



NETAJI SUBHAS OPEN UNIVERSITY

DEPARTMENT OF CONTROLLER OF EXAMINATIONS

134/1, Meghnad Saha Sarani, Kolkata-700 029

☎: 2465-6936; Website : www.wbnsou.ac.in

Memo No : COE/022/2023

Date: 15/01/2023

NOTICE

Online submission of Assignment for

- 1) Post Graduate Term-End Examination, June 2022 / December 2022
- 2) Online submission of Assignment for Bachelor of Library & Information Science (BLIS) Term-End Examination, December 2022
- 3) Advance Diploma in Journalism & Mass Communication (ADJMC) Term-End Examination, December-2022 / Post Graduate Diploma in Journalism & Mass Communication (PGDJMC) Term-End Examination, December-2022
- 4) Advance Diploma in English Language Teaching (ADEL) Term-End Examination, December-2022.
- 5) Advance Diploma in Public Relations and Advertising (ADPR) Term-End Examination, December-2022 have been completed on 16/01/2023 (2:00 p.m.). In our earlier Notice (Memo No.: COE/429/2022, Dated: 20/09/2022, Memo No.: COE/309/2022 Dated: 12/10/2022, Memo No.: COE/PGDJMC/ADJMC/08/2023, Dated: 09/01/2023, Memo No.: COE/015/a, Dated: 09/01/2023 and Memo No.: COE/015/b, Dated: 09/01/2023 in page no. 3, point no. 1) it has been clearly mentioned that at the time of Examination **“OTP will be delivered to either Registered or Alternative Mobile Number”**. So, the learner has been asked to put his/her own Mobile Number at the time of submission of Online Examination form. But it is observed that inspite of several instructions during submission of filled in form for examinations, some learners put the phone numbers which is not working.

Therefore, the following situations have been occurred:

- 1) Registered mobile number of some learners are also the alternative mobile number of one or more than one learners.
- 2) Alternative mobile number of some learners are also the Registered mobile number of one or more than one learners.

Consequently, it has not been possible to send the **confidential OTP** to any of these Mobile Numbers. For such cases, to submit the Online Assignment learners concerned will get another chance to put their another unique alternative mobile number to the dedicated portal. So they are requested to follow the undermentioned procedure:



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- 1) Only such learners who are having the above issues may click on the following link on the login page of online Assignment Submission Portal - **“My Registered Mobile Number and Alternative Mobile Number is not working.”**
- 2) To click the above link, the learner will be allowed to submit a form where :
 - a) A learner can put a their another unique alternative mobile number which must be unique in the sense that it has not been tagged to any other Enrolment Number/s. This **New Mobile Number should have an evidence /proof that is owned by the concerned learner.**
 - b) The learner has to upload a scanned image of one authentic document viz. his/her **Aadhaar Card / Bank Pass book etc. where the said New Alternative Mobile Number is printed and clearly visible.**
- 3) While submitting the form, that Mobile Number will be verified with an OTP. If this Mobile Number is **UNIQUE**, then validation will be **PASSED**.
- 4) If this Number is found to be already tagged with any other Enrolment Number/s in the database of, then an error message **“Sorry! That Mobile Number has been already tagged to another Enrolment Number. Please provide a Unique Mobile Number of your own”** will be displayed. Accordingly, validation will be **FAILED** and learner cannot proceed further. Then learner can click **‘CANCEL’** Button to return to login page.
- 5) After successful submission of the above-mentioned form, the learner may come back after 3 hours to visit the respective Online submission of Assignment portal login page to login his/her Assignment Submission Dashboard using the New Alternative Mobile Number supplied by him/her in the above-mentioned process.

It may please be noted that the learner concerned may avail the scope of correction of Alternative Mobile Number **17/01/2023 at 2:00 a.m.** Considering the whole situation, it has been decided that the submission of Online Assignment will be **extended for all learners for 1½ day (1½ ×24 hours) from 16/01/2023 at 2:00 p.m. to 18/01/2023 at 2:00 a.m.**

Helpline Number : 9830338974

Date : 16/01/2023 to 18/01/2023

Time : 11:00 a.m. to 5:00 p.m

Prepared by :

H. Rokeya Ray
15/01/23

Asst. Controller of Examinations

H. Rokeya Ray
15/01/23

(Rokeya Ray)
Controller of Examinations