

## eProcurement System of Government of West Bengal

### **Tender Details**

Date: 14-May-2025 01:28 PM



<b>Basic Details</b>	Basic Details					
Organisation Chain	DEPARTMENT OF HIGHER EL	DUCATION  NETAJI SUBHAS OPEN UNIVERS	SITY			
Tender Reference Number	AC/046/25-26					
Tender ID	2025_DHE_845710_1	Withdrawal Allowed	Yes			
Tender Type	Open Tender	Form of contract	Item Rate			
Tender Category	Goods	No. of Covers	2			
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No			
Payment Mode	Not Applicable	Is Multi Currency Allowed For BOQ	No			
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No			

Cover Details, No. Of Covers - 2					
Cover No	Cover	Document Type	Description		
1	Fee/PreQual/Technical	.pdf	NIT		
2	Finance	.xls	BOQ		
		.pdf	BOQ		

S.No	Category	Sub Category	Sub Category Description	Format/File
Ĺ	CERTIFICATES	CERTIFICATES	VAT/SALES TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT , PAN, LATEST IT ACKNOWLEDGEMENT, PTAX,LABOUR LICENCE	
	CERTIFICATES	GST Registration Certificate	GST Registration Certificate	
3	CERTIFICATES	Permanent Account Number	Permanent Account Number	
4	COMPANY DETAILS	COMPANY DETAILS 1	PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW, MOA,TRADE LICENCE,COMPANY REGISTRATION CERTIFICATE	
5	COMPANY DETAILS	COMPANY DETAILS 2	COMPANY DETAILS 2	
<b>,</b>	CREDENTIAL	CREDENTIAL 1	CREDENTIAL 1	
'	CREDENTIAL	CREDENTIAL 2	COMPLETION CERTIFICATES	
}	DECLARATION	DECLARATION FILE 1	DECLARATION FILE 1	
)	DECLARATION	DECLARATION FILE 2	DECLARATION FILE 2	
10	FINANCIAL INFO	P/L AND BALANCE SHEET 2021-22	P/L AND BALANCE SHEET 2021-22	
.1	FINANCIAL INFO	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	P/L AND BALANCE SHEET FOR LAST FINANCIAL YEAR	
.2	FINANCIAL INFO	P/L AND BALANCE SHEET 2022-23	P/L AND BALANCE SHEET 2022-23	
13	FINANCIAL INFO	P/L. AND BALANCE SHEET 2023-24	P/L. AND BALANCE SHEET 2023-24	

Tender Fee Details, [Total Fee in ₹ * - 0.00]			EMD Fee Details				
Tender Fee in ₹	0.00			EMD Amount in ₹	0.00	EMD Exemption	No
Fee Payable To	Nil	Fee Payable At	Nil			Allowed	
Tender Fee	No		·	EMD Fee Type	fixed	EMD Percentage	NA
<b>Exemption Allowed</b>				EMD Payable To	Nil	EMD Payable At	Nil

Click to view modification history

1 of 3

Work / Item(s)							
Title	AC/046//25-26						
Work Description	supply, delivery and inst University	allation of Desktop Computer	rs, UPS, and oth	ner items at Netaji Subhas O	pen		
Pre Qualification Details	Please refer Tender docu	Please refer Tender documents.					
Independent External Monitor/Remarks	NA	NA					
Show Tender Value in Public Domain	No						
Tender Value in ₹	0.00	Product Category	Equipments	Sub category	NA		
Contract Type	Tender	Bid Validity(Days)	270	Period Of Work(Days)	30		
Location	SALT LAKE, KOLKATA	Pincode	700064	Pre Bid Meeting Place	NA		
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	KOLKATA		
Should Allow NDA Tender	No	Allow Preferential Bidder	No				

<u>Critical Dates</u>						
Publish Date	14-May-2025 05:00 PM	Bid Opening Date	02-Jun-2025 12:00 PM			
Document Download / Sale Start Date	14-May-2025 05:00 PM	Document Download / Sale End Date	30-May-2025 05:00 PM			
Clarification Start Date	NA	Clarification End Date	NA			
<b>Bid Submission Start Date</b>	14-May-2025 05:00 PM	Bid Submission End Date	30-May-2025 05:00 PM			

Tender Do NIT Document		Document Name		Description		Document Size
	1	Tendernotice_1.pdf		NIT		699.51
Work Item Documents	S.No	Document Type	Documen	t Name	Description	Document Size (in KB)
	1	BOQ	BOQ_1887	122.xls	BOQ	287.00

Bid Openers List					
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name		
1.	pr2015124@gmail.com	PALASH GARANI	PALASH GARANI		
2.	dyregadmn@wbnsou.ac.in	Ananya Mitra	ANANYA MITRA		
3.	gopaldas1984@gmail.com	Gopal Das	GOPAL DAS		
4.	debanjanhlr@gmail.com	DEBANJAN GHOSHAL	DEBANJAN GHOSHAL		

<u>Tender Properties</u>						
Auto Tendering Process allowed	No	Show Technical bid status	Yes			
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening			
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2			
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No			

Tender Inviting Authority				
Name	FINANCE OFFICER			
Address NSOU,DD-26, SECTOR-1,SALT LAKE,KOLKATA-700064				

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Tender Creator Details					
Created By	PALASH GARANI				
Designation	FINANCE OFFICER				
Created Date	14-May-2025 01:21 PM				

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Date: 14-05-2025

## DD 26, Sector – I, Salt Lake, Kolkata – 700064

Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

Memo No. AC/046/25-26

# **Notice Inviting e-Tender**

Online quotations through website https://wbtenders.gov.in are invited from reputed vendors/ distributors/ dealers/agents/ manufacturers for supply, delivery and installation of Desktop Computers, UPS, and other items at Netaji Subhas Open University, HQ, DD-26, Sector-I, Salt Lake, Kolkata-700064, West Bengal subject to the following terms and conditions.

#### **DATE AND TIME SCHEDULE**

Date of Publication of Tender Online through website https://wbtenders.gov.in/	14.05.2025 after 17.00 Hrs.
Date of Document Download Start	14.05.2025 after 17.00 Hrs.
Date of Bid Submission Start	14.05.2025 after 17.00 Hrs.
Date of Bid Submission Closing	30.05.2025 before 17.00 Hrs.
Date of Opening of Technical Bid	02-06-2025 on or after 12.00
Date of Opening of Financial Bid	To be notified later

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064

Email: finance@wbnsou.ac.in



DD 26, Sector – I, Salt Lake, Kolkata – 700064 Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

## **Bidders Eligibility(Technical Bid):**

- 1. The Bidders should have Experience in similar type of supply as specified in Annexure II at least for 3 years.
- 2. The supplier must have the credential of supply of similar type of items to the Educational Institute/Government Office.
- 3. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN , (3) Trade License other related Certificate.

#### **Terms & Conditions:**

- **1. Payment Terms:** No advance payment or payment against Performa invoice will be made. Payment will be processed after receipt, inspection, and successful installation/testing of the items.
- 2. **Return of Goods:** Any damaged or unapproved items will be returned at the bidder's risk and cost, with incidental expenditures being recovered from the concerned party.
- 3. **Payment Method:** Payments will be made through crossed account payee cheque or electronic payment (NEFT) after the delivery and successful installation of the items.
- 4. **Delivery Schedule:** The bidder must deliver and install the items within 21 days from the receipt of the order. Delivery Locations are mentioned in the specification part.
- 5. **Work /Purchase Order:** The work / Purchase order may be issued either in a lump sum or through repeat orders based on the availability of funds. The quantity mentioned is tentative and may vary.
- **6.Quoted Rates:** All quoted rates must include installation charges, if any.
- 7. Additional Charges: No additional installation/other charges will be paid beyond the quoted rates.
- 8. **Security Deposit:** 10% of the Bill/Invoice value will be deducted as Security Deposit and will be refunded after one year of the date of completion of work without any accrued interest.
- 9. Govt. Compliances: Any TDS/GST/any other taxes or charges will be applicable as per Government Rules.



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# **Specifications and Items required (Financial Bid):**

# 1. Desktop Computer and UPS (Type-1)

SI	Item with Description	Specification
	Desktop Computer (Form Factor-	Business): Preferred Band: HP
1	Intel Processor	Intel® Core™ i9-14900 (up to 5.4 GHz Max Turbo frequency, 36 MB L3 cache, 24 cores, 32 threads)
2	Momory	16 GB DDR5-4800 MHz RAM (1 x 16 GB)
	Memory slots	4 DIMM
	Standard memory note	Transfer rates up to 4800 MT/s.
3	Storage	1 TB PCle® Gen4 NVMe™ M.2 SSD
4	DVD RW	Yes
5	Audio features	Realtek ALC3205-VA2-CG, 2.0W internal mono speaker
6	Pointing device	Wired Mouse Keyboard Wired Keyboard
7	Video connector	2 DisplayPort™ 1.4
8	I/O Port location	Front (4 SuperSpeed USB Type-A 10Gbps signaling rate (1 charging); 1 universal audio jack)
		Rear(1 audio-in; 1 audio-out; 1 RJ-45; 2 DisplayPort™ 1.4; 2 SuperSpeed USB Type-A 10Gbps signaling rate; 1 SuperSpeed USB Type-A 5Gbps signaling rate; 3 USB Type-A 480Mbps signaling rate)
9	Expansion slots	1 PCle 3 x4 (x16 connector); 1 PCle 3 x4 (x4 connector); 1 PCle 3 x1 (x4 connector); 1 PCle 5 x16 (x16 connector); 1 M.2 2230 PCle 3 X1 for WLAN
10	Expansion slots note	1 M.2 2230 slot for WLAN and 3 M.2 2280 slots for storage
11	Operating System	Windows 11 Pro
12	Graphics	Intel® UHD Graphics 770
13	Warranty	3years
14	Monitor	IPS FHD (1920 x 1080 @ 100Hz) 23.8" or 24" color display (Eyesafe® Certified)
		Flicker-free Display Connectivity: - 1 DisplayPort 1.4, 1 VGA



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15	Microsoft Office	MS Office Enterprise Standard (Lifetime)
		Must needs to be included with MS Office: - Word, Excel, Powerpoint, Access, Outlook, One Drive, Defender
16	Adobe Reader	Licensed (Lifetime)
17	UPS:	1100 VA APC

# 2. Desktop Computer and UPS (Type-2)

SI	Item with Description	Specification
1	Desktop Computer (Form Factor-Business): Preferred Band: HP	
2	Intel Processor	Intel® Core™ i5 14 <sup>th</sup> Gen
3	Momory	16 GB DDR5-4800 MHz RAM (1 x 16 GB)
	Memory slots	4 DIMM
	Standard memory note	Transfer rates up to 4800 MT/s.
4	Storage	1 TB PCle® Gen4 NVMe™ M.2 SSD
5	DVD RW	Yes
6	Audio features	Realtek ALC3205-VA2-CG, 2.0W internal mono speaker
7	Pointing device	Wired Mouse Keyboard Wired Keyboard
8	Video connector	2 DisplayPort™ 1.4
9	Expansion slots note	1 M.2 2230 slot for WLAN and 3 M.2 2280 slots for storage
10	Operating System	Windows 11 Pro
11	Monitor	IPS FHD (1920 x 1080 @ 100Hz) 23.8" or 24" color display.
		Flicker-free Display
		Connectivity: - 1 DisplayPort 1.4, 1 VGA
12	Microsoft Office	MS Office Business Standard (Lifetime)
		Must needs to be included with MS Office: - Word, Excel, Powerpoint, Access, Outlook, One
		Drive, Defender
13	Pre Installed Software	Adobe Reader Licensed (Lifetime)



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		ASAP Utilities software for Excel (Lifetime Licensed)
14	UPS:	1100 VA APC

# 3. Technical Specification for Storage Solution

# **Specification for 3.5" SATA HDD**

Brand	Seagate
Manufacturer	Seagate Technology (Thailand) Limited,
Series	IronWolf Pro
Quantity	6
Form Factor	3.5-inch
Item Height	1.03 Inches
Item Width	4.01 Inches
Product Dimensions	14.71 x 10.19 x 2.62 cm; 771.11 g
Computer Memory Type	DIMM
Hard Drive Size	10 TB
Hard Disk Description	Mechanical Hard Disk
Hard Drive Interface	eSATA
Hard Disk Rotational Speed	7200 RPM
Are Batteries Included	No
Lithium Battery Energy Content	2.6 Watt Hours
Lithium Battery Weight	2 kg
Number of Lithium Ion Cells	4



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Number of Lithium Metal Cells	1
Included Components	HARDDRIVE
Manufacturer	Seagate Technology (Thailand) Limited,
Country of Origin	Thailand
Item Weight	771 g

# **Specification for Network Attached Storage (NAS) Device**

Product	Network Attached Storage	e (NAS) Device
Brand	ASUSTOR	
Quantity	1	
СРИ	CPU Model	Intel Celeron N5105
	CPU Architecture	x64 64-bit
	CPU Frequency	Quad-Core 2.0GHz (burst up 2.90 GHz)
Memory	Memory	8GB SO-DIMM DDR4
	Memory Module Pre-installed	8GB (1x 8GB)
	Total Memory Slots	2
	Memory Expandable up to	16GB (2x 8GB)
	Flash Memory	8GB Emmc
Storage	Drive Bays	8
	M.2 Drive Slots	4
		3.5" SATA HDD
	Compatible Drive Type	2.5" SATA HDD
	, , , , , , , , , , , , , , , , , , , ,	2.5" SATA SSD
		M.2 2280 NVMe



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	Minimum Capacity of each Drive	10 TB
	Maximum Capacity of each Drive	20 TB or above
	M.2 PCIe Interface	PCIe 3.0 x1
	Maximum Drive Bays with Expansion Unit	14
	Supports Hot Swappable Drives	Yes
External Ports	Expansion	2x USB 3.2 Gen 2 (10Gbps)
	Network	2x 2.5 Gigabit Ethernet (2.5G/1G/100M)
	PCIe Expansion Slots	1x for optional expansion 10 GbE card
	Multimedia Output	1x HDMI 2.0b
Others	System Fan	1x 120mm
	LCD Panel	Yes
	Infrared Receiver	Yes
	Power Supply Unit / Adapter	250W x1
	Input Power Voltage	100V to 240V AC
	Certification	FCC, CE, VCCI, BSMI, C-TICK, KCC, BIS, CCC, UKCA
	Warranty	3 Years (On Site OEM)
Operation	Power Consumption	48.5 W (Operation); 27.7 W (Disk Hibernation); 0.81 W (Sleep Mode)
	Noise Level	18.1dB (HDD idle)
	Operation Temperature	0°C~40°C (32°F~104°F)
	Storage Temperature	-20°C~70°C (-4°F~158°F)
	Humidity	5% to 95% RH
Size and	Size	185.5 (H) x 233 (W) x 230 (D) mm
Weight	Weight	4.4 kg / 9.7 lb



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Supported OS		Windows 10, 11, Server 2016, Server 2019,
& Browser		Server 2022
	On southing Contains	55.75. 2522
	Operating System	macOS
		UNIX, Linux, and BSD
	Browsers	Firefox/ Chrome/ Safari/ Microsoft Edge
Network &		CIFS / SMB, SMB 2.0 / 3.0, AFP, NFS, FTP
Connection	Network Protocols	(Unicode Supported), TFTP, WebDAV, Rsync,
	Network Frotocols	SSH, SFTP, iSCSI/IP-SAN, HTTP, HTTPS, Proxy,
		SNMP, Syslog
		TCP/IP (IPv4 & IPv6)
l		Link Aggregation: Supports 802.3ad and
		Six Other Modes for Load Balancing
		and/or Network Failover
		Jumbo Frame (MTU)
	Connection and transmission	• VLAN
		EZ Connect
		Wireless Network
		DDNS and EZ-Router Supports Wake-on-
		LAN (WOL) Supports Wake-on-WAN
		(WOW)
File		Internal Disk: EXT4 ,Btrfs
Management	File System	
& Sharing	The System	External Disk: FAT32, NTFS, EXT3, EXT4, HFS+,
_		exFAT ,Btrfs
		Web-based File Management
		ISO File Mounting
	File Explorer	Share Links
		Task Monitor
		Browse Files on Local PC
		Thumbnail Previews
		Data Access via External Optical Drive
		Supports video playback
Storage		Single
management		• JBOD
_	Commented DAID levels	RAID 0
	Supported RAID levels	• RAID 1
		• RAID 5
		RAID 6
		• RAID 10
		Single to RAID 1
		Single to RAID 5
	Supported RAID migration methods	Single to RAID 6
	_	Single to RAID 10
		RAID 1 to RAID 5
ĺ		RAID 1 to RAID 6



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		RAID 1 to RAID 10
		RAID 5 to RAID 6
Volume	RAID levels supporting storage	RAID 1
	expansion by complete drive	RAID 5
	replacement	RAID 6
	- Spracee	• RAID 10
	RAID levels supporting storage	RAID 5
	expansion by drive addition	RAID 6
	, , , , , , , , , , , , , , , , , , , ,	• RAID 10
		RAID 1
	RAID spare drive support	RAID 5
		RAID 6
		• RAID 10
		Single
		JBOD
		RAID 0
	Supported RAID levels	RAID 1
		RAID 5
		RAID 6
		• RAID 10
		Single to RAID 1
		Single to RAID 5
		Single to RAID 6
	Supported RAID migration methods	Single to RAID 10
	9 ***	RAID 1 to RAID 5
		RAID 1 to RAID 6
		RAID 1 to RAID 10
		RAID 5 to RAID 6
Access &		Maximum Number of Users: 4096
Security		Maximum Number of Groups: 512
,	Access Control	Maximum Number of Shared Folders: 512
		Maximum Number of Concurrent
		Connections: 512
		Supports Windows Active Directory
		Supports Windows Active Directory / LDAF
		Provides both Windows ACL and Linux ACI
		permission configuration methods
		Can enable Windows ACL for specific
		shared folders
		• Comprehensive support for Windows' 13
	ACL	types of advanced permission settings
		Can view Windows ACL permission
		settings from within ADM
		<ul> <li>Supports local users and groups</li> </ul>
		Exclusive permission reset function allows
		users to quickly restore default
		permissions
		SSD-like performance with traditional hard
	SSD Cache	drives
		Supports read-only access and read-write
		cache mode



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	System Administration	<ul> <li>Log Type: System Log, Connection Log, File Access Log</li> <li>Real-time Online User Monitor</li> <li>Real-time System Monitor</li> <li>User Quota</li> <li>Virtual Drive (ISO Mounting, Maximum 16)</li> <li>UPS Support</li> </ul>
	Security	<ul> <li>AES 256-Bit Encryption</li> <li>Firewall: Prevent Unauthorized Access</li> <li>Alert Notifications: E-mail, SMS</li> <li>Encrypted Connections: HTTPS, FTP over SSL/TLS, SSH, SFTP, Rsync over SSH</li> <li>Built-in Hardware Encryption Engine</li> <li>RAID Scrubbing: detects the integrity and consistency of RAID 5 and RAID 6 drive data.</li> </ul>
	Network Defender	<ul> <li>Auto black list</li> <li>Trusted list</li> <li>Black/White list</li> <li>Supports IP/IP range/geolocation</li> </ul>
Backup	Backup	<ul> <li>Rsync (Remote Sync) Backup</li> <li>Cloud Backup</li> <li>FTP Backup</li> <li>External Backup</li> <li>One Touch Backup</li> <li>EZ Sync</li> <li>SMB Backup</li> </ul>

## For any quarry relating to specifications & items please call 8777298050

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064

Email: finance@wbnsou.ac.in



DD 26, Sector – I, Salt Lake, Kolkata – 700064 Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

#### **GENERAL TERMS & CONDITIONS AND INSTRUCTIONS**

- 1. The quotation should include the cost of installation and configuration of all the components.
- 2. The Bidders should have legal compliance such as: (1) GST Number, (2) PAN / TAN & (3)Trade License (4) Professional Tax (5) Certificate of Authorization if applicable.
- 3. The bidders are to participate in the bidding process for the Tender only online at <a href="https://www.wbtenders.gov.in">https://www.wbtenders.gov.in</a> as per prescribed format (BOQ).
- 4. Price should be including GST(Please put Total amount of GST of each item in GST Col. of BOQ Sheet).
- 5. Price shall be quoted in INR only.
- 6. Incomplete and Conditional Bids will be summarily rejected without assigning any reasons thereof.
- 7. Tenders must be submitted in two Separate Bids- (1) Technical Bid and (2) Financial Bid. The Technical Bid, if found suitable to meet the specifications noted above, will be followed by Financial Bid.
- 8. Rate of items will be valid for 6 months from the last date of submission of Tender.
- 9. Quantity of items to be supplied may vary at the time of order.
- 10. The Authority of NETAJI SUBHAS OPEN UNIVERSITY reserves the right to reject the entire bid received without assigning any reason thereof.
- 11. If more than one bidder qualifies as L1 Bidder then the Authority has the right to choose the particular L1 Bidder on the basis of following method:
  - i. Highest average annual turnover of last 3 financial years (2021-22, 2022-23, 2023-24) as per the Audited Financial Statements. (All Financial Statements should bear Audited certification).
  - ii. Any other parameters to be decided by the competent authority, if needed
- 12. The judicature of any legal disputes will be under the Hon'ble High Court, Calcutta.

Finance Officer
Netaji Subhas Open University
DD-26, Sector -1, Salt Lake, Kolkata-700064



DD 26, Sector – I, Salt Lake, Kolkata – 700064

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## <u>ANNEXURE – I</u>

## **APPLICATION FOR TENDER**

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

To The Finance Officer Netaji Subash Open University DD 26, Sector – 1, Salt Lake Kolkata – 700064
Ref: Memo No:
Sub: Submission of Bid – Technical & Financial with reference to the above.
Sir,
As per guidelines given in the Tender Notice we are quoting the rate along with the Technical Credentials supported with relevant documents as applicable.
We have read all the terms and conditions given in the Tender Notice and do hereby undertake to obey the rules and regulations of e-Tender.
With regards
Signature with Seal & Date:
Name of Bidder:
Name of Organization:
Mailing Address:
Mobile No of Contact Person:

Email Address of the Organization:



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### <u>ANNEXURE – II</u>

#### **FURNISHING BASIC INFORMATION**

(To be furnished in the Company's official letter pad)

1	Name of the Bidder	
2	Address for Communication	
3	Contact Number(s)	
4	E-mail ID	
5	Trade License No. (Please enclose copy of Trade License)	
6	PAN(Please enclose copy of PAN Card)	
7	GST No.(Please enclose copy of GST)	
8	Do you have previous experience for supplying similar nature of Items at Educational Institute of Higher Learning (Please enclose copy of Purchase order & user list, if yes)	Yes/No (Please put tick mark)
9	Annual Turnover as per Audited P/L ACCOUNTS & BALANCE SHEET	FY 2021-22: Rs FY 2022-23 : Rs FY 2023-24 : Rs Average Annual Turnover: Rs
10	Status of the bidder (Please enclose copy authenticating your status)	Manufacturer/Dealer/Distributer/Selling Agent/Stockiest/Supplying Agent (Please put tick mark)

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to take the decision taken by the College.

Signature of the Bidder (With Seal)



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### <u>ANNEXURE – III</u>

(Authorization letter in favour of the applicant (other than Managing Director/ Proprietor/Partner) from the competent authority.)

#### **FORMAT**

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

	(TO WHOM IT MAY CONCERN)
This is to certify that Sri/Smt	(Name), employee of this Organisation
as	$\ldots$ (Official Designation) is hereby authorized to submit tender online ,
Vide Notice NoDated	on behalf of the Organization.
	Signature of the competent authority with Seal
	(Signature of the Authorized Person)
	(Signature of the Authorized Ferson)
	Signature of Mris hereby attested.
	Signature of the competent authority with Seal



## DD 26, Sector – I, Salt Lake, Kolkata – 700064

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#### **ANNEXURE - IV**

(Affidavit Proforma)
(To be furnished in Non – Judicial Stamp paper of appropriate value duly notarized)

I, Sri/Smt			
The Managing Director/Proprietor (etc.) of the Firm.,			
(Name of the firm)			
At (address)			
do hereby solemnly affirm and declare as follows:			

of West Bengal or other State or States.

- 1. That I have not ever been convicted of any offence making myself liable to be disqualified to supply of the above mentioned items to any Govt. or Govt. undertaking Organization /Institution in the State
- 2. That no case is pending against me or against my firm in any criminal court of law to supply the above mentioned items to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States ( If any case is pending, state the details ).
- 3. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
- 4. That my concern has not yet been declared bankrupt by any banking or money lending agency duly licensed by RBI nor has it been considered doubtful by any Government concern so far as the solvency of the organization is concerned.
- 5. That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.



DD 26, Sector - I, Salt Lake, Kolkata - 700064

Website: wbnsou.ac.in, Tele-Fax: 03340663224, Ph: 03340663213

#### **Check List of General Terms and Conditions:**

Name of the Bidder/Organisation:

SI. No.	Particulars	N	if Yes	No,
1	Copy of GST Registration Certificate attached	resp	ective	ıy
1.	1,			
2.	Copy of PAN & TAN attached			
3.	Copy of proof of Trade License attached			
4.	Copy of proof of Experience			
5.	Copy of Certificate of Authorization, if applicable, attached			
6.	Details of products/model etc. are attached			
	Copy of Audited P/L ACCOUNTS & BALANCE SHEET (For FY 2021-22,			
7.	2022-23 & 2023-24)			
8.	Proof of EMD submitted			
9.	Bank details along with cancelled cheque			

### Signature with Seal & Date:

#### **Enclosures:**

- 1. Copy of GST Registration Certificate
- 2. Copy of PAN & TAN
- 3. Copy of proof of Trade License
- 4. Copy of proof of Experience
- 5. Certificate of Authorization as applicable
- 6. Details of product/model/brand etc.
- 7. Copy of Audited P/L ACCOUNTS & BALANCE SHEET (For FY 2021-22, 2022-23 & 2023-24)