



NETAJI SUBHAS OPEN UNIVERSITY

Accredited by NAAC with Grade 'A'

DD-26, Sector-I, Salt Lake City, Kolkata-700064

E-mail: registrar@wbnsou.ac.in; Ph: (033)4066-3220

Memo No: Reg/0440

Date: 22.05.2024

41st meeting of the Academic Council (Emergency-AC) was held in blended mode on **21.05.2024 (Tuesday)** at **11.30 a.m** at the Subhas Chandra Sabhaghar (7th Floor) at University Head Quarters, DD – 26, Sector – I, Salt Lake City, Kolkata – 700 064.

Members Present :

1. Professor Indrajit Lahiri, Vice-Chancellor and Chairperson.
2. Professor Anirban Ghosh, Director (I/C) of School of Professional & Vocational Studies.
3. Professor Barnana Guha Thakurta (Banerjee), Professor of Political Science & Director, School of Social Sciences.
4. Professor Atindranath Dey, Director of School of Education.
5. Dr. Sudeshna Chatterjee (Biswas), Director of Study Centres (Add'l Charge).
6. Dr. Srideep Mukherjee, Associate Professor of English & Officer-in-Charge, School of Humanities.
7. Dr. Bibhas Guha, Associate Professor of Zoology & Officer-in-Charge, School of Sciences.
8. Professor Chandan Basu, Professor of History, School of Social Sciences.
9. Professor Manan Kumar Mandal, Professor of Bengali, School of Humanities.
10. Dr. Anamika Das, Assistant Professor of Library and Information Science, School of Professional Studies.
11. Dr. Sintu Ganai, Assistant Professor of Chemistry, School of Sciences.
12. Dr. Premananda Jana, Director, Regional Centre, Kalyani.
13. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
14. Shri Suparno Moitra, Chief Executive Officer, Indian Public Policy Foundation – Govt. Nominee.
15. Shri Anindya Ch. Majumdar, Faculty – Management & Technology, Bharatiya Bidyabhaban – Govt. Nominee.
16. Dr. Sujata Dutta Hazarika, Sr. Regional Director, IGNOU, Regional Centre, Bikash Bhawan, North Block, 4th Floor, Salt Lake, Kolkata – 700 091.
17. Registrar – Member Secretary.

Resolution:

- 1) **To consider the approval process for both MBA course and B.Ed. Special Education (Spl. Education), ODL and M.Ed. Special Education, ODL, courses for the Academic Session July 2024 onwards.**
 - (a) **To consider/approve the Project Proposal Report (PPR) of MBA to offer the July academic session (for 2024 onwards). (Annexure – I)**

It is resolved that the Project Proposal Report (PPR) of MBA for July 2024 session onwards as considered by the House stands approved.

It was noted and resolved that the MBA program is being conducted by the department of Commerce and Management under the School of Professional Studies.



Hence, further resolved that the concerned HoD of the department along with Director of School concerned must ensure that PPRs of the said program must be updated with full list of faculty members of the department and support staff entrusted with the same, as applicable for PPRs of all programmes as per practice, keeping in tune with guidelines on Programme Project Report (PPRs), Annexure V of UGC Regulations 2020(Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 before uploading them for UGC approval.

- (b) **To consider/approve the Project Proposal Report (PPR) of Spl. Education of B.Ed. and M.Ed. under ODL to offer from the July academic session (for 2024 onwards) (Annexure – II & Annexure - III) (Extension of Term of MoU signed between RCI and NSOU-Annexure – IV)**

It is resolved that the Project Proposal Reports (PPRs) of Spl. Education of B.Ed. and M.Ed. under ODL as considered by the House stands approved.

It was noted and resolved that the above programs (Spl. Education of B.Ed. and M.Ed. under ODL) are being conducted by the department of Spl. Education under School of Education.

- (c) **To approve the Self Learning Materials of MBA for the 1st two semesters. (Annexure V) (Plagiarism of MBA)**

The Director, School of Professional Studies reported that the Self Learning Materials (SLMs) of MBA for the 1st two semesters have been approved by the Board of Studies vide No dated 15.04.2024(Minutes circulated). Accordingly the House ratified the same.

This matter was further deliberated in the House. As per observation given by the Director of School of Social Sciences and Dr. Anamika Das, Asst. Prof in Library Science, it was noted that the second page of the Self Learning Materials (SLMs) of MBA needs to be updated. The names of the members of the Board of Studies (BOS) with proper designation should be given along with academic qualifications, (being a professional course)if not mentioned.

- (d) **To approve the Self Learning Materials of Spl. Education for the B.Ed. and M.Ed. under ODL.(Annexure VI & Annexure VII) (Plagiarism of B.EdSpl.) (Plagiarism M.Ed Spl.)**

It was reported by the Director of School of Education that the Self Learning Materials (SLMs) of Spl. Education for both B.Ed. and M.Ed. under ODL have been approved by concerned BoS of the two subjects and Academic Council (vide memo no. Reg/0322 dated 14.03.2023). So, now the same was once again ratified by the House.

The matter of PPRs and SLMs was thoroughly deliberated in the House. Accordingly, It is resolved that henceforth the meeting number and the date of the meeting of the BOS and/or other academic bodies approving the PPR(s) and SLM(s) would be mentioned while submitting the same to the Academic Council (AC) for approval.

Further resolved that the names of the members of the Board of Studies (BOS) with proper designation should be given in all the Self Learning Materials (SLMs), wherever applicable.

- (e) **Examination System of MBA:** Semester system examination. Weightage for Home Assignment and Term-End Examination will be 20% and 80% respectively (as per university rules). Duration of Term-End Examination – 3 hours for 100 marks paper. Pass mark in each paper 40%. Final graduation will be as per other PG courses of the University.



(f) **Distribution of marks : Module wise (@50 marks each):**

No. of Questions	Marks per Question	Total Marks
5 (MCQ)	2	10
2/4	5	10
2/4	15	30

Distribution of marks : Paper wise (100 marks each):

No. of Questions	Marks per Question	Total Marks
10 (MCQ)	2	20
2/4	10	20
4/8	15	60

(g) **Examination/Evaluation System of Spl. Education in B.Ed. and M.Ed:** There are two components of evaluation. Internal assessment/ home assignment for each theory paper carries 20% weightage. The final theory examination will be held in the Semester and Carries 80% weightage.

It was pointed out by respective Directors of School of Professional Studies and School of Education that the above examination systems have been approved in their respective BoS (vide No. Dated 15.04.2024 for MBA and memo no for B.Ed (Spl Ed). & memo no SoE/44/2022 dated 21.02.2022 for M.Ed (Spl Ed). So, now the House approves the same.

Matter(s) arising:

It is proposed that Joint Registrar (Academic) be entrusted to upload the applications for approval of the aforesaid courses in the DEB-UGC online portal within the stipulated time as per requirement and as per existing practice.

Members observed this point may be dropped here and authorized the Hon'ble Vice-Chancellor to take administrative decision on the same as done before.

It was observed by Prof. Manan Mandal, Professor in Bengali and HoD, deptt of Bengali and Sri Suparno Moitra, Chief Executive Officer, Indian Public Policy Foundation that henceforth, for consideration of approval of courses run on self-financed mode, the Academic Council (AC) could ratify the relevant minutes of the Board of Studies for the academic part and report of the Finance Officer based on the Finance Committee Minutes, for the financial aspect. Also it was further observed that engagement of faculty be done on substantive basis as far as practicable along with full-time dedicated contractual faculty needed to conduct such courses successfully. Dr Sujata Dutta Hazarika, Sr, Regional Director, IGNOU too congratulated the concerned department for undertaking such professional courses like MBA. However at the same time she emphasized upon ensuring the quality of such courses be maintained and designing of such courses be such keeping employability factor in mind. The house praised the team members of both the Schools along with their Directors for their efforts to initiate the programmes through ODL mode. Other schools of the university might get impetus to introduce new need based programs of such kind in near future.

Sd/-
Registrar (Add'l Charge)
Member Secretary A.C., NSOU



Memo No: Reg/0440 (21)

Date:22.05.2024

Copy to :

1. Professor Indrajit Lahiri, Vice-Chancellor and Chairperson.
2. Professor Anirban Ghosh, Director (I/C) of School of Professional & Vocational Studies.
3. Prof. Barnana Guha Thakurta (Banerjee), Professor of Political Science & Director, School of Social Sciences.
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12. Dr. Premananda Jana, Director, Regional Centre, Kalyani.
13. Dr. Pranab Giri, Associate Professor of Botany and Coordinator, Motijhil College Study Centre, Dum Dum.
14. Dr. Chaitali Bhattacharjee, Associate Professor of Anthropology and Coordinator, APC College Study Centre, 24 Pgs.
15. Shri Suparno Moitra, Chief Executive Officer, Indian Public Policy Foundation – Govt. Nominee.
16. Shri Somesh Dasgupta, President (Corporate Affairs & Administration), India, Power Corpn. Ltd. – Govt. Nominee.
17. Shri Debashis Bhattacharya – Govt. Nominee.
18. Shri Anindya Ch. Majumdar, Faculty – Management & Technology, Bharatiya Bidyabhaban – Govt. Nominee.
19. Dr. Sujata Dutta Hazarika, Sr. Regional Director, IGNOU, Regional Centre, Bikash Bhawan, North Block, 4th Floor, Salt Lake, Kolkata – 700 091.
20. Registrar – Member Secretary.
21. Guard File

Sd/-

**Registrar (Add'l Charge)
Member Secretary A.C., NSOU**