



**NETAJI SUBHAS OPEN UNIVERSITY**  
**Regional Centre, Durgapur**  
**Jawahar Lal Nehru Road, Durgapur, Paschim Burdwan-713214**  
**website: [www.wbnsou.ac.in](http://www.wbnsou.ac.in)**  
**Contact No. 0343-2500418; 0343-2504419**

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**Report of Inspection & Induction Meeting at Durgapur Govt. College Learner Support Centre 2019-20, held on 15th February, 2020**

As per the advice of Hon'ble Vice Chancellor and the recommendation of CIQA and Director, Study Centre, NSOU vide Memo No. 1134, dt. 20/01/2020 and approved by competent authority Dy. Director, RC Durgapur organized the said Inspection and Induction Meeting with the following team members:

**NSOU Team Members:**

1. Mr. Prosenjit Bhattacharya, Deputy Director, RC, Durgapur.
2. Mr. Sudarshan Roy, Assistant Prof. Commerce, RC, Durgapur.
3. Mr. Abhijit Mridha, Technical Assistant, RC, Durgapur.

**Date of Inspection: 15th February, 2020**

**Time of Inspection: 2:30 PM**

**Venue of Meeting : Durgapur Govt. College Learner Support Centre (I-06)**

On behalf of the Study Centre the following members were present

1. Dr. Deep Banerjees, Assistant Prof & Co-ordinator, and his support team

NSOU team directly came to the Durgapur Govt. College after finishing the programme at B.B. College, Asansol. During discussion the following points were discussed with the Coordinator and other Officials.

- a) The counseling session held as per University norms and they continue it in regular basis.
- b) The Coordinator informed that they have adequate class rooms to offer NSOU learners.
- c) The Notice Board of the LSC was placed properly, visibility is good and regular updated information displayed here.
- d) The LSC has received all necessary maintenance grants till the date.
- e) The Inspection team Informed the co-ordinator that the following LSC related information need to be maintained, and they are:
  - I. Teaching experience of the academic councillor
  - II. . Number of class rooms or seminar rooms maintained at LSC.
  - III. Number of counselling session held (As per counselling schedule).
  - IV. Letter head mentioning NSOU with related to study centre.
  - V. Geo-tagged photo of class rooms seminar rooms and smart class rooms.
  - VI. A dedicated Learner's support help desk is present or not.
  - VII. Whether the Notice Board is at proper and prominent place or not.
  - VIII. Whether the learners are aware about the feedback mechanism. So, that when Student Satisfaction Survey will be conducted by NAAC, gets a good response.



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f) Following Learner's related data need to be maintained

I. Pre admission counseling whether happened or not.

II. Whether got support for admission related issues.

III. Induction meeting was arranged with newly admitted students or not.

IV. Whether the Study material was properly distributed amongst students or not.

V. Teaching support in form of Counseling/PCP

VI. Conducting practical session under the supervision of experts for programmes having practical component at selected centres.

VII. Regularly learners were informed or not about the date of submission of the Assignments and handing over corrected or evaluated Assignment copies.

g) Co-ordinator was also requested to encourage the learners to fill-up the feedback form by their honest feedback which is available on website. The team requested him to inform the participants to go to the NAAC tab of NSOU website. The bilingual 'Student Satisfaction Survey' has been uploaded there for their understanding. This form will be sent to all the registered students by NAAC directly.

As on that day there was a examination was scheduled at college, so it was decided that the learners will assemble at Regional Centre, Seminar room. And programme started sharp at 3 pm. Around 300 newly admitted learners of BDP & PG were presented. Students were given a warm welcome. After then Mr. Prosenjit Bhattacharya addressed the house. It was explained that soon NSOU is going to be accredited by NAAC. Explained learners about feed back form they may recive from NAAC and they need to respond to it. Later Mr. Sudarshan Roy, Asst. Prof of Commerce advised students how they should prepare them selves for future. Degree of NSOU is at par with any other university therefore they should not keep any hesitation in their mind. He has given tips to the students that how they should study. How SLM is different from the texts. And what is expected to do a learner of an open university. After this house was opened for interactive question answer session. Lots of doubts from learners end were addressed. How they can take the advantage of ICT support that university is providing was illustrated. Meeting ended with a vote of thanks given by the representative from Durgapur Govt College SC..

Placed before Hon'ble Vice Chancellor for his kind perusal please.

Sd/-  
Sudarshan Roy,  
Asth. Prof, NSOU

Sd/-  
Prosenjit Bhattacharya  
Dy. Dirrector, R.C. NSOU