



NETAJI SUBHAS OPEN UNIVERSITY

H.O.: DD-26, Salt Lake, Sector -I, Kolkata — 700 064.

Phone : 4066 3220. TELEFAX : 4066 3225

Website : www.wbnsou.ac.in

Minutes of the 2nd Meeting of CIQA held on 28.03.2018

The 2nd Meeting of the Centre of Internal Quality Assurance (CIQA) was held on 28.03.2018 in the Board Room of university headquarters, DD 26, Sector-1, Salt Lake City, Kolkata-700 064 in the presence of the following members.

Vice Chancellor, Chairperson

Registrar, Member Convenor

Professor Kajal De, Director, School of Science

Professor Chandan Basu, Director, School of Social Sciences

Professor Manan Kumar Mandal, Director, School of Humanities

Dr Anirban Ghosh, Officer-in-Charge, School of Professional & Vocational Studies

Dy. Registrar(Administration) -Invitee member

Dy. Registrar(Academic) -Invitee member

Proceedings:

1. It was observed that a conventional structure inside the university system may be maintained to fulfil the NAAC mandate as NAAC accreditation has been made essential for all State Open Universities (SoUs) and Higher Educational Institutes (HEIs) as per the latest UGC Guidelines / Regulations. For this purpose, the University may consider to open study centres within its own premises in the Regional Centres as per provision of the University Act and Statutes.
2. It was resolved that the Choice Based Credit System (CBCS) for all Under Graduate (BDP) courses may be implemented by the Academic Session 2020-2021. Accordingly, all the Directors of Schools of Studies have been requested to take initiatives for revision of syllabi in all BDP courses as per guidelines given by UGC and / or West Bengal State Council of Higher Education (WBSCHE) immediately. The Controller of Examination (Acting) may be intimated in advance about the implementation of the CBCS system for all the BDP courses. The Heads of the Schools may submit a common structure of CBCS applicable for all BDP Courses in the next meeting for deliberations.
3. For Post Graduate (PG) courses, semester wise examination system may be implemented from the Academic Session 2019-20. The Controller of Examination (Acting) may be requested to take necessary steps to facilitate the semester wise examinations for the PG courses.



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4. It was resolved that the University under the ambit of CIQA may organize a two-day National Workshop on SWAYAM/ MOOCs in association with Inter University Consortium for Technology Enabled Flexible Education and Development (IUC-TEFED), IGNOU. The faculty members of NSOU and from other State Universities may be invited to attend this workshop.
5. It was resolved that all Directors of Schools may send proposals for grants for infrastructural development of the respective School at the Regional Centres and Hqtrs by 3rd week of April 2018, so that the same may be forwarded to the HE Deptt, GoWB for consideration.
6. It was resolved that the eight weeks course/program under DST conducted by the Higher Education, Science & Technology & Biotechnology, GoWB may be treated as equivalent to one Refresher course for the promotion under CAS. Accordingly, Dr. Biraj Kanti Mandal, Asstt. Prof of Geography, NSOU may claim API score for this programme at the time of his promotion under CAS
7. It was resolved that in matters of promotion under CAS, the teachers whose promotion falls due after the issuance of the G.O. No1343-Edn(U)/IU-41/11(Pt) dated 07.12.2017 by the Higher Education, Science & Technology & Biotechnology (University Branch), GoWB, such promotions are to be guided by the aforesaid Order. In cases where the specific requirement(s) of the incumbent concerned is found to be not covered under the provisions of the aforesaid G.O., necessary action may be taken in keeping with the spirit of the provisions of the previous G.O. No 1197(28)-Edn(U)/IU-41/11(Pt), Dtd. 31.12.2012. The assessment period may be calculated from the date of appointment at the present position or the date of last promotion as the case may be.
8. It was resolved that in case of direct recruitments in teaching posts, after completion of data entry process and a preliminary scrutiny of the applications as submitted by the applicants, such applications along with supporting papers including the data entry sheet with self assessed API score sheet (for Associate Professor and Professor) are to be forwarded to respective Heads /Directors of School of Studies for their review, observations, comments, if any, before placing them to the Selection/Screening Committees for finalization of the selection list for empanelment.
9. In view of the GO No.516-Edn(U)/IU-91/10 dt 16.05.2017 issued by the Higher Education, Science & Technology & Biotechnology (University Branch), GoWB, relating to direct recruitment of Assistant Professors, Associate Professors and Professors in State Aided Universities, the format of score sheet following the Appendix III, Table II(B) of the said GO has been attached for giving suggestions on which basis this will be finalized in the next CIQA meeting.



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10. The possibility of arranging the tenth Convocation of the University sometimes in July/ August 2018, subject to concurrence of the Hon'ble Chancellor was considered. It was resolved that the Departments of Examination and Registrar may initiate the process of preparing the lists of recipients of UG/PG and Ph.D. Degrees.

The meeting ended with thanks to the Chair.

The next meeting is scheduled to be held on 20/04/18 at 11.30am.

Enclo:

- i) Appendix III, Table II (B) of GO No.516-Edn(U)/1U-91/10 dt 16.05.2017.

Placed before Hon'ble V.C for approval pl.

Hon'ble Vice Chancellor

Registrar, NSOU



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Appendix-III Table-II(B)

GO No.516-Edn(U)/1U-91/10 dt 16.05.2017

		Assistant Professor/ equivalent cadres (stage-1)	Associate Professor / equivalent cadres (Stage -4)	Professor /equivalent cadres (stage-5)
1 st Part	Minimum API scores	Minimum qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from category III of APIs	Consolidated API score requirement of 400 points from category III of APIs
2 nd Part	Selection Committee criteria / weightages (Total weightages = 100)	a)Academic Record and Research performance (50%) b) Assessment of Domain Knowledge and Teaching Skills (30%) c) Interview performance (20%)	a)Academic Background (20%) b)Research performance based on API score and quality of publications(40%) c)Assessment of Domain knowledge and Teaching skills (20%) d)Interview performance(20%)	a)Academic Background (20%) b)Research performance based on API score and quality of publications (40%) c) Assessment of Domain knowledge and Teaching skills (20%) d) Interview performance(20%)