



NETAJI SUBHAS OPEN UNIVERSITY
Regional Centre, Durgapur
Jawahar Lal Nehru Road, Durgapur, Paschim Burdwan-713214
website: www.wbnsou.ac.in
Contact No. 0343-2500418; 0343-2504419

Report of Inspection & Induction Meeting at Banwarilal Bhalotia College Learner Support Centre 2019-20, held on 15th February, 2020

As per the advice of Hon'ble Vice Chancellor and the recommendation of CIQA and Director, Study Centre, NSOU vide Memo No. 1134, dt. 20/01/2020 and approved by competent authority Dy. Director, RC Durgapur organized the said Inspection and Induction Meeting with the following team members:

NSOU Team Members:

1. Mr. Prosenjit Bhattacharya, Deputy Director, RC, Durgapur.
2. Mr. Sudarshan Roy, Assistant Prof. Commerce, RC, Durgapur.
3. Mr. Abhijit Mridha, Technical Assistant, RC, Durgapur.

Date of Inspection: 15th February, 2020

Time of Inspection: 10:30 AM

Venue of Meeting : B.B. College Learner Support Centre (C-02)

On behalf of the Study Centre the following members were present

1. Dr. Amitava Basu, Principal
2. Dr. Chanchal Biswas, Assistant Prof of Botany & Co-ordinator, and his support team

The meeting was attended by around 200 newly admitted BDP and PG learners.

This inspection was conducted keeping in view that NSOU is first time going to be assessed by NAAC. Therefore to sensitize the LSC's and learners and to fulfill the NAAC requirement from LSC this meeting was very important. During discussion the following points were discussed with the Coordinator and other Officials.

- a) The Coordinator informed about non receipt of some SLM's which were noted and informed to the respective dept.
- b) The counseling session held as per University norms and they continue it in regular basis.
- c) The Coordinator informed that they have 8-9 class rooms available for counseling purpose. In addition to this they even arranger 2 more seminar rooms for large classes.
- d) The Notice Board of the LSC was placed properly, visibility is good and regular updated information displayed here.
- e) The LSC has received all necessary maintenance grants till the date.
- f) Principal sir was requested to allow the LSC to maintain a NSOU Tab in their college website and it is needed to be linked with official web site of NSOU.
- g) The Inspection team Informed the co-ordinator that the following LSC related information need to be maintained, and they are:
 - I. Teaching experience of the academic councillor
 - II. . Number of class rooms or seminar rooms maintained at LSC.
 - III. Number of counselling session held (As per counselling schedule).



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- IV. Letter head mentioning NSOU with related to study centre.
- V. Geo-tagged photo of class rooms seminar rooms and smart class rooms.
- VI. A dedicated Learner's support help desk is present or not.
- VII. Whether the Notice Board is at proper and prominent place or not.
- VIII. Whether the learners are aware about the feedback mechanism. So, that when Student Satisfaction Survey will be conducted by NAAC, gets a good response.

h) Following Learner's related data need to be maintained

- I. Pre admission counseling whether happened or not.
- II. Whether got support for admission related issues.
- III. Induction meeting was arranged with newly admitted students or not.
- IV. Whether the Study material was properly distributed amongst students or not.
- V. Teaching support in form of Counseling/PCP
- VI. Conducting practical session under the supervision of experts for programmes having practical component at selected centres.
- VII. Regularly learners were informed or not about the date of submission of the Assignments and handing over corrected or evaluated Assignment copies.

i) Co-ordinator was also requested to encourage the learners to fill-up the feedback form by their honest feedback which is available on website. The team requested him to inform the participants to go to the NAAC tab of NSOU website. The bilingual 'Student Satisfaction Survey' has been uploaded there for their understanding. This form will be sent to all the registered students by NAAC directly.

At the beginning of the Programme Dr. Amitava Basu, Principal gave a very warm welcome address to both NSOU team and newly enrolled students. He explained the opportunity that present day students are getting was not available during their student life. NSOU specifically in this state is providing education at very minimal fees to maximum students who remain deprived from the ambit of Higher Education due to various problems like socio- economic, poor marks, or family burden.

After then Mr. Prosenjit Bhattacharya, Dy. Director, R.C, Durgapur was invited on the stage to address the learners. Mr. Bhattacharya encouraged students that they are privileged that they are getting opportunity for the higher education and they must use at its fullest extent. Many of our students have successfully qualified at NET, SLET, WBCS and many more prestigious jobs and establishing themselves. Along with that message was conveyed always to refer our official web site for all the authentic information's as well as stay in touch with LSC's for all the services. they were requested to keep a tab on their e mail as they may receive mails from NAAC and they must provide their feed back as it is very simple.

Mr. Sudarshan Roy, Asst. Prof Commerce addressed the learners. He informed the degree from NSOU is at par with any other university. Therefore they should not keep any hesitation in their mind. He has given tips to the students that how they should study. How SLM is different from the texts. And what is expected to do a learner of an open university. After this house was opened for interactive question answer session. Lots of doubts from



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learners end were addressed. How they can take the advantage of ICT support that university is providing was illustrated. Meeting ended with a vote of thanks given by Mr. Chanchal Biawas, Co-ordinator, B.B. College, Asansol.

Placed before Hon'ble Vice Chancellor for his kind perusal please.



Sd/-
Sudarshan Roy,
Asth. Prof, NSOU

Sd/-
Prosenjit Bhattacharya
Dy. Director, R.C. NSOU