



NETAJI SUBHAS OPEN UNIVERSITY

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Memo No.: Reg/1302

Date: 23.12.2024

ADMISSION NOTIFICATION FOR BLIS AND ADVANCE DIPLOMA PROGRAMME

On-line applications are invited from eligible Indian nationals for admission to the following Programmes [AS PER APPROVAL OF UGC-DEB VIDE FILE NO.: 30-22/2023(DEB-II) DATED 16.06.2023 AND 05.12.2023] of the University for Academic Year 2024-25 (Session January 2025):

PROGRAMME OFFERED BY SCHOOL OF PROFESSIONAL STUDIES:

Name of the Programme	Course Code	Eligibility
Bachelor of Library & Information Science	BLIS	Graduate (10+2+3) of any recognized University with 45% in Honours Subjects for Honours Graduate, 50% in aggregate for Pass Graduates (10+2+3) having 3 subjects. For In-service Candidates: Candidates having experience of working in a library or similar other Organizations in a substantive post, not below the category of clerical cadre in a Government organization or equivalent, for at least 3 years may be exempted from the requirement of minimum marks at the graduation level (10+2+3) for admission. Such candidates will have to submit No-objection certificate and a certificate stating the last pay drawn from his/her employer.

PROGRAMMES OFFERED BY SCHOOL OF HUMANITIES:

Name of the Programmes	Code	Eligibility
Advance Diploma in English Language Teaching	ADEL	Graduate (10+2+3) of any recognized University and passed successfully.
Advance Diploma in Public Relations and Advertising	ADPR	Graduate (10+2+3) of any recognized University and passed successfully.
Advance Diploma in Journalism & Mass Communication	ADJMC	Graduate (10+2+3) of any recognized University and passed successfully.

FEES:

1ST YEAR FEES FOR FOLLOWING PROGRAMMES EXCLUDING BANK CHARGES/ PAYMENT GATEWAY CHARGES AS APPLICABLE:

NAME OF THE PROGRAMMES	Amount to be paid (Rs.)		Total (Rs.)
	A	B	
Advance Diploma in English Language Teaching, Advance Diploma in Public Relations and Advertising, Advance Diploma in Journalism & Mass Communication	3,600/-	750/-	4,350/-
Bachelor of Library & Information Science (BLIS)	5,000/-	750/-	5,750/-

DETAILS OF TOTAL AMOUNT TO BE PAID AT THE TIME OF ADMISSION:

A = TOTAL PROGRAMME FEE

B = Other Fee: Enrolment Fee Rs. 175/- + Fee for Identity Cum Registration Card Rs. 100/- + Annual Development Fee Rs. 175/- + Migration Fee Rs. 25/- + Application Processing Fee = Rs. 275/-

NOTE: Prospectus is published through online mode only, therefore, printed prospectus will not be issued and prospectus fee Rs. 150/- is being waived for the admission in the above mentioned programmes.



LIST OF LEARNER SUPPORT CENTRES:

Available in the University admission website.

RELAXATION OF MARKS:

Marks relaxation as per rules of Govt. of West Bengal applicable for reserved category of candidates.

TENTATIVE TIME SCHEDULE:

Event	From	To
Submission of on-line application form for admission will be available for the applicants	30.12.2024 (10.00 AM)	30.01.2025 (09.00 PM)
Document Uploading	30.12.2024 (10.00 AM)	01.02.2025 (09.00 PM)
Online fees submission	30.12.2024 (10.00 AM)	05.02.2025 (09.00 PM)
Offline fees submission through Bank Challan (During Banking Hour)	02.01.2025	05.02.2025

GENERAL INSTRUCTIONS:

- BEFORE APPLYING FOR ANY OF THE ABOVE MENTIONED COURSES APPLICANTS ARE ADVISED TO GO THROUGH THE **ADMISSION NOTIFICATION, STEPS TO BE FOLLOWED** AVAILABLE IN THE ADMISSION WEBSITE.
- ALL INFORMATION REGARDING THE ADMISSION PROCESS WILL BE AVAILABLE ONLY ON THE NSOU OFFICIAL WEBSITE WHICH IS WWW.WBNSOU.AC.IN AND ON ADMISSION WEBSITE BLIS.WBNSOUADMISSIONS.COM. APPLICANTS SHOULD CHECK THE ABOVE MENTIONED WEBSITES REGULARLY FOR UPDATED INFORMATION.
- MARKS RELAXATION** FOR SC/ST AS PER W.B. GOVT. RULE.
- AN APPLICANT IS PERMITTED TO TAKE ADMISSION ONLY IN **ONE PROGRAMME**.
- BEFORE ONLINE SUBMISSION OF APPLICATION FORM CANDIDATES ARE ADVISED TO **ENSURE THEIR ELIGIBILITY WITH THEIR TESTIMONIALS**.
- UNIVERSITY ACCEPT FEES ONLY THROUGH BANK CHALLAN (obtained from admission website after submission of application form) OR ONLINE PAYMENT GATEWAY (service available at admission website only after submission of application form).
- INCOMPLETE APPLICATION OR UPLOADING OF ILLEGIBLE DOCUMENTS ON ADMISSION PORTAL WILL NOT BE ACCEPTED.
- THE APPLICANTS ARE STRONGLY ENCOURAGED TO TAKE SPECIAL CARE ABOUT THE DATES OF PAYMENT OF FEES FOR ADMISSION, OTHERWISE HE OR SHE WILL BE DEPRIVED OF ADMISSION.
- IN ORDER TO AVOID ANY INCONVENIENCE, PLEASE COMPLETE ALL PROCEDURE RELATED TO ADMISSION WELL BEFORE AS MENTIONED IN THE TIME SCHEDULE.
- REGULARLY VISIT ADMISSION WEBSITE TO CHECK YOUR APPLICATION STATUS AND TO OBTAIN **PROVISIONAL ONLINE ENROLLMENT CERTIFICATE** ALONG WITH **TOKEN OF SLM**.
- REFUND OF ADMISSION FEES WILL BE DONE AS PER UNIVERSITY RULES AND REGULATION IN ACCORDANCE WITH UGC REFUND POLICY.
- IN THE EVENT OF ANY INFORMATION BEING FOUND INCORRECT/ FALSE/ MISLEADING/ FORGED CONTRARY TO HIS/HER ELIGIBILITY AT ANY STAGE OF ADMISSION OR AFTER ADMISSION OR EVEN AFTER CONFERMENT OF DEGREE THE ADMISSION AS WELL AS THE DEGREE WILL BE CANCELLED BY THE UNIVERSITY AND APPLICANTS/ STUDENT SHALL NOT BE ENTITLED TO GET REFUND OF ANY FEE PAID TO THE UNIVERSITY.
- APPLICANTS WHO WISH TO PAY THE FEE THROUGH DEBIT CARD/ CREDIT CARD/ NET BANKING **ARE HEREBY DIRECTED TO USE THEIR OWN BANK ACCOUNTS ONLY**. IN CASE OF FAILURE OF FEE PAYMENT TRANSACTION, THE AMOUNT SO PAID WILL GET TRANSFERRED TO THAT ACCOUNT.
- AS PER DIRECTIVES OF UGC, ABC ID IS MANDATORY TO SUBMIT ONLINE APPLICATION FOR ADMISSION. THEREFORE, APPLICANTS ARE ADVISED TO GET THEIR ABC ID FROM ACADEMIC BANK OF CREDITS, MINISTRY OF EDUCATION, GOVT. OF INDIA PORTAL (www.abc.gov.in).
- AS PER DIRECTIVES OF UGC-DEB, GETTING **DEB ID IS MANDATORY** TO PURSUE ANY PROGRAMME UNDER OPEN AND DISTANCE LEARNING MODE. THEREFORE, APPLICANTS ARE REQUESTED TO GET THEIR DEB ID FROM UGC-



DEB PORTAL (<https://deb.ugc.ac.in/StudentDEBId>). APPLICANTS HAVE TO SUBMIT AND VERIFY THEIR DEB ID THROUGH THE ADMISSION PORTAL OF THE UNIVERSITY. **WITHOUT SUCCESSFUL SUBMISSION AND VERIFICATION OF DEB ID APPLICATION FOR ADMISSION WILL BE TREATED AS INCOMPLETE AND ADMISSION WILL BE CANCELLED BY THE UNIVERSITY.**

N.B.

For detailed steps to be followed, other guidelines and updated information please visit admission website blis.wbnsouadmissions.com.

ADMISSION IN ANY PROGRAMME IS PROVISIONAL SUBJECT TO DETERMINATION OF ELIGIBILITY BY THE UNIVERSITY AT THE TIME OF GIVING ENROLLMENT NUMBER. IF ANY DISCREPANCY IS REVEALED LATER, RESPONSIBILITY WILL REST ON THE APPLICANT AND HIS/HER ADMISSION WILL BE CANCELLED AND NO CLAIM FOR REFUND OF FEES WILL BE ENTERTAINED EXCEPT AS PER REFUND POLICY. APPLICANTS ARE, THEREFORE, ADVISED TO SATISFY THEMSELVES AS REGARDS THEIR ELIGIBILITY FOR A PARTICULAR PROGRAMME BEFORE TAKING ADMISSION.

DISCLAIMER

ALL ADMISSIONS ARE PROVISIONAL AND WILL BE GUIDED IN ACCORDANCE TO UGC-DEB APPROVAL **VIDE FILE NO.: 30-22/2023(DEB-II) DATED 16.06.2023 AND 05.12.2023** THE UNIVERSITY RESERVES THE RIGHT TO CHANGE / REALLOCATE THE LEARNER SUPPORT CENTRE CHOSEN BY THE LEARNERS IN ORDER TO REGULATE THE ADMISSION IN ACCORDANCE WITH UGC ORDER(S) IF ANY.

Sd/-
Registrar (Additional Charge)