



# NETAJI SUBHAS OPEN UNIVERSITY

## EXAMINATIONS DEPARTMENT

134/1 Meghnad Saha Sarani, Kolkata-700029

☎:(033)-2463-0292

Date: 23/03/2018

Memo No...C.O.E./468/2018

### Circular

#### MODERN OFFICE MANAGEMENT

#### (1 year P.G. Diploma)

#### Theory & practical Term-end Examination June , 2018

- The last date of filled in forms for **MODERN OFFICE MANAGEMENT (1 year P.G. Diploma)** Term-end Examination June 2018 is **23/04/2018** and **24/04/2018** to **25/04/2018** with late fee of Rs.50/-.
- The filled in Examinations forms must reach at the office of the Controller of Examinations within **3/05/2018**.
- Examination fee is Rs. 100/- (one hundred only) per paper.
- Examination Centre fee is Rs.50/-(fifty) per candidate.
- Submission of Assignment Marks is precondition for eligibility of a candidate for appearing in Term end Examination June 2018.

*g. Lakshmi*  
*23/3/18*  
Prepared by

*[Signature]*  
*23/3/18*  
Controller of Examinations  
(Acting)

#### Copy to:

1. Pranavananda Institute of Management & Technology (P-21)
2. Anjali Academy of Management and Technology (A unit of Anjali Social Welfare Research Foundation) Purba Medinipur (V- 27)
3. Anjali Academy of Management and Technology (A unit of Anjali Social Welfare Research Foundation) Howrah (V- 50)
4. Nazirpur Rainbow Educational Institute (V- 48)
5. Muragachha Government College (L - 03)