



NETAJI SUBHAS OPEN UNIVERSITY
(ESTABLISHED BY W.B.ACT (XIX) OF 1997, RECOGNIZED BY U.G.C.)
WWW.WBNSOU.AC.IN
NAAC Accredited by 'A' Grade
APPLICATION FOR EXEMPTION OF COURSE WORK

To
The Registrar
Netaji Subhas Open University
DD-26, Sector-I, 2nd Floor (Ph.D. Section)
Salt Lake City, Kolkata-700064, West Bengal

Sir/Madam,

I, Mr./Ms _____ bearing Application ID.
_____ willing to pursue Ph.D. programme in _____
and got selected for the programme against notification number _____ dated _____.
I have paid the requisite fee to pursue Course Work which is pre-requirement of starting Ph.D.
programme from Netaji Subhas Open University. As per Netaji Subhas Open University (NSOU) Ph.D.
Regulations 2023, I, may be allowed to get exemption from doing Course Work and course fee may
be refunded as per University norms as I have completed Course Work keeping conformity with UGC
(minimum standards and procedure of award of Ph.D. degrees) Regulations, 2022.

Details of Course Work:

Name of the University/ Institution from where Course Work was completed:	
Year of Passing/ Completion:	
Title:	
Course Credit:	
Percentage/ Grade of Marks: (At least 55% marks or its equivalent grade 'B' in the UGC 7 – point scale in course work)	

Photo Copy enclosed: 1. Course Work Completion Certificate(self-attested), 2. Photocopy of demand
draft (Fee paid for Course Work Fee to NSOU).

Date:

Signature of the Candidate

For Office Use Only

This is to certify that the candidate has completed the Course Work and is eligible to get exemption
from doing course work and his/her fee may be refunded accordingly

Director, School of Studies
(Office Seal)

Date: