



Memo No: AC/034/22-23

Dated:06-05-2022

Notice Inviting e-Tender

e-Tender is invited from reputed, experienced and financially sound companies/vendors/organization for supply & delivery including fittings and installation of Air Conditioners for the Library Department, Kalyani Regional Centre, Netaji Subhas Open University(NSOU). Interested bidders are to participate in the bidding process as per specifications and conditions mentioned below in the Annexure - I,II & III.

DATE AND TIME SCHEDULE

Date of Publication of Tender Online through website https://wbtenders.gov.in/	06.05.2022 after 17.00 Hrs.
Date of Document Download Start	06.05.2022 after 17.00 Hrs.
Date of Bid Submission Start	06.05.2022 after 17.00 Hrs.
Date of Bid Submission Closing	20.05.2022 after 17.00 Hrs.
Date of Opening of Technical Bid	23.05.2022 after 12.00 Hrs.
Date of Opening of Financial Bid	To be notified later

Contact Mobile No: 9433042783(Library Department)/9051162059(HQ)

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata -700064
[Email: sachindrakar@yahoo.in](mailto:sachindrakar@yahoo.in)
Mobile No: 9432747119



ANNEXURE - I

SPECIFICATION FOR TECHNICAL BID

1. The Bidders should have Experience in similar type of supply as specified in Annexure II atleast for 3 years.
2. The supplier must have the credential of supply of similar type of items to the Educational Institute/Government Office.
3. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License.
4. The Bidder must be Original Equipment Manufacturers or must have the Authorized dealer certificate

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ANNEXURE - II

SPECIFICATION FOR FINANCIAL BID

Sl No	Items	Specification
1	AC 1.5 ton	<ul style="list-style-type: none">• Split AC with inverter compressor:• Energy Rating: 5 star: BEE rating not earlier than 2021• Copper condenser coil• Special Features: Inverter• dust_filter• dehumidifier• Refrigerant gas: R32 - Environmental friendly - no ozone depletion potential• IDU dimension(96*21.5*32cms), ODU dimension (96.8*36.7*65.25cms) & IDU12(kg) and ODU Weight32(kgs)

Place of delivery & installations and quantity to be supplied:

Sl. No.	Item	Place of delivery & installations	Quantity to be supplied
1	AC 1.5 Ton	Reading Hall. Library Department, Kalyani Regional Centre, Netaji Subhas Open University, Ghoshpara Station Road, Kalyani, Nadia - 741 235	8

Contact Mobile No: 9433042783(Library Department)/9051162059(HQ)

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ANNEXURE – III

GENERAL TERMS & CONDITIONS

1. The bidders are to participate in the bidding process for the Tender only online at <https://www.wbtenders.gov.in>. as per prescribed formats.
2. Price should be including GST(put GST per unit in separate cell of BOQ).
3. Price shall be quoted in INR only.
4. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
5. Tenders must be submitted in two Separate Bids- (1) Technical Bid covering all the credentials noted above, (2) Financial Bid as specified in Annexure - II. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
6. Quantity of items to be supplied may vary at the time of order.
7. The jurisdiction of any legal disputes will be under the Hon'ble High Court, Calcutta.
8. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
9. The applicant bidders to participate in the bidding process are to fill in the following Formats given in the page No. 5 and BOQ.

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To
The Finance Officer
Netaji Subhas Open University
DD 26, Sector – 1, Salt Lake
Kolkata – 700064

Ref: Memo No: AC/034/22-23 Dated: 06-05-2021
Sub: Submission of Bid – Technical & Financial with reference to the above.
Sir,

As per guidelines given in the Tender Notice we are quoting the itemwise rate in the prescribed BOQ format in the Financial bid along with the Technical Credentials supported with relevant documents as applicable. We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.

With regards

Signature with Seal & Date:

Name of Signatory:

Name of Organization:

Mailing Address:

Mobile No of Contact Person:

Email Address of the Organization:

Enclosures:

1. Copy of GST Registration Certificate
2. Copy of Trade License
3. Copy of PAN & TAN
4. Proof of Experience in similar type of supply as specified in Annexure II.
5. Details of Brand Name, Model Name, No if any. and service center details
6. Proof of Original Equipment Manufacturers / Authorized dealer certificate