



NETAJI SUBHAS OPEN UNIVERSITY

EXAMINATION DEPARTMENT

134/1 Meghnad Saha Sarani, Kolkata-700029

☎:(033)-2463-0292

Memo.No.COE/June2020/T.E.Ex/ PGDHFOM/ 34

Date: 11/11/2020

Form Fill Up Circular for Enrollment session – July 2017 & 2018.

Hospital Front Office Management **(One year Post Graduate Diploma Course)** **Term-end Examination June 2020**

- 1) The period of filling up forms for **Hospital Front Office Management (One year Post Graduate Diploma Course)** Term-end Examination June 2020, will be 11/11/2020 to 22/11/2020 without late fee and 23/11/2020 to 29/11/2020 with late fee of Rs.100/-.
- 2) The filled in Examination forms (hard copy) must reach the office of the Controller of Examinations from the respective study centres within 24/11/2020 (without late fine) and within 01/12/2020 (with late fine).
- 3) Examinees concerned may please be requested to submit their fees by DEMAND DRAFT in favour of “Netaji Subhas Open University” payable at KOLKATA alongwith their downloaded filled in examination forms with their signature in original (hard copy) at their respective study centres. Cash will not be accepted by the study centres from the students. The students should collect their downloaded examination form in original by person from www.wbnsou.ac.in.
- 4) Examination fee is of Rs. 75/-(seventy-five only) per paper, i.e... Paper I to IX.
- 5) Examination fee for project is Rs.300/- (three hundred only) per paper, i.e. Paper-X.
- 6) Theory Examination Centre fee is of Rs.100/-(one hundred only) per candidate.
- 7) Practical Examination Centre fee is of Rs.100/-(one hundred only) per candidate, i.e.Paper-X.
- 8) Submission of Assessment Marks is the precondition for eligibility of a candidate for appearing Term End Examination, June 2020 . Last date of submission of assessment marks is 01/12/2020 to the department of COE.

NO FORMS WILL BE ACCEPTED AFTER 01/12/2020.

Examination programs and venue list will be informed later on.

Prepared by: *Jeswami*
11/11/2020

[Signature]
11/11/2020
Controller of Examinations (Acting)