



# NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector- I, Salt Lake City, Kolkata -700 064.

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Memo No.: Reg/1039

Date: 22.08.2025

## COUNSELLING NOTIFICATION FOR ADMISSION TO M.Sc. in Zoology (PGZO), M.Sc. in Geography (PGGR) And M.Sc. in Environmental Science (PGES), SESSION JULY 2025

Enlisted candidates from the merit list of the subjects as mentioned above are advised to attend the counselling process according to guidelines mentioned below.

### SCHEDULE and VENUE:

Candidates will have to appear for Counselling as per schedule given below and as per reporting time stipulated. Allotment of candidates will be made strictly in order of merit and subject to the availability of seats in respective Learner Support Centres for the respective course.

Date	Counselling Time Slots	Reporting Time	Candidates of	Venue
M.SC. IN ZOOLOGY (PGZO)				DD-26, Sector- I, Salt Lake City, Kolkata -700 064
25.08.2025	From 11.30 AM onwards	10.30 AM	LIST-I (PGZO-NSOU) LIST-II (PGZO-NON-NSOU)	
M.SC. IN GEOGRAPHY (PGGR)				
26.08.2025	From 11.30 AM onwards	10.30 AM	LIST-III (PGGR NSOU) LIST-IV (PGGR-NON-NSOU)	
M.SC. IN ENVIRONMENTAL SCIENCE (PGES)				
27.08.2025	From 11.30 AM onwards	10.30 AM	LIST-V (PGES NSOU) LIST-VI (PGES-NON-NSOU)	

- **Candidates must report at the above-mentioned venue as per reporting time.**
- **Attending Counselling does not mean getting admission in the Course. Admission depends upon applicant's rank in the merit list, verification of documents, verification of DEB ID and availability of seats in respect of Learner Support Centres and category.**

### ADMISSION FEES:

1<sup>ST</sup> YEAR FEES FOR FOLLOWING PROGRAMMES EXCLUDING BANK CHARGES/ PAYMENT GATEWAY CHARGES AS APPLICABLE:

NAME OF THE PROGRAMMES	1/2 of Programme Fee (Rs.)	*Other Fee (Rs.)	Total (Rs.)
M.SC. IN ZOOLOGY (PGZO), M.SC. IN GEOGRAPHY (PGGR) AND M.SC. IN ENVIRONMENTAL SCIENCE (PGES)	18,000/-	475/-	18,475/-

**\*Other Fee Rs. 475/-** = Enrolment Fee Rs. 175/- + Fee for Identity Cum Registration Card Rs. 100/- + Annual Development Fee Rs. 175/- + Migration Fee Rs. 25/-

The amount Rs. 18,475/- may be paid either through bank draft (drawn in favour of "Netaji Subhas Open University" payable at Kolkata) or through debit/credit card.

### Note:

- **Payment will be received only after verification of candidature, verification of DEB ID and also subject to the availability of seats. In the event of non-availability of seat, the payment will not be accepted and the candidate is liable to cancel the draft at his/her own cost from respective bank.**
- **Failure to produce Demand Draft or payment through debit/credit card will automatically cancel the candidature.**

### DOCUMENTS/ INFORMATION TO BE PRODUCED:

At the time of counselling candidates should report with the following documents/information:



1. All original Admit Card, Mark sheets, Certificates, Proof for Date of Birth, Cast Certificate (For other than General Category), PWD Certificate and Identity Card (For PH Candidates), EWSs certificate (if applicable) are to be produced at the time of Counselling.
2. Photocopies of all testimonials.
3. Two recent passport size colour photographs
4. Print out of the Online Application Form
5. ABC ID: As per directives of UGC, ABC ID is mandatory. Candidates are advised to get their ABC ID from Academic Bank of Credits, Ministry of Education, Govt. of India portal ([www.abc.gov.in](http://www.abc.gov.in)).
6. DEB ID: As per directives of UGC-DEB, getting DEB ID is mandatory to pursue any programme under Open and Distance Learning mode. Therefore, **candidates are requested to get their DEB ID from UGC-DEB portal (<https://deb.ugc.ac.in/StudentDEBId>)** to participate in the counselling cum spot admission. **Without successful verification of DEB ID candidature will be cancelled by the University.**

**Failure to produce all the documents/information stated above may result in cancellation of the candidature.**

As per office memorandum of Govt. of WB vide no. 325-PAR(AR)/3P-1/2019 dated 09.07.2019, candidates belong to EWSs who are not covered under the scheme of reservation for SCs, STs and OBCs are requested report at time of counselling as scheduled above for the respective programme. Candidates want to get benefits of reservation under EWSs reservation should carry the original copy of the certificate.

#### LIST OF LEARNER SUPPORT CENTRES:

List of Learner Support Centres for which the counselling process will be conducted

Learner Support Centre	Code	Address	Code (Seat capacity)
Raja Narendra Lal Khan Women's College	B-03	P.O. & Dist. - Midnapore (Paschim), Pin – 721101	PGGR (35) PGZO (25)
Chandernagore Govt. College	C-05	Strand Road, Barabazar, P.O. Chandernagore, Dist. Hooghly, Pin- 712136	PGGR (30) PGZO (20)
Dr. Kanailal Bhattacharya College	E-09	Dharmatala, Ramrajatala, Santragachi, Howrah - 711104	PGGR (20) PGZO (25)
APC Roy Govt. College	K-08	Himachal Bihar Phase 1, Uttorayon Twp, Matigara, Siliguri, West Bengal 734010	PGZO (25)
Raja Peary Mohan College	H-03	Uttarpara, Dist. Hooghly	PGZO (25)
Durgapur Govt. College	I-06	J.N. Avenue, Durgapur- 713214	PGZO (40)
Bidhan Nagar Govt. College	I-09	EB-2, Salt Lake City, Kolkata – 700064	PGZO (25)
Syamaprasad College	J-07	2, Shyama Prasad Mukherjee Rd, Kolkata, West Bengal 700025	PGGR (35)
Sarojini Naidu College	E-06	30, Jessore Road, Kolkata-700028, Dist. 24 Pgs (N)	PGGR (25)
Birpara College	K-06	College Para, Birpara, Birpara Tea Garden, West Bengal 735204	PGGR (25)
Haldia Govt. College	B-06	PO: Debhog-721657, Dist.: Midnapore (Purba)	PGGR (20)
Netaji Mahavidyalaya	C-06	Balidewangang Road, Arambag, Paschim Haripur, West Bengal, PIN 712616	PGES (25)

**Note:** 60% of total seats will be reserved for Graduates of Netaji Subhas Open University (NSOU). Rest 40% of total seats will be earmarked for Graduates of other University. If 60% of the seats reserved for NSOU students remain unfilled, those may be filled by undergraduates from other Universities and similarly, if 40% of the seats reserved for the undergraduates from the other Universities remain unfilled, those may be filled by undergraduates from NSOU and auto upgradation process may be applied.



#### GENERAL GUIDELINE:

1. Marks relaxation as per rules of Govt. of West Bengal applicable for reserved category of candidates. In this regard it may be noted that, University will verify O.B.C. certificate along with “Non creamy layer” certificate to ensure 7% reservation for O.B.C. candidates (along with appropriate “Non creamy layer” certificate) those belong to 66 classes of O.B.C. before 2010. However, University should consider any Govt. order/ advisory/ guideline if issued further prior to admission for Academic Year 2025-26.
2. Reservation of seats for SC/ST/PH/OBC /EWS is applicable to candidates of West Bengal only. SC/ST/PH/ OBC/ EWS candidates of other states cannot avail of this facility.
3. Reserve Category applicants are eligible to opt for consideration either in the Combined General Merit List or in the respective reserved category merit list and if a reserved category candidate opts to be considered under Combined General Merit List category, his/her right for Reserved Category Merit List will be ceased automatically.
4. Candidates belonging to EWSs who are not covered under the scheme of reservation for SCs, STs and OBCs are requested report before starting of counselling for respective programmes as scheduled above (till 11.30 AM). **Candidates want to get benefits of reservation under EWSs reservation should carry the original copy of the certificate.**
5. The candidates earmarked under any slot of the counselling programme must report at the time stipulated for him/her in the merit list. The counselling will not be stopped for any particular candidate being absent at the time of reporting of that particular slot.
6. A candidate missing his/her own slot will in no case be accommodated in any subsequent slot.
7. A candidate must appear in person at the counselling venue for allotment of seat for admission in his/her favour.
8. Counselling as per the declared schedule shall continue till availability of seats for admission. The counselling of a particular category will be declared closed instantly as soon as all seats for admission in that category are filled up. No further queries in this regard will be entertained.
9. Any discrepancy/ anomaly noted in the merit list may be brought to the notice of the University authority at counselling venue before starting of counselling for respective programmes as scheduled above (till 11.30 AM).
10. No TA/ DA will be paid by the NSOU for attending the Counselling.

Sd/-

JOINT REGISTRAR (ACADEMIC), NSOU