form filling through **ONLINE PROCESS** for the **PG Term End (Theory, Practical & Viva-Voce) Examination June - 2017**, which is scheduled to begin in July 2017. Examination schedule and Venue list will be published later on.

PG Examinees concerned may please be requested to submit their fees as per the following Examination Fees & Centre Fees chart:

THEORY 100 MARKS PER PAPER	THEORY 50 MARKS PER PAPER	EXAMINATION CENTRE FEES FOR THEORY EXAMINATION	PRACTICAL 100 MARKS PER PAPER	PRACTICAL 50 MARKS PER PAPER	PROJECT WORK 100 MARKS / DISSERTATION 100 MARKS PER PAPER	FIELD WORK 100 MARKS / VIVA-VOCE 50 MARKS PER PAPER	EXAMINATION CENTRE FEES FOR VIVA-VOCE/ PRACTICAL EXAMINATION
Rs. 100/-	Rs. 50/-	Rs. 50/-	Rs. 100/-	Rs. 50/-	Rs. 200/-	Rs. 100/-	Rs. 50/-

The portal of "ON-LINE EXAMINATION FORM SUBMISSION" for the above said examination will be opened on **27/03/2017** at 11 A.M. at www.pcdpcal.com/nsou and will be closed on **05/04/2017** at 11.59 P.M. The PG examinee concerned are requested to follow the under mentioned guideline for submission of the said forms.

Fees submission through Debit / Credit Card /Internet banking will be opened on **27/03/2017** & will be closed on **05/04/2017**.

Fees submission through Bank Challan will be opened on **30/03/2017** and will be closed on **10/04/2017** (except Bank Holidays)



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Instruction to follow the PG “ON-LINE EXAMINATION FORM SUBMISSION”

STEPS TO BE FOLLOWED:

1. **VISIT:** www.pcdpcal.com/nsou
2. **SIGN-UP:** Examinees are to Login Using Enrolment Number and Date of Birth.
If both are provided correctly, the student's Name appears on the screen,
Hit **SUBMIT** to proceed for Form Fill up.
3. **SUBMIT:** Fill up the Form by Tick marking the subject to appear. At least one subject is to be selected. **SUBMIT** the Form after Checking carefully, updating your mobile number (if changed) and Renewal Fees paid option. Once submitted, Subject/Paper cannot be Changed/Altered.
4. **PAYMENT:** Payment can be done for the selected papers along with Examination Centre Fees either online through Credit/Debit Card/Internet Banking Simultaneously OR by Bank Challan at counters of all branches of Allahabad Bank in West Bengal.
 - **For Bank Challan:** Print two copies (BANK'S COPY/APPLICANT'S COPY) and pay at any Branch of Allahabad Bank *after two working days*. Examinees are advised to keep safely the APPLICANTS' COPY.
 - **For Online Payment:** Payment can be made with Debit/Credit Card/Internet banking. Note down the Transaction ID. And take a print out of the Receipt.

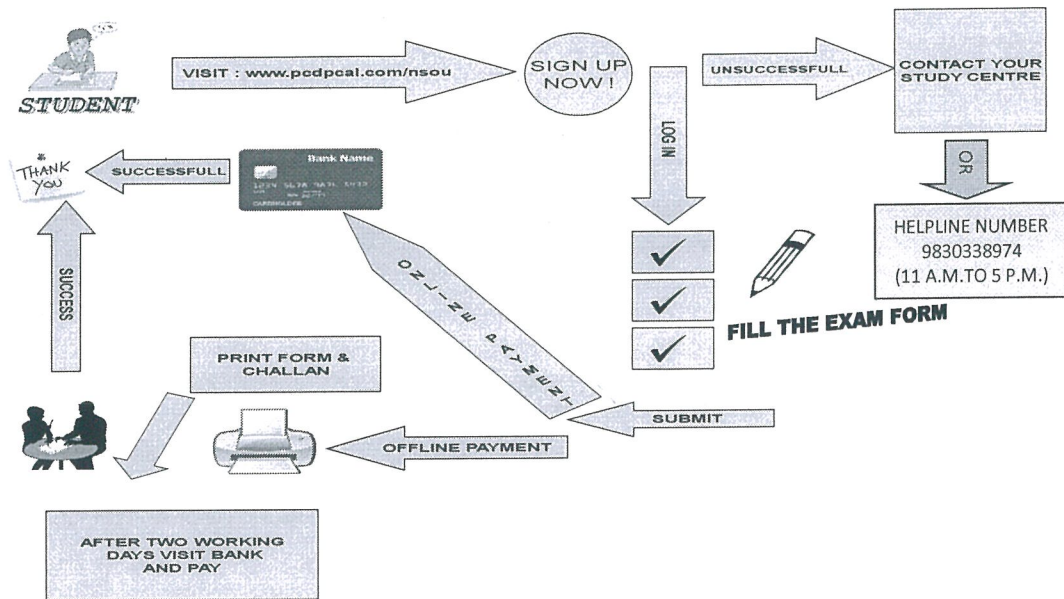


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Hope, you will enjoy the new system. Your co-operation will be highly appreciated.

Thanking you,

Yours sincerely,

Controller of Examinations (Acting)

Prepared By:

N.B.: 1) HELPLINE Number: 9830338974 (11 A.M. to 5 P.M.)

2) Submission of Assignment is the pre-condition for appearing in Term End Examination.

- Copy to:
1. E.S. to V.C. – for information please.
 2. The Director, School of Sciences, NSOU
 3. The Director, School of Education, NSOU
 4. The Officer-in-Charge, Humanities, NSOU
 5. The Officer-in-Charge, Social Sciences, NSOU
 6. The Officer-in-Charge, Professional Studies, NSOU
 7. The Director, Study Centres, NSOU