



NETAJI SUBHAS OPEN UNIVERSITY

DD-26, Sector-I, Salt Lake City, Kolkata-700064

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Memo No.: Reg/0703

Date: 16.06.2025

RENEWAL NOTIFICATION FOR MBA, 2024 (2ND PHASE)

Renewal for the learners of MBA programme is about to start from **17.06.2025**. Learners from the Registration Year (as mentioned in the following table) are instructed to renew their registration/ studentship in order to participate in the academic activities of 2nd semester. Respective learners are requested to follow the guideline as mentioned below for renewal.

Registration Year	Renewal for 2 nd Semester
January 2024	Eligible

RENEWAL FEES STRUCTURE:

Fee Details	Fees
Programme Fee for 2 nd Semester of MBA Programme	₹ 25,000/-

The amount Rs. 25,000/- may be paid either through bank draft (drawn in favour of “Netaji Subhas Open University” payable at **Kolkata**) or through debit/credit card.

Note:

- **Payment will be received only after verification of candidature. Therefore, learners are requested to bring enrollment certificate cum identity card.**
- **Learner is liable to cancel the draft at his/her own cost from respective bank if payment is not accepted by the University.**
- **University will not accept payment through any other mode beside above mentioned mode of payment.**

TENTATIVE TIME SCHEDULE AND VENUE:

Learners will have to appear for renewal as per schedule given below and as per reporting time stipulated.

Event	From	To	Venue
Fee Submission (during office hour)	17.06.2025	30.06.2025	DD-26, Sector- I, Salt Lake City, Kolkata -700 064

GENERAL GUIDELINE:

1. Learners will have to renew their candidature for 2nd semester within the dates as mentioned above.
2. On receipt of fees, University may distribute SLM's of 2nd Semester on same day.
3. No TA/ DA will be paid by the University.

Sd/-
Registrar (Addt'l Charge)