



# Netaji Subhas Open University

(Established by WB Act (XIX) of 1997, Recognized by UGC)

Centre for Internal Quality Assurance (CIQA)

DD-26, Sector-I, Salt Lake, Kolkata-700064

Ref. No. CIQA/003/2025-26

Date: 4/9/2025

**Minutes of the 20<sup>th</sup> Meeting of the CIQA committee held on 29/8/2025 at 1.30 p.m. in the Board Room of the University HQs, Salt Lake, Kolkata-700064**

## Members present:

1. Professor Indrajit Lahiri, Authorised Vice-Chancellor- Chairperson
2. Professor Radharaman Chakrabarti, Founder Vice-Chancellor, NSOU –External expert
3. Professor Subha Sankar Sarkar, Former Vice-Chancellor, NSOU –External expert
4. Smt. Ananya Mitra, Registrar (Add'l. Charge), & Jt. Registrar (Administration)
5. Smt. Rokeya Ray, Controller of Examinations
6. Professor Barnana Guha Thakurta, Director of SoSS& Head, Dept. of Political Science
7. Professor Debi Prasad Nag Choudhury, Director, School of Education
8. Professor Chandan Basu, Professor of History
9. Dr. Srideep Mukherjee, Associate Professor, O-i-C, SOH & Head-Dept. of English
10. Professor Anirban Ghosh, Head, Dept. Zoology
11. Dr. Sudeshna Chatterjee, Director, SC (Addl. Charge) & Jt. Registrar, (Academic)
12. Dr. Premananda Jana, Director, Kalyani RC
13. Dr. Madhusri Ghosh Upadhyay, Dy. Librarian
14. Professor Anirban Ghosh, Director, CIQA -Member Secretary
15. Shri Gourab Barua, Asst. Registrar& Non-member Convener-CIQA

With the permission of the Chairperson, the Director, CIQA initiated the discussions as per agenda.

## Proceedings:

1. To confirm the minutes of the 19th meeting of CIQA committee held on 25/4/2025

[https://www.wbnsou.ac.in/about\\_us/CIQA/minutes\\_of\\_the\\_meeting/20250502\\_MoM\\_19th\\_CIQA.pdf](https://www.wbnsou.ac.in/about_us/CIQA/minutes_of_the_meeting/20250502_MoM_19th_CIQA.pdf)

*The House confirmed the minutes with the following notes in respect of sl. No.25.*

*An Expert Committee may be formed by the Hon'ble Vice-Chancellor to determine eligibility to get the award for the publications in the reputed journals as mentioned.*

2. To report the approval received from UGC-DEB for 4-year UG programmes as per NHEQF and NCrF under NEP 2020 w.e.f the Academic year 2025-2026, Academic Session beginning July-August, 2025 onwards (14 UG Programmes)

*The House noted that on the basis of the approval received from UGC-DEB, the admission notification for the 2025-26 has been published.*

3. To report the change in the academic session for PG Programmes from January session to July session.

*Noted by the House*

4. To report the establishment of Indian Knowledge System (IKS) Centre and its activities ([Annexure-1](#))

*Noted by the House*

5. **To report the interactive sessions held with the Heads of the Schools (8/7/2025) and Heads of the Administrative Depts. (12/8/2025) for the preparation of upcoming NAAC-2<sup>nd</sup> Cycle A & A process. (Annexure - [2A](#) & [2B](#))**

*Noted by the House*

6. **To prepare the Programme Objective (POs) and Course Objectives (COs) in the respective syllabus of all UG and PG programmes**

*Resolved that the recently published draft LOCF by the UGC may be followed by the academic departments to develop the POs and COs. The Departments may go through all the nine subjects to have an idea for developing the POs and COs as per the requirements.*

[https://www.ugc.gov.in/pdfnews/5756506\\_Public-Notice-LOCF.pdf](https://www.ugc.gov.in/pdfnews/5756506_Public-Notice-LOCF.pdf)

7. **To consider the Institutional Development Plan (IDP) prepared as per UGC Guidelines([Annexure-3](#))**

*The House appreciated the involvement and efforts made by the faculties entrusted (NAAC Coordinator and Asst. NAAC Coordinator) to prepare the latest version of the IDP document based on the UGC Guidelines for Institutional Development Plans for Higher Education Institutions (2024) which was initiated in 2022 (vide the resolution of 13<sup>th</sup> CIQA meeting). After detailed deliberations, it was resolved that Section C & D of the NSOU IDP may be referred to the Research and Development Cell (RDC) for their fresh inputs and the Heads of the Schools and other Administrative Departments may provide the inputs on the document for improvement, if any. All the inputs may be placed before the CIQA Committee for the finalization of the IDP. The RDC and other Heads will be requested to send their inputs on the document to the CIQA latest by 7<sup>th</sup> November 2025.*

*The document may be finalized by the end of December 2025 to place before the Academic Council and/ or Executive Council of the university for the purpose of NAAC.*

8. **To prepare the Annual Report and NAAC-AQAR for the year 2024-25**

*A Committee has been formed for the purpose.*

*Resolved that the number of members may be increased in the committee to expedite the process, accordingly, all the Heads of the School and other Administrative Departments may nominate one faculty/ staff (Admin dept.) for the said Committee. The Registrar may issue a revised notification in this regard.*

*The Registrar was requested to circulate the NAAC/AQAR template for publications in journal/ book/ edited volume, SLM, participation in OP/RC/ STC, Award received (if any) among the School Heads. The template may also be sent to the Research and Development Cell to collect the information.*

*The filled in template should reach the CIQA office by 31<sup>st</sup> October 2025 with all the supporting documents as per the requirements of the NAAC/AQAR.*

9. **To prepare the Feedback Analysis Report for the year 2024-25 for stakeholders viz. i) Learners, ii) Academic Counsellors, iii) Subject Experts and iv) Alumni**

*Like the previous years, the Centre for Online Education and Information Technology Officer may take initiative to prepare the Feedback Analysis Report and submit to the CIQA by 31<sup>st</sup> October 2025.*

**10. To prepare Audit Report on ICT Services for the year 2024-25**

*Like the previous years, the Centre for Online Education and Information Technology Officer may take initiative to prepare the ICT Service Report and submit to the CIQA by 31<sup>st</sup> October 2025.*

**11. To report the progress in establishing the Netaji Subhas Open University Alumni Association (NSOUAA)**

*Noted by the House that necessary steps have been taken for the registration of NSOUAA.*

**12. To report the recommendation of the Board of Studies of PG degree in JMC to jointly issue the internship certificate ([Annexure-4](#))**

*Noted and appreciated by the House*

**13. To report the extension of the Research Project (2024-25)**

*The prayer for extension of the following faculties of SPS have been granted up to 31<sup>st</sup> March 2026*

*i) Dr. Monojit Garai, ii) Dr. Sudarshan Roy, iii) Smt. Priyanthi Bagchi, iv) Dr. Kasturi Sinha Ghosh, v) Dr. Barnali Roy Choudhury, vi) Dr. Anamika Das.*

*As reported by the Director, SoSS, the following faculties also applied for extension of the project period up to 31<sup>st</sup> March 2026.*

*i) Professor Barnana Guha Thakurta, ii) Professor Ritu Mathur Mitra, iii) Dr. Srabanti Choudhury, iv) Dr Monoj Halder, v) Shri Debajit Goswami.*

*Noted by the House.*

**14. To report the “Net Zero Campus Initiative” and joining the “Smart Campus Cloud Network (SCCN)”.** Some important initiatives are: Awareness programme, Installation of solar street lamp at RCs, installation of Green generator, use of LED lamp, sensor based energy conservation, plantation etc.

*Noted by the House*

**15. To report the academic activities of the Centre for Internal Quality Assurance**

- i. Faculty Development Programme (FDP) on “NEP Orientation & Sensitization Programme’ in association with the National Institute of Educational Planning&Malavya Mission Teacher Training Centre (NIEPA-MMTTC), Programme Coordinator: Dr. P.Upadhyay, 3-11 June 2025
- ii. Webinar on Prerequisites for Entrepreneurship Development & Research Innovation, 21June 2025 organized by the Institution’s Innovation Council
- iii. Sensitization Webinar on 'Intellectual Asset Protection & Management', 13 August 2025organized by the Institution’s Innovation Council

*Noted by the House*

**16. To report the academic activities of the School of Professional Studies**

- i. PCP of M.Com, MSW, BLIS, MLIS and MA in Economics for January 2025 session started on and from 8/6/2025.
- ii. ICSSR supported Author Workshop on Publishing Ethics in Academic Journals, 24 June,2025
- iii. 2-Day Intensive Workshop on Job Readiness, 20-21 June, 2025

- iv. Webinar on "GST in India: The Way Forward towards a Matured Tax Regime", 1 July, 2025
- v. Workshop on Preparation of MCQ, 2 July, 2025  
*Noted by the House.*

#### **17. To report the academic activities of the School of Education**

*Reporting from the Dept. of Special Education:*

- i. Central counselling cum admission for B.Ed. Spl. Ed & M.Ed. Spl. Ed was conducted successfully during 5-8 Aug 2025 at NSOU HQs.
- ii. Mop-up counselling cum admission (Phase-I & II) for B.Ed. Spl. Ed & M.Ed. Spl. Ed was conducted successfully on 14 and 18 Aug 2025 at NSOU HQs.
- iii. A virtual workshop on “Universal Design for Learning (UDL): Concepts and Classroom Application” was successfully held on 3 August 2025, as part of a minor research project on teachers’ perception of UDL (P.I.: Smt. Antara Choudhury).
- iv. Six-Day Workshop on “Indian Sign Language” for The Teachers of Sponsored Institution for Hearing Impaired was organized by the Department of Mass Education Extension and Library Services, Government of West Bengal, in collaboration with the Dept. of Spl. Ed, NSOU during 28 July to 2 August, 2025 at Institute of Co-operative Management for Agricultural & Rural Development (ICMARD), Ultadanga, Kolkata.

*Reporting from the Dept. of Education:*

- i. Two-day International Symposium on Education 5.0: Expected roles of Teachers and Learners held during 22-23 Aug 2025 at Kalyani RC, NSOU
- ii. Publication of an edited volume (Project based) entitled, “Navigating Faculty Development: Challenges and Embracing Continuous Growth” ISBN: 978-93-49191-80-8 published by the Registrar, NSOU, April 2025, Dr. Papiya Upadhyay (Ed).
- iii. Online Induction Programme for the PGED learners (Jan 2025 batch) was held successfully on 20 June 2025; 2-4pm.
- iv. PGED PCP for January 2025 batch has commenced from 8 June 2025 across nine designated PGED PCP centres of NSOU.

*Noted by the House.*

#### **18. To report the academic activities of the School of Vocational Studies**

- i. State Level Seminar on "Exploring Artificial Intelligence in Education: Opportunities, benefits and Challenges" at BKM College of Education, Purulia, 30 May 2025
- ii. Celebration of International Day of Yoga, 2025, at Kalyani RC, 21 June 2025
- iii. Community Development Program under Village Adoption Project at Khatra, Bankura, 23-29 June 2025
- iv. LMS Sensitization Programme - SVS Term End Examination, June 2025, 8 July 2025.

*Noted by the House*

#### **19. To report the admission notification for admission into vocational and skill development programmes under SVS and SVS-CLL for the academic session July 2025 (Annexure - [5A](#) & [5B](#))**

*Noted by the House*

#### **20. To report the activities of the Library Department**

- i) List of books published by the University with ISBN

<b>Sr.no.</b>	<b>Title</b>	<b>Author/Editor with designation school</b>	<b>Category</b>	<b>ISBN</b>
1	Kabi o Computer Seventh Rabindranath Tagore Memorial Lecture	Sukanta Choudhury Professor	Lecture	978-81-968283-1-8
2	Giving voice to the voiceless: the sociology of identity politics in contemporary India	Dr Srabanti Choudhuri Assistant Professor	Edited Volume	978-81-968283-0-1
3	Life-Blessed in ethics and values:2nd Swami Vivekananda memorial lecture	Dr. Papiya Upadhyay Assistant Professor	Annual Lecture	978-81-968283-5-6
4	Enabling precision medicine for cancer	Partha P Majumdar Professor	Annual Lecture	978-81-968283-2-5
5	Nationhood and the Indian subcontinent: contemporary cultural reflections	Himadri Lahiri Professor	Edited Volume	978-81-968283-6-3
6	Envisioning folklore studies in 21st century: Orality, written and the digital	Dr. Md Intaj Ali Assistant Professor	Edited Volume	978-81-968283-7-0
7	Drifts from the dens of democracy	Dr Barnana Guha Thakurata Banerjee and Dr Srabonti Choudhury	Edited Volume	978-81-968283-9-4
8	The past and the future of dissent in India	Ashis Nandy Professor	Annual Lecture	978-81-968283-3-2
9	Rodoni Bishahari Manasa	Saktinath Jha Professor	Book	978-81-968283-8-7
10	Bhaskar Chakraborty: Nirbachitokobita o godya	Basabi Chakrabarty Professor	Edited Volume	978-93-49191-55-6
11	Unnayansangbadikata	Arijit Ghosh Assistant Professor	Edited Volume	978-93-49191-35-8
12	Library science library and librarianship	Amitabha Chatterjee,Professor Dr Tridib Chattopadhyay Librarian	Lecture	978-93-49191-01-3
13	Navigating faculty development:challenges and embracing continuous growth	Dr. Papiya Upadhyay Assistant Professor	Edited Volume	978-93-49191-80-8

- ii) Campus IP submission for ONOS of INFLIBNET-
- a) Kalyni Campus:a.223.223.153.202, b.117.247.77.121, c.103.42.125.45, d.14.139.211.82

- b) Durgapur Campus: 117.218.3.53
- c) Jalpaiguri Campus: 103.42.125.158
- d) Headquarters: Applied for
- iii) Knimbus Off Campus e-library access: 216.48.190.155
- iv) Activity of NEP SAARTHI of NSOU  
An essay writing competition on various topics of NEP 2020 was arranged by NEP SAARTHI team on online mode. Event date was 29th April 2025 from 3Pm-5PM. Essays received from various institutions such as, Viswa Bharati University, Calcutta University, Kalyani University, Benaras Hindu University, Sanskrit College and University, The Bhawanipur Education Society etc.
- v) VBYCP activities arranged- "Viksit Bharat Yuva Connect Program (VBYCP)" & Badminton Tournament on International Youth Day" was arranged on 12<sup>th</sup> August 2025. Valedictory & Prize Distribution Ceremony: 13/08/2025  
Venue: Seminar Room, NSOU, Salt Lake, Kolkata.
- vi) Launching of INFLIBNET Services Display and INFLIBNET Research Corner.  
Organized at Library Department, Kalyani. Event Date: 25.07.2025. Venue: Library Department, Kalyani RC.
- vii) Workshop on "Sensitization on e-Library resources & its use of Netaji Subhas Open University Library. Jointly organized by: Library Department, NSOU and Knimbus. Event Date: 26.07.2025; Time: 03:00 P.M. - 05:00 P.M. Mode: Online
- viii) RFID enabled membership card *circulated-38, Book data incorporated in online catalogue-22191, RFID tagged-18142; Total number of books accessioned-22117; Meta data of books incorporated in INDCAT of INFLIBNET-14442.*  
*Noted by the House*

**21. To report the Memorandum of Understanding (MoU) between the NSOU and COL-CEMCA under the 'Graduate Employability Project' for 2025-26.**

[https://www.wbnsou.ac.in/about\\_us/CIQA/academic\\_collaboration/20250804\\_C26-012-25-CP2-112-Contributory\\_Agreement\\_NSOU\\_GE\\_2025-26.pdf](https://www.wbnsou.ac.in/about_us/CIQA/academic_collaboration/20250804_C26-012-25-CP2-112-Contributory_Agreement_NSOU_GE_2025-26.pdf)

*As per the agreement, the following faculty members have been nominated by the Hon'ble Vice-Chancellor.*

*1. Dr. Niladri Sekhar Mandal, 2. Dr. Biraj Kanti Mandal, 3. Dr. Monojit Garai, 4. Sudarshan Roy, 5. Shri Arijit Ghosh, 6. Dr. Sumana Bandyopadhyay, 7. Shri Anupam Ray, 8. Shri Debajit Goswami, 9. Dr. Papiya Upadhyay, 10. Shri Prabir Naskar.*

*Noted by the House.*

**22. Miscellaneous with the permission of the Chair**

**A. The Study Centre Department reported the following activities:**

- i) Workshop for awareness on Academic Bank of Credit and National Academic Depository at
  - a. Chakdaha College on 20.04.25
  - b. Katwa College on 20.04.25
  - c. Ananda Chandra College on 22.04.25
  - d. Raja Peary Mohon College on 22.04.25
- ii) Webinar on "Coordinators Meet: Orientation on of NEP 2020" on 20.07.25
- iii) Pre Admission Counselling on 11<sup>th</sup> August 2025
- iv) Inspection has been conducted at



- a. Sarat Centenary College, Dhaniakhali on 20<sup>th</sup> June 2025
- b. South Field College
- c. Saltora Netaji Centenary College on 9<sup>th</sup> July 2025
- d. Lalgola College on 4<sup>th</sup> July 2025
- e. Rani Dhanya Kumari College on 5<sup>th</sup> July 2025
- v) UG has been introduced from 2025-2026 session at
  - a. Deshbandhu Mahavidyalaya
  - b. Sri Krishna College
  - c. Rani Dhanya Kumari College
  - d. Sarat Centenary College
- vi) Admission of both UG and PG has been suspended at Sammilani Mahavidyalaya from 2025-2026 session
- vii) New Learner Support Centre opened
 

South Field College	X-08
Shree Agrasen Mahavidyalaya	X-09
Lilabati Mahavidyalaya	X-10
Lalgola College	Y-01
Saltora Netaji Centenary College	Y-02
- viii) New subjects have been introduced at 7 study centres under UG Programme:
  - a. Sonarpur Mahavidyalaya - Political Science, Mathematics
  - b. Bhangar Mahavidyalaya- Education, Political Science
  - c. Kalna College- Political Science, English
  - d. Katwa College- Maths, Political Science, Education
  - e. Sarojini Naidu College – English, Political Science, Sociology, Education, Mathematics
  - f. Joypur Panchanan Roy College – Commerce
  - g. Alipurduar Mahila Mahavidyalaya-Public Administration, BLIS

*Noted by the House*

**B. To report the name of the Faculties who acted as the Resource Persons in RC/OP/ STC/ NEP-MMTTC during May 2025 – August 2025**

- i) *Dr. Papiya Upadhyay, Asst. Prof. of Education, SoE*
- 5-day FDP(19 May to 23 May 2025) organized by COL-CEMCA and Association of Indian Universities (AIU) through the AIU-Affiliated Academic Development Centres (AADCs) at Amity University Haryana on 22/05/2025; 2pm-4.30pm online
- Coordinator for the NEP Orientation and Sensitisation Programme (online) on NEP 2020: THE WAY FORWARD from 03-12 June 2025 under Malaviya Mission Teacher-Training Programme, organized by MMTTC-NIEPA & NSOU.
- 6-week (30.06.2025 to 08.08.2025) Orientation Training Programme for AAOs and Supervisors organized by Regional Capacity Building and Knowledge Institute, Kolkata under CAG, GoI on 1/07/2025, offline.
- 6-day (07.07.2025 to 11.07.2025) Mid-Career Training Programme (Level-3) for Gazetted Officers of IA&AD organized by Regional Capacity Building and Knowledge Institute, Kolkata under CAG, GoI on 7/07/2025, offline.
- 5-day (18 Aug-23 Aug 2025) FDP organized by COL-CEMCA and Association of Indian Universities (AIU) through the AIU-Affiliated Academic Development Centres (AADCs) at Avinashilingam Institute for

- Home Science and Higher Education for Women, Coimbatore on 21/08/2025; 10am-1pm, online
- ii) *Smt. Antara Choudhury, Asst. Professor of Spl. Education, SoE*
- 5-day Faculty Development Program (FDP) 23.6.2025 to 27.6.2025) on “AI and Adaptive Learning in Inclusive Classrooms” at IIT, Bhubaneswar organised by the School of Humanities, Social Sciences and Management of IIT, Bhubaneswar on 23/6/2025
  - Session Coordinator during 6 days training program (28 July to 2 August, 2025) for in-service teachers on "Indian Sign Language" organised jointly with the Dept. of Special Education, SoE, NSOU and Mass Education Department, Govt. of West Bengal on 27/7/2025 & 2/8/2025.
  - 3-day Continuing Rehabilitation Education (CRE) program for Rehabilitation professionals on "Learners with diverse needs and their education in inclusive setup in the light of NEP-2020." organised by the Rehabilitation Council of India, New Delhi and Arogya Niketan, Arapanch, on 1/8/2025.
  - Virtual Continuing Rehabilitation Education (CRE) program for Rehabilitation professionals on "Educational Support for Student with SLD in Inclusive Classroom" organised by the Rehabilitation Council of India, New Delhi and the Composite Regional Centre, Patna on 19/8/2025
  - 3-day Continuing Rehabilitation Education (CRE) program for Rehabilitation professionals on "Concept of universal design, Principle and universal strategies" organised by the Rehabilitation Council of India, New Delhi and the National Institute of Locomotor Disabilities (NILD), Kolkata on 27/8/2025
- iii) *Dr. Anirban Ghosh, Professor of Commerce, SPS*
- 8-Day NEP Orientation & Sensitization Programme (June 3-12, 2025), organized by UGC - Malaviya Mission Teacher Training Centre (MMTTC) and the National Institute of Educational Planning and Administration (NIEPA), in partnership with Netaji Subhas Open University (NSOU) on 12/6/2025 and 18/7/2025.
  - Fourth Lecture series Programme organized by Dr. B.R. Ambedkar Open University, Hyderabad on 23/7/2025
- iv) *Dr. Anamika Das, Associate Professor, Department of Library and Information Science, SPS*
- 30<sup>th</sup> UGC-Malaviya Mission Teacher Training Centre Sponsored Refresher Course on The Role of ICT in Enhancing Interdisciplinary in LIS Studies (18<sup>th</sup> August, 2025 to 1<sup>st</sup> September, 2025) organised by Jadavpur University & UGC-MMTTC on 25/8/2025
- v) *Dr Barnali Roy Choudhury, Assistant Professor, Library and Information Science, SPS*
- One Week (16th to 20th June 2025) Online FDP on “New Paradigm of Ed-Tech: The NEP 2020 Perspective” organized by Sangam University, Bhilwara on 17/6/2025 and 18/6/2025
  - East Calcutta Girls’ College, Kolkata on Librarians Day on 12/8/2025
- vi) *Dr. Manan Kumar Mandal, Professor of Bengali, SOH*
- Refresher Course, Jadavpur University, Online Lecture on 24/06/2025 from 10.30 am to 12 noon
- vii) *Dr Srideep Mukherjee, Associate Professor of English, SOH*
- Refresher Course, University of North Bengal, Online Lecture on 05/07/2025 from 2.30 pm to 4 pm
- viii) *Dr. Himadri Lahiri, Professor of English, SOH*



- Refresher Course University of North Bengal, Online Lecture on 05/07/2025 from 11.30 am to 1 pm
- ix) *Dr. Barnana Guha Thakurta (Banerjee), Professor of Political Science, SoSS*
- Short Term Programme on Gender Sensitization and Women Empowerment, organized by MMTTC at University of Calcutta, 21<sup>st</sup> August 2025
  - Chaired a session at the National- Level Social Science Research Scholars Conclave, organized by Department of Political Science at University of Kalyani, 14th May 2025
- x) *Dr. Manoj Kumar Haldar, Associate Professor of Political Science, SoSS*
- Chaired a session at the National- Level Social Science Research Scholars Conclave, organized by Department of Political Science at University of Kalyani, 14th May 2025
- xi) *Dr. Ritu Mathur Mitra Designation: Professor, Dept of History, SoSS*
- The Alumnae Lecture Series II, organised by Department of History in collaboration with the Internal Quality Assurance Cell (IQAC) and the Women and Gender Development Cell at Loreto College, Kolkata 22 August, 2025
- xii) *Dr. Soumen Nadi, Associate Professor, Computer Science, SoSci*
- 5-Day Faculty Development Program (16th June 2025 to 20th June, 2025) on Bridging Gaps in Information Literacy: Empowering Basic Science Faculty to Strengthen Engineering Education Foundations Organized by Department of Basic Science and Humanities, IEM, Saltlake in association with HRDC IEM-UEM Group on 19/06/2025.

Sd/-  
(Professor Anirban Ghosh)  
Director, CIQA  
Member Secretary

*The minutes have been approved by the Hon'ble Vice-Chancellor vide VC/20/1742 dated 04/9/2025.*